

2011

# Campus Life Event Audit Reports 11.12-15.16.pdf

Student Government Association BBC, Florida International University

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Campus Life  
Event Audit Reports  
July 2011-June2012





### Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Digital Caricature Artist (During BBQ)

Date/Time/Location: 8/23/10 P.S

| Attendance (please attach sign-in sheet) |                  | SGC Financial Support          |  |
|--|------------------|--------------------------------|--|
| Students: _____                          | Community: _____ | Amount Funded: <u>\$600.00</u> |  |
| Faculty/Staff: _____                     | Total: <u>30</u> | Amount Spent: <u>\$600.00</u>  |  |

What was the purpose of this event? Was that purpose accomplished?  
For welcome week - YES

What was positive about this event? Why?  
students enjoyed this new addition as digital.

What was negative about this event? Why?  
nothing

Should this event be done again next year?  
yes!

Please attach any articles, flyers, or photos.



Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Welcome Back Fall - BBQ

Date/Time/Location: 8/23/10 P.S

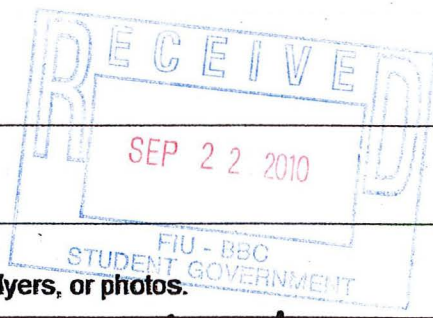
|   |   |
|---|---|
| <p><b>Attendance (please attach sign-in sheet)</b></p> <p>Students: <u>388</u> Community: _____</p> <p>Faculty/Staff: <u>121</u> <sup>→</sup> Total: <u>509</u></p> | <p><b>SGC Financial Support</b></p> <p>Amount Funded: _____</p> <p>Amount Spent: <u>\$4125.00</u></p> |
|---|---|

What was the purpose of this event? Was that purpose accomplished?  
BBQ for students

What was positive about this event? Why?  
Successful

What was negative about this event? Why?  
nothing

Should this event be done again next year?  
absolutely



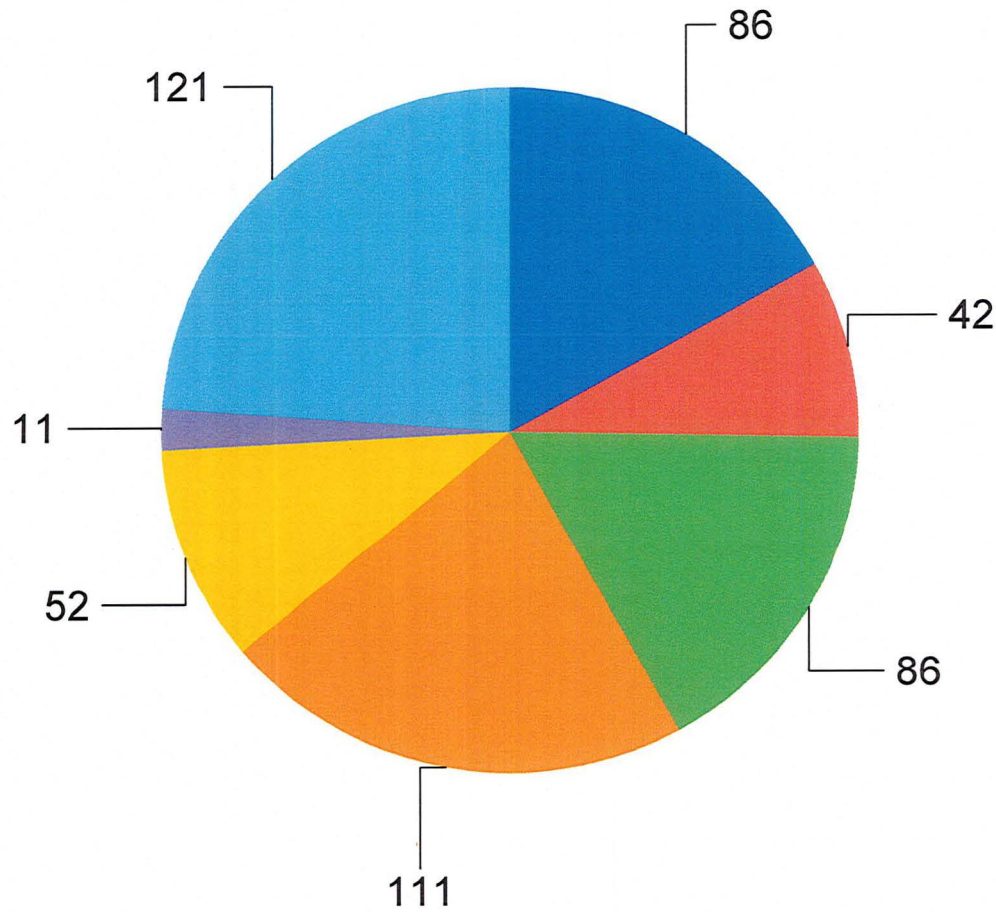
Please attach any articles, flyers, or photos.








Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# BBC Welcome Back BBQ

## Student Class



|   |                            |     |        |
|---|----------------------------|-----|--------|
|    | Freshman                   | 86  | 16.9%  |
|    | Sophomore                  | 42  | 8.3%   |
|    | Junior                     | 86  | 16.9%  |
|    | Senior                     | 111 | 21.8%  |
|    | Beginning Graduate Student | 52  | 10.2%  |
|    | Advanced Graduate Student  | 11  | 2.2%   |
|  | Others                     | 121 | 23.8%  |
|   | Total:                     | 509 | 100.0% |





Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Welcome week - Silhouettes

Date/Time/Location: 8/24/10 - Tuesday I.P.S.

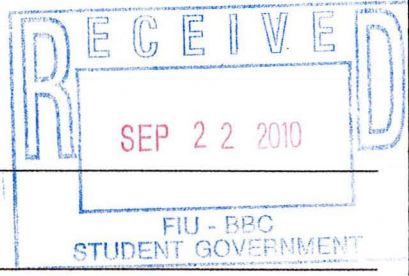
|   |                               |
|---|-------------------------------|
| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
| Students: <u>45</u> Community: _____            | Amount Funded: <u>\$1,000</u> |
| Faculty/Staff: _____ Total: <u>45</u>           | Amount Spent: <u>\$1,000</u>  |

What was the purpose of this event? Was that purpose accomplished?  
*Students love this.*

What was positive about this event? Why?  
*Not enough time.*

What was negative about this event? Why?  
*nothing*

Should this event be done again next year? *yes*



Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Blue + Gold Breakfast

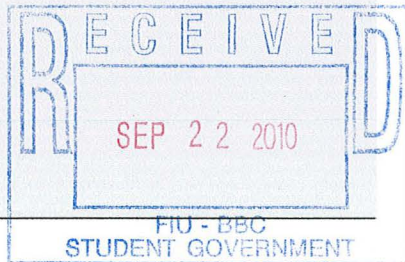
Date/Time/Location: 8/24/10 P.S

| Attendance (please attach sign-in sheet)   | SGC Financial Support           |
|--|---------------------------------|
| Students: <u>269</u> Community: _____      | Amount Funded: <u>2325.00</u>   |
| Faculty/Staff: <u>80</u> Total: <u>349</u> | Amount Spent: \$ <u>1770.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
Welcome week Breakfast

What was positive about this event? Why?  
lots of students, fun + food.

What was negative about this event? Why?  
nothing



Should this event be done again next year?  
 \_\_\_\_\_

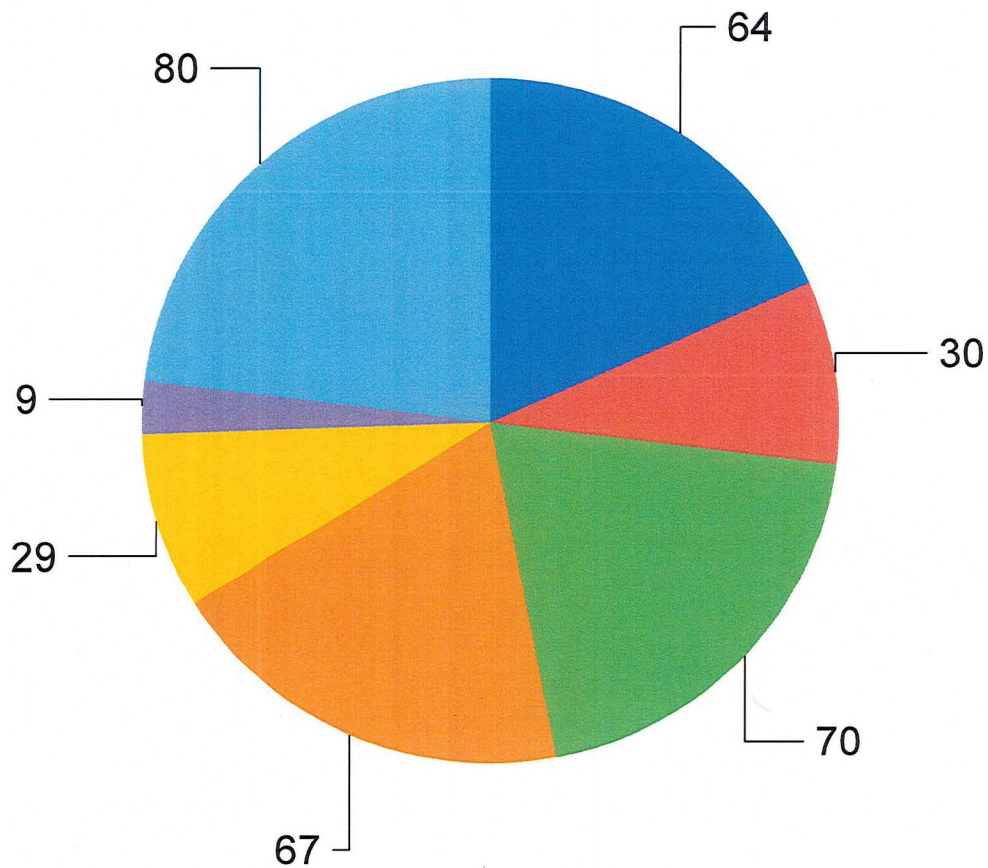
Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Student Class



|                            |     |        |
|----------------------------|-----|--------|
| Freshman                   | 64  | 18.3%  |
| Sophomore                  | 30  | 8.6%   |
| Junior                     | 70  | 20.1%  |
| Senior                     | 67  | 19.2%  |
| Beginning Graduate Student | 29  | 8.3%   |
| Advanced Graduate Student  | 9   | 2.6%   |
| Others                     | 80  | 22.9%  |
| Total:                     | 349 | 100.0% |



Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Freshman League - Postcard Photos

Date/Time/Location: 8/26/10

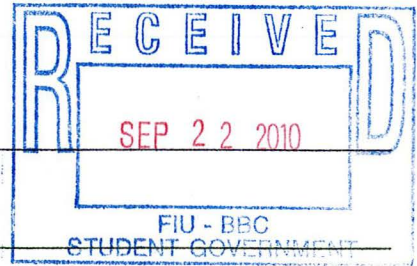
| Attendance (please attach sign-in sheet) |                  | SGC Financial Support         |  |
|--|------------------|-------------------------------|--|
| Students: _____                          | Community: _____ | Amount Funded: <u>\$1,600</u> |  |
| Faculty/Staff: _____                     | Total: <u>81</u> | Amount Spent: <u>\$1,600</u>  |  |

What was the purpose of this event? Was that purpose accomplished?  
Photos for students

What was positive about this event? Why? Fun event

What was negative about this event? Why? Nothing

Should this event be done again next year? Yes



Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Welcome Week - Caricature Artist

Date/Time/Location: 8/26/10

| Attendance (please attach sign-in sheet) |                  | SGC Financial Support          |  |
|--|------------------|--------------------------------|--|
| Students: _____                          | Community: _____ | Amount Funded: <u>\$300.00</u> |  |
| Faculty/Staff: _____                     | Total: <u>63</u> | Amount Spent: <u>\$300.00</u>  |  |

What was the purpose of this event? Was that purpose accomplished?  
Caricatures for students

What was positive about this event? Why? Always a line

What was negative about this event? Why? N/A

Should this event be done again next year? yes



Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Freshman Luau

Date/Time/Location: 8/26/10 P.S

| Attendance (please attach sign-in sheet) |                   | SGC Financial Support                             |  |
|--|-------------------|---|--|
| Students: <u>479</u>                     | Community: _____  | Amount Funded: <u>1,000</u> - <i>vice Provost</i> |  |
| Faculty/Staff: <u>78</u>                 | Total: <u>557</u> | Amount Spent: <u>\$4,500.00</u>                   |  |

What was the purpose of this event? Was that purpose accomplished?  
Traditional event

What was positive about this event? Why? yes, great food & fun!

What was negative about this event? Why? nothing

Should this event be done again next year? yes!



Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: BBC Involvement Fair

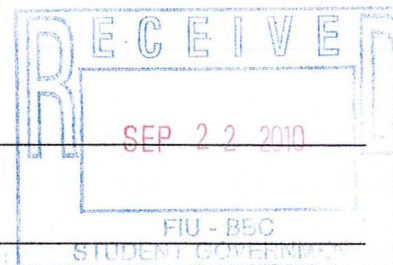
Date/Time/Location: 9/30/10 P.S.

| Attendance (please attach sign-in sheet) |  | SGC Financial Support         |  |
|--|--|-------------------------------|--|
| Students: <u>192</u>                     | Community: <input checked="" type="checkbox"/> | Amount Funded: <u>\$2,000</u> |  |
| Faculty/Staff: <u>67</u>                 | Total: <u>259</u>                              | Amount Spent: <u>\$1,400</u>  |  |

What was the purpose of this event? Was that purpose accomplished?  
*To show showcase organization for students to join. Yes!*

What was positive about this event? Why?  
*Very good turnout. Great food!*

What was negative about this event? Why?  
*nothing*



Should this event be done again next year?  
YES

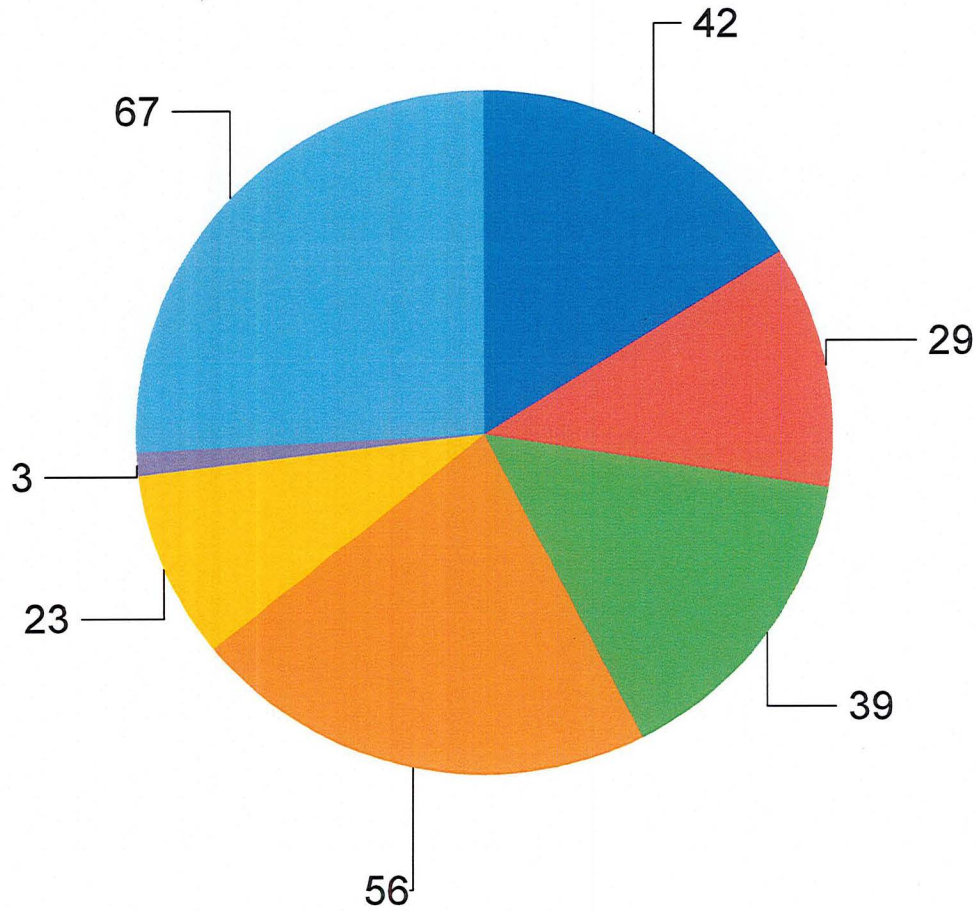
Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Student Class



|                            |     |        |
|----------------------------|-----|--------|
| Freshman                   | 42  | 16.2%  |
| Sophomore                  | 29  | 11.2%  |
| Junior                     | 39  | 15.1%  |
| Senior                     | 56  | 21.6%  |
| Beginning Graduate Student | 23  | 8.9%   |
| Advanced Graduate Student  | 3   | 1.2%   |
| Others                     | 67  | 25.9%  |
| Total:                     | 259 | 100.0% |



Event Audit Report *logged 10/15/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Late Day Latte

Date/Time/Location: 9/2/10 - Panther Square

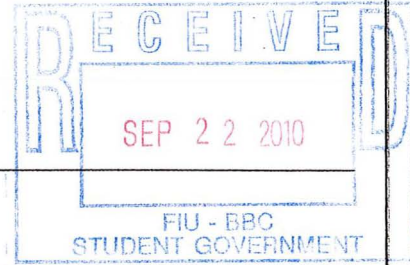
| Attendance (please attach sign-in sheet)   | SGC Financial Support          |
|--|--------------------------------|
| Students: <u>109</u> Community: <u>—</u>   | Amount Funded: <u>\$400.00</u> |
| Faculty/Staff: <u>16</u> Total: <u>125</u> | Amount Spent: <u>\$400.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
Coffee & snacks for students to enjoy  
yes!

What was positive about this event? Why?  
Food ran out.

What was negative about this event? Why?  
Nothing

Should this event be done again next year?  
yes, every month

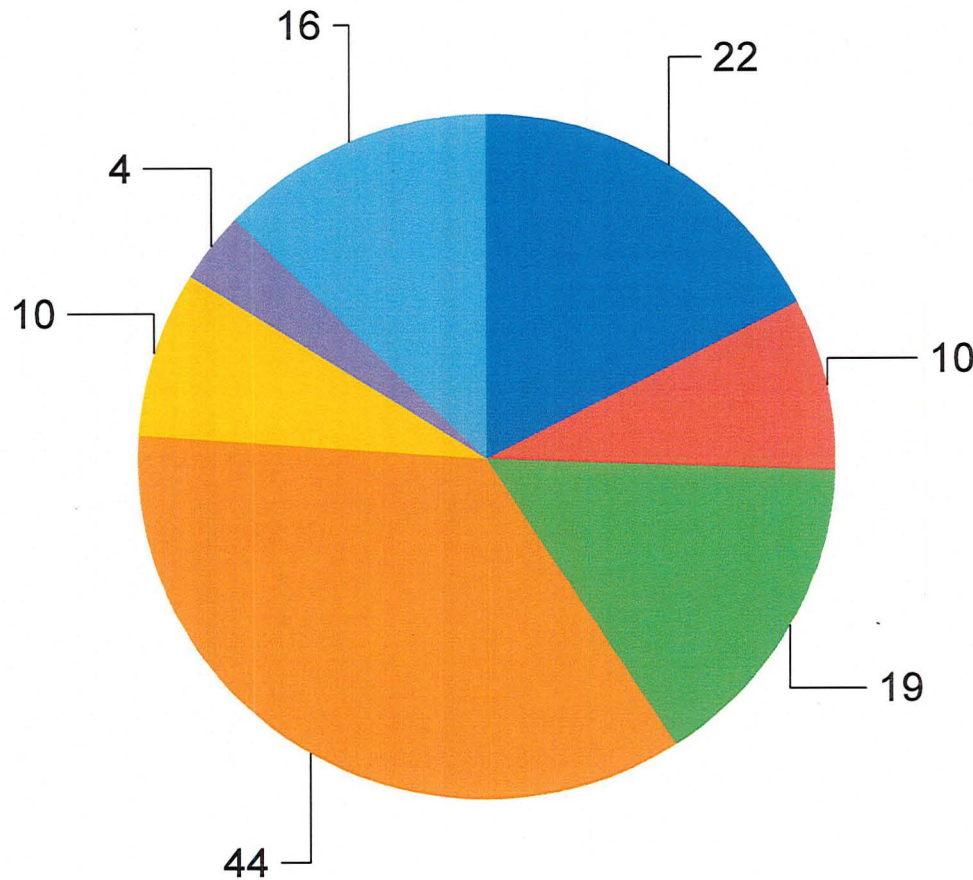


Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Student Class



|                            |     |        |
|----------------------------|-----|--------|
| Freshman                   | 22  | 17.6%  |
| Sophomore                  | 10  | 8.0%   |
| Junior                     | 19  | 15.2%  |
| Senior                     | 44  | 35.2%  |
| Beginning Graduate Student | 10  | 8.0%   |
| Advanced Graduate Student  | 4   | 3.2%   |
| Others                     | 16  | 12.8%  |
| Total:                     | 125 | 100.0% |





### Event Audit Report

logged 10/15/10

Organization/Department: Campus Life + Orientation

Representatives Name: Jessica Greenwood Phone: 305-919-4841

Position: Graduate Assistant Advisor: Vicky Owles

Event: World Peace Day

Date/Time/Location: Sept. 21st 11:00am - 2:00pm Panther Square

| <u>Attendance (please attach sign-in sheet)</u> |                   | <u>SGC Financial Support</u>   |
|---|-------------------|--------------------------------|
| Students: <u>111</u>                            | Community: _____  | Amount Funded: <u>\$443.00</u> |
| Faculty/Staff: <u>10</u>                        | Total: <u>121</u> | Amount Spent: <u>\$443.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
To promote World Peace Day to FIU students + staff. Yes, it was accomplished.

What was positive about this event? Why?  
Many students participated in the flower seed planting. They enjoyed doing the "peaceful" activities and chose to do more than they were required to to participate in lunch.

What was negative about this event? Why?  
After the activities ran out, many students left. This meant hardly anyone came later on to the moment of silence at the Peace Pole. Next year, the moment of silence should be held.

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

RECEIVED

Signature: [Signature] Date: 9/29/10

Advisor's Signature: [Signature] Date: \_\_\_\_\_





FIU - Biscayne Bay Campus/ Campus Life & Orientation Office  
Join us on Tuesday, September 21st for  
**World Peace Day**  
at FIU!

- ✿ Decorate your own flower pot and plant a Seed for Peace  
11:30am to 1:30pm in Panther Square
- ✿ Make your own Peace Key Chains  
11:30am to 1:30pm in Panther Square
- ✿ Jeremy Gilley's documentary - "The Day After Peace"  
Showings between 11:30am and 1:30pm in Panther Square
- ✿ Moment of Silence and Messages of Peace  
1:30pm at the Peace Pole (in front of Marine Science)
- ✿ Light refreshments - 12:00pm in Panther Square

WEDNESDAY, SEPTEMBER 22  
YOGA - 10:00AM - 11:30AM - BBC REC CENTER

Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling (305) 919-5804 or TTY via FRS 1-800-955-8771.

For more event information, please contact 305-919-5804 or visit [www.clobbc.fiu.edu](http://www.clobbc.fiu.edu)

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Event Audit Report

1099-ed 12/7/10

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Late Day Latte

Date/Time/Location: 10/27/10 ACI 4:30 PM

| Attendance (please attach sign-in sheet) |                   | SGC Financial Support        |  |
|--|-------------------|------------------------------|--|
| Students: _____                          | Community: _____  | Amount Funded: <u>400.00</u> |  |
| Faculty/Staff: _____                     | Total: <u>137</u> | Amount Spent: <u>400.00</u>  |  |

What was the purpose of this event? Was that purpose accomplished?  
Fall Latte for evening students. YES

What was positive about this event? Why?  
To provide refreshments for commuter students.

What was negative about this event? Why?  
more food



Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/23/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





Event Audit Report

1099-rd 12/7/10

Organization/Department: CLO

Representatives Name: Ily Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Int'l Latk + Club Fair

Date/Time/Location: NOV 18, 2010 / Panther Square

|   |                  |                              |  |
|---|------------------|------------------------------|--|
| <b>Attendance (please attach sign-in sheet)</b> |                  | <b>SGC Financial Support</b> |  |
| Students: _____                                 | Community: _____ | Amount Funded: <u>400.00</u> |  |
| Faculty/Staff: _____                            | Total: <u>89</u> | Amount Spent: <u>400.00</u>  |  |

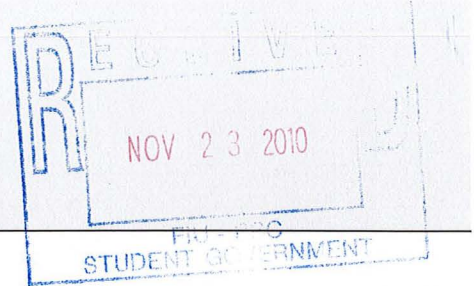
What was the purpose of this event? Was that purpose accomplished?  
Coffee & snacks

What was positive about this event? Why?  
many students.

What was negative about this event? Why?  
NA

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



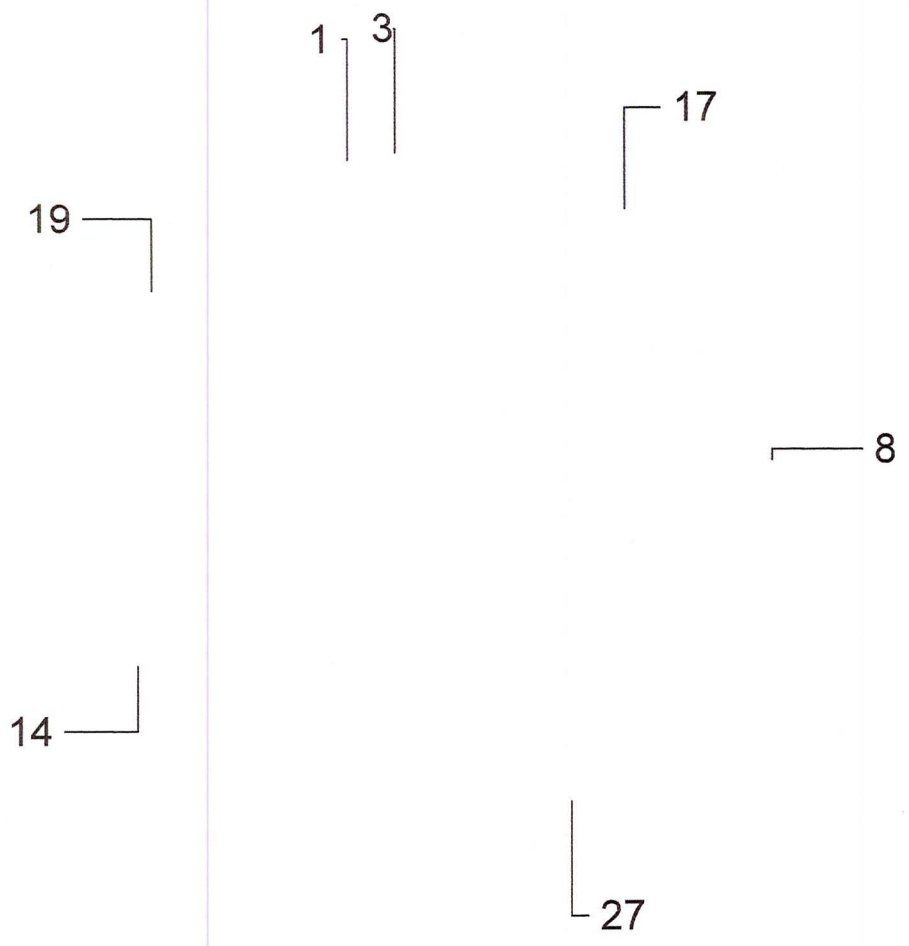
Signature: Ily Siegel Date: 11/22/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Late Day Latte

Thursday, November 18, 2010

## Student Class



|                            |    |        |
|----------------------------|----|--------|
| Freshman                   | 17 | 19.1%  |
| Sophomore                  | 8  | 9.0%   |
| Junior                     | 27 | 30.3%  |
| Senior                     | 14 | 15.7%  |
| Beginning Graduate Student | 19 | 21.3%  |
| Advanced Graduate Student  | 1  | 1.1%   |
| Others                     | 3  | 3.4%   |
| Total:                     | 89 | 100.0% |



### Event Audit Report

*logged 12/20/10*

Organization/Department: CLO

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Spa Day-Release Week

Date/Time/Location: Nov 30 2010/Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: _____ Community: _____                | Amount Funded: <u>150.00</u> |
| Faculty/Staff: _____ Total: <u>41</u>           | Amount Spent: <u>150.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
 To provide food to the students.

What was positive about this event? Why?  
 Students came out to relax.

What was negative about this event? Why?  
 Nothing.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



Signature: Ivy Siegel Date: 12/13/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





### Event Audit Report

*logged 12/20/10*

Organization/Department: CLO/Multifaith Council

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Holidayfest

Date/Time/Location: Nov 29th 2010/Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b> |
|---|-------------------|------------------------------|
| Students: <u>75</u>                             | Community: _____  | Amount Funded: <u>150.00</u> |
| Faculty/Staff: <u>29</u>                        | Total: <u>104</u> | Amount Spent: <u>150.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
 To provide vendors, holidays events, food

---

What was positive about this event? Why?  
 A nice celebration with cosponsors WUC & SPC.

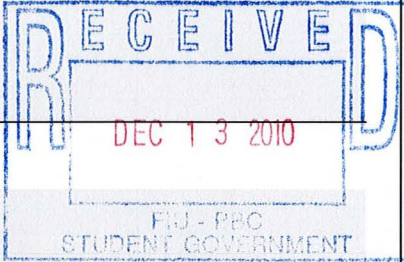
---

What was negative about this event? Why?  
 Nothing.

---

Should this event be done again next year?  
 YES!

Please attach any articles, flyers, or photos.

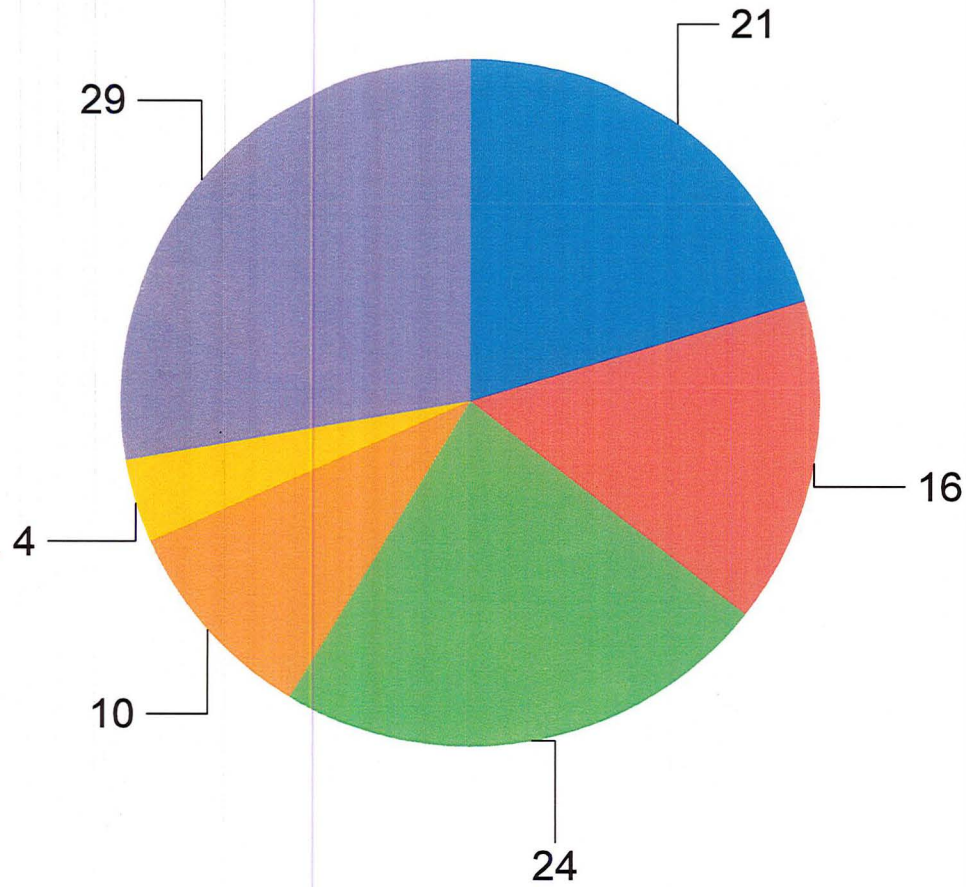


Signature: *Ivy Siegel* Date: 12/13/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# BBC Holiday Fest

## Student Class



|                            |     |        |
|----------------------------|-----|--------|
| Freshman                   | 21  | 20.2%  |
| Sophomore                  | 16  | 15.4%  |
| Junior                     | 24  | 23.1%  |
| Senior                     | 10  | 9.6%   |
| Beginning Graduate Student | 4   | 3.8%   |
| Others                     | 29  | 27.9%  |
| Total:                     | 104 | 100.0% |





### Event Audit Report

logged 12/20/10

Organization/Department: CLO/

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: Interactive Games-Release Week

Date/Time/Location: Dec 3 2010/Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: _____ Community: _____                | Amount Funded: <u>150.00</u> |
| Faculty/Staff: _____ Total: <u>73</u>           | Amount Spent: <u>150.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
 To provide food & games to the students.

---

What was positive about this event? Why?  
 Students came out to play a game and relax.

---

What was negative about this event? Why?  
 Nothing.

---

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



Signature: Ivy Siegel Date: 12/12/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Event Audit Report

*logged 12/20/10*

Organization/Department: CLO/Multifaith Council

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Coordinator Advisor: \_\_\_\_\_

Event: World AIDS Day-Release Week

Date/Time/Location: Dec 1 2010/Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                  | <b>SGC Financial Support</b> |
|---|------------------|------------------------------|
| Students: _____                                 | Community: _____ | Amount Funded: <u>150.00</u> |
| Faculty/Staff: _____                            | Total: <u>97</u> | Amount Spent: <u>150.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
 To provide food & resources to the students.

---

What was positive about this event? Why?  
 Students came out to learn about World AIDS Day.

---

What was negative about this event? Why?  
 Nothing.

