

# History Colloquium Slides

## Slide 1 Slide 2

For more information, see our guides on Citation, Plagiarism, and Citation Managers. This presentation is available on the Citation Managers guide.

**Graduate Studies & Scholarly Communications Librarian:** We offer targeted workshops for grad students, including an extended, hands-on workshop on citation management. More info:

<http://libguides.fiu.edu/gradstudies>

**The University of Wisconsin-Madison** also has an extensive comparison chart for Citation Management Software supported by their campus at <https://www.library.wisc.edu/services/citation-managers/comparison-chart/><sup>1</sup>

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1. University of Wisconsin-Madison Library. "Comparison Chart | Library."

## Researcher's Journey

- Choose & Refine Your Topic
- Brainstorm Keywords
- Choose A Database
- Evaluate Your Resources

You will need to take good notes and keep track of your references in order to bring your research together once you are finally ready to write. Citation Managers might come to the forefront at the end of this process with fancy writing tools & bibliography generators, but to be most effective they need to be present throughout your journey.

## Slide 3 Slide 4

**Bear** is available for Apple OS and iOS only.

**Evernote, Google Drive, and Onenote** are available for Apple OS, iOS, Windows, and Android OS.

## Slide 5

From the **Bear** website<sup>1</sup>

- Advanced Markup Editor that supports and highlights over 20 programming languages
- Rich previews while writing so you see prose, not code
- In-line support for images and photos
- Use Cross-Note Links to build a body of work, quickly reference other notes, and more
- Quickly add todos to individual notes to keep yourself on task
- Multiple themes to offer a style for everyone
- Multiple export options including HTML, PDF, DOCX, MD, JPG, and more
- Smart Data Recognition of elements like links, emails, addresses, colors, and more to come
- Hashtags to quickly find and organize notes however you like
- One-tap formatting on iPhone and iPad with a custom shortcut bar
- Focus Mode hides notes and other options when it matters
- All your notes are stored in plain text for the ultimate in portability
- Effortless, secure, and private multi-device sync via iCloud
- Regular updates to keep you and your writing current

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1. Bear. “Bear - Notes for iPhone, iPad and Mac.”

## Slide 6

**Evernote**<sup>1</sup> allows users to write notes, record audio memos, or capture images within their app. They also have an iPad app that allows users to take handwritten notes called Penultimate. Images (including PDF's) are processed on the back end using Optical Character Recognition software, indexing them for search.

Users can share notes and folders for collaborative work. The free plan allows users to sync their notes between two devices.

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1. Evernote. “Comparison Chart | Library.”

## Slide 7

**Google Drive**<sup>1</sup> facilitates both native note taking through the Google Docs app or file upload. Additionally, both notes and folders can be shared for collaborative work. Users are granted 15 GB of storage space for all uploads.

NOTE: Several library databases support citation export into Google Drive. Further, the Library's Bookeye Scanners can upload directly into Google Drive in addition to sending PDFs to an email address.

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1. Google. "Google Drive - Cloud Storage & File Backup for Photos, Docs & More."

## Slide 8

**One Note**<sup>1</sup> allows users to write notes, record audio memos, or capture images within their app. They also support handwritten note-taking within their main app. Images (including PDF's) are processed on the back end using Optical Character Recognition software, indexing them for search.

Users can share notes and folders for collaborative work. Users can sync across all their devices.

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1. Microsoft. "Microsoft OneNote | The Digital Note-Taking App for Your Devices."

## Slide 9

- **If This Then That**<sup>1</sup> is a tool that automates processes between apps.
- Activity in one app triggers a response in another one.
- Content from one application can be imported into another automatically.
- This is particularly useful for your research with RSS Feeds.

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1. IFTTT. "IFTTT Helps Your Apps and Devices Work Together."

## Slide 10 Slide 11

Citation Managers are software applications for scholars to use in the organization and implementation of their bibliographic citations, otherwise known as references. When the citation has been imported into the application, it is available for reuse in the creation of bibliographies for multiple works. References can be used for books, articles, and essays.

