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Resolutions 2003-2004

Student Government Association BBC, Florida International University

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- Edited By laws -

RESOLUTION

Florida International University – Student Government Council – Biscayne Bay Campus

Agenda Item: Adoption of House Bylaws
Sponsors: Micah S. Mintz, Rep. at Large; Admatha Israel, Rep. at Large
Committee: House of Representatives
Date: February 9, 2004

Adoption of House Bylaws

Whereas, Organization is essential to any successful enterprise,
Whereas, The House of Representatives also needs rules and procedures clearly established so that it can conduct business efficiently,
Whereas, Bylaws will provide a framework for the Representatives to work in, and be accountable to,
Therefore be it
Resolved, That the House of Representatives shall adopt the following bylaws:

House of Representatives By-laws

Purpose

The function of these bylaws is to establish structure for the House of Representatives of the Florida International University Biscayne Bay Campus Student Government Council.

Duties of the House of Representatives

- Meet at least once each complete month of the academic year, with none of these meetings being held during legal holidays.
- Make available all records of its proceedings to the campus community
- Address, resolutions, bills, and appropriations
- Discuss or modify legislation.

Powers of the House of Representatives

The House shall:

- Approve or disapprove proposed legislation. Only legislation approved by the House of Representatives shall appear before the General Council for a vote.
- Legislation shall be written as a resolution, appropriations bill, or Council Bill.
- Proposed legislation shall only originate from Representatives, the SGC President, SGC Vice President, and the standing committee members.

House Members

1. The seats of the House shall consist of all voting members, which are the following Representatives:
 - Arts & Sciences
 - Pines Center
 - 2 Graduate
 - Hospitality Management
 - Housing
 - Nursing
 - Business Administration
 - Journalism & Mass Communication
 - 3 Representative-at-Large
 - 2 Lower Division
 - College of Health and Urban Affairs

Officers of the House of Representatives

1. The Officers of the House of Representatives shall be the Speaker, the Vice Chair and the secretary.
2. The officers shall be elected by the House.
3. The Vice President of SGC BBC may chair the House in the absence of, or at the request of, the Speaker and Vice Chair

Duties of the Officers

Speaker:

- The Speaker shall preside over the House of Representatives and make all necessary arrangements for those meetings, including setting the agenda and conducting the business of the meeting. The speaker shall only vote to break a tie.
- The Speaker shall represent the House in the Legislative Affairs Committee at FSA.

Vice Chair:

- The Vice Chair shall fulfill all of the Speaker's duties in the absence of the Speaker and assist the Speaker with his or her responsibilities.

Secretary:

- The Secretary shall be the official record-keeper of the House by taking minutes and faithfully archiving all proposed legislation appropriately.
- The minutes shall be typed and archived within 48 hours of the meeting.

Attendance

- Representatives who miss a total of 2 unexcused or 3 excused consecutive House meetings will appear before the next general council meeting for a review of removal from office; this review shall consist of impeachment on grounds of nonfeasance.
- If a Representative arrives more than a half hour after the start of a meeting, then he or she will be considered absent for that meeting.

Conduct of Business

- Except where stated otherwise in these bylaws, the House of Representatives shall conduct business in accordance with Robert's Rules of Order, newly revised.
- It is the duty of every Representative to know parliamentary procedure so that business may be conducted efficiently.

Voting

There shall be exactly five (5) distinct voting methods used by The House of Representatives. They are listed below in order of greatest precedence; fifth being greatest:

1. Voice vote
2. Roll call vote
3. Acclamation (unanimous consent)
4. Hand vote
5. Ballot vote

- The Speaker determines the manner of voting. However, if a House member calls for a voting method of greater precedence for an individual question, then that method must be used. If multiple requests are received, the request with the greatest precedence shall be honored.
- A House member shall decline to vote, in House meetings or in the general council, on any matter when he/she believes that voting on such matter would constitute a conflict of interest.

Quorum

- A quorum of the House of Representatives shall be defined as more than half of the seated voting House members.
- If a House member leaves a meeting with no clear intention of returning and without the express permission of the Speaker, leading to a loss of quorum, then that House member shall be considered to be absent for the entire meeting.

Amendments

- Proposed amendments to these Bylaws must be submitted for approval in writing to House members at a regular meeting of the House.
- If any proposals are approved by the House, then the House must announce the approved proposals at the general council meeting. To be adopted, an amendment must receive a two-thirds (2/3) vote at the general council meeting immediately following the House meeting.

<input type="checkbox"/> Enact	IN FAVOR OF:	DATE:	
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	ABSTAINED:	R 04	<hr/> Nicaise Parillon, SGC President
	OPPOSED:	#	