---

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



Signature: Ivy Siegel Date: 12/13/10

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





logged 10/6/11

DS

### Event Audit Report

Organization/Department: FIU Campus Life BBC

Representatives Name: Rebekah James Phone: 305-919-4841

Position: Graduate Assistant Advisor: Ivy Siegel

Event: BBC Welcome BBQ

Date/Time/Location: Sept 22, 2011 11am-2pm Panther Square

| <u>Attendance (please attach sign-in sheet)</u> |                              | <u>SGC Financial Support</u>  |  |
|---|------------------------------|-------------------------------|--|
| Students: <u>442</u>                            | Community: <u>          </u> | Amount Funded: <u>\$5,192</u> |  |
| Faculty/Staff: <u>30</u>                        | Total: <u>472</u>            | Amount Spent: <u>\$5,192</u>  |  |

What was the purpose of this event? Was that purpose accomplished?  
To provide a welcoming and social atmosphere for returning and new FIU students

What was positive about this event? Why?  
It provided a way for students to interact and staff to welcome them

What was negative about this event? Why?  
n/a

Should this event be done again next year?  
Yes! It was a great success!

Please attach any articles, flyers, or photos.

type mistakes & resubmit ✓  
 Purpose cut off ✓  
 negative: nothing whole wrong ✓  
no receipts  
 should not submit address, only name & id ✓  
 → See campus life accounting

Signature: Rucker Jones Date: 9/20/11

Advisor's Signature: [Signature] Date: 9/20/11



## Event Audit Report

Organization/Department: Campus Life BBC

Representatives Name: Rebekah James Position: Grad Assistant

Phone: 305-919-4841 Advisor: \_\_\_\_\_

Event: Welcome Week BBQ

Date: 8/22/2011 Time: 11am-2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                     | <b>SGC Financial Support</b>        |  |
|---|---------------------|-------------------------------------|--|
| Students: <u>442</u>                            | Community: <u>0</u> | Opening Balance: <u>\$12,142.08</u> |  |
| Faculty/Staff: <u>30</u>                        | Total: <u>472</u>   | Amount Spent: <u>\$5,192.00</u>     |  |
|   |                     | Closing Balance: <u>\$6,950.08</u>  |  |

What was the purpose of this event? Was that purpose accomplished?  
To provide a welcoming and social atmosphere for returning and new FIU students.

---

What was positive about this event? Why?  
It provided a way for students to interact with staff and welcome them.

---

What was negative about this event? Why?  
The food was not the best.

---

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



logged 10/6/11  
DS

### Event Audit Report

Organization/Department: FIU Campus Life BBC

Representatives Name: Rebekah James Phone: 305-919-4841

Position: Graduate Assistant Advisor: Ivy Siegel

Event: BBC Luau

Date/Time/Location: Sept 25, 2011 11am-2pm Panther Square

|   |  |
|---|--|
| <p><b>Attendance (please attach sign-in sheet)</b></p> <p>Students: <u>357</u> Community: <u>          </u></p> <p>Faculty/Staff: <u>30</u> Total: <u>387</u></p> <p><i>Served aprox 6000</i></p> | <p><b>SGC Financial Support</b></p> <p>Amount Funded: <u><del>          </del> \$6400.00</u></p> <p>Amount Spent: <u><del>          </del> \$6400.00</u></p> |
|---|--|

What was the purpose of this event? Was that purpose accomplished?  
To provide a welcoming and social atmosphere for returning and new FIU students

What was positive about this event? Why?  
It provided a way for students to interact and staff to welcome them. The luau dancers were a hit.

*# Address Security Reasons  
 No receipts or invoices of purchases for event or for food bought.*

What? n/a

*See campus life accounting*

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.



Signature: Rebekah James Date: 9/20/11

Advisor's Signature: Ivy Siegel Date: 9/20/11

*Specials  
Alex for  
Invoices*





Logged 10/6/2011

### Event Audit Report

DS

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Involvement Week-Meaning of Names Novelty

Date/Time/Location: 8-29-11

| Attendance (please attach sign-in sheet) |                  | SGC Financial Support       |  |
|--|------------------|-----------------------------|--|
| Students: <u>98</u>                      | Community: _____ | Amount Funded: <u>\$575</u> |  |
| Faculty/Staff: _____                     | Total: <u>98</u> | Amount Spent: <u>\$575</u>  |  |

What was the purpose of this event? Was that purpose : Relief

Novelty for Involvement Fair

What was positive about this event? Why?  
Unique novelty that the students loved.

What was negative about this event? Why?

Nothing

Should this event be done again next year?  
yes

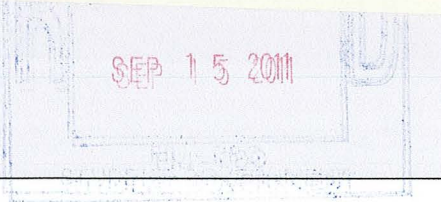
Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 9/14/11

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NO  
Relief

\*Amount funded ~~of~~ should be written in dollar sign.  
See campus life accounting







logged 10/11/11

DS

### Event Audit Report

Organization/Department: FIU Campus Life BBC

Representatives Name: Rebekah James Phone: 305-919-4841

Position: Graduate Assistant Advisor: Ivy Siegel

Event: BBC Involvement Fair

Date/Time/Location: Aug ~~Sept~~ 29, 2011 11am-2pm Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>     |
|---|----------------------------------|
| Students: <u>157</u> Community: <u>20</u>       | Amount Funde... <u>\$1757.02</u> |
| Faculty/Staff: <u>20</u> Total: <u>197</u>      | Amount Spent: <u>\$1757.02</u>   |

What was the purpose of this event? Was that purpose accomplished?  
To provide information to students about organization and department opportunities

What was positive about this event? Why?  
Yes, it gave students, staff and the community a chance to interact and share information of interest

What was negative about this event? Why?  
n/a

Should this event be done again next year?  
Yes! It was a great success!

Please attach any articles, flyers, or photos.

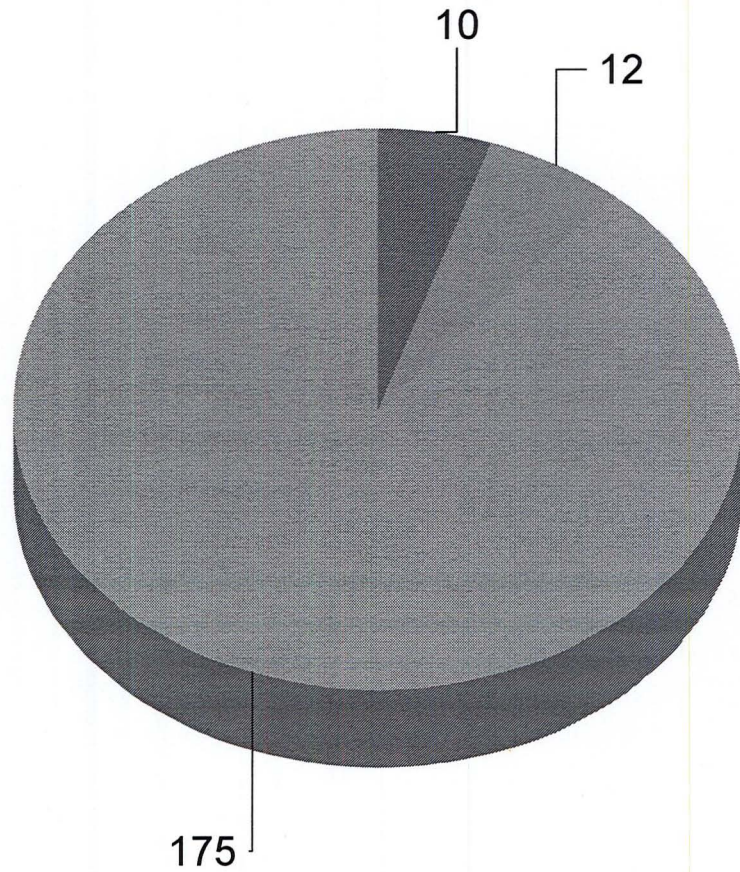
Please Provide Sign-in Sheet.  
 Not enough data



Signature: [Handwritten Signature] Date: 9/20/11

Advisor's Signature: [Handwritten Signature] Date: 9/20/11

# Transaction Summary



|                                     |     |        |
|-------------------------------------|-----|--------|
| Denied By Rule                      | 10  | 5.1%   |
| Patron Data Not Found               | 12  | 6.1%   |
| Transaction Approved for Activity 1 | 175 | 88.8%  |
| Total:                              | 197 | 100.0% |





logged 10/06/2011  
DS

### Event Audit Report

Organization/Department: FIU Campus Life BBC

Representatives Name: Rebekah James Phone: 305-919-4841

Position: Graduate Assistant Advisor: Ivy Siegel

Event: Late Day Latte

Date/Time/Location: Sept 15, 2011 4:30pm-6:00pm AC 1

| <u>Attendance (please attach sign-in sheet)</u> |                              | <u>SGC Financial Support</u> |
|---|------------------------------|------------------------------|
| Students: <u>104</u>                            | Community: <u>          </u> | Amount Funded: <u>\$400</u>  |
| Faculty/Staff: <u>20</u>                        | Total: <u>124</u>            | Amount Spent: <u>\$400</u>   |

What was the purpose of this event? Was that purpose accomplished?  
To reach out to night students. Yes we had a great turn out.

What was positive about this event? Why?  
We had 7 departments table and they received a lot of student interest

What was negative about this event? Why?  
Ran out of food quickly.

Should this event be done again next year?  
Yes, a monthly event

Please attach any articles, flyers, or photos.

CAMPUS LIFE!  
 SPC see campus  
 & life  
 accounting  
 Receipts for what  
 was spent.  
 see attached

Signature: Rebekah James Date: 9/20/11

Advisor's Signature: Ivy Siegel Date: 9/20/11

Florida International University/Biscayne Bay Campus

**Campus Life at  
Biscayne Bay presents:**



# Late Day Latte'

*Grab a coffee...  
Take a treat...  
Late Day Latte  
will keep you  
on your feet.*

**Fall 2011**

*The first participants will receive a gift.*

# Late Day Latte'

**Thursday, September 15, 2011**  
**4:30 - 6:00 PM - AC 1**

**Thursday, October 27, 2011**  
**4:30 - 6:00 PM - AC 1**

**Thursday, November 17, 2011**  
**(International Latte & SOC Club Fair)**  
**4:30 - 6:00 PM - Flagpole Area**



facebook/bbc.clo



Funded by



Presented by the Office of Campus Life at Biscayne Bay, Division of Student Affairs, FIU/BBC. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771





10/31/11

DS

### Event Audit Report

Organization/Department: Campus Life .. Student Programming Council

Representatives Name: Wolfgang Acevedo Phone: 305-986-6096

Position: Grad Assistant Advisor: Yselande Pierre

Event: Movie: Pirates of the Caribbean: On Stranger Tides

Date/Time/Location: Thursday September 8, 2011 7:30pm. WUC Theatre

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>  |
|---|-------------------------------|
| Students: <u>51</u> Community: <u>21</u>        | Amount Funded: <u>N/A</u>     |
| Faculty/Staff: <u>TBD</u> Total: <u>72</u>      | Amount Spent: <u>\$921.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
Movie showing of a feature film. Yes

What was positive about this event? Why?  
The theme worked out great, both students and volunteers dressed up in Pirate Gear.



What was negative about this event? Why?  
- NO receipts  
- NO explanation or feedback on the event

Attendance could have been better, proper n

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

Signature: Wolfgang Acevedo Date: 10/3/11

Advisor's Signature: Yselande Pierre Date: 10/3/11



Pirates



*THURSDAY, SEPTEMBER 8, 2011*

*PIRATES OF THE CARIBBEAN: STRANGER TIDES*

*THURSDAY, OCTOBER 27, 2011*

*SCREAM 4*

*THURSDAY, NOVEMBER 3, 2011*

*HARRY POTTER & DEATHLY HALLOWS - PART 2*

*THURSDAY, NOVEMBER 10, 2011*

*TRANSFORMERS: DARK SIDE OF THE MOON*

*WEDNESDAY, NOVEMBER 30, 2011*

*CAPTAIN AMERICA: THE FIRST AVENGER*

Showtimes are @ 2:30 & 7:30 PM

Location: WUC Theatre



# Flow – Pirates of the Caribbean 9/8/11

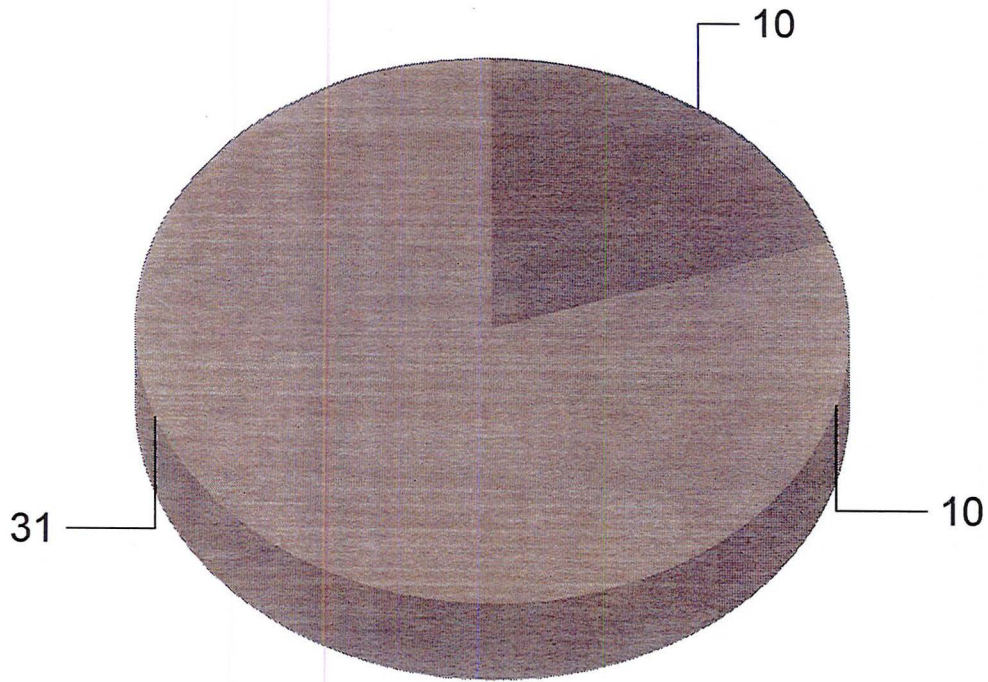
Location: WUC Theater

Time of event: 7:30pm

- 5:30pm**                      All SPC volunteers report to SPC office.
- 5:35pm**                      **Ned, Sean, Yuyang** begin working on Pirates décor
- 5:40pm – 5:45pm**            **Maria** report to AV to make sure all tech requirements are ready and work on SPC promotional table with **Marcus**
- 6:00pm-6:30pm**            **Maria** and **Cathy** stay at SPC promo table and market on location.  
**Ned** and **Yuyang** market around campus.  
**Sean** and **Marcus** work on SPC backdrop.
- 7:00pm**                      **Everyone** report to WUC theater.
- 7:00pm**                      **Sean, Marcus** and **Yuyang** stay at SPC sign in table and record panther I.D.'s
- 7:30pm**                      Pirates of the Caribbean begins.  
\***Maria** report any technical problems to AV.

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Transaction Summary

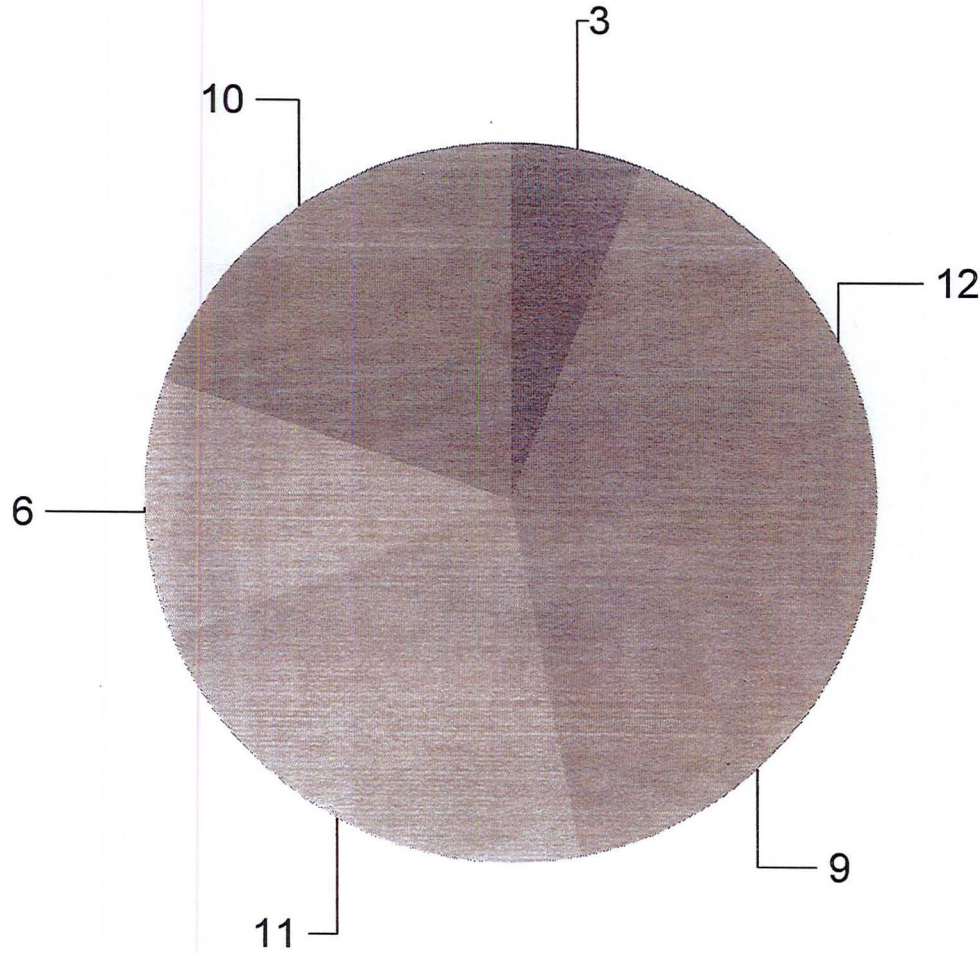


|                                     |    |        |
|-------------------------------------|----|--------|
| Denied By Rule                      | 10 | 19.6%  |
| Patron Data Not Found               | 10 | 19.6%  |
| Transaction Approved for Activity 1 | 31 | 60.8%  |
| Total:                              | 51 | 100.0% |



# BBC Pirates of the Caribbean

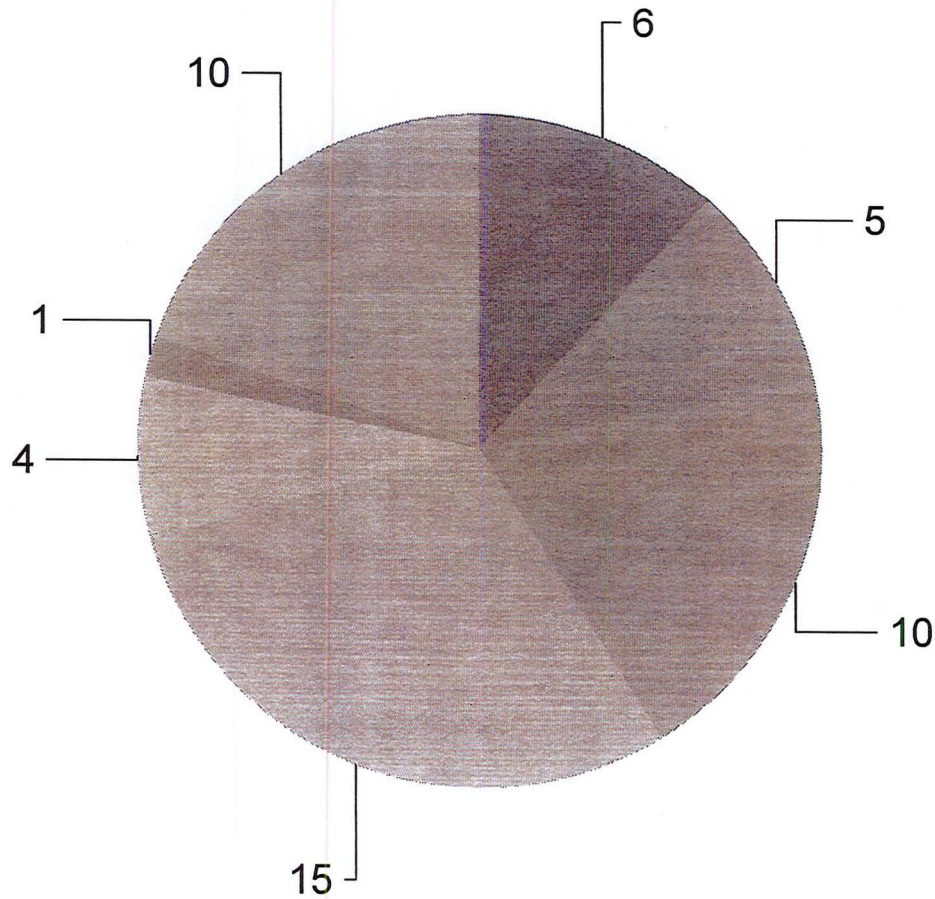
## Ethnicity



|          |    |        |
|----------|----|--------|
| Asian    | 3  | 5.9%   |
| Black    | 12 | 23.5%  |
| Hispanic | 9  | 17.6%  |
| White    | 11 | 21.6%  |
| Unknown  | 6  | 11.8%  |
| Others   | 10 | 19.6%  |
| Total:   | 51 | 100.0% |

# BBC Pirates of the Caribbean

## Student Class

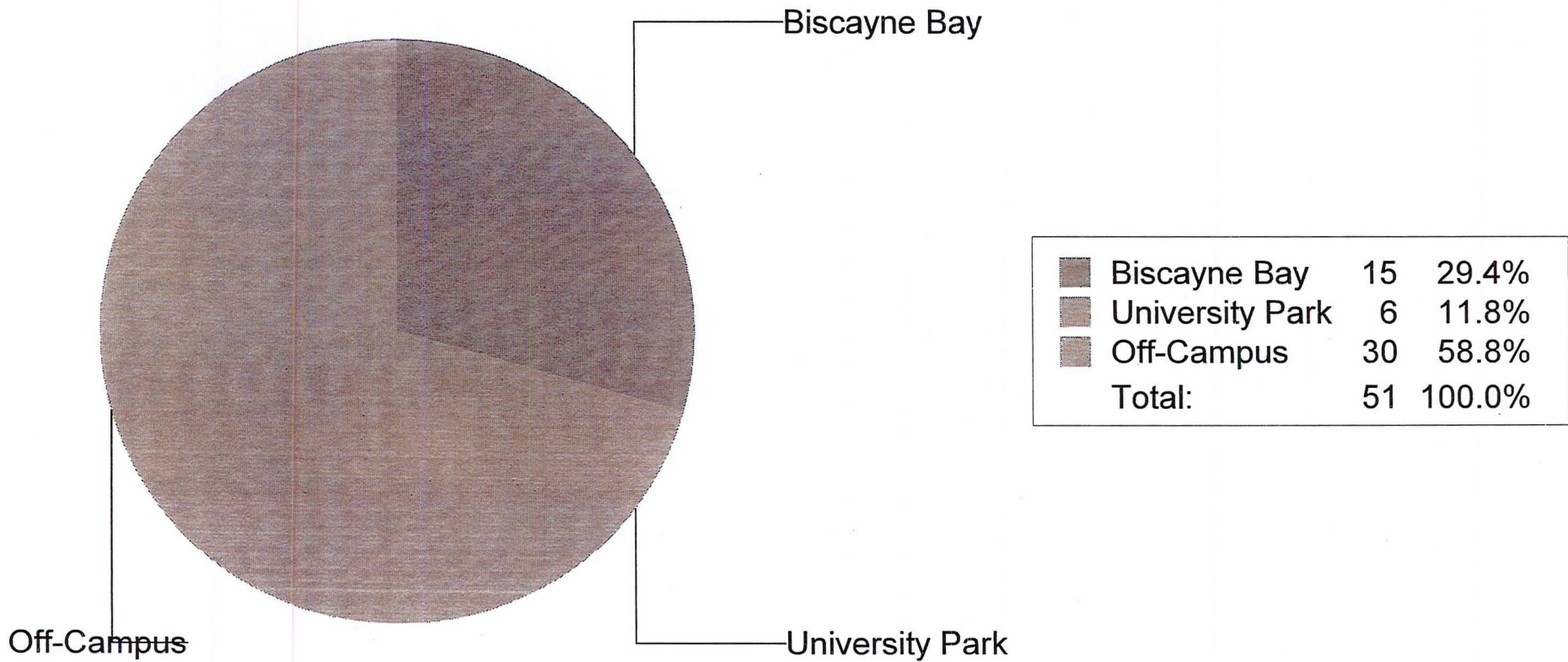


|                            |    |        |
|----------------------------|----|--------|
| Freshman                   | 6  | 11.8%  |
| Sophomore                  | 5  | 9.8%   |
| Junior                     | 10 | 19.6%  |
| Senior                     | 15 | 29.4%  |
| Beginning Graduate Student | 4  | 7.8%   |
| Advanced Graduate Student  | 1  | 2.0%   |
| Others                     | 10 | 19.6%  |
| Total:                     | 51 | 100.0% |



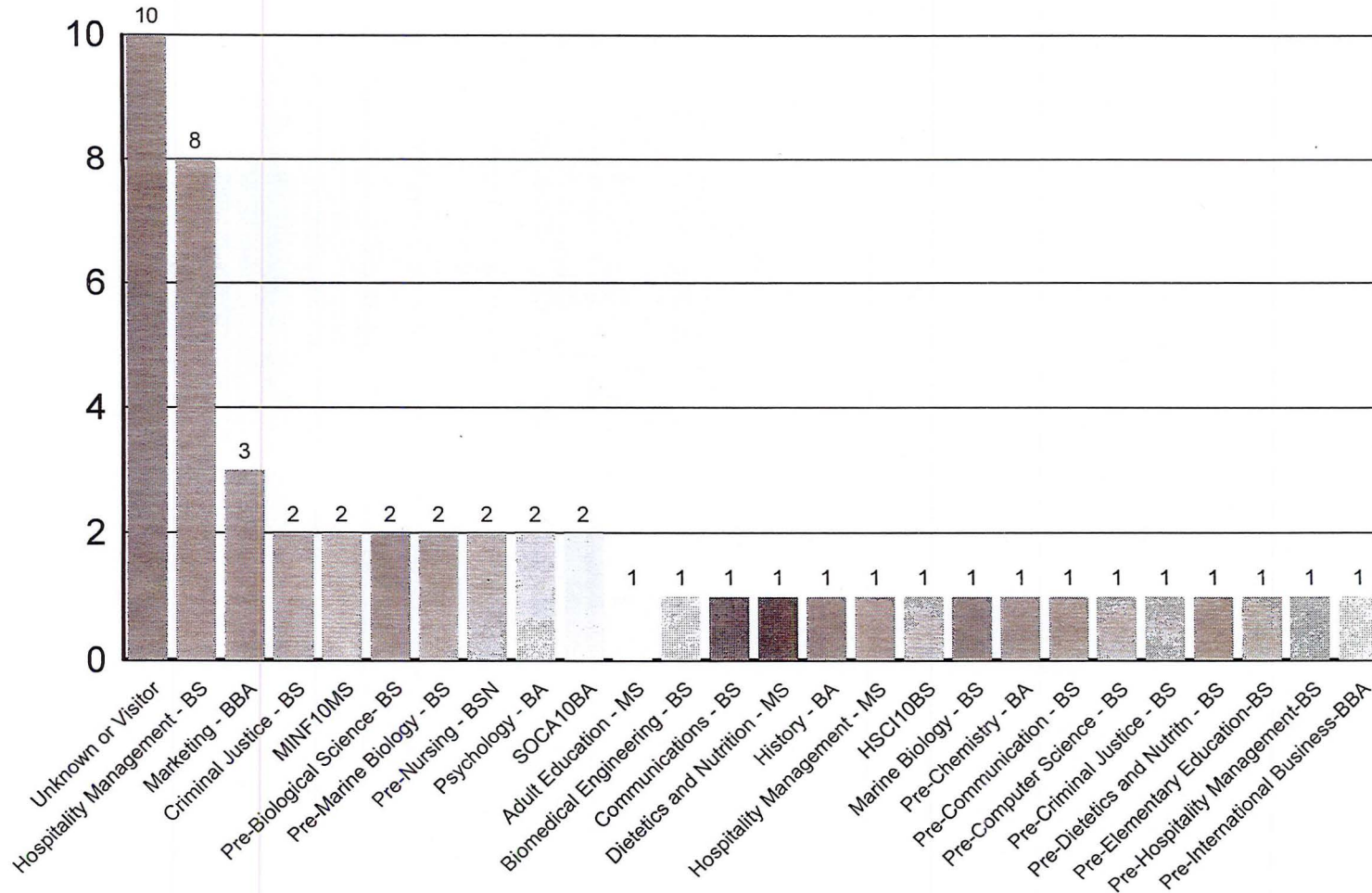
# BBC Pirates of the Caribbean

## Housing Summary



# BBC Pirates of the Caribbean

## Top Forty Majors





## BBC Pirates of the Caribbean

**Gender, Age, Ethnic Cross Table**

|        |        |    | Asian | Black | Hispanic | Unknown | White | Total |
|--------|--------|----|-------|-------|----------|---------|-------|-------|
|        | Others | 10 |       |       |          |         |       | 10    |
|        | Total  | 10 |       |       |          |         |       | 10    |
| Female | 16-20  |    |       | 1     | 3        | 1       | 1     | 6     |
|        | 21-25  |    | 1     | 4     | 3        | 2       | 5     | 15    |
|        | 26-30  |    |       | 1     |          |         | 1     | 2     |
|        | Total  |    | 1     | 6     | 6        | 3       | 7     | 23    |
| Male   | 16-20  |    |       | 2     | 2        | 1       | 1     | 6     |
|        | 21-25  |    | 2     | 2     |          |         | 2     | 6     |
|        | 26-30  |    |       | 2     |          | 2       | 1     | 5     |
|        | 31-35  |    |       |       | 1        |         |       | 1     |
|        | Total  |    | 2     | 6     | 3        | 3       | 4     | 18    |
| Total  |        | 10 | 3     | 12    | 9        | 6       | 11    | 51    |

## BBC Pirates of the Caribbean

**College, Major, Class**

|                            |                               | Freshman | Sophom<br>e | Junior | Senior | Advanced<br>Graduate | Beginning<br>Graduate | Total |
|----------------------------|-------------------------------|----------|-------------|--------|--------|----------------------|-----------------------|-------|
| Arts and<br>Sciences       | Criminal Justice - BS         |          |             |        | 2      |                      |                       | 2     |
|                            | History - BA                  |          |             |        | 1      |                      |                       | 1     |
|                            | Marine Biology - BS           |          |             | 1      |        |                      |                       | 1     |
|                            | Pre-Biological Science- BS    |          | 1           | 1      |        |                      |                       | 2     |
|                            | Pre-Chemistry - BA            | 1        |             |        |        |                      |                       | 1     |
|                            | Pre-Criminal Justice - BS     | 1        |             |        |        |                      |                       | 1     |
|                            | Pre-Marine Biology - BS       | 1        | 1           |        |        |                      |                       | 2     |
|                            | Psychology - BA               |          |             | 2      |        |                      |                       | 2     |
|                            | Total                         | 3        | 2           | 4      | 3      |                      |                       | 12    |
| Business<br>Administration | Marketing - BBA               |          |             | 1      | 2      |                      |                       | 3     |
|                            | Pre-International Business-BB |          | 1           |        |        |                      |                       | 1     |
|                            | Total                         |          | 1           | 1      | 2      |                      |                       | 4     |
| Education                  | Adult Education - MS          |          |             |        |        |                      | 1                     | 1     |
|                            | Pre-Elementary Education-BS   |          |             | 1      |        |                      |                       | 1     |
|                            | Total                         |          |             | 1      |        |                      | 1                     | 2     |
| Engineering                | Biomedical Engineering - BS   |          |             |        | 1      |                      |                       | 1     |
|                            | Pre-Computer Science - BS     | 1        |             |        |        |                      |                       | 1     |
|                            | Total                         | 1        |             |        | 1      |                      |                       | 2     |
| GRMBU                      | MINF10MS                      |          |             |        |        |                      | 2                     | 2     |
|                            | Total                         |          |             |        |        |                      | 2                     | 2     |
| Hospitality<br>Management  | Hospitality Management - BS   |          |             | 3      | 5      |                      |                       | 8     |
|                            | Hospitality Management - MS   |          |             |        |        |                      | 1                     | 1     |





10/15/11  
DS

### Event Audit Report

Organization/Department: Campus Life Student Programming Council

Representatives Name: Wolfgang Acevedo Phone: 305-986-6096

Position: Grad Assistant Advisor: Yselande Pierre

Event: Blue and Gold Fashion Show

Date/Time/Location: Thursday September 22, 2011 7:30pm. WUC Ballrooms

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>    |
|---|---------------------------------|
| Students: <u>71</u> Community: <u>31</u>        | Amount Funded: <u>N/A</u>       |
| Faculty/Staff: <u>TBD</u> Total: <u>102</u>     | Amount Spent: <u>\$2,200.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
To promote the bookstore and the apparel they carry promoting school spirit. Yes.

What was positive about this event? Why?  
The turn out was stellar for a Thursday night event! The donation from the bookstore allowed us to put on a great show, and the set up was innovative.

What was negative about this event? Why?  
Promotions for the event could have been better.