There are two main parts of Bibliographic Management Software: 1) A database that houses full bibliographic references and 2) Processes to generate selective lists of articles in different formats as required by publishers (or professors).<sup>1</sup>

There are more 30+ citation managers to choose from. Today, we will cover some of the features and functionality of **EndNote<sup>2</sup>**, **Mendeley<sup>3</sup>**, **RefWorks<sup>4</sup>**, and **Zotero<sup>5</sup>**. Note that three of these four citation managers are supported by library vendors and have close ties to specific databases.

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1. Francese, Enrico. "Usage of Reference Management Software at the University of Torino."
2. Clarivate Analytics. "EndNote | Clarivate Analytics."
3. Mendeley Ltd. "Mendeley - Reference Management Software & Researcher Network."
4. ProQuest LLC. "RefWorks | Web-Based Reference Management Solution."
5. Roy Rosenzweig Center for History and New Media. "Zotero | Your Personal Research Assistant."

## Slide 12

**Client:** EndNote, Mendeley, and Zotero provide clients that allow one to view and manage their sources offline with the option to sync with the online version of the citation management tool.

**Web Portal:** All of these platforms have a web interface. This means you can log into your account on any browser to view and manipulate your citations wherever you have an internet connection.

**Mobile:** Only EndNote and Mendeley have dedicated, branded mobile applications. The Refworks platform is built to be scalable to mobile devices. So the same site will work for mobile interfaces. Zotero can be accessed through a mobile application called Paper Ship. Mendeley

can also be viewed using Paper Ship.

**Sync Between Managers:** Mendeley can read Zotero's library from client to client. RefWorks can connect to Mendeley to import references. None of these services provide true two-way auto synchronization. All of them will export citations in RIS format for easy transfer to other services.

## Slide 13

Don't ever stress over selecting a citation manager. You can always export your citations from one service and import them into a different tool.

## Slide 14

**Direct Export from the Catalog/Databases:** We currently support direct export into RefWorks and EndNote Web. When you click to export a citation, choose your preferred format option. When selected, you will be directed to log into your account (either RW or EN) and the citation will be uploaded into the citation manager.

**Export as .RIS File:** All four of these citation managers will accept .ris files. This is especially helpful when you have a lot of citations to import. You can select multiple files and export them all into one ris file, then import them into your citation manager of choice.

**PDF Management:** All of the management tools will allow you to upload a PDF of the article to your citation. However, EndNote and Mendeley have the capability to search for the PDF from the citation and automatically download it within the application. RefWorks, EndNote, and Mendeley support OCR features and will present search results from inside PDFs. Zotero does not index OCR data from searchable PDFs yet.

ON PDF MANAGEMENT: Here are three ways to use OCR to get a fully searchable PDF. Two of these options are free to students, one will require software purchase.

1. Use our Bookeye Scanner and scan with Optical Character Recognition functionality.
2. Upload your basic image PDF to Google Drive, let their OCR index the document, and re-download the enhanced version.
3. Purchase Adobe Acrobat and enhance the PDF with a single click.

**Database Search Inside Tool:** RefWorks allows you to search PubMed and a host of library catalogs. Mendeley will only allow you to search their database of citations. Zotero does not have a built in search

tool for new references. EndNote has modules that will allow you to search through various databases, including Historical Abstracts and more.

## Slide 15

While these citation managers are wonderful tools that try to make things easy for you, they are not perfect. It is always the researcher's responsibility to cite their sources appropriately. Sometimes the export process does not function as smoothly as planned and you end up with incorrect or incomplete information. Always double check your citations and read through the bibliography exported by the tool.

## Slide 16

**Write & Cite Word Processor:** All citation managers provide a plugin to cite within Microsoft Word and automatically generate a bibliography.

**Write & Cite Google Docs:** RefWorks has a specific add-on for Google Docs. It is the only citation manager to provide this plugin. The other citation managers allow you to drag and drop a bibliography into Google Docs from their application.

**Citation Style:** All of the management tools support every major citation format. This includes, but is not limited to MLA, APA, CSE, and AMA. Specifically for History, these managers will support Chicago (Author-Date), Chicago (Notes-Bibliography), and Turabian.

**Cost:** While all of these citation managers can be obtained freely, the EndNote desktop version comes at a cost of \$20 for the media through Panthertech. This is only for the desktop client, not for an account. The web version can be used freely.

## Slide 17 Slide 18

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