**The New York Times**  
 nytimes.com

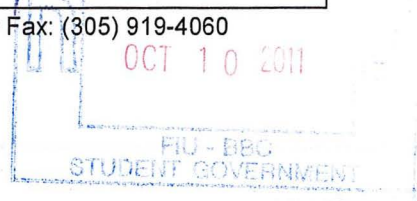
- No receipts, amount funded was not specified  
 - No explanation

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: Wolfgang Acevedo Date: 10/3/11

Advisor's Signature: Yselande Pierre Date: 10/7/11

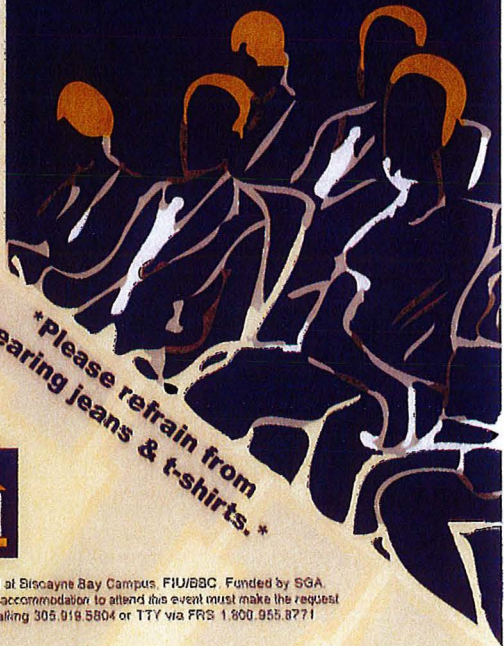


# Blue & Gold

# Fashion Show



**Thursday, September 22**  
**Reception at 7:30 PM**  
**Show begins at 8:00 PM**  
**WUC Ballrooms**



*\*Please refrain from  
wearing jeans & t-shirts.\**

**SPC**  
STUDENT  
PROGRAMMING  
COUNCIL

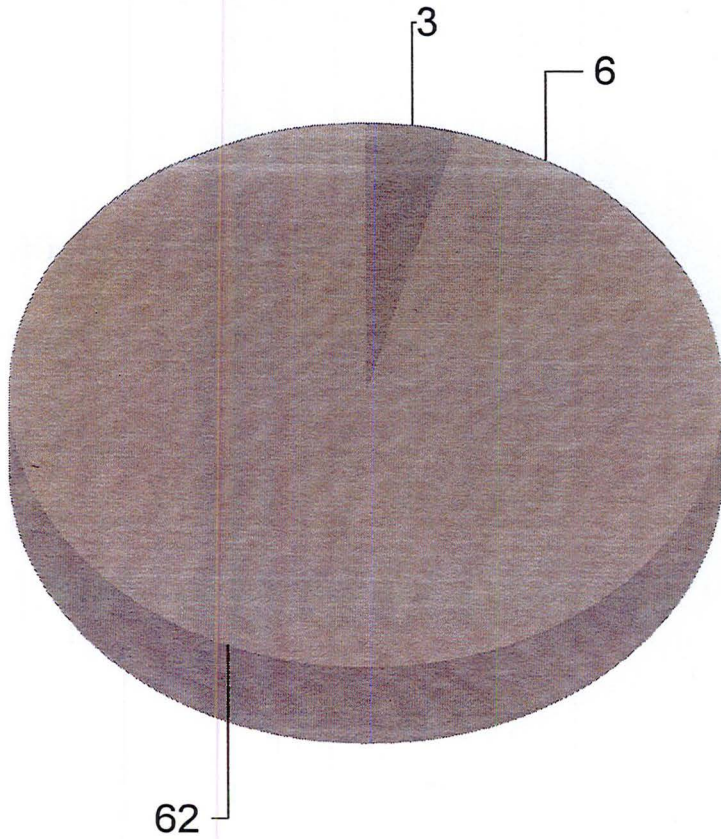


Presented by the Student Programming Council at Broward College. Funded by SGA.  
Qualified individuals with a disability requesting an accommodation to attend the event must make the request  
no less than five working days in advance by calling 305.918.5804 or TTY via FRS 1.800.955.8271



# BBC Blue & Gold Fashion Show

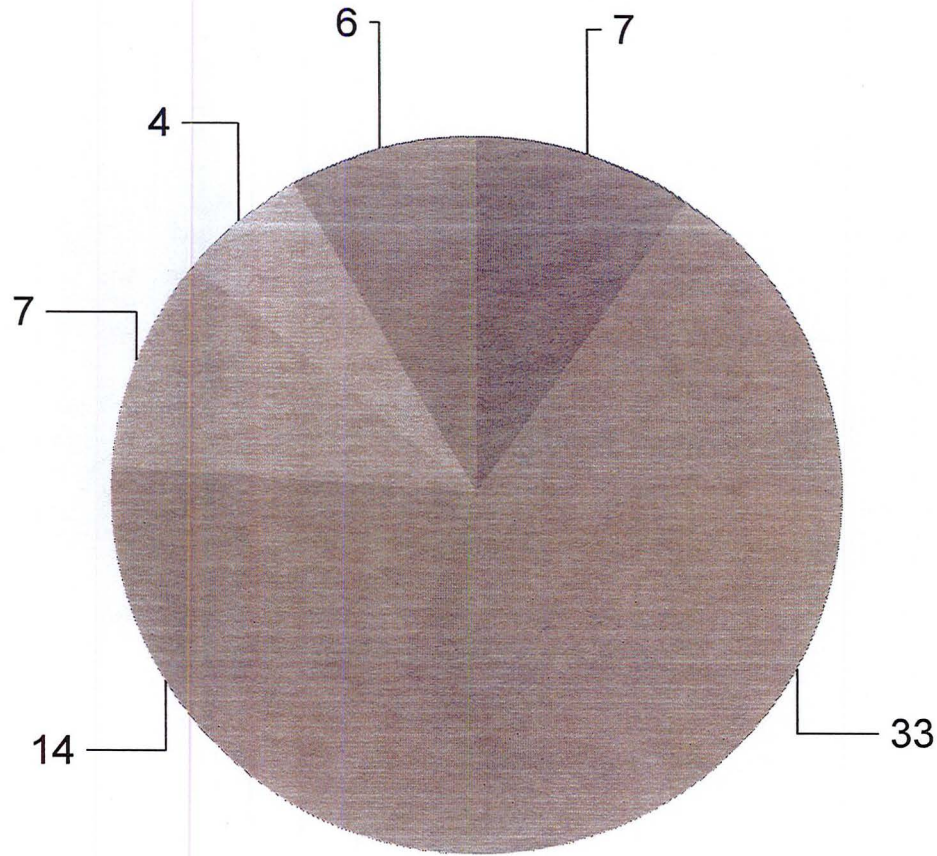
## Transaction Summary



|                                     |    |        |
|-------------------------------------|----|--------|
| Denied By Rule                      | 3  | 4.2%   |
| Patron Data Not Found               | 6  | 8.5%   |
| Transaction Approved for Activity 1 | 62 | 87.3%  |
| Total:                              | 71 | 100.0% |

# BBC Blue & Gold Fashion Show

## Ethnicity

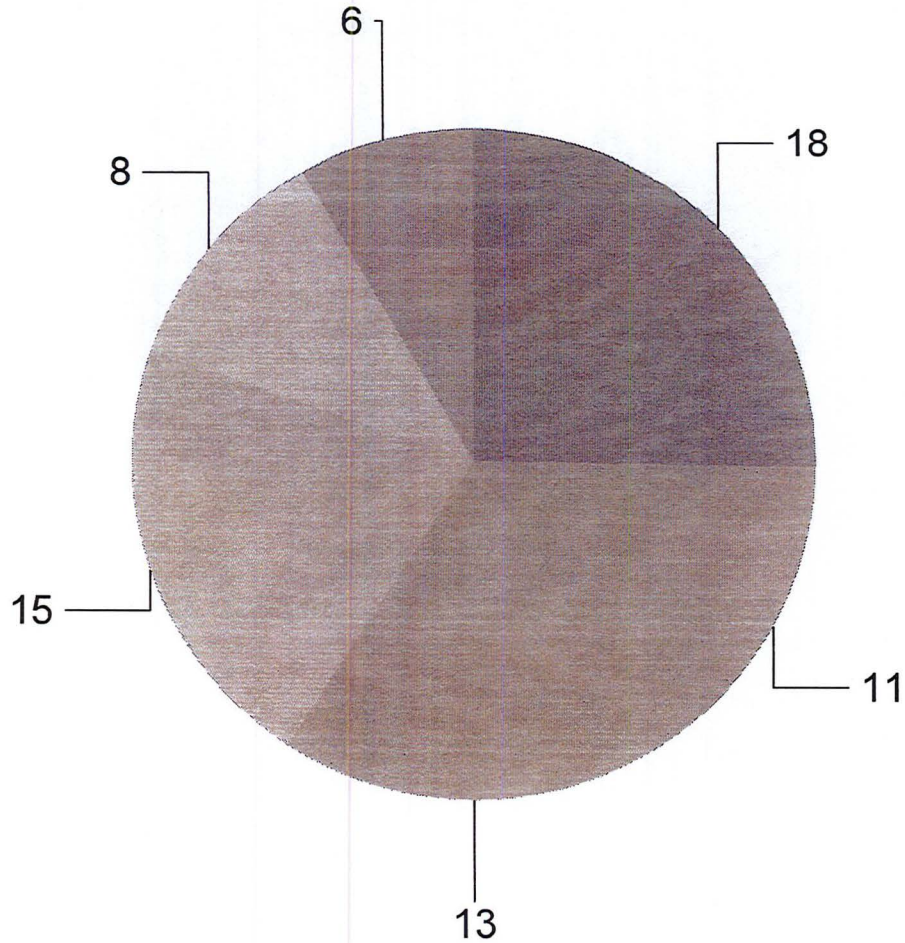


|          |    |        |
|----------|----|--------|
| Asian    | 7  | 9.9%   |
| Black    | 33 | 46.5%  |
| Hispanic | 14 | 19.7%  |
| White    | 7  | 9.9%   |
| Unknown  | 4  | 5.6%   |
| Others   | 6  | 8.5%   |
| Total:   | 71 | 100.0% |



# BBC Blue & Gold Fashion Show

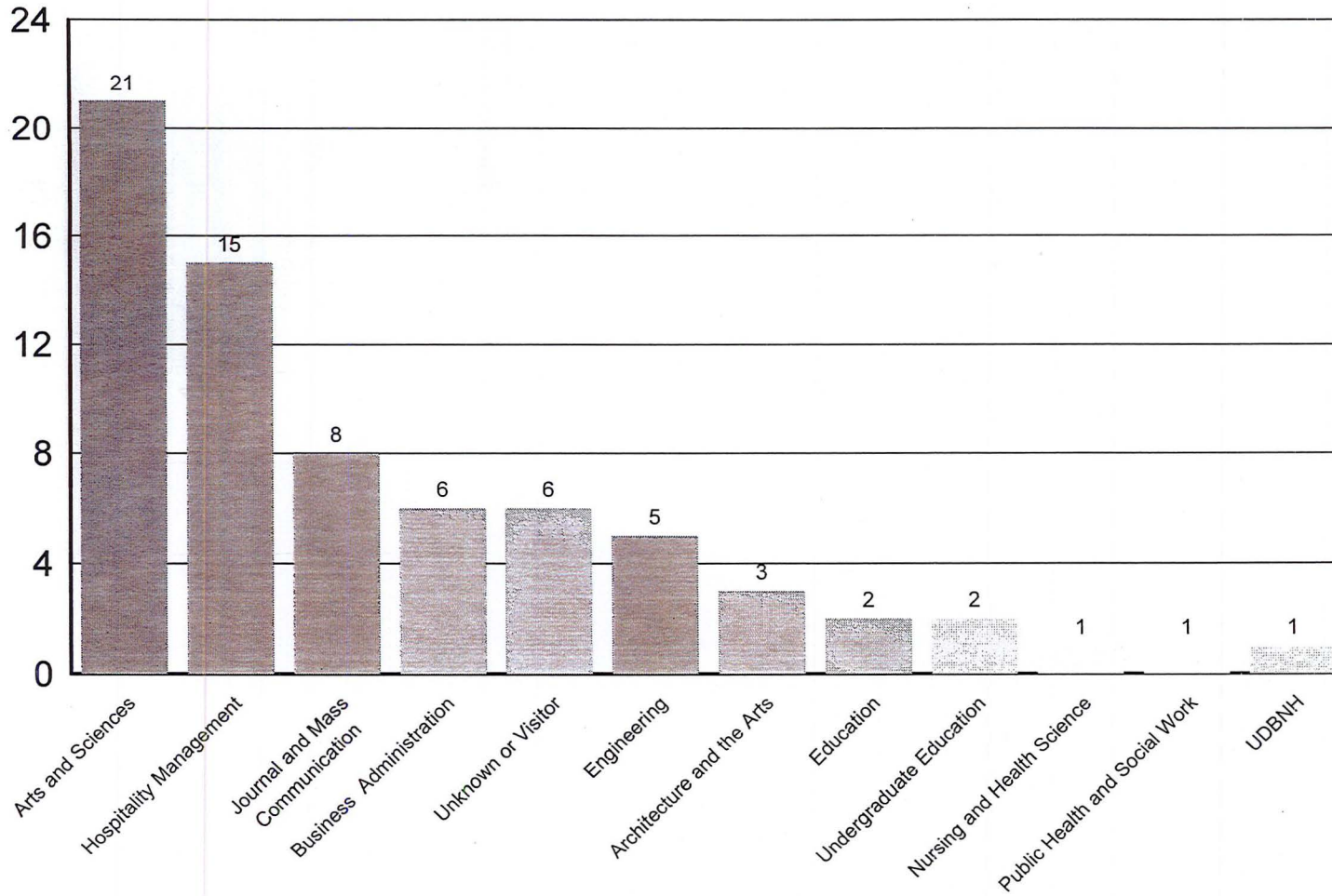
## Student Class



|                            |    |        |
|----------------------------|----|--------|
| Freshman                   | 18 | 25.4%  |
| Sophomore                  | 11 | 15.5%  |
| Junior                     | 13 | 18.3%  |
| Senior                     | 15 | 21.1%  |
| Beginning Graduate Student | 8  | 11.3%  |
| Others                     | 6  | 8.5%   |
| Total:                     | 71 | 100.0% |

# BBC Blue & Gold Fashion Show

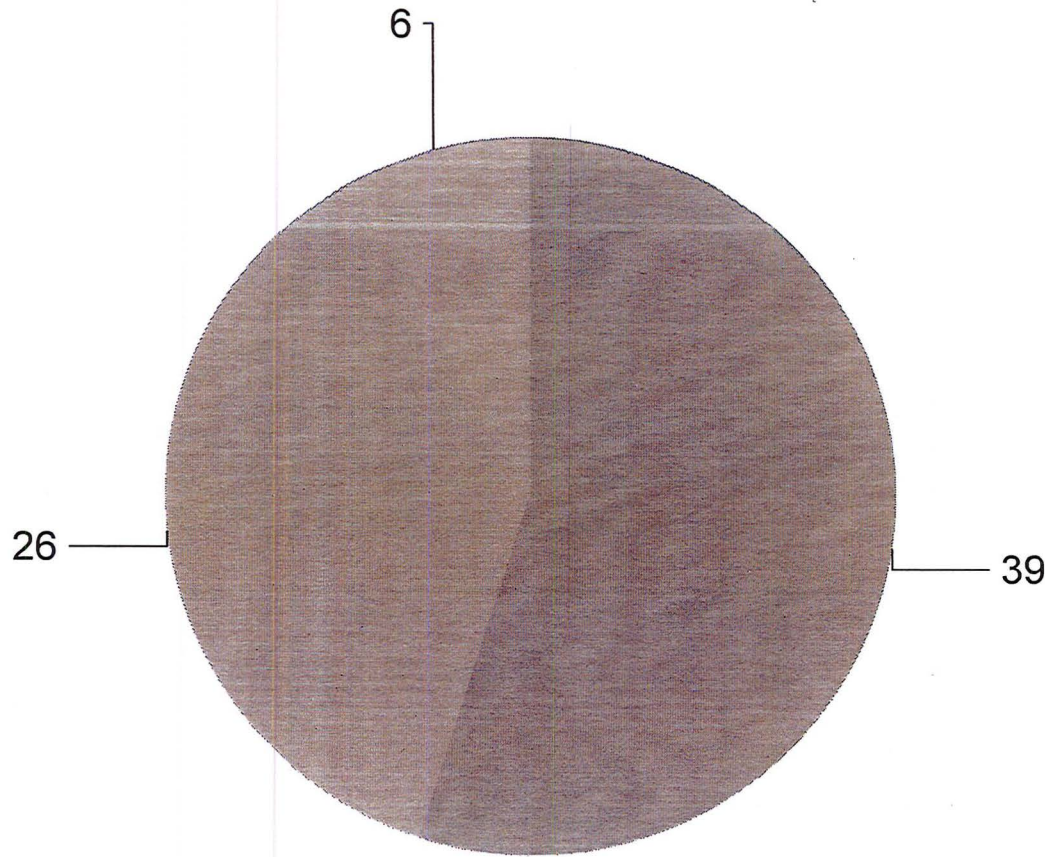
## Colleges





# BBC Blue & Gold Fashion Show

## Gender Distribution



|         |    |        |
|---------|----|--------|
| Female  | 39 | 54.9%  |
| Male    | 26 | 36.6%  |
| Unknown | 6  | 8.5%   |
| Total:  | 71 | 100.0% |

## BBC Blue & Gold Fashion Show

**Gender, Student Status,  
Ethnic Cross Table**

|        |                            | Asian | Black | Hispanic | White | Unknown |   | Total |
|--------|----------------------------|-------|-------|----------|-------|---------|---|-------|
| Female | Denied By Rule             | 0     | 1     | 0        | 0     | 0       | 0 | 1     |
|        | Transaction Approved for A | 4     | 17    | 9        | 6     | 2       | 0 | 38    |
|        | Total                      | 4     | 18    | 9        | 6     | 2       | 0 | 39    |
| Male   | Denied By Rule             | 0     | 2     | 0        | 0     | 0       | 0 | 2     |
|        | Transaction Approved for A | 3     | 13    | 5        | 1     | 2       | 0 | 24    |
|        | Total                      | 3     | 15    | 5        | 1     | 2       | 0 | 26    |
| Others | Patron Data Not Found      | 0     | 0     | 0        | 0     | 0       | 6 | 6     |
|        | Total                      | 0     | 0     | 0        | 0     | 0       | 6 | 6     |
| Total  |                            | 7     | 33    | 14       | 7     | 4       | 6 | 71    |



## BBC Blue & Gold Fashion Show

|                                |                                | Freshman | Sophomore | Junior | Senior |  | Beginning Graduate | Total |
|--------------------------------|--------------------------------|----------|-----------|--------|--------|--|--------------------|-------|
| Business Administration        | Pre-Management - BBA           | 1        | 1         |        |        |  |                    | 2     |
|                                | Pre-Marketing - BBA            |          | 1         |        |        |  |                    | 1     |
|                                | Total                          | 2        | 2         |        | 2      |  |                    | 6     |
| Education                      | Curriculum and Instruct - MS   |          |           |        |        |  | 1                  | 1     |
|                                | Pre-Elementary Education-BS    | 1        |           |        |        |  |                    | 1     |
|                                | Total                          | 1        |           |        |        |  | 1                  | 2     |
| Engineering                    | Pre-Biomedical Engineering-B   | 1        |           |        |        |  |                    | 1     |
|                                | Pre-Computer Engineering -     | 2        |           |        |        |  |                    | 2     |
|                                | Pre-Electrical Engineering-BS  |          |           | 1      |        |  |                    | 1     |
|                                | Pre-Environmental Engr - BS    |          | 1         |        |        |  |                    | 1     |
|                                | Total                          | 3        | 1         | 1      |        |  |                    | 5     |
| Hospitality Management         | Hospitality Management - BS    |          |           | 1      | 3      |  |                    | 4     |
|                                | Hospitality Management - MS    |          |           |        |        |  | 7                  | 7     |
|                                | Pre-Hospitality Management-    | 3        |           |        | 1      |  |                    | 4     |
|                                | Total                          | 3        |           | 1      | 4      |  | 7                  | 15    |
| Journal and Mass Communication | Communications - BS            |          |           | 1      | 3      |  |                    | 4     |
|                                | Pre-Communication - BS         | 1        | 1         | 2      |        |  |                    | 4     |
|                                | Total                          | 1        | 1         | 3      | 3      |  |                    | 8     |
| Nursing and Health Science     | Pre-Nursing - BSN              | 1        |           |        |        |  |                    | 1     |
|                                | Total                          | 1        |           |        |        |  |                    | 1     |
| Public Health and Social Work  | Pre-Dietetics and Nutritn - BS |          | 1         |        |        |  |                    | 1     |
|                                | Total                          |          | 1         |        |        |  |                    | 1     |



10/28/2011  
 JS

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Diversity Fair/Breakfast

Date/Time/Location: 10/20/11

| Attendance (please attach sign-in sheet) |                     | SGC Financial Support        |  |
|--|---------------------|------------------------------|--|
| Students: <u>110</u>                     | Community: <u>6</u> | Amount Funded: <u>665.75</u> |  |
| Faculty/Staff: <u>29</u>                 | Total: <u>150</u>   | Amount Spent: <u>665.75</u>  |  |

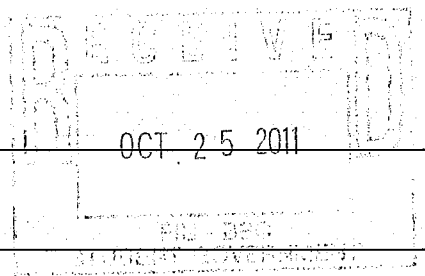
What was the purpose of this event? Was that purpose accomplished?  
Food + fair for students/ YES

What was positive about this event? Why?  
great turnout

What was negative about this event? Why?  
nothing

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



Signature: JS Date: 10/21/11

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Cry the Gospel

## Tom Booth

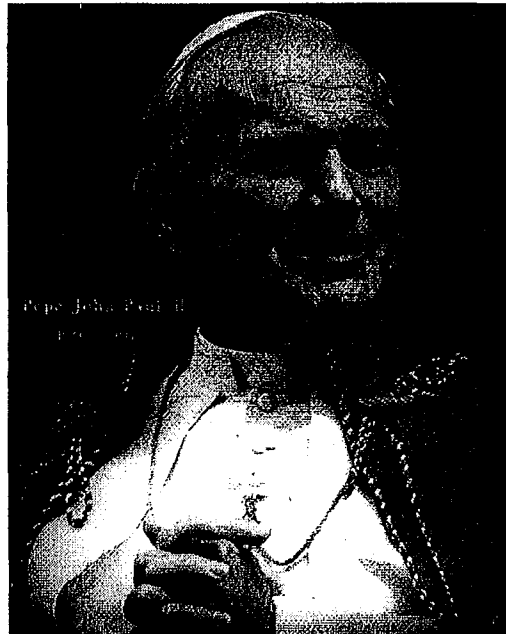
You are the light of the world, you are the light of the world.  
Shine for all to see, so in the Father they'll believe.  
You are the light of the world.

You are the salt of the earth, you are the salt of the earth,  
Bringing mercy and peace to ev'ry person that you meet.  
You are the salt of the earth.

Say not that you are too young.  
"We are holy, we are strong!"  
With purity and love and faith,  
"Proclaiming Christ today!"

Be holy,  
The Lord be glorified!  
Be holy,  
Cry the Gospel with your life!  
Standing at the gateway of our faith,  
On the rock of Peter and the saints,  
With the Holy Spirit showing us the way  
To be holy,  
And cry the gospel,  
Cry the gospel with your life!  
Oh!

Lord, we come to do your will,  
Yes, Lord, we come to do your will.  
Not only in our words,  
But in our living it is heard:  
Lord, we come to do your will.





10/28/2011  
PJ.

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Diversity Day/ Jason Carney

Date/Time/Location: 10/20/11

| Attendance (please attach sign-in sheet)                  | SGC Financial Support        |
|---|------------------------------|
| Students: <u>85</u> Community: <u>4</u>                   | Amount Funded: _____         |
| Faculty/Staff: <u>15</u> Total: <u>100</u> <del>115</del> | Amount Spent: <u>1600.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
Diversity speaker

What was positive about this event? Why?  
well attended/great event

What was negative about this event? Why?  
n/A

**The New York Times**  
nytimes.com

*Typed*

OCT 25 2011

STUDENT GOVERNMENT

Should this event be done again next year?  
yes!

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 10/21/11

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Diversity Day Lunch

Date/Time/Location: 10/20/11 Panther Square

| Attendance (please attach sign-in sheet) |                     | SGC Financial Support         |  |
|--|---------------------|-------------------------------|--|
| Students: _____                          | Community: <u>1</u> | Amount Funded: <u>3750.00</u> |  |
| Faculty/Staff: <u>46</u>                 | Total: <u>250</u>   | Amount Spent: <u>3750.00</u>  |  |

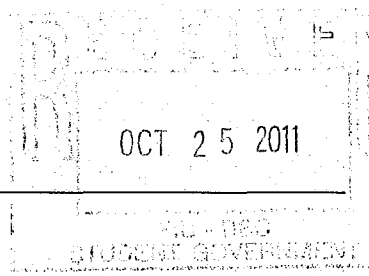
What was the purpose of this event? Was that purpose accomplished?  
Food for event

What was positive about this event? Why?  
very good food

What was negative about this event? Why?  
nothing

Should this event be done again next year?  
YES

Please attach any articles, flyers, or photos.



Signature: [Signature] Date: 10/21/11

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Rebekah James Phone: 305-919-4841

Position: Graduate Assistant Advisor: Ivy Siegel

Event: Late Day Latte

Date/Time/Location: 10/28/2011, 4:30-6:00pm, AC 1

| <u>Attendance (please attach sign-in sheet)</u> |                              | <u>SGC Financial Support</u>   |
|---|------------------------------|--------------------------------|
| Students: <u>71</u>                             | Community: <u>          </u> | Amount Funded: <u>\$400.00</u> |
| Faculty/Staff: <u>20 + 5</u>                    | Total: <u>96</u>             | Amount Spent: <u>\$400.00</u>  |

What was the purpose of this event? Was that purpose accomplished?

To serve evening students, yes it was accomplished

What was positive about this event? Why?

We had a lot of students ask us about Lattes and take

**The New York Times**

nytimes.com

- NO feed back
- All information should be typed.
- NO receipts.

What was negative about this event? Why?

The turn out could have been better, less traffic then our September Latte

*TYPE*

Should this event be done again next year?

yes

Please attach any articles, flyers, or photos.

Signature: *Rebekah James* Date: 10/28/2011

Advisor's Signature: *Ivy Siegel* Date: 10/28/11



10/28/2011  
 JS

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Diversity Fair/Breakfast

Date/Time/Location: 10/20/11

| Attendance (please attach sign-in sheet)   | SGC Financial Support        |
|--|------------------------------|
| Students: <u>110</u> Community: <u>6</u>   | Amount Funded: <u>665.75</u> |
| Faculty/Staff: <u>29</u> Total: <u>150</u> | Amount Spent: <u>665.75</u>  |

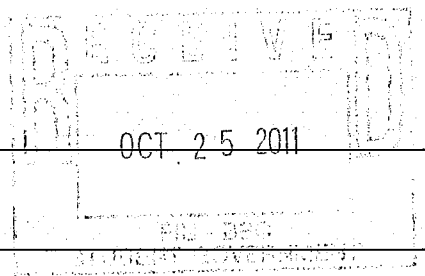
What was the purpose of this event? Was that purpose accomplished?  
Food + fair for students/ YES

What was positive about this event? Why?  
great turnout

What was negative about this event? Why?  
nothing

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



Signature: JS Date: 10/21/11

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Cry the Gospel

## Tom Booth

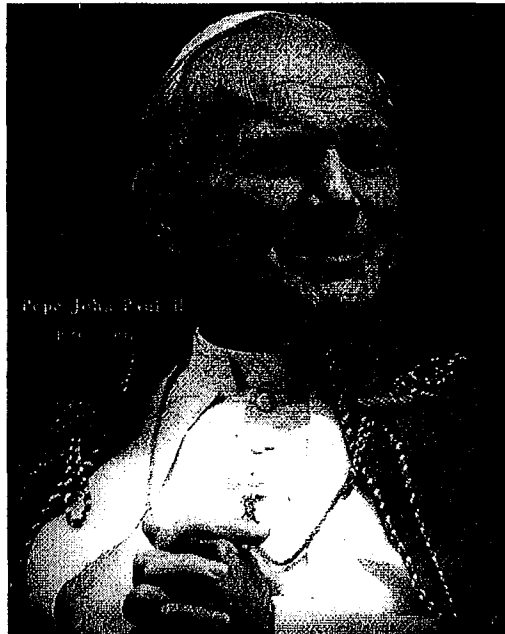
You are the light of the world, you are the light of the world.  
Shine for all to see, so in the Father they'll believe.  
You are the light of the world.

You are the salt of the earth, you are the salt of the earth,  
Bringing mercy and peace to ev'ry person that you meet.  
You are the salt of the earth.

Say not that you are too young.  
"We are holy, we are strong!"  
With purity and love and faith,  
"Proclaiming Christ today!"

Be holy,  
The Lord be glorified!  
Be holy,  
Cry the Gospel with your life!  
Standing at the gateway of our faith,  
On the rock of Peter and the saints,  
With the Holy Spirit showing us the way  
To be holy,  
And cry the gospel,  
Cry the gospel with your life!  
Oh!

Lord, we come to do your will,  
Yes, Lord, we come to do your will.  
Not only in our words,  
But in our living it is heard:  
Lord, we come to do your will.







10/28/2011  
PJ.

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Diversity Day/ Jason Carney

Date/Time/Location: 10/20/11

| Attendance (please attach sign-in sheet)                  | SGC Financial Support        |
|---|------------------------------|
| Students: <u>85</u> Community: <u>4</u>                   | Amount Funded: _____         |
| Faculty/Staff: <u>15</u> Total: <u>100</u> <del>115</del> | Amount Spent: <u>1600.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
Diversity speaker

What was positive about this event? Why?  
well attended/great event

What was negative about this event? Why?  
n/A

**The New York Times**  
nytimes.com

*Typed*

OCT 25 2011

STUDENT GOVERNMENT

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 10/21/11

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Diversity Day Lunch

Date/Time/Location: 10/20/11 Panther Square

| Attendance (please attach sign-in sheet) |                     | SGC Financial Support         |  |
|--|---------------------|-------------------------------|--|
| Students: _____                          | Community: <u>1</u> | Amount Funded: <u>3750.00</u> |  |
| Faculty/Staff: <u>46</u>                 | Total: <u>250</u>   | Amount Spent: <u>3750.00</u>  |  |

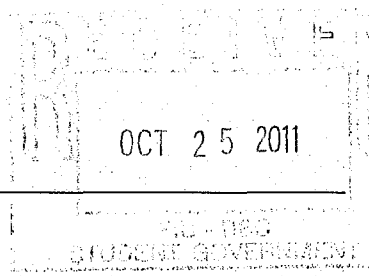
What was the purpose of this event? Was that purpose accomplished?  
Food for event

What was positive about this event? Why?  
very good food

What was negative about this event? Why?  
nothing

Should this event be done again next year?  
YES

Please attach any articles, flyers, or photos.



Signature: [Signature] Date: 10/21/11

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Rebekah James Phone: 305-919-4841

Position: Graduate Assistant Advisor: Ivy Siegel

Event: Late Day Latte

Date/Time/Location: 10/28/2011, 4:30-6:00pm, AC 1

| <u>Attendance (please attach sign-in sheet)</u> |                            | <u>SGC Financial Support</u>   |
|---|----------------------------|--------------------------------|
| Students: <u>71</u>                             | Community: <u>        </u> | Amount Funded: <u>\$400.00</u> |
| Faculty/Staff: <u>20 + 5</u>                    | Total: <u>96</u>           | Amount Spent: <u>\$400.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
To serve evening students, yes it was accomplished

What was positive about this event? Why?  
We had a lot of students ask us about Lattes and take

What was negative about this event? Why?  
The turn out could have been better, less traffic then our September Latte

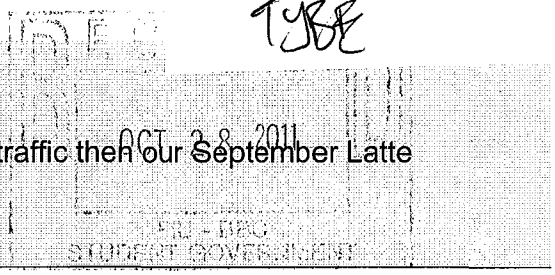
Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.

**The New York Times**  
nytimes.com

- NO feed back  
 - All information should be typed.  
 - NO receipts.

TYPE



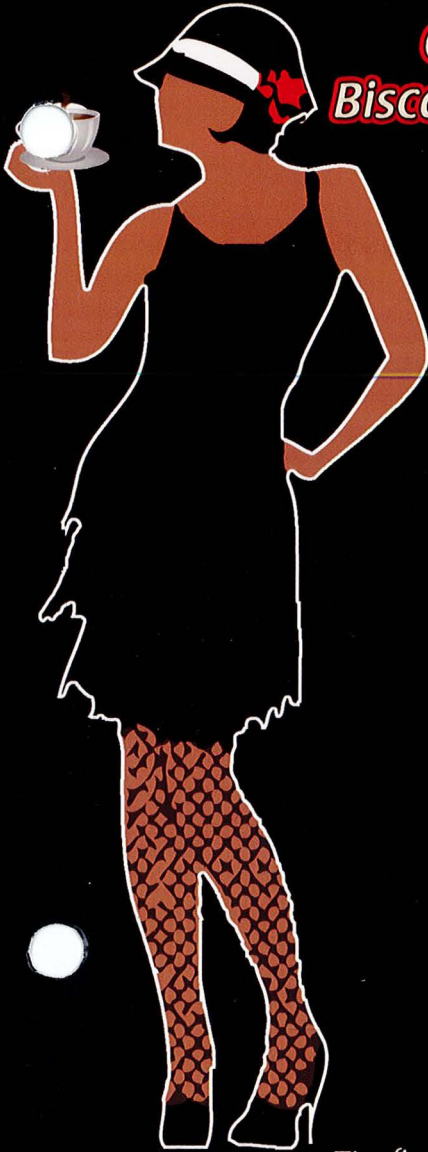
Signature: Rebekah James Date: 10/28/2011

Advisor's Signature: Ivy Siegel Date: 10/28/11



Florida International University/Biscayne Bay Campus

**Campus Life at  
Biscayne Bay presents:**



# Late Day Latte'

Grab a coffee...  
Take a treat...  
Late Day Latte  
will keep you  
on your feet.

**Fall 2011**

*The first participants will receive a gift.*

# Late Day Latte'

**Thursday, September 15, 2011  
4:30 - 6:00 PM - AC 1**

**Thursday, October 27, 2011  
4:30 - 6:00 PM - AC 1**

**Thursday, November 17, 2011  
(International Latte & SOC Club Fair)  
4:30 - 6:00 PM - Flagpole Area**



facebook/bbc.clo



Presented by the Office of Campus Life at Biscayne Bay, Division of Student Affairs, FIU/BBC. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771

2/9 WD

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Rebekah James Position: Graduate Assist

Phone: 305-919-4841 Advisor: Ivy Siegel

Event: Release Week Spa Day (part of Release Week budget)

Date: 11/30/2011 Time: 10AM-2PM Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>     |
|---|----------------------------------|
| Students: <u>134</u> Community: _____           | Opening Balance: <u>\$3,500</u>  |
| Faculty/Staff: <u>10</u> Total: <u>154</u> (1)  | Amount Spent: <u>\$842.84</u>    |
|   | Closing Balance: <u>\$224.20</u> |

What was the purpose of this event? Was that purpose accomplished?

The purpose was to have the Hollywood Institute of Beauty come give the FIU BBC students a relaxing day. We also had recreation do juicing and wellness provide massage services.

---

What was positive about this event? Why?

It was nice for our students and the Hollywood Institute to interact. We provide them practice for their trade.

---

What was negative about this event? Why?

The large amount of Hollywood Institute students can make things chaotic.

---

Should this event be done again next year?

Yes.

**Received**  
FEB 8 2012  
**SGC BBC**

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 2/7/12

Advisor's Signature: [Signature] Date: 2/7/12



# Release Week November 28 - December 2

MONDAY  
NOVEMBER  
**28**

Release Week Kickoff & Interactive Games  
Yoga

10:00 AM - 2:00 PM  
3:00 PM - 4:30 PM

Panther Square  
Recreation / Fitness Center

TUESDAY  
NOVEMBER  
**29**

Holiday Fest & Shopping Bazaar  
Tree Lighting  
Yoga  
Memory Techniques for Testing Workshop

10:00 AM - 2:00 PM  
12:00 PM  
5:30 PM - 7:00 PM  
8:00 PM - 9:15 PM

Panther Square  
Panther Square  
Recreation / Fitness Center  
AC1 - 160

CENTER FOR ACADEMIC SUCCESS EXTENDED HOURS / OPEN UNTIL 11:00 PM FOR TUTORING / AC1 - 160

WEDNESDAY  
NOVEMBER  
**30**

Spa Day  
Yoga  
Under the Stars Movie Night - Captain America  
Test Taking & Anxiety Reduction Workshop

10:00 AM - 2:00 PM  
10:00 AM - 11:30 AM  
7:30 PM  
8:00 PM - 9:15 PM

Panther Square  
Recreation / Fitness Center  
Hospitality Management Lawn  
AC1 - 160

CENTER FOR ACADEMIC SUCCESS EXTENDED HOURS / OPEN UNTIL 11:00 PM FOR TUTORING / AC1 - 160

THURSDAY  
DECEMBER  
**01**

World AIDS Day  
Resource Fair  
Guest Speaker

11:00 AM - 2:00 PM  
11:00 AM - 1:00 PM  
1:00 PM - 2:00 PM

Panther Square  
Panther Square  
WUC Theater

FRIDAY  
DECEMBER  
**02**

Yoga

10:00 AM - 11:30 AM

Recreation / Fitness Center

**FOOD IS FIRST COME, FIRST SERVED**

**FIU** Student Government Association  
FLORIDA INTERNATIONAL UNIVERSITY

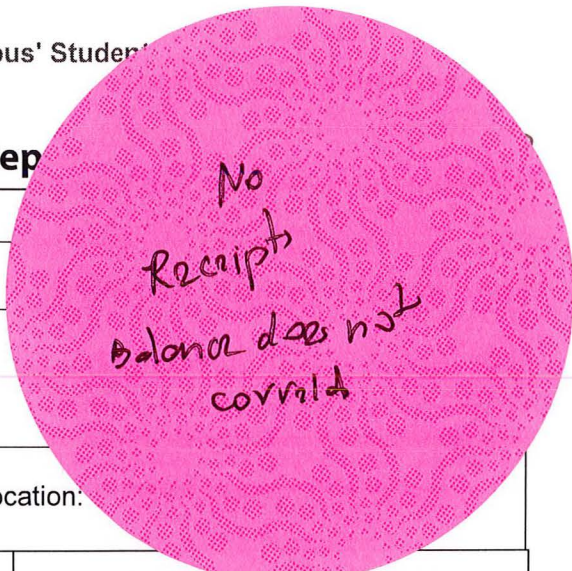
**FIU** FLORIDA INTERNATIONAL UNIVERSITY  
The Office of Campus Life  
Biscayne Bay Campus

**SPC** STUDENT PROGRAMMING CENTER





**Event Audit Report**



Organization/Department: Campus Life

Representatives Name: Rebekah James

Phone: 305-919-4841 Advisor: \_\_\_\_\_

Event: Welcome Week Beach Party

Date: 1/9/2012 Time: 11AM-2PM Location: \_\_\_\_\_

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>        |  |
|---|-------------------|-------------------------------------|--|
| Students: <u>270</u>                            | Community: _____  | Opening Balance: <u>\$12,142.09</u> |  |
| Faculty/Staff: <u>15</u>                        | Total: <u>285</u> | Amount Spent: <u>\$5,605.00</u>     |  |
|   |                   | Closing Balance: <u>\$5,437.09</u>  |  |

What was the purpose of this event? Was that purpose accomplished?

We brought a band, mosaic beach art, food and caricature artist to welcome students back to BBC for the Spring semester.

---

What was positive about this event? Why?

It gave the students a space to interact and mingle after coming back from break. The vendor we used for mosaic beach art was interactive and new.

---

What was negative about this event? Why?

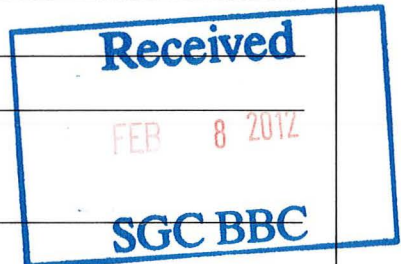
The band could have used a stage.

---

Should this event be done again next year?

Yes.

Please attach any articles, flyers, or photos.



Signature: [Handwritten Signature] Date: 2/7/2012

Advisor's Signature: [Handwritten Signature] Date: 2/7/12

FLORIDA INTERNATIONAL UNIVERSITY  
BISCAYNE BAY CAMPUS

SPRING 2012

# Week of FIU Welcome



Presented by the Office of Campus Life at Biscayne Bay, Division of Student Affairs, FIU/BBC. Funded by SGA. Qualified individuals with a disability or an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800. FOOD IS BASED ON FIRST COME, FIRST SERVED.

**MONDAY, JANUARY 9TH**  
**Welcome Back Beach Party**  
11:00 AM - 2:00 PM / WUC Panther Square

**TUESDAY, JANUARY 10TH**  
**SPC Square Day: Mindfreeze Gamesho**  
11:30 AM - 2:00 PM / WUC Panther Square

**WEDNESDAY, JANUARY 11TH**  
**SGA Book Buy Back Day**  
11:00 AM - 2:00 PM / WUC 221

**Peer Advisor Announcement** (spon. by Office of  
12:00 PM / WUC Panther Square

**THURSDAY, JANUARY 12TH**  
**Brunch at Biscayne Bay**  
10:00 AM - 11:30 AM / WUC 221

**FRIDAY, JANUARY 13TH**  
**Game Day** (spon. by BBC Recreation)  
11:00 AM - 2:00 PM / WUC Panther Square

**SATURDAY, JANUARY 14TH**  
**FIU vs. Connecticut State Swim Meet**  
12:00 PM / Recreation Pool Area



FLORIDA INTERNATIONAL UNIVERSITY  
BISCAYNE BAY CAMPUS

SPRING 2012



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12:00 PM / WUC Panther Square

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**Brunch at Biscayne Bay**  
10:00 AM - 11:30 AM / WUC 221

**FRIDAY, JANUARY 13TH**  
**Game Day** (spon. by BBC Recreation)  
11:00 AM - 2:00 PM / WUC Panther Square

**SATURDAY, JANUARY 14TH**  
**FIU vs. Connecticut State Swim Meet**  
12:00 PM / Recreation Pool Area

**Event Audit Report**

*No receipts  
look over information  
Balance does not  
correlate*

Organization/Department: Campus Life  
 Representatives Name: Rebekah James  
 Phone: 305-919-4841 Advisor: Ivy  
 Event: Welcome Week Brunch  
 Date: 1/12/2012 Time: 10-11:30AM Location: WUC

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>        |  |
|---|-------------------|-------------------------------------|--|
| Students: <u>186</u>                            | Community: _____  | Opening Balance: <u>\$12,142.09</u> |  |
| Faculty/Staff: <u>20</u>                        | Total: <u>206</u> | Amount Spent: <u>\$ 3,827</u>       |  |
|   |                   | Closing Balance: <u>\$ 5,437.09</u> |  |

What was the purpose of this event? Was that purpose accomplished?  
This event was to welcome back students for Spring Semester.

What was positive about this event? Why?  
The purpose was accomplished and students were also able to use the new upstairs rooms.

What was negative about this event? Why?  
Students are used to events being held in Panther Square, it was confusing to them for a Campus Life event to be upstairs in the new rooms. However it was good for the rooms to be used and students to see the new space.

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

**Received**  
 FEB 17 2012  
**SGC BBC**

Signature: Rebekah James Date: 2/11/2012  
 Advisor's Signature: Sy Segel Date: 2/17/12



FLORIDA INTERNATIONAL UNIVERSITY  
BISCAYNE BAY CAMPUS

SPRING 2012



Presented by the Office of Campus Life at Biscayne Bay, Division of Student Affairs, FIU/BBC. Funded by SGA. Qualified individuals with a disability who request an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FR. FOOD IS BASED ON FIRST COME, FIRST SERVED.

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**TUESDAY, JANUARY 10TH**  
**SPC Square Day: Mindfreeze Game**  
11:30 AM - 2:00 PM / WUC Panther Square

**WEDNESDAY, JANUARY 11TH**  
**SGA Book Buy Back Day**  
11:00 AM - 2:00 PM / WUC 221

**Peer Advisor Announcement** (spon. by O  
12:00 PM / WUC Panther Square

**THURSDAY, JANUARY 12TH**  
**Brunch at Biscayne Bay**  
10:00 AM - 11:30 AM / WUC 221

**FRIDAY, JANUARY 13TH**  
**Game Day** (spon. by BBC Recreation)  
11:00 AM - 2:00 PM / WUC Panther Square

**SATURDAY, JANUARY 14TH**  
**FIU vs. Connecticut State Swim Me**  
12:00 PM / Recreation Pool Area



FLORIDA INTERNATIONAL UNIVERSITY  
BISCAYNE BAY CAMPUS

SPRING 2012

Week  
of FIU  
Welcome



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**SATURDAY, JANUARY 14TH**  
**FIU vs. Connecticut State Swim Meet**  
12:00 PM / Recreation Pool Area

**Event Audit Report**

*No receipt  
opening and closing  
balance does not  
correlate*

Organization/Department: Campus Life

Representatives Name: Rebekah James

Phone: 305-919-4841      Advisor: \_\_\_\_\_

Event: Late Day Latte

Date: 1/19/2012      Time: 4:30-6PM      Location: \_\_\_\_\_

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financials</b>              |
|---|------------------------------------|
| Students: <u>145</u> Community: _____           | Opening Balance: <u>\$6,000</u>    |
| Faculty/Staff: <u>15</u> Total: <u>160</u>      | Amount Spent: <u>\$750.00</u>      |
|   | Closing Balance: <u>\$4,524.27</u> |

What was the purpose of this event? Was that purpose accomplished?  
We hosted our monthly Late Day Latte with food from Aramark.

What was positive about this event? Why?  
It gave the students a chance to grab a drink and sweet treat after class.

What was negative about this event? Why?  
It could have been better publicized. We are lacking because our marketing coordinator left.

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

**Received**  
FEB 8 2012  
**SGC BBC**

Signature: *Rebekah James*      Date: 2/17/2012

Advisor's Signature: \_\_\_\_\_      Date: 2/7/12

2/9. MD

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Rebekah James Position: Graduate Assist

Phone: 305-919-4841 Advisor: Ivy Siegel

Event: Release Week Holiday Fest (part of Release Week budget)

Date: 11/29/2011 Time: 10AM-2PM Location: Panther Square

| Attendance (please attach sign-in sheet) |                   | SGC Financial Support            |  |
|--|-------------------|----------------------------------|--|
| Students: <u>121</u>                     | Community: _____  | Opening Balance: <u>\$3,500</u>  |  |
| Faculty/Staff: <u>15</u>                 | Total: <u>136</u> | Amount Spent: <u>\$2,091.60</u>  |  |
|  |                   | Closing Balance: <u>\$224.20</u> |  |

What was the purpose of this event? Was that purpose accomplished?

The purpose was to have vendors come sell holiday items as well as celebrate the season with our annual tree lighting. We had photo tile pictures taken by the tree for students and staff.

What was positive about this event? Why?

Everyone really liked the photo tiles. We had quite a few students and staff ask when they would be coming back.

What was negative about this event? Why?

It would be nice to have more student participation with the

*Amount spent & closing balance don't correlate*

Should this event be done again next year?

Yes.

FEB 8 2012  
**SGC BBC**

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 2/7/2012

Advisor's Signature: [Signature] Date: 2/7/12



# Release Week

November 28 - December 2

MONDAY,  
NOVEMBER  
**28**

Release Week Kickoff & Interactive Games  
Yoga

10:00 AM - 2:00 PM  
3:00 PM - 4:30 PM

Panther Square  
Recreation / Fitness Center

TUESDAY,  
NOVEMBER  
**29**

Holiday Fest & Shopping Bazaar  
Tree Lighting  
Yoga  
Memory Techniques for Testing Workshop

10:00 AM - 2:00 PM  
12:00 PM  
5:30 PM - 7:00 PM  
8:00 PM - 9:15 PM

Panther Square  
Panther Square  
Recreation / Fitness Center  
AC1 - 160

CENTER FOR ACADEMIC SUCCESS EXTENDED HOURS / OPEN UNTIL 11:00 PM FOR TUTORING / AC1 - 160

WEDNESDAY  
NOVEMBER  
**30**

Spa Day  
Yoga  
Under the Stars Movie Night - Captain America  
Test Taking & Anxiety Reduction Workshop

10:00 AM - 2:00 PM  
10:00 AM - 11:30 AM  
7:30 PM  
8:00 PM - 9:15 PM

Panther Square  
Recreation / Fitness Center  
Hospitality Management Lawn  
AC1 - 160

CENTER FOR ACADEMIC SUCCESS EXTENDED HOURS / OPEN UNTIL 11:00 PM FOR TUTORING / AC1 - 160

THURSDAY  
DECEMBER  
**01**

World AIDS Day  
Resource Fair  
Guest Speaker

11:00 AM - 2:00 PM  
11:00 AM - 1:00 PM  
1:00 PM - 2:00 PM

Panther Square  
Panther Square  
WUC Theater

FRIDAY  
DECEMBER  
**02**

Yoga

10:00 AM - 11:30 AM

Recreation / Fitness Center

**\*FOOD IS FIRST COME, FIRST SERVED**

**FIU**  
Student  
Government  
Association  
FLORIDA INTERNATIONAL UNIVERSITY

**FIU** FLORIDA  
INTERNATIONAL  
UNIVERSITY  
The Offices of Campus Life  
Biscayne Bay Campus

**SPC**  
STUDENT  
PROGRAMMING  
COUNCIL



**Event Audit Report**

2/9. WJ

Organization/Department: Campus Life

Representatives Name: Rebekah James Position: Graduate Assist

Phone: 305-919-4841 Advisor: Ivy Siegel

Event: Midnight Breakfast

Date: 12/5/2011 Time: 9PM-1:30AM Location: WUC

| <u>Attendance (please attach sign-in sheet)</u> |                   | <u>SGC Financial Support</u>     |  |
|---|-------------------|----------------------------------|--|
| Students: <u>246</u>                            | Community: _____  | Opening Balance: <u>\$2,500</u>  |  |
| Faculty/Staff: <u>10</u>                        | Total: <u>256</u> | Amount Spent: <u>\$2,235.48</u>  |  |
|   |                   | Closing Balance: <u>\$264.52</u> |  |

What was the purpose of this event? Was that purpose accomplished?  
We brought a band, vendor, and put on a breakfast to kick off Finals Week.

What was positive about this event? Why?  
The students really enjoyed the band and we used the upstairs rooms (221 and 223) for the first time this year. They also really enjoyed playing video games in the new second floor game room.

What was negative about this event? Why?  
It needed to be better publicized, especially to residential students.

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

**Received**  
 SEP 8 2012  
**SGC BBC**

Signature: [Signature] Date: 2/7/12

Advisor's Signature: [Signature] Date: 2/7/12



# Midnight Breakfast

**Monday, December 5th  
10:00 PM - 12:30 AM**

Ongoing activities starting at 10:00 PM

**Interactive Games**

**WUC 222**

**Relaxation Room**

**WUC 223**

**Quiet Study Room**

**WUC 224**

**SAA Scavenger Hunt**

**Panther Square**

**11:00 PM**

**Live Band Performance**

**Panther Square**

*Featuring Belle Histoire, Nashville, TN*

**12:00 AM**

**Breakfast is served**

**Panther Square**

**FIU** FLORIDA  
INTERNATIONAL  
UNIVERSITY  
The Office of Campus Life  
Biscayne Bay Campus



 [facebook/bbc.clo](https://www.facebook.com/bbc.clo)

**For more information call the Campus Life Office, 305.919.5804  
FOOD IS FIRST COME, FIRST SERVED**



**Event Audit Report**

2/9 WP

Organization/Department: Campus Life

Representatives Name: Rebekah James Position: Graduate Assist

Phone: 305-919-4841 Advisor: Ivy Siegel

Event: International Late Day Latte

Date: 11/17/2011 Time: 4:30-6:00PM Location: Flagpole Area

| Attendance (please attach sign-in sheet) |                   | SGC Financial Support              |  |
|--|-------------------|------------------------------------|--|
| Students: <u>103</u>                     | Community: _____  | Opening Balance: <u>\$6,000</u>    |  |
| Faculty/Staff: <u>10</u>                 | Total: <u>113</u> | Amount Spent: <u>\$333.94</u>      |  |
|  |                   | Closing Balance: <u>\$4,524.27</u> |  |

*Amount Spent  
Closing Balance  
cont. attached*

What was the purpose of this event? Was that purpose accomplished?  
We collaborate with International Scholar Services to serve night students a Late Day Latte event.

What was positive about this event? Why?  
This was a great chance for departments to table and reach out to the international student population.

What was negative about this event? Why?  
Nothing was overwhelmingly negative. It was the most successful Late Day Latte thus far.

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

**Received**  
 FEB 8 2012  
**SGC BBC**

Signature: *Rebekah James* Date: 2/7/2012

Advisor's Signature: *JS* Date: 2/7/12

Florida International University/Biscayne Bay Campus

**Campus Life at  
Biscayne Bay presents:**



# Late Day Latte'

*Grab a coffee...  
Take a treat...  
Late Day Latte  
will keep you  
on your feet.*

**Fall 2011**

*The first participants will receive a gift.*

# Late Day Latte'

**Thursday, September 15, 2011  
4:30 - 6:00 PM - AC 1**

**Thursday, October 27, 2011  
4:30 - 6:00 PM - AC 1**

**Thursday, November 17, 2011  
(International Latte & SOC Club Fair)  
4:30 - 6:00 PM - Flagpole Area**



facebook/bbc.clc



Presented by the Office of Campus Life at Biscayne Bay, Division of Student Affairs, FIU/BBC. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771



2/9 WD

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Rebekah James Position: Graduate Assist

Phone: 305-919-4841 Advisor: Ivy Siegel

Event: Release Week Kick Off

Date: 11/28/2011 Time: 10AM-2PM Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>     |
|---|----------------------------------|
| Students: <u>338</u> Community: _____           | Opening Balance: <u>\$3,500</u>  |
| Faculty/Staff: <u>20</u> Total: <u>358</u>      | Amount Spent: <u>\$ 2,182.60</u> |
|   | Closing Balance: <u>\$224.20</u> |

What was the purpose of this event? Was that purpose accomplished?  
The purpose was to encourage students with their exams by providing stress relieving activities through Campus Life.

What was positive about this event? Why?  
The event was highly attended and was a great addition to the other week's activities.

What was negative about this event? Why?  
The game's shut off the WUC electricity to panther square, more logistics need to be planned next time before the event.

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

**Received**  
 FEB 8 2012  
**SGC BBC**

Signature: [Signature] Date: 2/7/2012

Advisor's Signature: [Signature] Date: 2/7/12

**The New York Times**

nytimes.com

This applies to  
all Release week  
events

11/28-12/02

**The New York Times**

nytimes.com

Note: There was a  
\$ 319.13 transfer  
from Involvement  
week + a \$ 849.86  
transfer from  
Welcome week summer

**The New York Times**

nytimes.com

This applies to  
all Release week  
events  
11/28-12/02

**The New York Times**

nytimes.com

Note: There was a  
\$ 319.13 transfer  
from Involvement  
week + a \$ 849.86  
transfer from  
Welcome week summer



# Release Week

November 28 - December 2

MONDAY,  
NOVEMBER

28

Release Week Kickoff & Interactive Games  
Yoga

10:00 AM - 2:00 PM  
3:00 PM - 4:30 PM

Panther Square  
Recreation / Fitness Center

TUESDAY,  
NOVEMBER

29

Holiday Fest & Shopping Bazaar  
Tree Lighting  
Yoga  
Memory Techniques for Testing Workshop

10:00 AM - 2:00 PM  
12:00 PM  
5:30 PM - 7:00 PM  
8:00 PM - 9:15 PM

Panther Square  
Panther Square  
Recreation / Fitness Center  
AC1-160

CENTER FOR ACADEMIC SUCCESS EXTENDED HOURS / OPEN UNTIL 11:00 PM FOR TUTORING / AC1 - 160

WEDNESDAY,  
NOVEMBER

30

Spa Day  
Yoga  
Under the Stars Movie Night - Captain America  
Test Taking & Anxiety Reduction Workshop

10:00 AM - 2:00 PM  
10:00 AM - 11:30 AM  
7:30 PM  
8:00 PM - 9:15 PM

Panther Square  
Recreation / Fitness Center  
Hospitality Management Lawn  
AC1 - 160

CENTER FOR ACADEMIC SUCCESS EXTENDED HOURS / OPEN UNTIL 11:00 PM FOR TUTORING / AC1-160

THURSDAY,  
DECEMBER

01

World AIDS Day  
Resource Fair  
Guest Speaker

11:00 AM - 2:00 PM  
11:00 AM - 1:00 PM  
1:00 PM - 2:00 PM

Panther Square  
Panther Square  
WUC Theater

FRIDAY,  
DECEMBER

02

Yoga

10:00 AM - 11:30 AM

Recreation / Fitness Center

**\*FOOD IS FIRST COME, FIRST SERVED**

**FIU**  
FLORIDA INTERNATIONAL UNIVERSITY  
Student Government Association

**FIU**  
FLORIDA INTERNATIONAL UNIVERSITY  
The Office of Campus Life  
Biscayne Bay Campus

**SPC**  
STUDENT PROGRAMMING COUNCIL



*WD*  
**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Rebekah James Position: Graduate Assist

Phone: 305-919-4841 Advisor: Ivy Siegel

Event: Late Day Latte

Date: 2/16/2012 Time: 4:30-6:00PM Location: AC II

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>       |
|---|------------------------------------|
| Students: <u>116</u> Community: _____           | Opening Balance: <u>\$6,000</u>    |
| Faculty/Staff: <u>10</u> Total: <u>126</u>      | Amount Spent: <u>\$821.84</u>      |
|   | Closing Balance: <u>\$3,574.27</u> |

What was the purpose of this event? Was that purpose accomplished?

To serve \_\_\_\_\_ the students that come in and  
out of AC \_\_\_\_\_ opportunity to interact with  
frequently \_\_\_\_\_

What was \_\_\_\_\_  
We were \_\_\_\_\_ interact with because of the  
different \_\_\_\_\_

What was \_\_\_\_\_  
We cou \_\_\_\_\_ was hot outside.

*closing  
Balance Does  
not correlate/  
add up.  
Check calculations*

Received  
FEB 21 2012  
SGC BBC

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: *Ivy Siegel* Date: 2/16/12



Florida International University/Biscayne Bay Campus

# Color Your Spring with Late Day Latte'

## **SPRING**

**Thursday, Feb. 16th - AC 2**

**Thursday, March 22nd - Hospitality Mgmt. Patio Area**

## **SUMMER A**

**Thursday, May 17th - Panther Square**

## **SUMMER B**

**Thursday, July 12th - Panther Square**

\*Lattés are held monthly from 4:30pm-6:00pm

Presented by the Office of Campus Life. Funded by SGA (BBC), Division of Student Affairs. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling (305) 348-2136 or TTY via FRS 1-800-955-8771. For additional event information please call (305) 919-5804 or visit WUC 141.





Florida International University/Biscayne Bay Campus

# Color your Spring with Late Day

# Latte'

## **SPRING**

**Thursday, Feb. 16th - AC 2**

**Thursday, March 22nd - Hospitality Mgmt. Patio Area**

## **SUMMER A**

**Thursday, May 17th - Panther Square**

## **SUMMER B**

**Thursday, July 12th - Panther Square**

\*Lattés are held monthly from 4:30pm-6:00pm

Presented by the Office of Campus Life. Funded by SGA (BBC), Division of Student Affairs. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling (305) 348-2138 or TTY via FRS 1-800-955-8771. For additional event information please call (305) 919-5804 or visit WUC 141.



5/17/2012

**Event Audit Report**

Organization/Department: Campus Life BBC

Representatives Name: Rebekah James Position: Graduate Assit

Phone: 305-919-4841 Advisor: Ivy Siegel

Event: Release Week and LGBT Pride Week Kickoff BBQ

Date: 4/16/2012 Time: 11:45AM-3PM Location: Outside of WUC

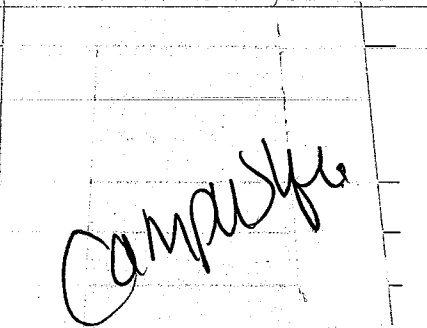
| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>        |  |
|---|-------------------|-------------------------------------|--|
| Students: <u>316</u>                            | Community: _____  | Opening Balance: <u>\$12,142.09</u> |  |
| Faculty/Staff: <u>20</u>                        | Total: <u>336</u> | Amount Spent: <u>\$2,650.00</u>     |  |
|   |                   | Closing Balance: <u>\$9,492.09</u>  |  |

What was the purpose of this event? Was that purpose accomplished?

The purpose was to welcome back students for the Spring semester. We had a great turn out and it was a successful event.

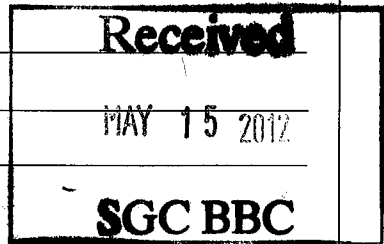
What was positive about this event? Why?

We had over 300 students attend the event.



What was negative about this event? Why?

We had to move the food to different places because of rain.



Should this event be done again next year?

Yes!

Please attach any articles, flyers, or photos.

Signature: [Handwritten Signature] Date: 5/10/12

Advisor's Signature: [Handwritten Signature] Date: 5/14/12



# RELEASE AND LGBT PRIDE

# week

APRIL 16-20, 2012

## MONDAY 16

**BBQ KICKOFF**  
12 PM - 1:30 PM  
Panther Square

**YOGA**  
3 PM - 4:30 PM  
REC Center  
Presented by Recreation  
& the Wellness Center

**AN EVENING  
WITH  
CHAZ BONO**  
6:30 PM  
WUC Ballrooms

## TUESDAY 17

**SPA DAY**  
11 AM - 2 PM  
Panther Square

**YOGA**  
5:30 PM - 7 PM  
REC Center  
Presented by Recreation  
& the Wellness Center

**TEST TAKING  
STRATEGIES**  
7 PM - 8 PM  
ACI 160  
Presented by the Center  
for Academic Success

## WEDNESDAY 18

**YOGA**  
10 AM - 11:30 AM  
REC Center  
Presented by Recreation  
& the Wellness Center

**COMMITMENT  
CEREMONY**  
1 PM - 3 PM  
Panther Square  
Presented by MPAS

**MEMORIZATION  
WORKSHOP**  
5:30 PM - 6:30 PM  
ACI 160  
Presented by the Center  
for Academic Success

## THURSDAY 19

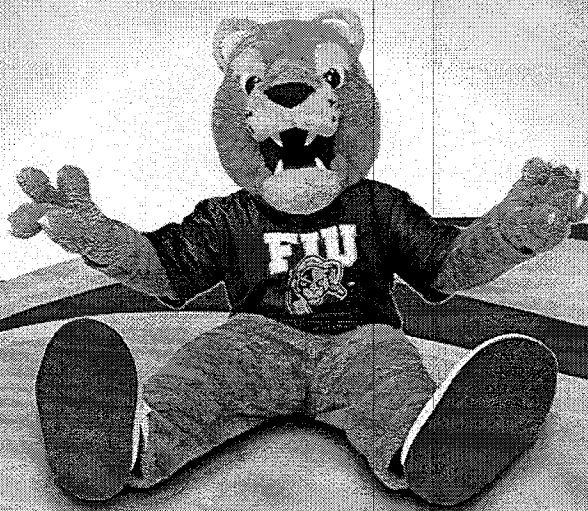
**INTERACTIVE  
GAMES &  
ACTIVITIES**  
12 PM - 3 PM  
Panther Square

## FRIDAY 20

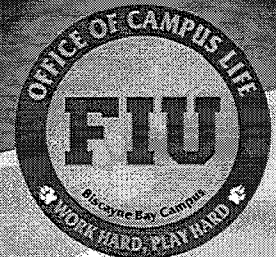
**YOGA**  
10 AM - 11:30 AM  
REC Center  
Presented by Recreation  
& the Wellness Center

**NATIONAL DAY  
OF SILENCE**  
11 AM - 2 PM  
Panther Square

**BREAK THE  
SILENCE**  
2:30 PM - 4:30 PM  
WUC 155  
Presented by MPAS



facebook/bbc.clo  
<http://bbcclo.fiu.edu>





5/17/2012

**Event Audit Report**

Organization/Department: Campus Life BBC  
 Representatives Name: Rebekah James Position: Graduate Assit  
 Phone: 305-919-4841 Advisor: Ivy Siegel  
 Event: Release Week Spa Day

Date: 4/17/2012 Time: 11AM-2PM Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>        |  |
|---|-------------------|-------------------------------------|--|
| Students: <u>182</u>                            | Community: _____  | Opening Balance: <u>\$12,142.09</u> |  |
| Faculty/Staff: <u>20</u>                        | Total: <u>202</u> | Amount Spent: <u>\$1,377.60</u>     |  |
|   |                   | Closing Balance: <u>\$10,764.49</u> |  |

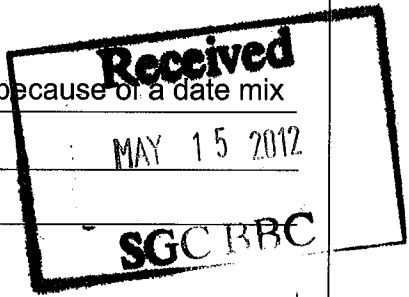
What was the purpose of this event? Was that purpose accomplished?  
The purpose was to have a relaxing day before finals during Release Week.

What was positive about this event? Why?  
We were able to get the hollywood beauty institute to provide spa services at no cost. We only had to pay Exquisite for food.

What was negative about this event? Why?  
The Hollywood Beauty Institute was late coming to the event because of a date mix up.

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.



Signature: [Signature] Date: 5/10/12  
 Advisor's Signature: [Signature] Date: 5/14/12

# RELEASE AND LGBT PRIDE

# week

APRIL 16-20, 2012

## MONDAY 16

**BBQ KICKOFF**  
12 PM - 1:30 PM  
Panther Square

**YOGA**  
3 PM - 4:30 PM  
REC Center  
Presented by Recreation  
& the Wellness Center

**AN EVENING  
WITH  
CHAZ BONO**  
6:30 PM  
WUC Ballrooms

## TUESDAY 17

**SPA DAY**  
11 AM - 2 PM  
Panther Square

**YOGA**  
5:30 PM - 7 PM  
REC Center  
Presented by Recreation  
& the Wellness Center

**TEST TAKING  
STRATEGIES**  
7 PM - 8 PM  
ACI 160  
Presented by the Center  
for Academic Success

## WEDNESDAY 18

**YOGA**  
10 AM - 11:30 AM  
REC Center  
Presented by Recreation  
& the Wellness Center

**COMMITMENT  
CEREMONY**  
1 PM - 3 PM  
Panther Square  
Presented by MPAS

**MEMORIZATION  
WORKSHOP**  
5:30 PM - 6:30 PM  
ACI 160  
Presented by the Center  
for Academic Success

## THURSDAY 19

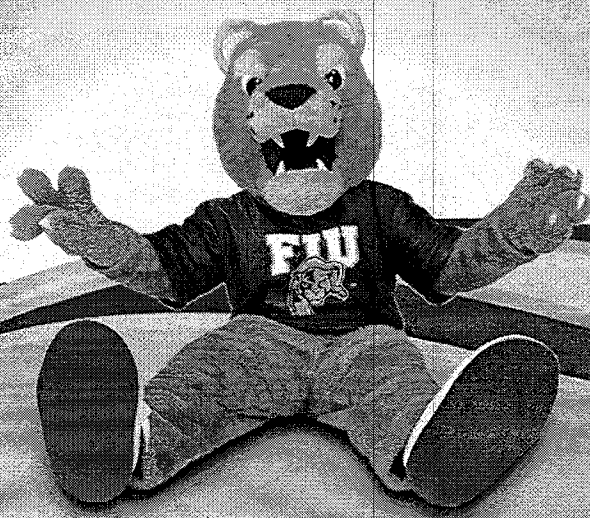
**INTERACTIVE  
GAMES &  
ACTIVITIES**  
12 PM - 3 PM  
Panther Square

## FRIDAY

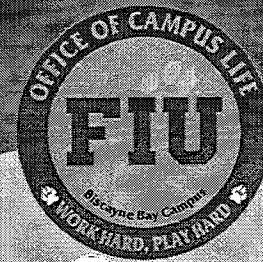
**YOGA**  
10 AM - 11:30 AM  
REC Center  
Presented by Recreation  
& the Wellness Center

**NATIONAL DAY  
OF SILENCE**  
11 AM - 2 PM  
Panther Square

**BREAK THE  
SILENCE**  
2:30 PM - 4:30 PM  
WUC 155  
Presented by MPAS



[facebook/bbc.clo](http://facebook/bbc.clo)  
<http://bbcclo.fiu.edu>



5/17/2012

**Event Audit Report**

Organization/Department: Campus Life BBC  
 Representatives Name: Rebekah James Position: Graduate Assit  
 Phone: 305-919-4841 Advisor: Ivy Siegel  
 Event: Release Week Games Day

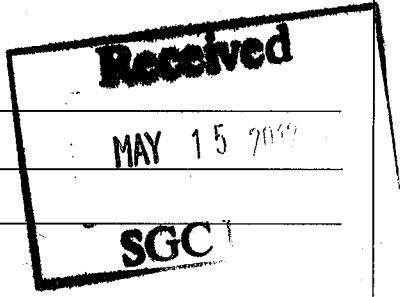
Date: 4/19/2012 Time: 11AM-2PM Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>        |
|---|-------------------------------------|
| Students: <u>182</u> Community: _____           | Opening Balance: <u>\$12,142.09</u> |
| Faculty/Staff: <u>20</u> Total: <u>202</u>      | Amount Spent: <u>\$1,005.00</u>     |
|   | Closing Balance: <u>\$11,137.09</u> |

What was the purpose of this event? Was that purpose accomplished?  
The purpose was to have a fun day before finals during Release Week.

What was positive about this event? Why?  
We had a lot of students stop by the game stations.

What was negative about this event? Why?  
It would have been nice to have a projector screen



Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 5/10/12  
 Advisor's Signature: [Signature] Date: 5/15/12



FLORIDA INTERNATIONAL UNIVERSITY, BBC CELEBRATES

# RELEASE AND GAY PRIDE week

APRIL 16 - 20, 2012

## MONDAY 16

**BBQ KICKOFF**  
12 PM - 1:30 PM  
Panther Square

**YOGA**  
3 PM - 4:30 PM  
REC Center  
Presented by Recreation  
& the Wellness Center

**AN EVENING  
WITH  
CHAZ BONO**  
6:30 PM  
WUC Ballrooms

## TUESDAY 17

**SPA DAY**  
11 AM - 2 PM  
Panther Square

**YOGA**  
5:30 PM - 7 PM  
REC Center  
Presented by Recreation  
& the Wellness Center

**TEST TAKING  
STRATEGIES**  
7 PM - 8 PM  
ACI 160  
Presented by the Center  
for Academic Success

## WEDNESDAY 18

**YOGA**  
10 AM - 11:30 AM  
REC Center  
Presented by Recreation  
& the Wellness Center

**COMMITMENT  
CEREMONY**  
1 PM - 3 PM  
Panther Square  
Presented by MPAS

**MEMORIZATION  
WORKSHOP**  
5:30 PM - 6:30 PM  
ACI 160  
Presented by the Center  
for Academic Success

## THURSDAY 19

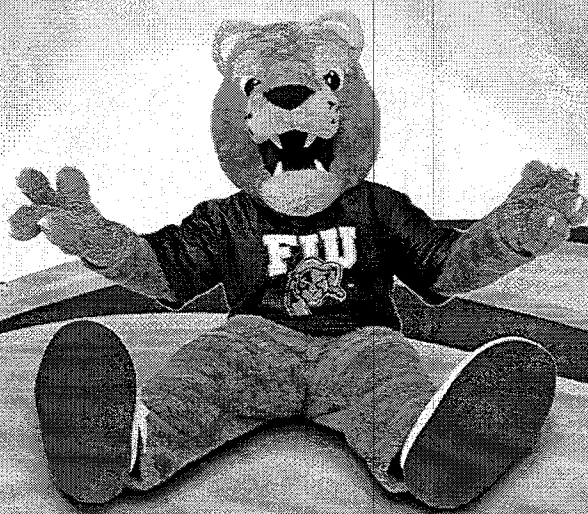
**INTERACTIVE  
GAMES &  
ACTIVITIES**  
12 PM - 3 PM  
Panther Square

## FRIDAY 20

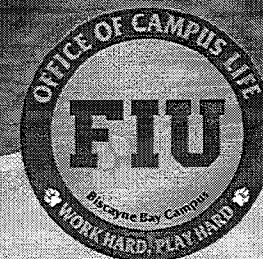
**YOGA**  
10 AM - 11:30 AM  
REC Center  
Presented by Recreation  
& the Wellness Center

**NATIONAL DAY  
OF SILENCE**  
11 AM - 2 PM  
Panther Square

**BREAK THE  
SILENCE**  
2:30 PM - 4:30 PM  
WUC 155  
Presented by MPAS



f [facebook/bbc.clo](https://www.facebook.com/bbc.clo)  
<http://bbcclo.fiu.edu>



Presented by the Office of Campus Life at Biscayne Bay, Division of Student Affairs, FIU/BBC. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.

**Event Audit Report**

Organization/Department: Campus Life BBC  
 Representatives Name: Rebekah James Position: Graduate Assit  
 Phone: 305-919-4841 Advisor: Ivy Siegel  
 Event: Midnight Breakfast

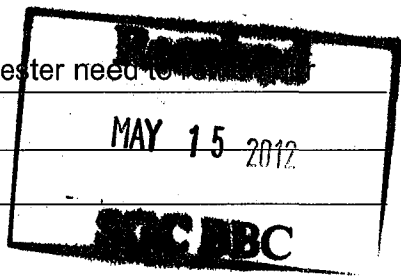
Date: 4/23/2012 Time: 10PM-1AM Location: WUC

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>       |  |
|---|-------------------|------------------------------------|--|
| Students: <u>153</u>                            | Community: _____  | Opening Balance: <u>\$2,500.00</u> |  |
| Faculty/Staff: <u>10</u>                        | Total: <u>163</u> | Amount Spent: <u>\$2,465.00</u>    |  |
|   |                   | Closing Balance: <u>\$35.00</u>    |  |

What was the purpose of this event? Was that purpose accomplished?  
The purpose was to have Midnight Breakfast before exams.

What was positive about this event? Why?  
Students really responded well to the Mariachi band and our rice cake vendor.

What was negative about this event? Why?  
We had a few complaints about the food and next semester need to have coffee.



Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: [Handwritten Signature] Date: 5/10/12  
 Advisor's Signature: [Handwritten Signature] Date: 5/14/12



CAMPUS LIFE AT BISCAYNE BAY PRESENTS

# MIDNIGHT BREAKFAST

## 5 DE MAYO STYLE!

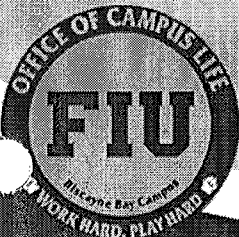
MONDAY APRIL 23<sup>RD</sup>  
WUC PANTHER SQUARE

10:00 PM TO 1:00 AM

- \*LIVE MARIACHI BAND!
- \*MASSAGES
- \*GAMES/FUN
- \*BREAKFAST

ACTIVITIES START AT 10:00 PM  
BREAKFAST WILL BE SERVED AT 12:00 AM

YO QUIERO  
BREAKFAST!



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### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Summer A BBQ

Date/Time/Location: May 7th, 2012

|  |  |
|--|--|
| <p><b>Attendance (please attach sign-in sheet)</b></p> <p>Students: _____ Community: _____</p> <p>Faculty/Staff: _____ Total: <u>178</u></p> | <p><b>SGC Financial Support</b></p> <p>Amount Funded: _____</p> <p>Amount Spent: _____</p> |
|--|--|

What was the purpose of this event? Was that purpose accomplished?  
Welcome for all Summer A students

What was positive about this event? Why?  
The theme was Cinco De Mayo.

What was negative about this event? Why?  
N/A

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 5/29/12

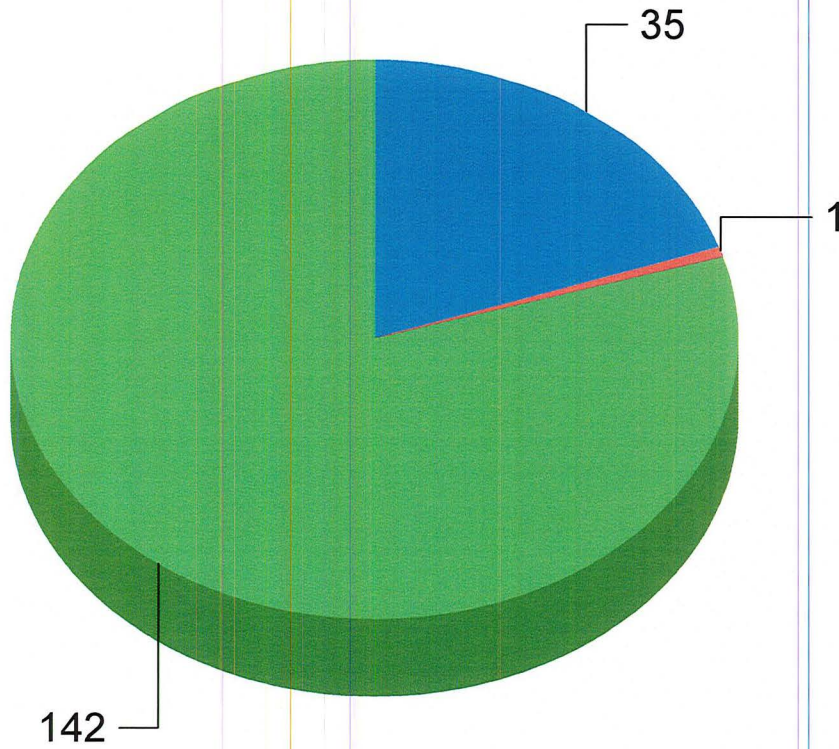
Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# BBCSummer A Welcome Bash

Monday, May 7, 2012

## Transaction Summary



|                                     |     |        |
|-------------------------------------|-----|--------|
| Denied By Rule                      | 35  | 19.7%  |
| Patron Data Not Found               | 1   | 0.6%   |
| Transaction Approved for Activity 1 | 142 | 79.8%  |
| Total:                              | 178 | 100.0% |





### Event Audit Report

Organization/Department: Campus Life-BBC

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Summer B BBQ

Date/Time/Location: June 25th 2012/Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: <u>133</u> Community: <u>1</u>        | Amount Funded: _____         |
| Faculty/Staff: <u>85</u> Total: <u>219</u>      | Amount Spent: _____          |

What was the purpose of this event? Was that purpose accomplished?  
To welcome back new and returning students

What was positive about this event? Why?  
Food was good and nice turnout.

What was negative about this event? Why?  
Would have liked to see students talking to clubs and Depts. more but they were foc

Should this event be done again next year?  
yes!

Please attach any articles, flyers, or photos.

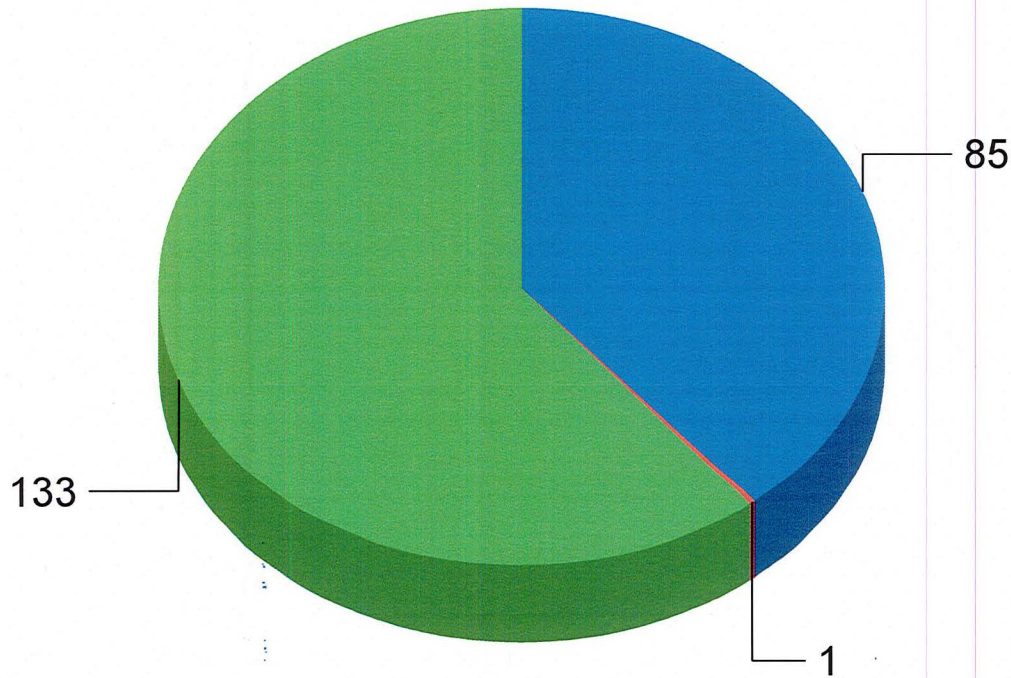
Signature: Ivy Siegel Date: 6/26/12

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# Transaction Summary



|                                     |     |        |
|-------------------------------------|-----|--------|
| Denied By Rule                      | 85  | 38.8%  |
| Patron Data Not Found               | 1   | 0.5%   |
| Transaction Approved for Activity 1 | 133 | 60.7%  |
| Total:                              | 219 | 100.0% |



### Event Audit Report

Organization/Department: Campus Life-BBC

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Caricature Artist

Date/Time/Location: June 25th 2012/Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                  | <b>SGC Financial Support</b> |
|---|------------------|------------------------------|
| Students: <u>33</u>                             | Community: _____ | Amount Funded: <u>300.00</u> |
| Faculty/Staff: _____                            | Total: <u>33</u> | Amount Spent: <u>300.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
To welcome back new and returning students.

What was positive about this event? Why?  
Students always love this service.

What was negative about this event? Why?  
line is long to receive one.

Should this event be done again next year?  
yes!

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 6/26/12

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_







Campus Life  
Event Audit Reports  
July 2012 - June 2013





### Event Audit Report

WD 11/14

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Fall Welcome Week Hot Dogs

Date/Time/Location: 8/24/12

|  |  |
|--|--|
| <p><b>Attendance (please attach sign-in sheet)</b></p> <p>Students: <u>94</u> Community: _____</p> <p>Faculty/Staff: <u>32</u> Total: <u>126</u></p> | <p><b>SGC Financial Support</b></p> <p>Amount Funded: <u>See Accounting</u></p> <p>Amount Spent: <u>300.00</u></p> |
|--|--|

What was the purpose of this event? Was that purpose accomplished?  
Hot dogs & snow cones for event.

What was positive about this event? Why?  
Students enjoyed this.

*Missing receipt  
no signature*

What was negative about this event? Why?  
Need to order more hot dogs next time.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Received**

DEC 7 2012

**SGC BBC**



9/28 WD

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Week of Welcome/Stamp of Ring

Date/Time/Location: August 20th, 2012/11AM-2PM/Panther Square

|   |                                      |
|---|--------------------------------------|
| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>         |
| Students: <u>107</u> Community: _____           | Amount Funded: <u>See accounting</u> |
| Faculty/Staff: <u>1</u> Total: <u>108</u>       | Amount Spent: <u>1850.00</u>         |

What was the purpose of this event? Was that purpose accomplished?  
Novelty for the Kickoff. yes.

What was positive about this event? Why?  
To provide community and enjoyment to the students. Many student participated and were satisfied with the event.



What was negative about this event? Why?  
Wait was long for each ring to be created. Not enough time for all students to receive

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 9/5/12

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Event Audit Report**

WP 9/21

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: 9/11 Commemoration

Date: 9/11/12 Time: 9:00 a.m. Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>    |
|---|---------------------------------|
| Students: <u>67</u> Community: _____            | Opening Balance: <u>1000.00</u> |
| Faculty/Staff: <u>37</u> Total: <u>104</u>      | Amount Spent: <u>911.08</u>     |
|   | Closing Balance: <u>88.92</u>   |

What was the purpose of this event? Was that purpose accomplished?

To remember those who passed away during the events of 9/11 and commemorate our heroes. Yes, the purpose was accomplished. We had several people participate.

What was positive about this event? Why?

People were able to commemorate our heroes from 9/11 and have a moment of silence to remember their relatives and friends. It was positive because several people attended and they approached us about being able to relate to our stories.

What was negative about this event? Why?

The negative part about the event was that if we would have had time we would have done more for the ceremony. Therefore, we had to keep it simple. Also, people had other commitments at that time so maybe it should have been done later to bring a bigger crowd.

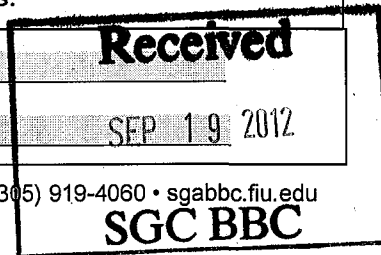
Should this event be done again next year? No receipts

Yes \_\_\_\_\_

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 9/13/12

Advisor's Signature: [Signature] Date: 9/13/12





# September 11<sup>th</sup> Commemoration

**FIU**  
Campus Life  
at Biscayne Bay

Tuesday September 11<sup>th</sup>

9:00AM - 11:00AM

Flagpole Area & Panther Square

9:00AM - Meet at the Flagpole area

9:15AM - Raising of the Flag of heroes

9:30AM - Breakfast reception

Presented by the Office of Campus Life at Biscayne Bay. Division of Student Affairs, FIU/BBC. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five business days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASIC. IN FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.



WD 10/26

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Asst Director Advisor: \_\_\_\_\_

Event: Latin Late Day Latte

Date/Time/Location: 9/27/12 Panther Square

| <u>Attendance (please attach sign-in sheet)</u> |                   | <u>SGC Financial Support</u> |
|---|-------------------|------------------------------|
| Students: <u>143</u>                            | Community: _____  | Amount Funded: _____         |
| Faculty/Staff: <u>30</u>                        | Total: <u>173</u> | Amount Spent: _____          |

What was the purpose of this event? Was that purpose accomplished?

Worlds Ahead Global Learning Coffee Event/Yes

What was positive about this event? Why?

A great variety of food from Latin America.

- No amount funded/Spent  
 - no open balance  
 - No advisor listed  
 - no receipts

What was negative about this event? Why?

Ended early.

**Received**  
 OCT 22 2012  
**SGC BBC**

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 10/19/12

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Event Audit Report

9/28 WD

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Involvement Fair/Food

Date/Time/Location: August 31th, 2012/11AM-2PM/Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>         |
|---|--------------------------------------|
| Students: <u>295</u> Community: <u>1</u>        | Amount Funded: <u>See Accounting</u> |
| Faculty/Staff: <u>17</u> Total: <u>313</u>      | Amount Spent: <u>1997.00</u>         |

What was the purpose of this event? Was that purpose accomplished?  
To increase Involvement. yes.

What was positive about this event? Why?  
Many clubs came out. Lots of participation.

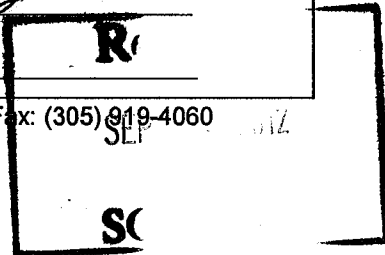
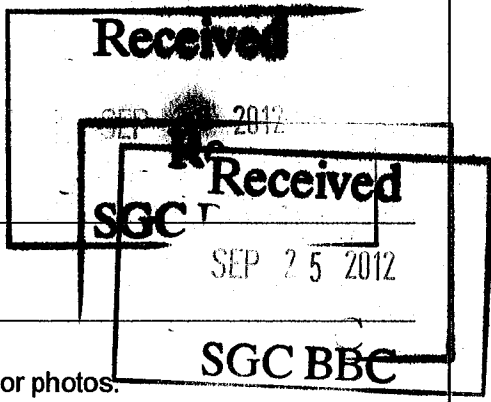
What was negative about this event? Why?  
Nothing.

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 9/5/12

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

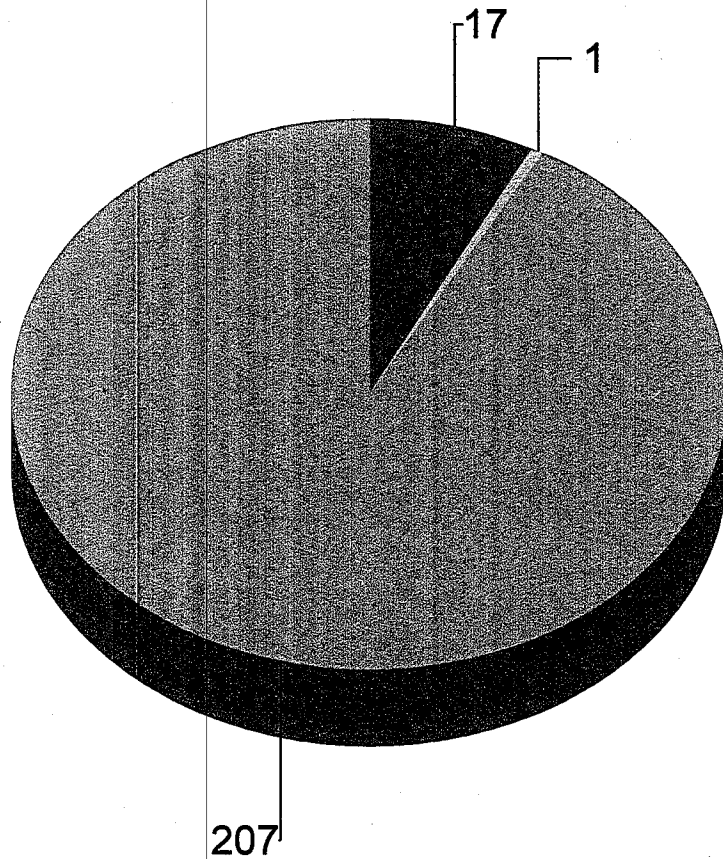




# BBC Involvement Fair

Friday, August 31, 2012

## Transaction Summary



|                                       |            |               |
|---------------------------------------|------------|---------------|
| ■ Denied By Rule                      | 17         | 7.6%          |
| ■ Patron Data Not Found               | 1          | 0.4%          |
| ■ Transaction Approved for Activity 1 | 207        | 92.0%         |
| <b>Total:</b>                         | <b>225</b> | <b>100.0%</b> |

313



9/28. WD

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Week of Welcome/Taste of Miami

Date/Time/Location: August 20th, 2012/11AM-2PM/Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>      |
|---|-----------------------------------|
| Students: <u>202</u> Community: <u>1</u>        | Amount Funded: <u>Paid for by</u> |
| Faculty/Staff: <u>44</u> Total: <u>247/300</u>  | Amount Spent: <u>WUC</u>          |

What was the purpose of this event? Was that purpose accomplished?  
Latin menu for Week of Welcome. yes.

What was positive about this event? Why?  
Great food and many students came out. Lots of participation.

What was negative about this event? Why?  
Students who had later classes did not make it to the event.

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

**Received**  
 SEP 24 2012

**Received**  
 SEP 25 2012  
 SGC BBC

**Received**  
 SEP 24 2012  
 SGC

Signature: [Signature]

Advisor's Signature: \_\_\_\_\_

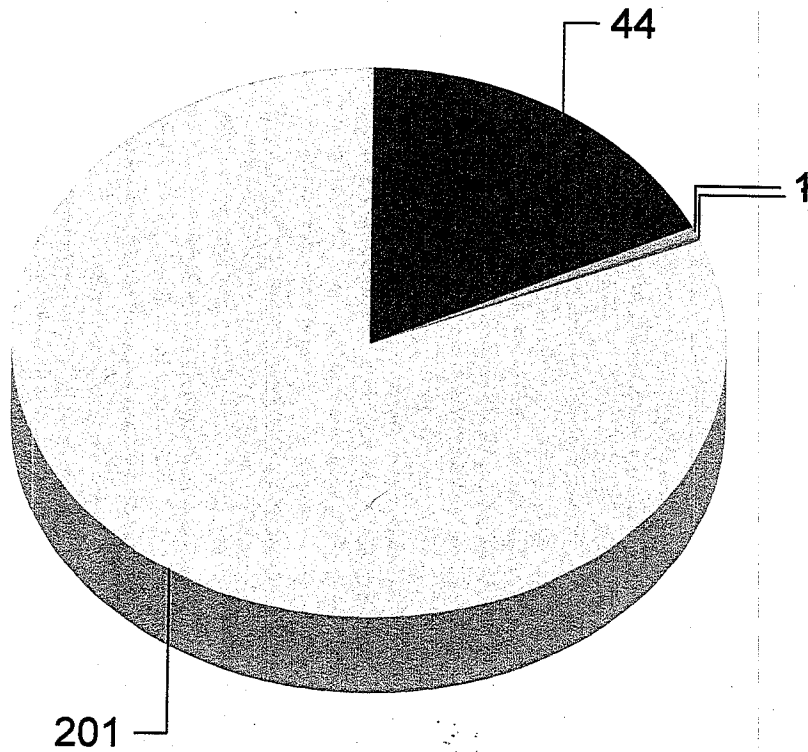
Date: 9/15/12

Date: \_\_\_\_\_

# BBC Taste of Miami

Tuesday, August <sup>30</sup> 28, 2012

## Transaction Summary



|   |            |               |
|---|------------|---------------|
| ■ Denied By Rule <i>Staff</i>                         | 44         | 17.8%         |
| ■ Patron Data Not Found <i>Community</i>              | 1          | 0.4%          |
| ■ Transaction Approved for Activity 0                 | 1          | 0.4%          |
| ■ Transaction Approved for Activity 1 <i>Students</i> | 201        | 81.4%         |
| <b>Total:</b>   | <b>247</b> | <b>100.0%</b> |



**Event Audit Report**

*wp 9/10*

Organization/Department: Student Organization Council

Representatives Name: Shu Li Position: Secretary

Phone: 305-919-5804 Advisor: Ivy Siegel

Event: General Meeting #1 Summer

Date: 8/2/12 Time: 12:30-2 Location: WUC 159

| <u>Attendance (please attach sign-in sheet)</u> |                  | <u>SGC Financial Support</u> |  |
|---|------------------|------------------------------|--|
| Students: _____                                 | Community: _____ | Opening Balance: _____       |  |
| Faculty/Staff: _____                            | Total: <u>23</u> | Amount Spent: <u>52.42</u>   |  |
|   |                  | Closing Balance: _____       |  |

What was the purpose of this event? Was that purpose accomplished?

To inform our students about the fall requirements, special events, and update them on funding.

---

What was positive about this event? Why?

Despite it was summer, we had a good turnout of students.

---

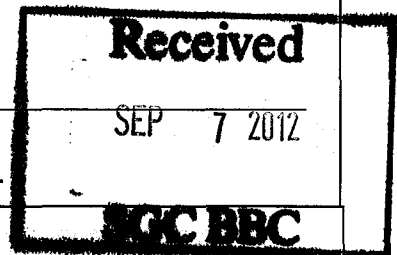
What was negative about this event? Why?

---

Should this event be done again next year?

yes

Please attach any articles, flyers, or photos.



Signature: *Shu Li* Date: 8/2/12

Advisor's Signature: *ISSM* Date: 8/2/12

**Student Organizations Council**

**Florida International University-BBC**



**General Meeting Agenda  
August 2, 2012**

- **Welcome Back/ Icebreaker**
- **New Business**
  - **Points/Funding**
  - **SOC Requirements and Expectations**
  - **OrgSync Forms**
- **SOC Event Dates**
  - **Club Fairs**
    - ◆ **Jun. 25 Club Fair #1 from 12pm-2pm Panther Square**
    - ◆ **Aug. 27th Involvement/Club Fair #2 from 11-2PM Panther Square**
    - ◆ **Oct. 31 Halloween Club Fair #3 1-3pm Panther Square**
    - ◆ **Nov. Late Day Latte (Date TBA)**
  - **General Meetings**
    - ◆ **Aug. 2<sup>nd</sup> General Meeting #1 12pm-1:30pm WUC 157**
    - ◆ **Aug. 30<sup>th</sup> General Meeting #2 12pm-1:30pm WUC 155**
    - ◆ **Sept. 24<sup>th</sup> General Meeting #3 1-3pm WUC 157**
    - ◆ **Nov. 9<sup>th</sup> General Meeting #4 3-5pm WUC 221**
- **SOC Special Events**
  - **Sept. 12 SOC Mixer at 3-5pm in WUC Ballrooms**
  - **Nov. 21 Fall Feast 2-5pm in WUC Ballrooms**
- **Announcements**
  - **Advisor's Announcements**
  - **SOC Scholarship**



### Event Audit Report

WD 11/4

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: International Latte & SOC Club Fair

Date/Time/Location: November 13th, 2013

| <b>Attendance (please attach sign-in sheet)</b>   | <b>SGC Financial Support</b>         |
|---|--------------------------------------|
| Students: <u>130 158</u> Community: _____         | Amount Funded: <u>See Accounting</u> |
| Faculty/Staff: <u>25 33</u> Total: <u>155 191</u> | Amount Spent: <u>600.00</u>          |

What was the purpose of this event? Was that purpose accomplished?  
Latte for I-week

What was positive about this event? Why?  
ISS and SOC also sponsored this event.

What was negative about this event? Why?  
Low turn out for clubs.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 12/4/12

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received  
 DEC 7 2012  
 SGC BBC



**Event Audit Report**

W17 12/7

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistan

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week Holiday Fest

Date: 11/26/2012 Time: 11 am- 2 pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>     |
|---|----------------------------------|
| Students: <u>28</u> Community: _____            | Opening Balance: <u>3,300.00</u> |
| Faculty/Staff: <u>10</u> Total: <u>38</u>       | Amount Spent: <u>1,650.00</u>    |
|   | Closing Balance: <u>1,650.00</u> |

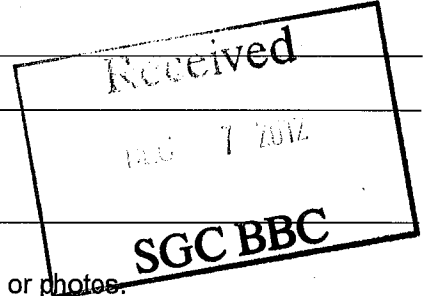
What was the purpose of this event? Was that purpose accomplished?  
 Have the students release stress before finals and get into the holiday spirit. We provided a novelty where students and staff can get skins for their technological devices. Students had a lot of fun.

What was positive about this event? Why?  
 We had many students come and engage in the different activities. It was positive because it shows students are interested in the events and enjoy them.

What was negative about this event? Why?  
 What was negative was that not everyone got a skin because of limited sources and time.

Should this event be done again next year?  
 Yes

Please attach any articles, flyers, or photos.



Signature: \_\_\_\_\_ Date: 11/28/12

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Event Audit Report**

W07 12/7

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week World AIDS Day - Food

Date: 11/26/2012 Time: 11 am- 2pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>    |
|---|---------------------------------|
| Students: <u>155</u> Community: _____           | Opening Balance: <u>3300.00</u> |
| Faculty/Staff: <u>56</u> Total: <u>211</u>      | Amount Spent: <u>1703.50</u>    |
|   | Closing Balance: <u>1596.50</u> |

What was the purpose of this event? Was that purpose accomplished?  
Commemorate those who have passed away due to HIV/AIDS and bring awareness to the FIU community. Yes, students were tested and used the resources. Furthermore, they listened to the speaker.

What was positive about this event? Why?  
We had many students come and engage in the different activities. It was positive because it shows students are interested in events and enjoy them. They also became aware of HIV/ AIDS

What was negative about this event? Why?  
What was negative was that not everyone stayed for the speaker due to class or other engagements.

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

**Received**  
 DEC 7 2012  
**SGC BBC**

Signature: [Signature] Date: 12/5/12

Advisor's Signature: [Signature] Date: 12/5/12

**Event Audit Report**

WD 12/7

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week World AIDS Day - Speaker

Date: 11/26/2012 Time: 11 am- 2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>    |
|---|---------------------------------|
| Students: <u>30</u> Community: _____            | Opening Balance: <u>3300.00</u> |
| Faculty/Staff: <u>29</u> Total: <u>59</u>       | Amount Spent: <u>2350.00</u>    |
|   | Closing Balance: <u>950.00</u>  |

What was the purpose of this event? Was that purpose accomplished?

Commemorate those who have passed away due to HIV/AIDS and bring awareness to the FIU community. Yes, students were tested and used the resources. Furthermore, they listened to the speaker.

---

What was positive about this event? Why?

We had many students come and engage in the different activities. It was positive because it shows students are interested in events and enjoy them. They also became aware of HIV/AIDS

---

What was negative about this event? Why?

What was negative was that not everyone stayed for the speaker due to class or other engagements.

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/5/12

Advisor's Signature: [Signature] Date: 12/5/12



**Event Audit Report**

WD 12/7

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistan

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week SPA Day - Food

Date: 11/27/2012 Time: 11 am- 2 pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                      | <b>SGC Financial Support</b>     |  |
|---|----------------------|----------------------------------|--|
| Students: <u>294</u>                            | Community: <u>40</u> | Opening Balance: <u>3,300.00</u> |  |
| Faculty/Staff: <u>25</u>                        | Total: <u>359</u>    | Amount Spent: <u>1330.00</u>     |  |
|   |                      | Closing Balance: <u>2000.00</u>  |  |

What was the purpose of this event? Was that purpose accomplished?

Have the students release stress before finals and get SPA services. We provided a healthy menu as well. Students had a lot of fun.

---

What was positive about this event? Why?

We had many students come and engage in the different activities. It was positive because it shows students are interested in the events and enjoy them.

---

What was negative about this event? Why?

What was negative was that not everyone got all of the services because of limited time and staff.

---

Should this event be done again next year?

Yes

Received

DEC 7 2012

SGC BBC

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 11/28/12

Advisor's Signature: [Signature] Date: 11/28/12

**Event Audit Report**

WP 12/7

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistan

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week Game Day - Food

Date: 11/28/2012 Time: 11 am- 2 pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> |                   | <u>SGC Financial Support</u>     |  |
|---|-------------------|----------------------------------|--|
| Students: <u>218</u>                            | Community: _____  | Opening Balance: <u>3,300.00</u> |  |
| Faculty/Staff: <u>31</u>                        | Total: <u>249</u> | Amount Spent: <u>1200.00</u>     |  |
|   |                   | Closing Balance: <u>2,100.00</u> |  |

What was the purpose of this event? Was that purpose accomplished?

Have the students release stress before finals and play games and eat food. Students had a lot of fun.

---

What was positive about this event? Why?

We had many students come and engage in the different games. It was positive because it shows students are interested in the events and enjoy them.

---

What was negative about this event? Why?

What was negative was that we did not get all the games we wanted because of lack of funding to give more options to our students.

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 11/28/12

Advisor's Signature: [Signature] Date: 11/28/12

**Event Audit Report**

WD 12/7

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week Holiday Fest Food

Date: 11/26/2012 Time: 11 am- 2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>    |  |
|---|-------------------|---------------------------------|--|
| Students: <u>186</u>                            | Community: _____  | Opening Balance: <u>3300.00</u> |  |
| Faculty/Staff: <u>28</u>                        | Total: <u>214</u> | Amount Spent: <u>2500.00</u>    |  |
|   |                   | Closing Balance: <u>800.00</u>  |  |

What was the purpose of this event? Was that purpose accomplished?

Have the students release stress before finals and get into the holiday spirit. We provided a lunch and a novelty. Students had a lot of fun.

---

What was positive about this event? Why?

We had many students come and engage in the different activities. It was positive because it shows students are interested in events and enjoy them.

---

What was negative about this event? Why?

What was negative was that not everyone got a skin or food.

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/14/12

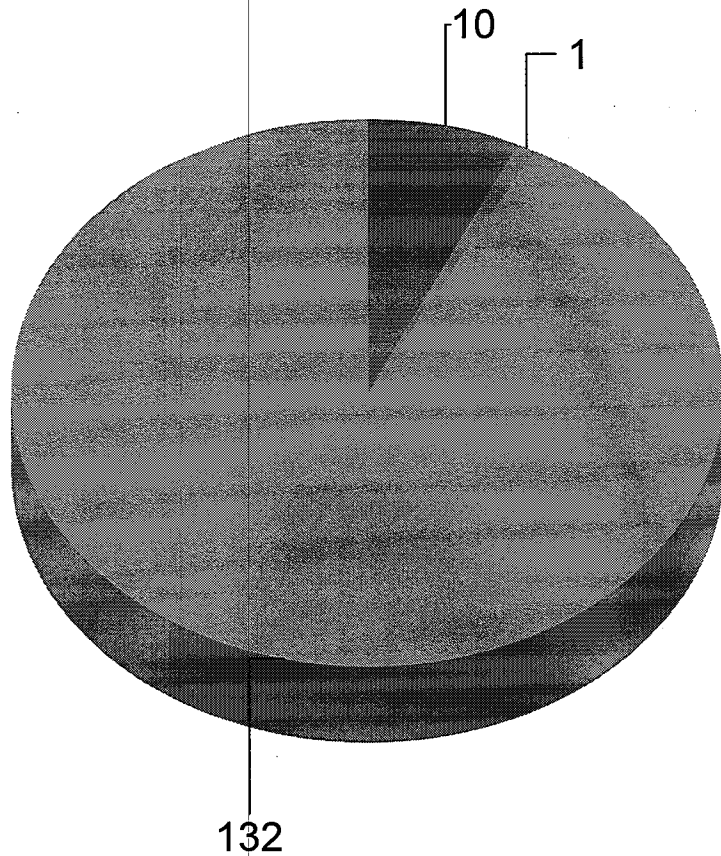
Advisor's Signature: [Signature] Date: 12/15/12



# Holiday Fest BBC

Monday, November 26, 2012

## Transaction Summary



|                                       |            |               |
|---------------------------------------|------------|---------------|
| ■ Denied By Rule                      | 10         | 7.0%          |
| ■ Patron Data Not Found               | 1          | 0.7%          |
| ■ Transaction Approved for Activity 1 | 132        | 92.3%         |
| <b>Total:</b>                         | <b>143</b> | <b>100.0%</b> |

**Event Audit Report**

WP 12/7

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: Midnight Breakfast - Headphone Disco party

Date: 12/3/2012 Time: 10 pm-2 am Location: WUC 2nd floor

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>      |
|---|-----------------------------------|
| Students: <u>88</u> Community: _____            | Opening Balance: <u>10,000.00</u> |
| Faculty/Staff: <u>41</u> Total: <u>129</u>      | Amount Spent: <u>3,800.00</u>     |
|   | Closing Balance: <u>6,200.00</u>  |

What was the purpose of this event? Was that purpose accomplished?

Give the students a study break during finals week by providing food, games, massages, and a headphone disco party. The purpose was accomplished because many students enjoyed it.

---

What was positive about this event? Why?

We had many students come and get food as well as partake in the activities. The students were very excited and wanted more. This is good because it shows people liked the activities.

---

What was negative about this event? Why?

What was negative was that since there was so much going on in one area, it was a bit chaotic. We needed more crowd control.

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/5/12

Advisor's Signature: [Signature] Date: 12/5/12

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: Coffee and Donuts

Date: 12/5/2012 Time: 10 am-11:30 Location: AC 1

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>   |
|---|--------------------------------|
| Students: <u>88</u> Community: _____            | Opening Balance: <u>650.00</u> |
| Faculty/Staff: <u>41</u> Total: <u>129</u>      | Amount Spent: <u>650.00</u>    |
|   | Closing Balance: <u>0</u>      |

What was the purpose of this event? Was that purpose accomplished?

Give the students a study break during finals week by providing donuts, hot chocolate, and coffee. The purpose was accomplished because many students enjoyed it.

---

What was positive about this event? Why?

We had many students come and get donuts and hot chocolate. The students were very excited and wanted more. This is good because it shows people liked the service.

---

What was negative about this event? Why?

What was negative was that not everyone got donuts because we ran out

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/5/12

Advisor's Signature: [Signature] Date: 12/5/12





### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Dir. Advisor: \_\_\_\_\_

Event: Spring Welcome Back Week - Circus theme

Date/Time/Location: Monday, Jan 7th, 2013

| <b>Attendance (please attach sign-in sheet)</b> |                              | <b>SGC Financial Support</b>  |
|---|------------------------------|-------------------------------|
| Students: <u>193</u>                            | Community: <u>8</u>          | Amount Funded: <u>1991.70</u> |
| Faculty/Staff: <u>3</u>                         | Total: <u>204</u> <b>308</b> | Amount Spent: <u>1991.70</u>  |

What was the purpose of this event? Was that purpose accomplished?  
To provide food and entertainment to students. Yes

What was positive about this event? Why?  
Students enjoyed it.

What was negative about this event? Why?  
Students may have missed it if they had class.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



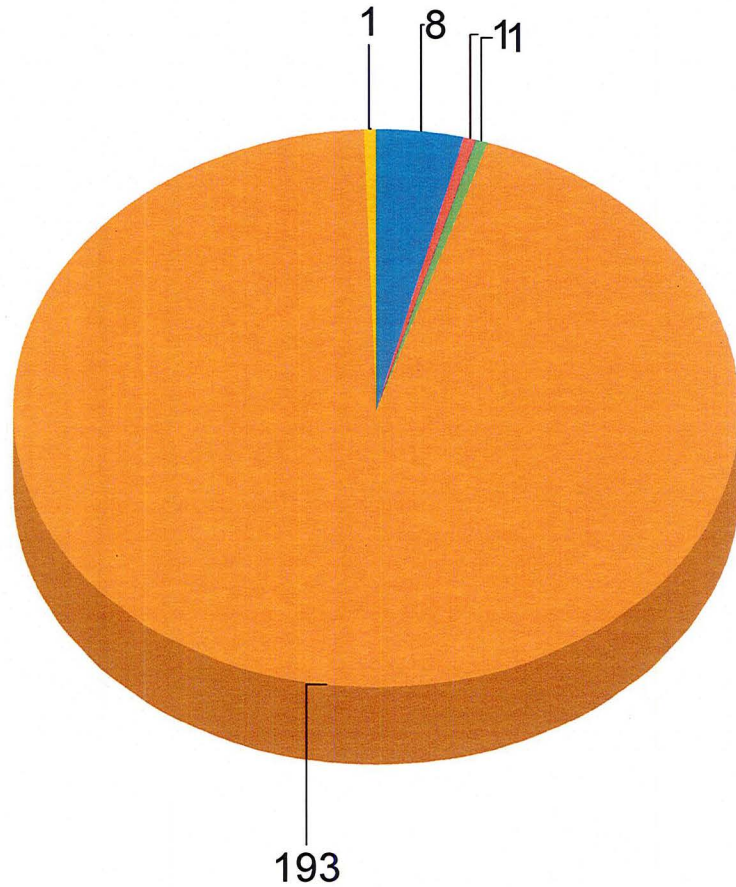
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: [Signature] Date: 4/17/13

# BBC Goes to the Circus

Monday, January 7, 2013

## Transaction Summary

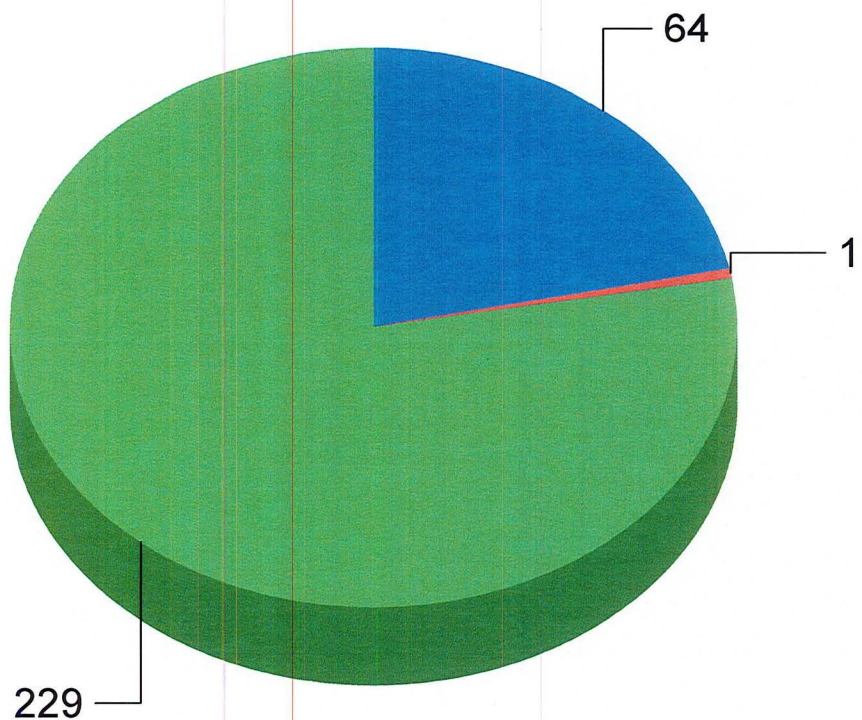


|                                     |            |               |
|-------------------------------------|------------|---------------|
| Denied By Rule                      | 8          | 3.9%          |
| Media Lost Card Code Incorrect      | 1          | 0.5%          |
| Patron Data Not Found               | 1          | 0.5%          |
| Transaction Approved for Activity 1 | 193        | 94.6%         |
| Transaction Approved for Activity 2 | 1          | 0.5%          |
| <b>Total:</b>                       | <b>204</b> | <b>100.0%</b> |

# Golden Panther Brunch

Wednesday, January 9, 2013

## Transaction Summary



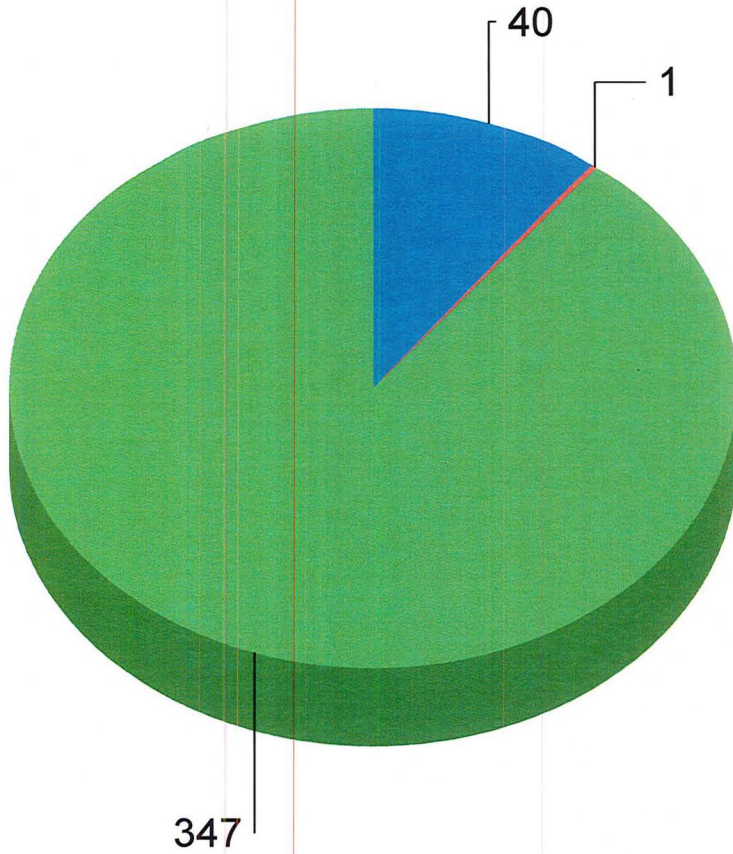
|                                     |     |        |
|-------------------------------------|-----|--------|
| Denied By Rule                      | 64  | 21.8%  |
| Patron Data Not Found               | 1   | 0.3%   |
| Transaction Approved for Activity 1 | 229 | 77.9%  |
| Total:                              | 294 | 100.0% |



# Caribbean Festival

Tuesday, January 8, 2013

## Transaction Summary

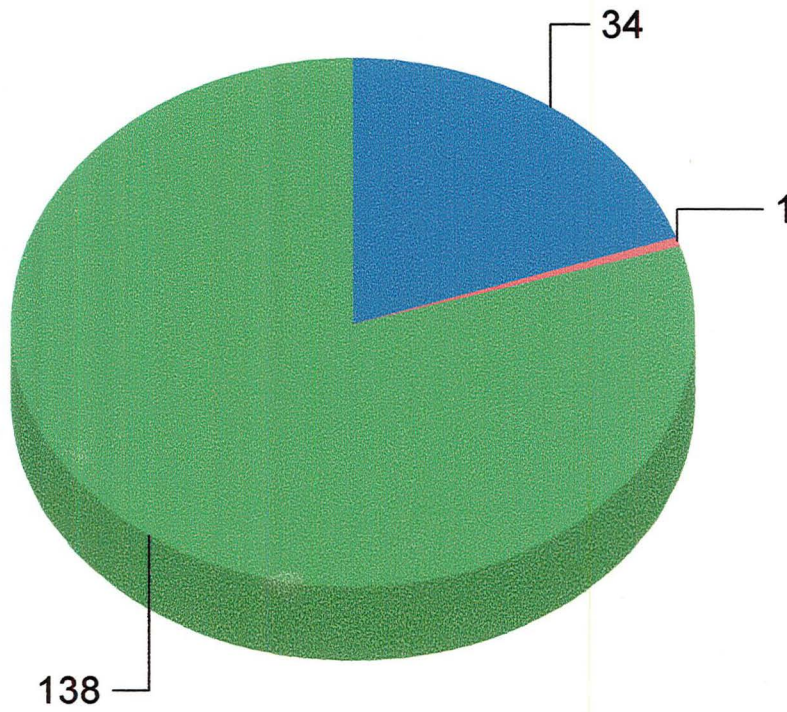


|                                     |     |        |
|-------------------------------------|-----|--------|
| Denied By Rule                      | 40  | 10.3%  |
| Patron Data Not Found               | 1   | 0.3%   |
| Transaction Approved for Activity 1 | 347 | 89.4%  |
| Total:                              | 388 | 100.0% |

# Turkish Late Day Latte

Thursday, February 7, 2013

## Transaction Summary



|                                     |     |        |
|-------------------------------------|-----|--------|
| Denied By Rule                      | 34  | 19.7%  |
| Patron Data Not Found               | 1   | 0.6%   |
| Transaction Approved for Activity 1 | 138 | 79.8%  |
| Total:                              | 173 | 100.0% |



# FIU

FLORIDA INTERNATIONAL UNIVERSITY  
*Miami's public research university*

Department of Campus Life & Orientation  
Division of Student Affairs

3000 N.E. 151st Street, WUC 141 • North Miami, FL 33181 • Tel: (305) 919-5804 • Fax: (305) 919-5771 • [clobbc.fiu.edu](http://clobbc.fiu.edu)



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Grad Assistant

Phone: 64841 Advisor: Ivy Siegel

Event: Dominican Late Day Latte

Date: 2/28/2013 Time: 4-6 p.m. Location: AC 1

| Attendance (please attach sign-in sheet)   | SGC Financial Support          |
|--|--------------------------------|
| Students: <u>103</u> Community: _____      | Opening Balance: <u>800.00</u> |
| Faculty/Staff: <u>28</u> Total: <u>131</u> | Amount Spent: <u>800.00</u>    |
|  | Closing Balance: <u>0</u>      |

What was the purpose of this event? Was that purpose accomplished?

To be part of the global awareness initiative and show we are world's ahead. We wanted to showcase the Dominican culture through food and music.

---

What was positive about this event? Why?

Many students came and learned about the Dominican culture. Furthermore, other departments tabled and supported the event.

---

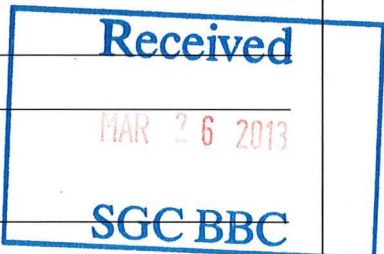
What was negative about this event? Why?

Not everyone got food because we ran out.

---

Should this event be done again next year?

Yes



Please attach any articles, flyers, or photos.

Signature: [Handwritten Signature] Date: 3/26/2013

Advisor's Signature: [Handwritten Signature] Date: 3/20/13



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Late Day Latte/Ethopian

Date/Time/Location: March 26th, 2013/HM

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>  |
|---|-------------------|-------------------------------|
| Students: <u>130</u>                            | Community: _____  | Amount Funded: <u>2000.00</u> |
| Faculty/Staff: <u>37</u>                        | Total: <u>167</u> | Amount Spent: <u>1350.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
To provide a Global Late Day Latte. Yes

What was positive about this event? Why?  
There was a SOC Club fair and sponsored by HM and SOC.

What was negative about this event? Why?  
All of the food was gone but the sign in sheets do not reflect this.

Should this event be done again next year?  
Yes, this was the second time.

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 4/9/13

Advisor's Signature: [Signature] Date: \_\_\_\_\_

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistan

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week Kickoff Lunch

Date: 4/15/2013 Time: 11 a.m.-2 p.m Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>     |
|---|----------------------------------|
| Students: <u>165</u> Community: _____           | Opening Balance: <u>5,000.00</u> |
| Faculty/Staff: <u>65</u> Total: <u>230</u>      | Amount Spent: <u>3,850.00</u>    |
|   | Closing Balance: <u>1,150.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
 Have community organizers discuss issues regarding the LGBTQA community as well as different departments talking about their resources

---

What was positive about this event? Why?  
 Students were able to learn more about different departments and LGBTQA community. This was positive because it made our students be more inclusive

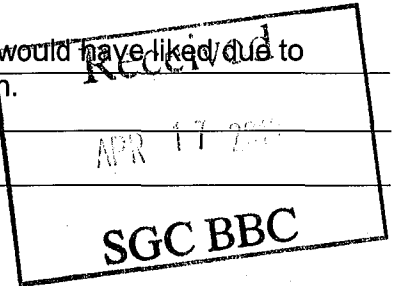
---

What was negative about this event? Why?  
 We didn't have as many community organizers as we would have liked due to unavailability. This would have brought more education.

---

Should this event be done again next year?  
 Yes

Please attach any articles, flyers, or photos.



Signature: [Handwritten Signature] Date: 4/17/13

Advisor's Signature: [Handwritten Signature] Date: 4/17/13



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistan

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week Spa Day Lunch

Date: 4/16/2013 Time: 11 a.m.-2 p.m Location: Panther Square

| Attendance (please attach sign-in sheet)   | SGC Financial Support            |
|--|----------------------------------|
| Students: <u>247</u> Community: _____      | Opening Balance: <u>5,000.00</u> |
| Faculty/Staff: <u>60</u> Total: <u>307</u> | Amount Spent: <u>2855.00</u>     |
|  | Closing Balance: <u>2145.00</u>  |

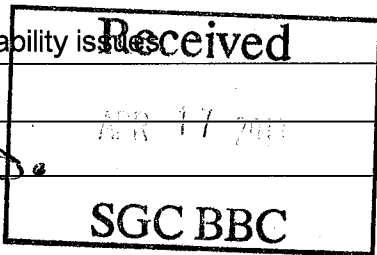
What was the purpose of this event? Was that purpose accomplished?  
 Provide spa services such as hair styling, massages, nails, and make up to relieve students from stress. The event is very popular and the students loved it

What was positive about this event? Why?  
 Students were able to take a break from studying and work. This is positive because we are making sure our students stay healthy.

What was negative about this event? Why?  
 We didn't have much to do for the guys because of liability issues

360 plates were used.

Should this event be done again next year?  
 Yes



Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 4/17/13

Advisor's Signature: [Signature] Date: 4/17/13

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistan

Phone: 6-4841 Advisor: Ivy Siegel

Event: Release Week Game Day Lunch

Date: 4/17/2013 Time: 11 a.m.-2 p.m Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>     |
|---|----------------------------------|
| Students: <u>148</u> Community: _____           | Opening Balance: <u>5,000.00</u> |
| Faculty/Staff: <u>40</u> Total: <u>188</u>      | Amount Spent: <u>800.00</u>      |
|   | Closing Balance: <u>4200.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
 Provide games and food for students to relieve stress. Students enjoyed the services.

---

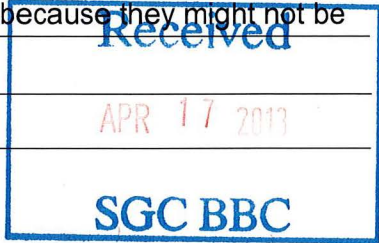
What was positive about this event? Why?  
 Students were able to take a break from studying and work. This is positive because we are making sure our students stay healthy.

---

What was negative about this event? Why?  
 The women may have not been able to find much to do because they might not be into video games

---

Should this event be done again next year?  
 Yes



Please attach any articles, flyers, or photos.

Signature: [Handwritten Signature] Date: 4/17/13

Advisor's Signature: [Handwritten Signature] Date: 4/17/13



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Asst. Director Advisor: \_\_\_\_\_

Event: BBC Leadership Banquet

Date/Time/Location: Tuesday, April 16th, 2013

|   |   |
|---|---|
| <p><b>Attendance (please attach sign-in sheet)</b></p> <p>Students: _____ Community: _____</p> <p>Faculty/Staff: _____ Total: <u>91</u></p> | <p><b>SGC Financial Support</b></p> <p>Amount Funded: _____</p> <p>Amount Spent: <u>Est. \$8,967.00</u></p> |
|---|---|

What was the purpose of this event? Was that purpose accomplished?  
To honor the student leaders hard work. Yes

What was positive about this event? Why?  
Great event, decor and food.

What was negative about this event? Why?  
It is invite only.

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.



Signature: Ivy Siegel Mack Date: 4/18/13

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Yes, Invited

# Venetian Masquerade

BBC

## LEADERSHIP AWARDS BANQUET

Tuesday, April 16, 2013

**RSVP BY APRIL 9<sup>th</sup>**

to Sarah David - Williams | [Davidsg@fiu.edu](mailto:Davidsg@fiu.edu)

**RECEPTION**

6:00 PM - 6:45 PM, WUC 221/222

**DINNER & AWARDS**

6:45 PM - 9 PM, WUC Ballrooms

**THEME ATTIRE RECOMMENDED**

Masks will be provided the day of the Banquet!

DIVISION OF STUDENT AFFAIRS



## Event Audit Report

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate Assistan

Phone: 6-4841 Advisor: Ivy Siegel

Event: Coffee and Pastries Break

Date: 4/24/2013 Time: 10-11:30 Location: AC 1

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: <u>86</u> Community: _____            | Opening Balance: <u>500</u>  |
| Faculty/Staff: <u>54</u> Total: <u>140</u>      | Amount Spent: <u>460</u>     |
|   | Closing Balance: <u>40</u>   |

What was the purpose of this event? Was that purpose accomplished?

The purpose of the event was to have a break for students during their finals. This was accomplished.

---

What was positive about this event? Why?

There was plenty of snacks and coffee for everyone. This is positive because people were able to get more than one snack.

---

What was negative about this event? Why?

The negative aspect of this event was that some events ran out faster than others because they were more popular

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

**Received**  
 APR 24 2013  
**SGC BBC**

Signature: [Signature] Date: 4/24/2013

Advisor's Signature: [Signature] Date: 4/24/13

## Event Audit Report

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate assistan

Phone: 6-4841 Advisor: Ivy Siegel

Event: Midnight Breakfast- Digital Pictures

Date: 4/22/2013 Time: 10 p.m.-12 Location: Panther Square

| Attendance (please attach sign-in sheet)  | SGC Financial Support         |
|---|-------------------------------|
| Students: <u>38</u> Community: _____      | Opening Balance: <u>5,000</u> |
| Faculty/Staff: <u>10</u> Total: <u>48</u> | Amount Spent: <u>1,295</u>    |
|   | Closing Balance: <u>3,705</u> |

What was the purpose of this event? Was that purpose accomplished?

The purpose of the event was to provide pictures for students during finals week to keep them away from stress and maintain their health. This was accomplished.

---

What was positive about this event? Why?

This event was positive because people were able to relieve stress and have fun. This is good because it keeps them healthy and entertained.

---

What was negative about this event? Why?

The negative aspect was that due to time not everyone got a picture.

---

Should this event be done again next year?

Yes

Received  
APR 24 2013  
SGC BBC

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 4/24/2013

Advisor's Signature: [Signature] Date: 4/24/13



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: Midnight Breakfast- laser tag

Date: 4/22/2013 Time: 10 p.m.-12 Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
|---|-------------------------------|
| Students: <u>96</u> Community: _____            | Opening Balance: <u>5,000</u> |
| Faculty/Staff: <u>6</u> Total: <u>102</u>       | Amount Spent: <u>700</u>      |
|   | Closing Balance: <u>4,300</u> |

What was the purpose of this event? Was that purpose accomplished?

The purpose of the event was to provide laser tag for students during finals week to keep them away from stress and maintain their health. This was accomplished.

---

What was positive about this event? Why?

This event was positive because people were able to relieve stress and have fun. This is good because it keeps them healthy and entertained.

---

What was negative about this event? Why?

The negative aspect was that due to time not everyone got to play

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

**Received**

APR 24 2013

**SGC BBC**

Signature: [Signature] Date: 4/24/2013

Advisor's Signature: [Signature] Date: 4/24/13

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Claribel Azcona Position: Graduate assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: Midnight Breakfast- food

Date: 4/22/2013 Time: 10 p.m.-12 Location: Panther Square

| Attendance (please attach sign-in sheet)  | SGC Financial Support           |
|---|---------------------------------|
| Students: <u>127</u> Community: _____     | Opening Balance: <u>5,000</u>   |
| Faculty/Staff: <u>3</u> Total: <u>130</u> | Amount Spent: <u>3,062.50</u>   |
|   | Closing Balance: <u>1937.50</u> |

What was the purpose of this event? Was that purpose accomplished?

The purpose of the event was to provide food for students during finals week to keep them away from stress and maintain their health. This was accomplished.

---

What was positive about this event? Why?

This event was positive because people were able to relieve stress and have fun. This is good because it keeps them healthy and entertained.

---

What was negative about this event? Why?

The negative aspect was that due to time not everyone got food.

**Received**

APR 24 2013

**SGC BBC**

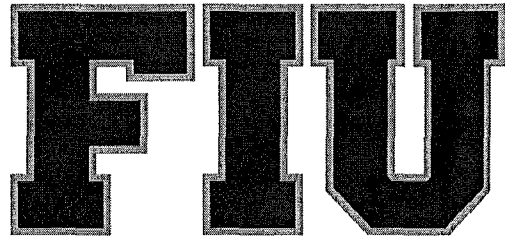
Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 4/24/2013

Advisor's Signature: [Signature] Date: 4/24/13



## **Student Affairs**

# Campus Life at Biscayne Bay Campus

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## Campus Life

### Event Audit Reports

July 2013 - June 2014

July 2014 - June 2015





Campus Life  
Event Audit Reports  
July 2013 - June 2014

12,000  
7,270  
4,730

2,240.00 ?  
485.01



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Sarah David Position: Office Manager

Phone: 6-3709 Advisor: \_\_\_\_\_

Event: Welcome Week BBQ

Date: 8/25/14 Time: 11am-2pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> |                      | <u>SGC Financial Support</u>      |  |
|---|----------------------|-----------------------------------|--|
| Students: <u>281</u>                            | Community: <u>13</u> | Opening Balance: <u>\$ 12,000</u> |  |
| Faculty/Staff: <u>34</u>                        | Total: <u>328</u>    | Amount Spent: <u>\$ 7,270</u>     |  |
|   |                      | Closing Balance: <u>\$ 4,730</u>  |  |

What was the purpose of this event? Was that purpose accomplished?

To welcome students back during the first week of Fall 2014.

---

What was positive about this event? Why?

This event promoted school spirit, and raised the overall morale of the student body.

---

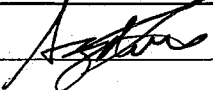
What was negative about this event? Why?

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12/30/14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Fall WELCOME WEEK 2014

12000

MONDAY  
Tank Tops

| Name of Event               | Event Location | Scheduled Time    | Vendor             | Agency/Sponsor |              |             | Actual Cost            |
|-----------------------------|----------------|-------------------|--------------------|----------------|--------------|-------------|------------------------|
| summer B BBQ                |                |                   | Aramark            | food credit    | \$ 1,000.00  | \$ 1,000.00 | \$ 2,240.00            |
| Camera Booth                |                |                   | Camera Booth       |                |              |             | \$ 900.00              |
| <del>Summer Breakfast</del> |                |                   | <del>Aramark</del> |                |              |             | <del>\$ 1,450.50</del> |
| Kenly Franklin              |                |                   | Caribbean Band     |                |              |             | \$ 1,300.00            |
| Lola                        |                |                   | Balloon Arch       |                |              |             | \$ 650.00              |
| ✓ Refreshments & Snacks     |                |                   | Exquisite          |                |              |             | \$ 485.01              |
| Novelty                     |                | Trash to Treasure | EBTM               | Carol          | 386-747-1229 |             | \$ 1,695.00            |
| Food                        |                |                   | Aramark            |                |              |             |                        |

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Sarah David Position: Office Manager

Phone: 6-3709 Advisor: \_\_\_\_\_

Event: Welcome Week BBQ

Date: 8/25/14 Time: 11am-2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>      |
|---|-----------------------------------|
| Students: <u>281</u> Community: <u>13</u>       | Opening Balance: <u>\$ 12,000</u> |
| Faculty/Staff: <u>34</u> Total: <u>328</u>      | Amount Spent: <u>\$ 7,270</u>     |
|   | Closing Balance: <u>\$ 4,730</u>  |

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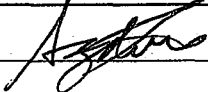
---

What was negative about this event? Why?

---

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12/30/14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

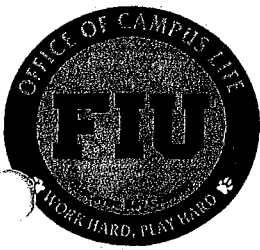
## Fall WELCOME WEEK 2014

12000

MONDAY  
Tank Tops

| Name of Event               | Event Location | Scheduled Time    | Vendor             | Agency/Sponsor |    |              | Actual Cost            |
|-----------------------------|----------------|-------------------|--------------------|----------------|----|--------------|------------------------|
| summer B BBQ                |                |                   | Aramark            | food credit    | \$ | 1,000.00     | \$ 2,240.00            |
| Camera Booth                |                |                   | Camera Booth       |                |    |              | \$ 900.00              |
| <del>Summer Breakfast</del> |                |                   | <del>Aramark</del> |                |    |              | <del>\$ 1,450.50</del> |
| Kenly Franklin              |                |                   | Caribbean Band     |                |    |              | \$ 1,300.00            |
| Lola                        |                |                   | Balloon Arch       |                |    |              | \$ 650.00              |
| ✓ Refreshments & Snacks     |                |                   | Exquisite          |                |    |              | \$ 485.01              |
| Novelty                     |                | Trash to Treasure | EBTM               | Carol          |    | 386-747-1229 | \$ 1,695.00            |
| Food                        |                |                   | Aramark            |                |    |              |                        |





# File For Funds

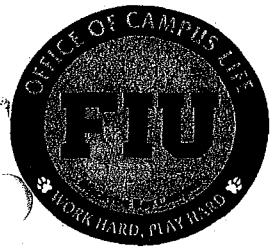
Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|  |  |
|--|--|
| <p><b>Amount Requested</b><br/>\$ <u>2240.00</u></p> <p><b>Event Date</b><br/><u>8</u> -- <u>25</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>7</u> -- <u>18</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/>AM<br/>                  <input type="checkbox"/>PM<br/>____:____</p> <p><b>End Time</b> <input type="checkbox"/>AM<br/>                  <input type="checkbox"/>PM<br/>____:____</p> <p><b>Event Location</b><br/>_____</p> | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Aramark-Ivy's Procard</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Fall-WOW</u></p> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Ivy Siegel Mack</u></p> <p><b>Position in organization:</b> <u>Assistant Director</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5823</u> <b>Email:</b> <u>siegeli@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|--|

**Please explain how the money will be used:**  
Food for BBQ for WOW.

|   |   |
|---|---|
| <b>Club/Organization Signatures</b>   |   |
| <p>(Person requesting funds) Organization Representative:<br/><u>Ivy Siegel Mack</u> Date: <u>7/16/2014</u><br/>Requestor</p> <p>_____<br/>CL Accountant Date: _____</p> <p>_____<br/>Director of Campus Life Date: _____</p> | <p><b>CL ACCOUNTING - DATE STAMP:</b><br/>* \$1,000 food credit<br/>Aramark<br/>✓</p> |



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>\$ <u>485001</u></p> <p><b>Event Date</b><br/><u>8</u> -- <u>25-28th</u> <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>8</u> -- <u>8</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>____:____ <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>____:____ <input type="checkbox"/> PM</p> <p><b>Event Location</b><br/>_____</p> | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Ivy's Procard- Exquisite</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Fall WOW</u></p> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Ivy Siegel Mack</u></p> <p><b>Position in organization:</b> <u>Assistant Director</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5823</u> <b>Email:</b> <u>siegeli@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|---|

**Please explain how the money will be used:**  
Coffee and snacks for event.

|  |   |
|--|---|
| <b>Club/Organization Signatures</b>  |   |
| <p>(Person requesting funds) Organization Representative:</p> <p><u>Ivy Siegel Mack</u> Date: <u>8/5/2014</u></p> <p>Requestor</p> <p>_____<br/>Date: _____</p> <p><b>CL Accountant</b></p> <p>_____<br/>Date: _____</p> <p><b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |

EXQUISITE CATERING BY ROBERT, INC.

1800 NE 150<sup>th</sup> Street

North Miami, Fl. 33181

305-622-FOOD (3663)

Email: [info@ExquisiteCateringByRobert.com](mailto:info@ExquisiteCateringByRobert.com)

Website: [www.ExquisiteCateringByRobert.com](http://www.ExquisiteCateringByRobert.com)



Attn: Ivy Siegel 305-919-5804

Re: August 25, 2014

Campus Life WUC 141

MENU

Fresh Brewed Coffee

Served with flavored creamers, Sugar, and Sugar substitutes

*assorted muffins?*

The above menu is available for \$3.99 per person based on 15 people, plus 10% service fee and delivery. Servers are available for \$150.00, per each server; as well as Bartenders for \$150.00.

\*Rentals, i.e. Tables & Chairs, available upon Request for additional pricing.

If you have any questions, please feel free to call me at 305-622-3663 or on my cell phone at 954-830-4130.

Thank you and I look forward to serving you in the future.

Robert Egert

Owner



Exquisite Catering by Robert Inc

1800 NE 150th Street  
 North Miami, FL 33181  
 305-622-FOOD  
 305-622-3003 Fax

# Invoice

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 8/25/2014 | 48383     |

|                            |
|----------------------------|
| <b>Bill To</b>             |
| FIU<br>VENDOR # 0000027091 |

|                |
|----------------|
| <b>Ship To</b> |
| FIU            |

| P.O. Number | Terms                 | Rep                         | Ship      | Via | F.O.B.       | Project         |
|-------------|-----------------------|-----------------------------|-----------|-----|--------------|-----------------|
|             | Due on receipt        |                             | 8/25/2014 |     |              |                 |
| Quantity    | Item Code             | Description                 |           |     | Price Each   | Amount          |
| 30          | Breakfast             | Muffins, Bagels, Coffee     |           |     | 3.99         | 119.70          |
| 1           | FIU Catering Servi... | FIU Catering Service Charge |           |     | 10.00%       | 11.97           |
| 1           | Delivery              | 8-25-14                     |           |     | 30.00        | 30.00           |
| 30          | Breakfast             | Muffins, Bagels, Coffee     |           |     | 3.99         | 119.70          |
| 1           | FIU Catering Servi... | FIU Catering Service Charge |           |     | 10.00%       | 11.97           |
| 1           | Delivery              | 8-27-14                     |           |     | 30.00        | 30.00           |
| 30          | Breakfast             | Muffins, Bagels, Coffee     |           |     | 3.99         | 119.70          |
| 1           | FIU Catering Servi... | FIU Catering Service Charge |           |     | 10.00%       | 11.97           |
| 1           | Delivery              | 8-28-14                     |           |     | 30.00        | 30.00           |
|             |                       | FIU-N---- WUC 141           |           |     |              |                 |
|             |                       | Ivy 305-919-5804            |           |     |              |                 |
|             |                       |                             |           |     | <b>Total</b> | <b>\$485.01</b> |

Exquisite Catering by Robert Inc

1800 NE 150th Street  
 North Miami, FL 33181  
 305-622-FOOD  
 305-622-3003 Fax

# Invoice

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 8/25/2014 | 48383     |

**PAID**  
**09/05/2014**

|                           |
|---------------------------|
| Bill To                   |
| FIU<br>VENDOR # 000027091 |

|         |
|---------|
| Ship To |
| FIU     |

| P.O. Number | Terms          | Rep | Ship      | Via | F.O.B. | Project |
|-------------|----------------|-----|-----------|-----|--------|---------|
|             | Due on receipt |     | 8/25/2014 |     |        |         |

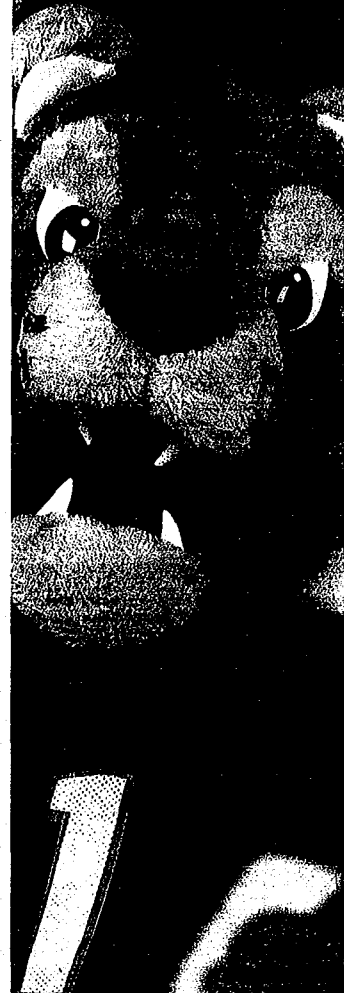
| Quantity | Item Code             | Description                                      | Price Each | Amount |
|----------|-----------------------|--|------------|--------|
| 30       | Breakfast             | Muffins, Bagels, Coffee                          | 3.99       | 119.70 |
| 1        | FIU Catering Servi... | FIU Catering Service Charge                      | 10.00%     | 11.97  |
| 1        | Delivery              | 8-25-14  | 30.00      | 30.00  |
| 30       | Breakfast             | Muffins, Bagels, Coffee                          | 3.99       | 119.70 |
| 1        | FIU Catering Servi... | FIU Catering Service Charge                      | 10.00%     | 11.97  |
| 1        | Delivery              | 8-27-14  | 30.00      | 30.00  |
| 30       | Breakfast             | Muffins, Bagels, Coffee                          | 3.99       | 119.70 |
| 1        | FIU Catering Servi... | FIU Catering Service Charge                      | 10.00%     | 11.97  |
| 1        | Delivery              | 8-28-14<br>FIU-N---- WUC 141<br>Ivy 305-919-5804 | 30.00      | 30.00  |

|  |  |  |              |          |
|--|--|--|--------------|----------|
|  |  |  | <b>Total</b> | \$485.01 |
|--|--|--|--------------|----------|

# Week of Welcome

Fall 2014 | August 24<sup>th</sup> - 30<sup>th</sup>

**WOW**



## SUNDAY, AUGUST 24<sup>TH</sup>

Freshman Convocation - 2pm | MMC-US Century Bank Arena  
BBC Library Bus pickup times: BBC to MMC - 12:30 pm & MMC to BBC - 5 pm  
President's Welcome Reception - 3pm | MMC-US Century Bank Arena Plaza

## MONDAY, AUGUST 25<sup>TH</sup>

Ask me 111to Tables - 9 am to 4 pm | ACI Admin & Campus Life Hallway  
Welcome BBQ: Food, Fun & Entertainment - 11am to 2 pm | Panther Square

## TUESDAY, AUGUST 26<sup>TH</sup>

Ask me 111to Tables - 9 am to 4 pm | ACI Admin & Campus Life Hallway  
Blue & Gold Breakfast - 9 am to 11:30 am | Panther Square

## WEDNESDAY, AUGUST 27<sup>TH</sup>

Restaurant & Business Fair - 12 pm to 2 pm | WUC Ballrooms

## THURSDAY, AUGUST 28<sup>TH</sup>

Panther Luau (formerly known as Freshman Luau) - 11:30 am to 2 pm | WUC Ballrooms

## FRIDAY, AUGUST 29<sup>TH</sup>

Panther Packed Fridays - 10 am to 11 am | WUC Gateway  
BBC Panther Plaza & Sculpture Unveiling - 12 pm to 2 pm | Panther Square & Panther Plaza  
PONSOR: BBC Business Development Association & WUC

## SATURDAY, AUGUST 30<sup>TH</sup>

WoW Retro Series triathlon - 7:30 am | BBC Aquatic Center  
PONSOR: FIU Tri Club & Recreation

**WORK HARD,  
PLAY HARD!**

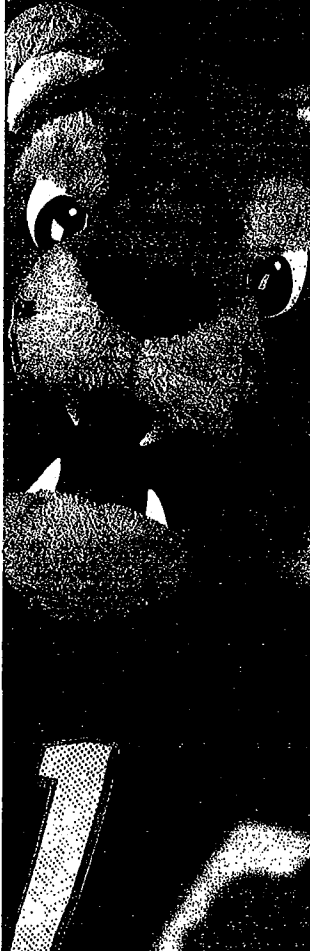
**FIU** | Student Affairs

Presented by the Office of Student Affairs at Florida International University, Biscayne Bay. Funded by USA. All events are subject to change without notice. All events must make the required bus trip to the event on the day of the event. For more information, call 305-919-5800 or visit us at FIU 1400 955 8777. FOOD IS BASED ON TRUST. COME TRUST. SERVING FRESH. FIU. FIU. INFORMATION PLEASE CALL 305-919-5800 OR VISIT WUC141



# Week of Welcome

Fall 2014 | August 24<sup>th</sup> - 30<sup>th</sup>



## SUNDAY, AUGUST 24<sup>TH</sup>

Freshman Convocation - 2 pm | MMC - US Century Bank Arena  
BBC Library Bus: pickup times: BBC to MMC - 12:30 pm | MMC to BBC - 5 pm  
President's Welcome Reception - 3 pm | MMC - US Century Bank Arena Plaza

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Ask me Info Tables - 9 am to 4 pm | ACI - Stadium Campus Life Hallway  
Welcome BBQ: Food, Fun & Entertainment - 11 am to 2 pm | Panther Square

## TUESDAY, AUGUST 26<sup>TH</sup>

Ask me Info Tables - 9 am to 4 pm | ACI - Stadium Campus Life Hallway  
Blue & Gold Breakfast - 9 am to 11:30 am | Panther Square

## WEDNESDAY, AUGUST 27<sup>TH</sup>

Restaurant & Business Fair - 12 pm to 2 pm | WOC Ballrooms

## THURSDAY, AUGUST 28<sup>TH</sup>

Panther Luau (formerly known as Freshman Luau) - 11:30 am to 2 pm | WOC Ballrooms

## FRIDAY, AUGUST 29<sup>TH</sup>

Panther Packed Fridays - 10 am to 11 am | WOC Courtyard  
BBC Panther Plaza & Sculpture Unveiling - 12 pm to 2 pm | Panther Square  
SPONSORED BY: Student Government Association & WOC

## SATURDAY, AUGUST 30<sup>TH</sup>

WoW Retro Series Frathlon - 7:30 am | BBC Aquatic Center  
SPONSORED BY: FIU Tri Club & Recreation

**WORK HARD,  
PLAY HARD!**

**FIU** Student Affairs

Proceeds from the Week of Welcome will benefit the FIU Foundation. All proceeds will be used for the benefit of the FIU Foundation. The FIU Foundation is a 501(c)(3) non-profit organization. For more information, please contact the FIU Foundation at 305.919.6000. FIU is an Equal Opportunity Institution. For more information, please contact the Office of Institutional Equity at 305.919.6000.

# Week of Welcome

Fall 2014 | August 24<sup>th</sup> - 30<sup>th</sup>



## SUNDAY, AUGUST 24<sup>TH</sup>

Freshman Convocation - 2 PM | MMC- US Century Bank Arena  
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President's Welcome Reception - 3 PM | MMC- US Century Bank Arena Plaza

## MONDAY, AUGUST 25<sup>TH</sup>

Ask me Info Tables - 9 AM to 4 PM | ACI Atrium & Campus Life Hallway  
Welcome BBQ: Food, Fun & Entertainment - 11 AM to 2 PM | Panther Square

## TUESDAY, AUGUST 26<sup>TH</sup>

Ask me Info Tables - 9 AM to 4 PM | ACI Atrium & Campus Life Hallway  
Blue & Gold Breakfast - 9 AM to 11:30 AM | Panther Square

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Restaurant & Business Fair - 12 PM to 2 PM | WUC Ballrooms

## THURSDAY, AUGUST 28<sup>TH</sup>

Panther Luau (formerly known as Freshman Luau) - 11:30 AM to 2 PM | WUC ballrooms

## FRIDAY, AUGUST 29<sup>TH</sup>

Panther Packed Fridays - 10 AM to 11 AM | WUC courtyard  
BBC Panther Plaza & Sculpture Unveiling - 12 PM to 2 PM | Panther Square & Panther Plaza  
SPONSORED BY: Student Government Association & WUC

## SATURDAY, AUGUST 30<sup>TH</sup>

WoW Retro Series Triathlon - 7:30 AM | BBC Aquatic Center  
SPONSORED BY: FIU Tri Club & Recreation

**WORK HARD,  
PLAY HARD!**

**FIU** Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five days in advance by calling 305.919.5800 or via FHS 1.800.955.8777. FOOD IS BASED ON FIRST COME FIRST SERVED. For additional event information please call 305.919.5800 or visit WUC.

# Involvement Week 2014

## Monday, SEPTEMBER 1<sup>ST</sup>

LABOR DAY (UNIVERSITY WILL BE CLOSED)

## Tuesday, SEPTEMBER 2<sup>ND</sup>

**INVOLVEMENT AND VOLUNTEER FAIR**  
Clubs, Councils, Departments and Volunteer Organizations  
11 AM - 2 PM | Panther Square  
SPONSORED BY CAMPUS LIFE & THE CENTER FOR LEADERSHIP AND SERVICE

## Wednesday, SEPTEMBER 3<sup>RD</sup>

**MPAS OPEN HOUSE**  
10 AM - 3 PM | WUC 253  
SPONSORED BY MPAS

## STUDENT GOVERNMENT ASSOCIATION DAY

11<sup>AM</sup> - 2 PM | Panther Square  
SPONSORED BY SGA

## 50 DAYS TO HOMECOMING

1 PM - 3 PM | Panther Plaza  
SPONSORED BY HOMECOMING COUNCIL

## Thursday, SEPTEMBER 4<sup>TH</sup>

**RECREATION EXPO**  
10 AM - 4 PM | Panther Square & WUC Ballrooms  
SPONSORED BY RECREATION CENTER

## LGBTQA WELCOME RECEPTION

4 PM - 6 PM | WUC 155  
SPONSORED BY MPAS - LGBTQA INITIATIVES

## ISSS WELCOME DINNER

5:30 PM - 7 PM | WUC Ballrooms  
SPONSORED BY ISSS

## Friday, SEPTEMBER 5<sup>TH</sup>

**YOGA BY THE BAY**  
10 AM - 11:30 AM | Bay Area by Aquatics  
SPONSORED BY SIS & RECREATION CENTER



**WORK HARD,  
PLAY HARD!** FIU Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five days in advance by calling 305.919.5800 or via FHS 1.800.955.8777. FOOD IS BASED ON FIRST COME FIRST SERVED. For additional event information please call 305.919.5800 or visit WUC.

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Sarah David Position: Office Manager

Phone: 6-3709 Advisor: \_\_\_\_\_

Event: Panther Luau

Date: 9/28/14 Time: 1:30am-2:00p Location: WUC Ballrooms

| <u>Attendance (please attach sign-in sheet)</u> |                     | <u>SGC Financial Support</u>      |  |
|---|---------------------|-----------------------------------|--|
| Students: <u>560</u>                            | Community: <u>4</u> | Opening Balance: <u>\$11,000</u>  |  |
| Faculty/Staff: <u>127</u>                       | Total: <u>691</u>   | Amount Spent: <u>\$ 11,075</u>    |  |
|   |                     | Closing Balance: <u>\$ -75.00</u> |  |

What was the purpose of this event? Was that purpose accomplished?

To welcome students back during the first week of Fall 2014. Encourages appreciation of other diversity/cultures (Polynesian, Tahitian, Hawaiian).

---

What was positive about this event? Why?

This event promoted school spirit and was aligned with the university's World's Ahead perspective.

---

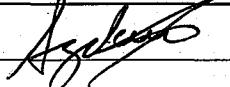
What was negative about this event? Why?

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12/30/14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Sarah David Position: Office Manager

Phone: 6-3709 Advisor: \_\_\_\_\_

Event: Panther Luau

Date: 9/28/14 Time: 1:30am-2:00p Location: WUC Ballrooms

| <b>Attendance (please attach sign-in sheet)</b> |                     | <b>SGC Financial Support</b>      |  |
|---|---------------------|-----------------------------------|--|
| Students: <u>560</u>                            | Community: <u>4</u> | Opening Balance: <u>\$11,000</u>  |  |
| Faculty/Staff: <u>127</u>                       | Total: <u>691</u>   | Amount Spent: <u>\$ 11,075</u>    |  |
|   |                     | Closing Balance: <u>\$ -75.00</u> |  |

What was the purpose of this event? Was that purpose accomplished?

To welcome students back during the first week of Fall 2014. Encourages appreciation of other diversity/cultures (Polynesian, Tahitian, Hawaiian).

---

What was positive about this event? Why?

This event promoted school spirit and was aligned with the university's World's Ahead perspective.

---

What was negative about this event? Why?

---

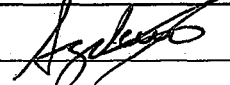


---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12/30/14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141

Phone: (305) 919-5223 • Fax: (305) 919-5771

**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

|   |   |
|---|---|
| <p><b>Amount Requested</b><br/>\$ <u>1,200.00</u></p> <p><b>Event Date</b><br/><u>8</u> -- <u>28</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>7</u> -- <u>18</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>                  <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>                  <input type="checkbox"/> PM</p> <p><b>Event Location</b><br/>_____</p> | <p><b>Vendor Information</b></p> <p><b>Name:</b> <u>Fantasy Designers-Ivy's Procard</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Freshman Laua</u></p> <hr/> <p><b>Organization/Department Information</b></p> <p><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Ivy Siegel Mack</u></p> <p><b>Position in organization:</b> <u>Assistant Director</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5823</u> <b>Email:</b> <u>siegeli@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|---|

**Please explain how the money will be used:**  
Décor for Lauau.

|   |   |
|---|---|
| <b>Club/Organization Signatures</b>   |   |
| <p><b>(Person requesting funds) Organization Representative:</b></p> <p><u>Ivy Siegel Mack</u> Date: <u>7/16/2014</u></p> <p>Requestor</p> <p>_____ Date: _____</p> <p><b>CL Accountant</b></p> <p>_____ Date: _____</p> <p><b>Director of Campus Life</b></p> <p>_____ Date: _____</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p><br><br><br><br> |

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Sarah David Position: Office Manager

Phone: 6-3709 Advisor: \_\_\_\_\_

Event: Blue and Gold Breakfast (part of Welcome Week)

Date: 9/26/14 Time: 9:00-11:30am Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>        |
|---|-------------------------------------|
| Students: <u>195</u> Community: <u>20</u>       | Opening Balance: <u>\$12,000</u>    |
| Faculty/Staff: <u>37</u> Total: <u>252</u>      | Amount Spent: <u>\$ 3,012.50</u>    |
|   | Closing Balance: <u>\$ 8,987.50</u> |

What was the purpose of this event? Was that purpose accomplished?

To welcome students back during the first week of Fall 2014.

---

What was positive about this event? Why?

This event promoted school spirit.

---

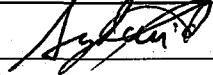
What was negative about this event? Why?

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12-30-14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Sarah David Position: Office Manager

Phone: 6-3709 Advisor: \_\_\_\_\_

Event: Blue and Gold Breakfast (part of Welcome Week)

Date: 9/26/14 Time: 9:00-11:30am Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>        |
|---|-------------------------------------|
| Students: <u>195</u> Community: <u>20</u>       | Opening Balance: <u>\$12,000</u>    |
| Faculty/Staff: <u>37</u> Total: <u>252</u>      | Amount Spent: <u>\$ 3,012.50</u>    |
|   | Closing Balance: <u>\$ 8,987.50</u> |

What was the purpose of this event? Was that purpose accomplished?

To welcome students back during the first week of Fall 2014.

---

What was positive about this event? Why?

This event promoted school spirit.

---

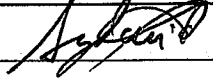
What was negative about this event? Why?

---

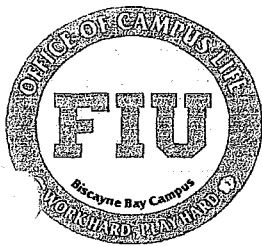
Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12-30-14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only  
Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>\$ <u>2,700.00</u></p> <p><b>Event Date</b><br/><u>8</u> -- <u>26</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>7</u> -- <u>8</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>                  <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>                  <input type="checkbox"/> PM</p> <p><b>Event Location</b><br/>_____</p> | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Aramark- Ivy's Procard</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Fall-WOW</u></p> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Ivy Siegel Mack</u></p> <p><b>Position in organization:</b> <u>Assistant Director</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5823</u> <b>Email:</b> <u>siegeli@fiu.edu</u><br/>X</p> |
|--|---|

**Please explain how the money will be used:**  
Blue & Gold Breakfast event.

|   |  |
|---|--|
| <b>Club/Organization Signatures</b>   |  |
| <p><b>(Person requesting funds) Organization Representative:</b><br/><u>Ivy Siegel Mack</u> Date: <u>7/3/2014</u></p> <p><b>Requestor</b></p> <p>_____<br/>Date: _____</p> <p><b>CL Accountant</b></p> <p>_____<br/>Date: _____</p> <p><b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <p style="text-align: center;">✓</p> |



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Nicole Cozzi Position: Graduate Asst.

Phone: ext. 4841 Advisor: Rafael Zapata

Event: Israeli Late Day Latte

Date: 9/17/2014 Time: 4-6pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u>                            | <u>SGC Financial Support</u>   |
|--|--|
| Students: _____ Community: _____<br>Faculty/Staff: _____ Total: <u>220</u> | Opening Balance: _____<br>Amount Spent: <u>1042.50</u><br>Closing Balance: _____ |

What was the purpose of this event? Was that purpose accomplished?

To celebrate the Israeli culture through coffee and refreshments. It was accomplished through providing refreshments as well as having a Jewish student organization contribute to activities as well as informational flyers at the venue.

---

What was positive about this event? Why?

Having the student organization involved was wonderful as they provided activities and recruited many of their friends to attend.

---

What was negative about this event? Why?

In the future it would be great to have more money as authentic Israeli cuisine is very expensive.


---

Should this event be done again next year?

Yes.

---

Please attach any articles, flyers, or photos.

Signature:  Date: 12/22/14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Presented by the Office of Campus Life at Biscayne Bay, Funded by SGA. Qualified individuals with a disability requesting an event must make the request no less than five working days in advance by calling 305.319.5801 or 1 TV via FRS 1.800.955.0771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.319.5801 or visit WUC 141.

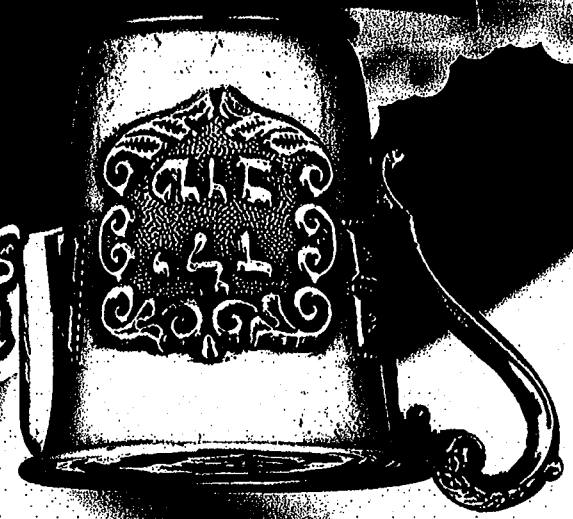


FIU Student Affairs

WEDNESDAY  
SEPTEMBER 17<sup>th</sup>, 2014  
3 PM - 5 PM  
PANTHER SQUARE

WORK HARD  
PLAY HARD

FREE FOR  
STUDENTS,  
FACULTY  
& STAFF  
FREE COFFEE,  
REFRESHMENTS  
& GIVEAWAYS



# WUC 141

CAMPUS LIFE AT FLORIDA INTERNATIONAL UNIVERSITY - BISCAYNE BAY CAMPUS & HILLET YAD PRESENT



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Sarah David Position: Office Manager

Phone: 6-3709 Advisor: \_\_\_\_\_

Event: Involvement and Volunteer Fair

Date: 9/2/14 Time: 11-2pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> |                     | <u>SGC Financial Support</u>     |  |
|---|---------------------|----------------------------------|--|
| Students: <u>198</u>                            | Community: <u>4</u> | Opening Balance: <u>\$2,000</u>  |  |
| Faculty/Staff: <u>9</u>                         | Total: <u>211</u>   | Amount Spent: <u>\$1,175.35</u>  |  |
|   |                     | Closing Balance: <u>\$825.00</u> |  |

What was the purpose of this event? Was that purpose accomplished?

The purpose was for departments and councils to connect and provide information to students.

---

What was positive about this event? Why?

The students appreciated the information learned on extracurricular involvement and services provided by FIU departments.

---

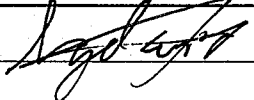
What was negative about this event? Why?

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12-11-14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Sarah David Position: Office Manager

Phone: 6-3709 Advisor: \_\_\_\_\_

Event: Involvement and Volunteer Fair

Date: 9/2/14 Time: 11-2pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>     |
|---|----------------------------------|
| Students: <u>198</u> Community: <u>4</u>        | Opening Balance: <u>\$2,000</u>  |
| Faculty/Staff: <u>9</u> Total: <u>211</u>       | Amount Spent: <u>\$1,175.35</u>  |
|   | Closing Balance: <u>\$825.00</u> |

What was the purpose of this event? Was that purpose accomplished?

The purpose was for departments and councils to connect and provide information to students.

---

What was positive about this event? Why?

The students appreciated the information learned on extracurricular involvement and services provided by FIU departments.

---

What was negative about this event? Why?

---

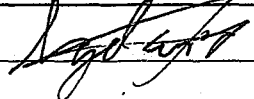


---

Should this event be done again next year?

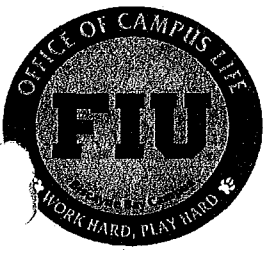
Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12-11-14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

### Amount Requested

\$ 4,300.35

### Event Date

9 -- 2 -- 14  
Mon Day Year

### Date Funds are Needed

7 -- 18 -- 14  
Mon Day Year

Start Time  AM

\_\_\_\_:\_\_\_\_  PM

End Time  AM

\_\_\_\_:\_\_\_\_  PM

### Event Location

### Vendor Information

Name: Frankie's-Ivy's Procard

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: 305-945-1212 Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Involvement Fair

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Ivy Siegel Mack

Position in organization: Assistant Director

Address or Rm. #: WUC 141

Phone: 6-5823 Email: siegeli@fiu.edu

I HAVE READ THE SGA FINANCE CODE  (Please place check mark on line)

### Please explain how the money will be used:

Food for event.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:

Ivy Siegel Mack Date: 7/16/2014  
Requestor

\_\_\_\_ Date: \_\_\_\_\_  
CL Accountant

\_\_\_\_ Date: \_\_\_\_\_  
Director of Campus Life

### CL ACCOUNTING – DATE STAMP:



## Ivy Siegel

---

**From:** Martha Wong  
**Sent:** Friday, August 08, 2014 4:09 PM  
**To:** Ivy Siegel  
**Subject:** RE: Balloon Arch

Hello Ivy,

You may proceed with this allowable expense for the welcome week event on the card.

Please save all email threads for this expense as documentation for this charge.

Thank you,

Martha

**Martha Betancourt Wong** | Credit Card Solutions Associate  
Payment Services | Office of the Controller | CSC 437  
T: 305.348.2419 | F: 305.348.1623



---

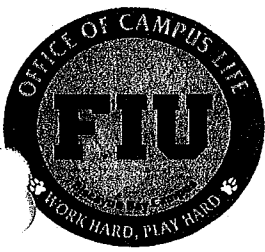
**From:** Ivy Siegel  
**Sent:** Wednesday, August 06, 2014 4:58 PM  
**To:** Martha Wong  
**Subject:** RE: Balloon Arch

Nope, no conditions.

**Thank You,**

*Ivy Siegel Mack, M.Ed.*

**Assistant Director**  
SOC & Panther Power Advisor & Signature Events



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>\$ <u>185.00</u></p> <p><b>Event Date</b><br/><u>9</u> -- <u>2</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>7</u> -- <u>31</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>                  <input type="checkbox"/> PM<br/>____:____</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>                  <input type="checkbox"/> PM<br/>____:____</p> <p><b>Event Location</b><br/>_____</p> | <p><b>Vendor Information</b><br/>Name: <u>Ivy's Procard- Aramark</u></p> <p>FIU Vendor #: <u>#<del>12345</del></u> Address: _____</p> <p>Phone: <u><del>604-523-1234</del></u> Fax: _____</p> <hr/> <p>Department Code: <u>1543140003</u></p> <p>Line Item: <u>Fall Involvement Fair</u></p> <hr/> <p><b>Organization/Department Information</b><br/>Department Name: <u>Campus Life</u></p> <p>Requestor's Name: <u>Ivy Siegel Mack</u></p> <p>Position in organization: <u>Assistant Director</u></p> <p>Address or Rm. #: <u>WUC 141</u></p> <p>Phone: <u>6-5823</u> Email: <u>siegeli@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|---|

**Please explain how the money will be used:**  
Refreshments for event.

|   |  |
|---|--|
| <p><b>Club/Organization Signatures</b></p> <p>(Person requesting funds) Organization Representative:<br/><u>Ivy Siegel Mack</u> Date: <u>7/30/2014</u></p> <p>Requestor _____ Date: _____</p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <p><u>✓ 9/3/14</u></p> |
|---|--|



**Event Audit Report**

Organization/Department: Campus Life BBC  
 Representatives Name: Nicole Cozzi Position: Graduate Assistant  
 Phone: ext. 4841 Advisor: Jay Sigal-Mack  
 Event: Israeli Late Day Late  
 Date: 9/17/14 Time: 3-5pm Location: Panther Square

| Attendance (please attach sign-in sheet)   | SGC Financial Support         |
|--|-------------------------------|
| Students: <u>195</u> Community: <u>2</u>   | Opening Balance: <u>\$0</u>   |
| Faculty/Staff: <u>29</u> Total: <u>224</u> | Amount Spent: <u>\$0 42.5</u> |
|  | Closing Balance: <u>\$0</u>   |

What was the purpose of this event? Was that purpose accomplished?

To share & celebrate Israel's culture. By collaborating with Hillel YAD and providing food, drinks, and information students got a taste of their culture.

What was positive about this event? Why?

Students were curious about the food and the event thus learned. Also students were about to engage with Hillel YAD and each other.

What was negative about this event? Why?

With each time frame and location there are pros & cons. At times, there were a lack of students.

Should this event be done again next year?

Yes!

**Received**  
 SEP 18 2014  
**SGC BBC**

Please attach any articles, flyers, or photos.

Signature: [Signature]

Date: 9/17/14

Advisor's Signature: [Signature]

Date: 9/17/14



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only  
Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|   |   |
|---|---|
| <p><b>Amount Requested</b><br/>\$ <u>200.00</u></p> <p><b>Event Date</b><br/>9 -- 17 -- 14<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>9 -- 17 -- 14<br/>Mon Day Year</p> <p><b>Start Time</b><br/><u>11:00</u></p> <p><b>End Time</b><br/><u>10:00</u></p> <p><b>Event Location</b><br/><u>Panther Square</u></p> | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Alaska Coffee Roasting (Ivy's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Late Dav Latte</u></p> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Nicole Cozzi</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|---|

**Please explain how the money will be used:**  
To acquire food for the event.

|   |   |
|---|---|
| <p><b>Club/Organization Signatures</b><br/>(Person requesting funds) Organization Representative:</p> <p><u>[Signature]</u> Date: <u>11/19/2014</u></p> <p><b>Requestor</b></p> <p><u>[Signature]</u> Date: _____</p> <p><b>CL Accountant</b></p> <p><u>[Signature]</u> Date: _____</p> <p><b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
|---|---|

Exquisite Catering by Robert Inc

1800 NE 150th Street  
 North Miami, FL 33181  
 305-622-FOOD  
 305-622-3003 Fax

# Invoice

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 9/17/2014 | 48857     |

|                            |
|----------------------------|
| Bill To                    |
| FIU<br>VENDOR # 0000027091 |

|         |
|---------|
| Ship To |
| FIU     |

| P.O. Number | Terms                 | Rep                         | Ship      | Via | F.O.B.       | Project  |
|-------------|-----------------------|-----------------------------|-----------|-----|--------------|----------|
|             | Due on receipt        |                             | 9/17/2014 |     |              |          |
| Quantity    | Item Code             | Description                 |           |     | Price Each   | Amount   |
| 1           | Chef Special Lunch    |                             |           |     | 375.00       | 375.00T  |
| 1           | FIU Catering Servi... | FIU Catering Service Charge |           |     | 10.00%       | 37.50T   |
| 1           | Delivery              |                             |           |     | 30.00        | 30.00    |
|             |                       | Sales Tax                   |           |     | 0.00%        | 0.00     |
|             |                       |                             |           |     | <b>Total</b> | \$442.50 |

CAMPUS LIFE AT FLORIDA INTERNATIONAL UNIVERSITY - BISCAYNE BAY CAMPUS & HILLEL YAD PRESENT

# ISRAELI DATE DAZE LATTE



WORK HARD,  
PLAY HARD!

FREE COFFEE,  
REFRESHMENTS  
& GIVEAWAYS

FREE FOR  
STUDENTS,  
FACULTY  
& STAFF

WEDNESDAY

SEPTEMBER 17<sup>TH</sup>, 2014

3 PM - 5 PM

PANTHER SQUARE



FIU Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.919.5804 or visit WUC 141.



### Event Audit Report

Organization/Department: Campus Life & Diversity Day Committee

Representatives Name: Ivy Siegel Mack Position: Assistant Director

Phone: 6-5823 Advisor: \_\_\_\_\_

Event: Diversity Day 2014

Date: Sept 30, 2014 Time: \_\_\_\_\_ Location: WUC

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>  |
|---|-------------------------------|
| Students: _____ Community: _____                | Opening Balance: <u>8,000</u> |
| Faculty/Staff: _____ Total: <u>501</u>          | Amount Spent: _____           |
|   | Closing Balance: <u>0</u>     |

What was the purpose of this event? Was that purpose accomplished?

TO bring diverse presentations to BBC that also include MMC students. Yes!

---

What was positive about this event? Why?

Many great speakers and attendance.

---

What was negative about this event? Why?

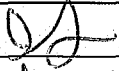
Not many MMC students attended.

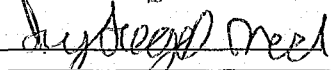
---

Should this event be done again next year?

Yes!

Please attach any articles, flyers, or photos.

Signature:  Date: \_\_\_\_\_

Advisor's Signature:  Date: 3/18/15

# DIVERSITY DAY

Tuesday

# SEPT. 30. '14

9:30 a.m - 4:30 p.m  
Wolf University Center (WUC) | FIU-BBC

- 9:30 a.m - 10:00 a.m | **ALEXA CHAVARRY** METAMORPHOSIS FROM SELF-HARM TO SELF-HELP | WUC THEATER  
10:00 a.m - 10:45 a.m | **GAYLE BROOKS** EATING DISORDERS & CULTURAL DIVERSITY | WUC THEATER  
11:00 a.m - 12:00 p.m | **LIDA WINFIELD** IN SEARCH OF AIR: GROWING UP DYSLEXIC | WUC THEATER  
12:15 p.m - 1:00 p.m | **LUNCH**  
1:15 p.m - 2:00 p.m | **TONY PORTER** TED TALK & PANEL DISCUSSION "THE MAN BOX" | WUC BALLROOMS 244  
2:00 p.m - 3:00 p.m | **BRYAN ANDERSON** NO TURNING BACK | WUC BALLROOMS 244  
3:00 p.m - 3:30 p.m | **BOOK SIGNING AND DESSERT**  
3:30 p.m - 4:30 p.m | **MARILYN K. VOLKER** TRANSGENDER PANEL | WUC BALLROOMS 223



#### METAMORPHOSIS FROM SELF-HARM TO SELF-HELP

**ALEXA CHAVARRY** is the creator of [butterfly-project.tumblr.com](http://butterfly-project.tumblr.com), an anonymous blog that has helped thousands, including herself, recover from self-injury, eating disorders, addiction and suicide. Chavarry asks her readers who are thinking of hurting themselves to instead draw a butterfly on themselves and name it after someone they care about. Today, the blog has more than 14,000 followers who have submitted their stories.



#### EATING DISORDERS & CULTURAL DIVERSITY

**GAYLE BROOKS** is Vice President and Chief Clinical Officer of The Renfrew Center. For the past 25 years, she has treated patients from diverse backgrounds who suffer from eating disorders. Dr. Brooks served as the eating disorders specialist in the HBO film *Thin*, has appeared on Good Morning America and has been featured in the following publications: The New York Times, People Magazine, Essence Magazine and Perspectives, The Renfrew Center Foundation's journal for professionals.



#### IN SEARCH OF AIR: GROWING UP DYSLEXIC

In this dance and theater performance based on her experience growing up with a learning disability, Vermont dancer, choreographer and spoken word artist **LIDA WINFIELD** shares the gifts and heartache that accompanied her struggle to learn to read - which did not occur until her early twenties. This show is a mixture of funny, sad and ironic moments strung together in a creative and captivating format. Lida's presence on stage expresses her life so clearly that it brings us closer to our own.



#### TED TALK & PANEL DISCUSSION "THE MAN BOX"

**TONY PORTER** makes a call to men everywhere: Don't "act like a man." Telling powerful stories from his own life, he shows how this mentality, drummed into so many men and boys, can lead men to disrespect and abuse women. His solution: Break free of the "man box." Porter's message self-examination has connected powerfully with numerous domestic and sexual violence programs for such high-profile groups as the National Football League and the National Basketball Association.



#### NO TURNING BACK

**BRYAN ANDERSON** is the National Spokesman for Quantum Rehab, a division of Pride Mobility Corp. He travels the country making numerous personal appearances while delivering his message of perseverance and determination. In October 2005, Bryan was injured by an Improvised Explosive Device (IED) that resulted in the loss of both legs and his left hand. As a result of his injuries, he was awarded a Purple Heart. Bryan is one of the few triple amputees to have survived his injuries in Iraq.



#### TRANSGENDER PANEL

**MARILYN K. VOLKER**, Sexologist for the past thirty-two (32) years is a Diplomat of the American Board of Sexology and an Associate Fellow of The American Academy of Clinical Sexologists. She sits on the faculty of four South Florida universities including FIU. Dr. Volker has been a consultant to community based AIDS projects throughout Florida, the nation, and the Caribbean islands. She is currently faculty for the state of Florida's HIV/AIDS trainings.

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Cozzi Position: Graduate Assistant

Phone: 3059194841 Advisor: Rafael Zapata

Event: Latin Late Day Latte

Date: 10/9/2014 Time: 4-6pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>   |
|---|--------------------------------|
| Students: <u>181</u> Community: _____           | Opening Balance: <u>730.00</u> |
| Faculty/Staff: _____ Total: <u>181</u>          | Amount Spent: <u>730.00</u>    |
|   | Closing Balance: <u>730.00</u> |

What was the purpose of this event? Was that purpose accomplished?

To celebrate Latin culture and honor Hispanic Heritage Week on campus.

---

What was positive about this event? Why?

It provided food, coffee and information on various Latin countries to educate students.

---

What was negative about this event? Why?

In the future it would be better to have a student organization/s provide an activity. We advertised and asked for more involvement but never received any confirmation.

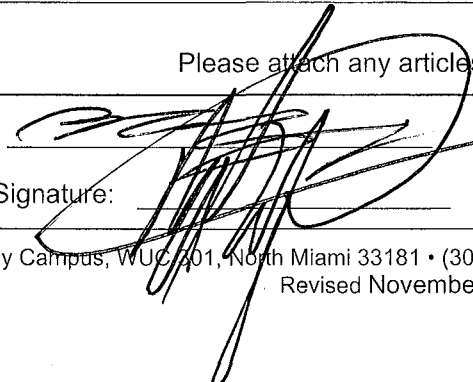
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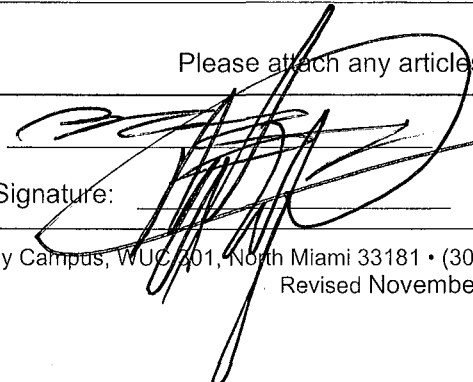
Should this event be done again next year?

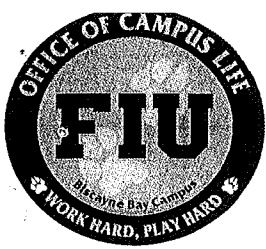
Yes

---

Please attach any articles, flyers, or photos.

Signature:  Date: 10/14/14

Advisor's Signature:  Date: 10/14/14



# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

**Office Use Only**  
 Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>         \$ 300.00</p> <p><b>Event Date</b><br/>         10 -- 9 -- 2014<br/>         Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>         10 -- 9 -- 2014<br/>         Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>         4 : <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>         6 : <input checked="" type="checkbox"/> PM</p> <p><b>Event Location</b><br/>         AC II</p> | <p><b>Vendor Information</b><br/> <b>Name:</b> Alaska Coffee Roasting</p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> 1543140003<br/> <b>Line Item:</b> Late Day Latte</p> <hr/> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> Campus Life</p> <p><b>Requestor's Name:</b> Nicole <i>Cozzi</i></p> <p><b>Position in organization:</b> Graduate Assistant</p> <p><b>Address or Rm. #:</b> WUC 141</p> <p><b>Phone:</b> 6-4841 <b>Email:</b> ncozzi@fiu.edu</p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|---|

**Please explain how the money will be used:**  
 Money was used for coffee for Late Day Latte

|  |   |
|--|---|
| <b>Club/Organization Signatures</b>  |   |
| <p>(Person requesting funds) Organization Representative:</p> <p> Date: 10/10/2014</p> <p><b>Requestor</b></p> <p> Date: _____</p> <p><b>CL Accountant</b></p> <p> Date: _____</p> <p><b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |



Alaska Coffee Roasting of Florida, LLC

# Invoice

13130 Biscayne Blvd  
North Miami, FL 33181

| Date      | Invoice # |
|-----------|-----------|
| 10/1/2014 | 100       |

**PAID**  
**10/02/2014**

|   |
|---|
| Bill To   |
| FIU<br>Rafael Zapata<br>Division of Student Affairs<br>3000 NE 151st St, WUC 301<br>North Miami, FL 33181 |

|   |
|---|
| Ship To   |
| FIU<br>Rafael Zapata<br>Division of Student Affairs<br>3000 NE 151st St, WUC 301<br>North Miami, FL 33181 |

| P.O. Number | Terms     | Rep                                      | Ship      | Via | F.O.B.       | Project         |
|-------------|-----------|--|-----------|-----|--------------|-----------------|
|             |           |  | 10/9/2014 |     |              |                 |
| Quantity    | Item Code | Description                              |           |     | Price Each   | Amount          |
| 5           | catering  | Catering Coffee by Gallon Mexican        |           |     | 20.00        | 100.00          |
| 5           | catering  | Catering Coffee by Gallon Nicaragua      |           |     | 20.00        | 100.00          |
| 5           | catering  | Catering Coffee by Gallon brazil         |           |     | 20.00        | 100.00          |
|             |           | Out-of-state sale, exempt from sales tax |           |     | 0.00%        | 0.00            |
|             |           |  |           |     | <b>Total</b> | <b>\$300.00</b> |

CAMPUS LIFE AT FLORIDA INTERNATIONAL UNIVERSITY - BISCAYNE BAY CAMPUS PRESENTS

# LATIN LATE DAY LATTE



THURSDAY  
OCTOBER 9<sup>th</sup>, 2014

4 PM - 6 PM

AC II ATRIUM

Love Coffee?

Come sample Latin infused coffee  
made from freshly brewed beans  
from around the world

Free refreshments will be served

FIU Student Affairs


Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.919.5804 or visit WUC 141.

Justin Smith

**From:** [BCCAMPUSLIFEEVENTS] MAILING LIST  
<BCCAMPUSLIFEEVENTS@LISTSERV.FIU.EDU> on behalf of SGABBC Clerk  
<sgabbc@FIU.EDU>  
**Sent:** Wednesday, October 08, 2014 4:42 PM  
**To:** BCCAMPUSLIFEEVENTS@LISTSERV.FIU.EDU  
**Subject:** Latin Late Day Latte- Tomorrow!

**CAMPUS LIFE AT FLORIDA INTERNATIONAL UNIVERSITY - BISCAYNE BAY CAMPUS PRESENTS**

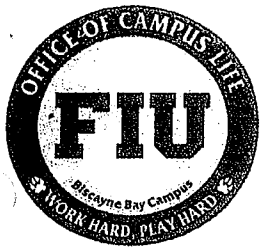
# LATIN LATE DAY LATTE



**THURSDAY**  
**OCTOBER 9<sup>th</sup>, 2014**  
**4PM - 6PM**  
**AC II ATRIUM**

**Love Coffee?**  
Come sample Latin infused coffee  
made from freshly brewed beans  
from around the world  
Free refreshments will be served

**FIU** Student Affairs  
Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

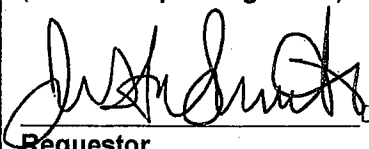
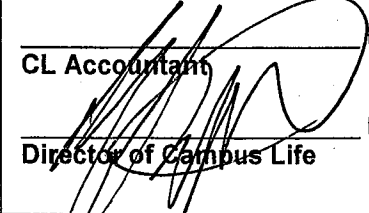
Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>\$ 430.00</p> <p><b>Event Date</b><br/>10__ 9 __ 14<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>10__ 9 __ 14<br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>4 00 <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>6 00 <input checked="" type="checkbox"/> PM</p> <p><b>Event Location</b><br/>AC II</p> | <p><b>Vendor Information</b><br/><b>Name:</b> Exquisite Catering by Robert (Sarah's Procard)</p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> 1800 NE 150<sup>th</sup> St<br/>North Miami, FL 33181</p> <p><b>Phone:</b> 305-622-3663 <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> 1543140003</p> <p><b>Line Item:</b> Late Day Lattes</p> <hr/> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> Campus Life</p> <p><b>Requestor's Name:</b> Justin Smith</p> <p><b>Position in organization:</b> Graduate Assistant</p> <p><b>Address or Rm. #:</b> WUC 141</p> <p><b>Phone:</b> 6-4841 <b>Email:</b> jusmith@fiu.edu<br/>X</p> |
|--|---|

**Please explain how the money will be used:**  
Food for the Latin Late Day Latte.

|   |  |
|---|--|
| <p><b>Club/Organization Signatures</b><br/>(Person requesting funds) Organization Representative:</p> <p> Date: 10/7/2014<br/>Requestor</p> <p>_____<br/>Date: _____<br/>CL Accountant</p> <p> Date: 10/14/14<br/>Director of Campus Life</p> | <p><b>CL ACCOUNTING - DATE STAMP:</b><br/>Spoke to Julie on 10/10<br/>For payment. Jms</p> |
|---|--|



Exquisite Catering by Robert Inc

1800 NE 150th Street  
 North Miami, FL 33181  
 305-622-FOOD  
 305-622-3003 Fax

# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 10/9/2014 | 49196     |

|                            |
|----------------------------|
| Bill To                    |
| FIU<br>VENDOR # 0000027091 |

|         |
|---------|
| Ship To |
|         |

| P.O. Number | Terms                 | Rep  | Ship      | Via | F.O.B.       | Project  |
|-------------|-----------------------|--|-----------|-----|--------------|----------|
|             | Due on receipt        |  | 10/9/2014 |     |              |          |
| Quantity    | Item Code             | Description  |           |     | Price Each   | Amount   |
| 1           | Special Event         | 150 Guests<br>"Latin Latte Event"<br>Pastelitoes (Guava, Cheese, Guava & Cheese, Meat),<br>Croquettes, Paper Goods |           |     | 363.64       | 363.64   |
| 1           | FIU Catering Servi... | FIU Catering Service Charge  |           |     | 10.00%       | 36.36    |
| 1           | Delivery              | FIU- Campus Life<br>Justin Smith 305-919-4841 (ivy seigle)   |           |     | 30.00        | 30.00    |
|             |                       |  |           |     | <b>Total</b> | \$430.00 |

Exquisite Catering by Robert Inc

1800 NE 150th Street  
 North Miami, FL 33181  
 305-622-FOOD  
 305-622-3003 Fax

# Invoice

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 10/9/2014 | 49196     |

**PAID**  
**10/10/2014**

|                            |
|----------------------------|
| Bill To                    |
| FIU<br>VENDOR # 0000027091 |

|         |
|---------|
| Ship To |
|         |

|             |                |     |           |     |        |         |
|-------------|----------------|-----|-----------|-----|--------|---------|
| P.O. Number | Terms          | Rep | Ship      | Via | F.O.B. | Project |
|             | Due on receipt |     | 10/9/2014 |     |        |         |

| Quantity | Item Code             | Description   | Price Each | Amount |
|----------|-----------------------|---|------------|--------|
| 1        | Special Event         | 150 Guests<br>"Latin Latte Event"<br>Pastelitos (Guava, Cheese, Guava & Cheese, Meat),<br>Croquettes, Paper Goods | 363.64     | 363.64 |
| 1        | FIU Catering Servi... | FIU Catering Service Charge   | 10.00%     | 36.36  |
| 1        | Delivery              | FIU- Campus Life<br>Justin Smith 305-919-4841 (ivy seigle)  | 30.00      | 30.00  |


|              |  |  |          |
|--------------|--|--|----------|
| <b>Total</b> |  |  | \$430.00 |
|--------------|--|--|----------|

Justin Smith

**From:** [BCCAMPUSLIFEEVENTS] MAILING LIST  
<BCCAMPUSLIFEEVENTS@LISTSERV.FIU.EDU> on behalf of SGABBC Clerk  
<sgabbc@FIU.EDU>  
**Sent:** Wednesday, October 08, 2014 4:42 PM  
**To:** BCCAMPUSLIFEEVENTS@LISTSERV.FIU.EDU  
**Subject:** Latin Late Day Latte- Tomorrow!

CAMPUS LIFE AT FLORIDA INTERNATIONAL UNIVERSITY - BISCAYNE BAY CAMPUS PRESENTS

# LATIN LATE DAY LATTE



**THURSDAY**  
**OCTOBER 9<sup>th</sup>, 2014**  
**4 PM - 6 PM**  
**AC II ATRIUM**

**Love Coffee?**  
Come sample Latin infused coffee  
made from freshly brewed beans  
from around the world  
Free refreshments will be served

**FIU** Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working

M.D  
11/19/14

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Justin Smith Position: Grad. Assistant

Phone: 6-5950 Advisor: Rafael Zapata

Event: International Week - Late Day Latte & SOC Club Fair

Date: 11/13/14 Time: 4 - 6 PM Location: Panther Plaza

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>   |
|---|--------------------------------|
| Students: _____ Community: _____                | Opening Balance: _____         |
| Faculty/Staff: _____ Total: <u>117</u>          | Amount Spent: <u>\$ 418.30</u> |
|   | Closing Balance: _____         |

What was the purpose of this event? Was that purpose accomplished?

The purpose of this event was to allow FIU community members to sample coffee & cookies from different countries around the world. Also, SOC was present with multiple clubs to table and recruit new members. The purpose was accomplished.

What was positive about this event? Why?

Students received information from various clubs and organizations here at BBC and also got to sample coffee/cookies from around the world. Thus, this was building interactions between students and educated them on different cuisine from around the world.

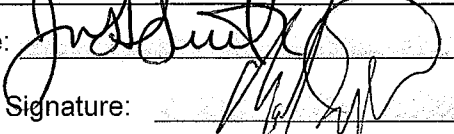
What was negative about this event? Why?

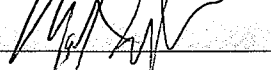
Since the event was outside, it was extremely windy and buggy. Since the time change, it may be better to put events inside that occur later in the day. The food also ran out quickly and the coffee remained, but at the end of the event, all food and coffee was gone.

Should this event be done again next year?

Yes - this event is a monthly tradition and should continue.

Please attach any articles, flyers, or photos.

Signature:  Date: 11/18/14

Advisor's Signature:  Date: 11/18/14



CAMPUS LIFE AT FLORIDA INTERNATIONAL UNIVERSITY - BISCAYNE BAY CAMPUS PRESENTS

# INTERNATIONAL LATE DAY LATTE

&



## CLUB FAIR

FREE COFFEE  
&  
REFRESHMENTS

THURSDAY  
Nov 13, 2014  
4 PM - 6 PM

## PANTHER PLAZA

**FIU** Office of Student Affairs

Presented by Campus Life at Biscayne Bay, funded by SOA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.0771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.919.5804 or visit WUC 141.

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Summer B BBQ

Date/Time/Location: Monday, June 24th, 2013/Ballrooms

*Campus  
Life  
Niki*

**Attendance (please attach sign-in sheet)**

Students: 146 Community: 1

Faculty/Staff: 113 Total: 260

**SGC Financial Support**

*09/18/13*

Amount Funded: \$3,880.00

Amount Spent: \$3,880.00

What was the purpose of this event? Was that purpose accomplished?

To welcome back the summer B students

What was positive about this event? Why?

Busy and students enjoyed the steel drum band, food and glitter tattoos.

What was negative about this event? Why?

Many students did not stay and took their food elsewhere.

Should this event be done again next year?

yes!

Please attach any articles, flyers, or photos.

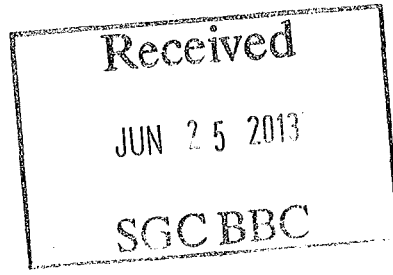
Signature: *[Signature]*

Date: 6/24/13

Advisor's Signature: *[Signature]*

Date: 6/24/13

Biscayne Bay Campus, WUC 301, North Miami 33181 • (305) 919-5680 • Fax: (305) 919-4060  
Revised June 2010





Niki

### Event Audit Report

09/18/13

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Summer A Welcome Fiesta & Club Fair

Date/Time/Location: 5-13-13/BLLRMS

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>                                 |
|---|--|
| Students: <u>174</u> Community: <u>/</u>        | Amount Funded: <u>2030.00</u>                                |
| Faculty/Staff: <u>22</u> Total: <u>196</u>      | Amount Spent: <u>SOC300CL\$1730</u><br><u>Total: 2030.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
To welcome back Summer A students. Yes

What was positive about this event? Why?  
Many students enjoyed this event. They were participating.

What was negative about this event? Why?  
Had to be help in the Ballroom as Panther Square is under renovations.

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

|                 |
|-----------------|
| <b>Received</b> |
| MAY 17 2013     |
| <b>SGC BBC</b>  |

Signature: Ivy Siegel Mack Date: 5/14/13

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

THE OFFICE OF CAMPUS LIFE AT BISCAYNE BAY CAMPUS PRESENTS :

**FIU**  
Campus Life  
at Biscayne Bay

WORK  
HARD  
PLAY  
HARD

# SUMMER A WELCOME FIESTA

## SOC CLUB FAIR



**FREE FOOD &  
ENTERTAINMENT**

PLEASE NOTE:  
THE ENTRANCE THROUGH  
PANTHER SQUARE WILL BE  
CLOSED FOR RENOVATIONS  
UNTIL DECEMBER. PLEASE  
ENTER THROUGH AC I.

# MONDAY MAY 13<sup>TH</sup>, 2013 11:30 AM - 2 PM WUC BALLROOMS

Division of Student Affairs

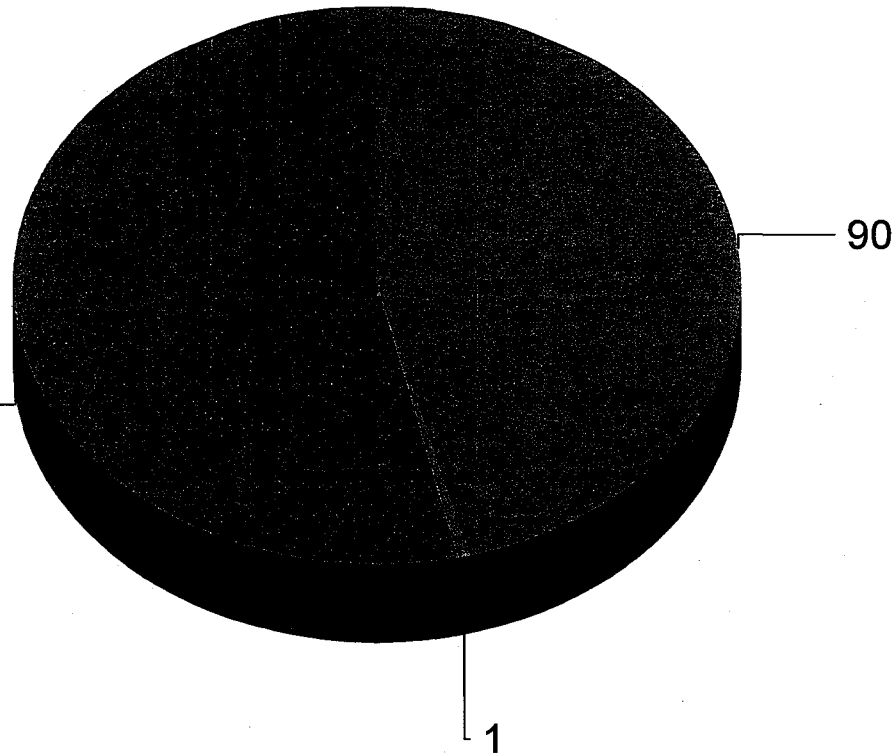
Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5501 or TTY via FRS: 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.919.5501 or visit WUC 141.



# Welcome Fiesta Summer A

Monday, May 13, 2013

## Transaction Summary



|                                     |     |        |
|-------------------------------------|-----|--------|
| Denied By Rule                      | 90  | 45.9%  |
| Patron Data Not Found               | 1   | 0.5%   |
| Transaction Approved for Activity 1 | 105 | 53.6%  |
| Total:                              | 196 | 100.0% |



### Event Audit Report

Nick

09/18/13

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Coffee & Snacks Break

Date/Time/Location: 7/30/13

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u> |
|---|------------------------------|
| Students: <u>74</u> Community: _____            | Amount Funded: <u>360.00</u> |
| Faculty/Staff: <u>28</u> Total: <u>102</u>      | Amount Spent: <u>360.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
Snacks and coffee for students during finals

What was positive about this event? Why?  
Nice easy event.

What was negative about this event? Why?  
Timing was not as busy.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.

**Received**  
 JUL 30 2013  
**SGC BBC**

Signature: Ivy Siegel Mack Date: 7/30/13

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FIU**

Campus Life  
at Biscayne Bay

**WORK HARD,  
PLAY HARD!**

**COFFEE &  
SNACKS  
BREAK**

*Assorted  
sweet  
treats  
will be  
served!*

**TUESDAY  
JULY 30<sup>th</sup>, 2013  
10 AM - 11:30 AM  
ACADEMIC 1**

Division of Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305-919-5904 or TTY via FRS 1-800-635-8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305-919-5904 or visit WLC 141.

## Event Audit Report

Organization/Department: Campus Life

Representatives Name: Kaytien Franco/Andres Berme Position: Marketing

Phone: 305-919-5804 Advisor: Andres Bermeo

Event: 6th Annual Restaurant & Business Fair

Date: 8/28/13 Time: 12pm-2pm Location: WUC Ballrooms

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: <u>500</u> Community: <u>0</u>        | Opening Balance: <u>0</u>    |
| Faculty/Staff: <u>200</u> Total: <u>700</u>     | Amount Spent: <u>0</u>       |
|   | Closing Balance: <u>0</u>    |

What was the purpose of this event? Was that purpose accomplished?

The event helped the FIU and local community get involved. Students, faculty and staff were able to see different restaurants and businesses within the area. With such a high gross attendance, this helped businesses market themselves effectively.

---

What was positive about this event? Why?

The event brought the local community involved with our students, faculty and staff. The FIU community was able to familiarize themselves with over 40 local restaurants and businesses within the area. This event had the most attendee's compared to all other events listed for Week of Welcome.

---

What was negative about this event? Why?

A few extension cords went missing.

---

Should this event be done again next year?

Yes. It's an annual tradition held every year during Week of Welcome.

Please attach any articles, flyers, or photos.

Signature: Kaytien Franco Date: 12/17/13

Advisor's Signature: Andres Bermeo Date: 12/17/13



6<sup>TH</sup> ANNUAL

**FIU** Campus Life  
at Biscayne Bay  
Division of Student Affairs

# RESTAURANT & BUSINESS FAIR

Including:



Edible  
ARRANGEMENTS

UNI KWAX  
CARE



Chef Ho's



Alaska Coffee Roasting Co.



GNC



Free food samples, giveaways, and much more!

**WEDNESDAY, AUGUST 28, 2013**

**12 PM - 1:30 PM**

WUC BALLROOMS | FIU - BISCAYNE BAY CAMPUS

WORK HARD,  
PLAY HARD!  
CampusLifeBBC







*Niki*

### Event Audit Report

*09/18/13*

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Week of Welcome-Fall/Freshman Luau

Date/Time/Location: Thursday, August 29th, 2013

| Attendance (please attach sign-in sheet) |                   | SGC Financial Support               |              |
|--|-------------------|-------------------------------------|--------------|
| Students: <u>516</u>                     | Community: _____  | Amount Funded: <u>6,300.00</u>      | <i>8,300</i> |
| Faculty/Staff: <u>120</u>                | Total: <u>636</u> | Amount Spent: <u>2,000 VProvost</u> | <i>8,300</i> |

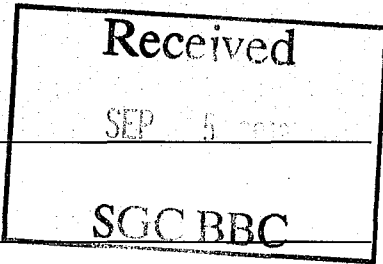
What was the purpose of this event? Was that purpose accomplished?  
To provide food and fun and welcome back the students.

What was positive about this event? Why?  
Well attended and holding this event in the Ballroom worked out great.

What was negative about this event? Why?  
Panther Square was under renovations.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



Signature: \_\_\_\_\_ Date: \_\_\_\_\_

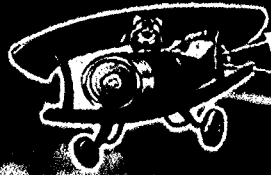
Advisor's Signature: *Ivy Siegel Mack* Date: *9/4/13*



**FIU** Campus Life  
at Biscayne Bay

Division of Student Affairs

f t CampusLifeBBC



FLORIDA INTERNATIONAL UNIVERSITY PRESENTS

FRESHMAN

WELCOME

BBC's Polynesian Kingdom

THURSDAY

AUGUST 29, 2013

11:30 AM TO 2 PM

WORLD UNIVERSITY CENTER HALL ROOM

HAWAIIAN DANCERS POLYNESIAN FOOD GIVEAWAYS MUH

Presented by the Office of Campus Life at Biscayne Bay, Division of Student Affairs, FIU. Funded by SGA. Co-sponsored by the Office of the Vice President. Contact individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.6504 or TTY via FRS 1.800.955.2771. FOOD IS BASED ON FIRST-COME, FIRST-SERVED. For additional event information please call 305.919.5404 or visit WLO 14.



### Event Audit Report

Nikj  
09/18/13

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Week of Welcome-Fall/Breakfast

Date/Time/Location: Tuesday, August 27th, 2013

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
|---|-------------------------------|
| Students: <u>268</u> Community: _____           | Amount Funded: <u>2700.00</u> |
| Faculty/Staff: <u>83</u> Total: <u>351</u>      | Amount Spent: <u>2700.00</u>  |

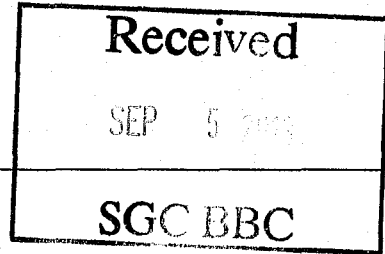
What was the purpose of this event? Was that purpose accomplished?  
To provide food and fun and welcome back the students.

What was positive about this event? Why?  
Well attended and Aramark made pancakes in the shape of paws.

What was negative about this event? Why?  
Panther Square was under renovations.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: Ivy Siegel Mack Date: 9/4/13



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Week of Welcome-Fall/BBQ

Date/Time/Location: Monday, August 26th, 2013

|   |   |
|---|---|
| <p><b>Attendance (please attach sign-in sheet)</b></p> <p>Students: <u>392</u> Community: <u>✓</u></p> <p>Faculty/Staff: <u>100</u> Total: <u>492</u></p> | <p><b>SGC Financial Support</b></p> <p>Amount Funded: <u>4315.05</u></p> <p>Amount Spent: <u>WUC paid</u></p> |
|---|---|

What was the purpose of this event? Was that purpose accomplished?  
To provide food and fun and welcome back the students.

What was positive about this event? Why?  
Very busy and fun.

What was negative about this event? Why?  
Panther Square was under renovations.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: Ivy Siegel Mack Date: 9/4/13

CAMPUS LIFE AT BISCAZYNE BAY PRESENTS

# WEEK OF WELCOME

FALL 2013 | AUG. 25<sup>TH</sup> - 31<sup>ST</sup>

## SUNDAY, AUGUST 25<sup>TH</sup>

Freshman Convocation - 2 PM | MMC - US Century Bank Arena

BBC Library Bus pickup times: BBC to MMC - 12:30 PM & MMC to BBC - 5 PM

President's Welcome Reception - 3 PM | MMC-US Century Bank Arena Plaza

## MONDAY, AUGUST 26<sup>TH</sup>

Ask me Info Tables - 9 AM to 4 PM | Library & ACI Area

Welcome BBQ: Food, Fun & Entertainment - 11 AM to 2 PM | WUC Ballrooms

## TUESDAY, AUGUST 27<sup>TH</sup>

Ask me Info Tables - 9 AM to 4 PM | Library & ACI Area

Blue & Gold Breakfast - 9:30 AM to 11 AM | WUC Ballrooms

Mission IMPROVable Comedy Show - 12:30 PM to 1:30 PM | WUC Ballrooms

Enjoy free pizza and participate in this hilarious theater game!

## WEDNESDAY, AUGUST 28<sup>TH</sup>

Restaurant & Business Fair - 12 PM to 1:30 PM | WUC Ballrooms

50 Days 'til Homecoming - 1:30 PM to 3 PM | ACI Area

SPONSORED BY HOMECOMING COUNCIL

## THURSDAY, AUGUST 29<sup>TH</sup>

Freshman Luau - 11:30 AM to 2 PM | WUC Ballrooms

## FRIDAY, AUGUST 30<sup>TH</sup>

Kayak on the Bay - 1 PM to 3 PM | Kayak Launch

SPONSORED BY RECREATION CENTER

## SATURDAY, AUGUST 31<sup>ST</sup>

Retro Series Triathlon: Pool swim, Bike & Run - 8 AM | Aquatic Center

SPONSORED BY RECREATION CENTER & TRIATHLON CLUB



**FIU** Campus Life  
at Biscayne Bay

Division of Student Affairs



CampusLifeBBC | 305.919.5804 | WUC 141

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.



CAMPUS LIFE AT BISCAYNE BAY PRESENTS

# INVOLVEMENT Week 2013



**MONDAY, SEPTEMBER 2<sup>ND</sup>**

Labor Day (University will be closed)

**TUESDAY, SEPTEMBER 3<sup>RD</sup>**

Involvement and Volunteer Fair  
Clubs, Councils, Departments and  
Volunteer Organizations

SPONSORED BY CAMPUS LIFE & THE CENTER FOR LEADERSHIP AND SERVICE

11 AM - 2 PM | WUC Ballrooms

**WEDNESDAY, SEPTEMBER 4<sup>TH</sup>**

Student Government Association Day

11 AM - 2 PM | AC I Area

**THURSDAY, SEPTEMBER 5<sup>TH</sup>**

Recreation Expo

SPONSORED BY RECREATION CENTER

11 AM - 2 PM | WUC Ballrooms

**FRIDAY, SEPTEMBER 6<sup>TH</sup>**

FIU Day at Alaska Coffee Roasting Co

BRING YOUR FIU ID TO 13130 BISCAYNE BLVD IN NORTH MIAMI  
AND ENJOY A FREE CUP OF REGULAR COFFEE!

8 AM - 10 PM | Alaska Coffee Roasting Co.

**FIU** Campus Life  
at Biscayne Bay

Division of Student Affairs



**WORK HARD,  
PLAY HARD!**



CampusLifeBBC

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**Event Audit Report**

Organization/Department: Campus Life - BBC

Representatives Name: Gary Santos/ Ivy Siegal Position: Grad. Asst. / AD

Phone: 305-919-4841 Advisor: Ivy Siegal

Event: Haitian Late Day Latte

Date: 9/20/13 Time: 4:00-6:00pm Location: AC 1

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u> |
|---|------------------------------|
| Students: <u>153</u> Community: _____           | Opening Balance: _____       |
| Faculty/Staff: <u>41</u> Total: <u>194</u>      | Amount Spent: <u>819.14</u>  |
|   | Closing Balance: _____       |

What was the purpose of this event? Was that purpose accomplished?

Enhance and promote Global Learning through campus programming in bringing awareness to different coffees around the world.

---

What was positive about this event? Why?

The amount of students and and the delivery of event.

---

What was negative about this event? Why?

None

---

Should this event be done again next year?

Yes

**Received**

OCT 15 2013

**SGC BBC**

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 10-15-13

Advisor's Signature: [Signature] Date: 10-15-13

**FIU**

Campus Life  
at Biscayne Bay

**WORK HARD,  
PLAY HARD!**

# HAITI LATE DAY LATTE

**DESSERTS,  
SNACKS &  
DELICIOUS  
COFFEE!**

**FREE FOR  
STUDENTS,  
FACULTY &  
STAFF**



**THURSDAY  
SEPTEMBER 26<sup>th</sup>, 2013  
4 pm - 6 pm  
ACADEMIC ATRIUM**

Division of Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.



Subject: Haitian Late Day Latte this Thursday at BBC

Date: Tuesday, September 24, 2013 3:16:42 PM ET

From: Craig Cunningham <cunninggc@fiu.edu>

**FIU** Campus Life  
at Biscayne Bay

**WORK HARD,  
PLAY HARD!**

# HAITIAN LATE DAY LATTE

**DESSERTS,  
SNACKS &  
DELICIOUS  
COFFEE!**

**FREE FOR  
STUDENTS,  
FACULTY &  
STAFF**

**THURSDAY  
SEPTEMBER 26<sup>th</sup>, 2013  
4 pm - 6 pm  
ATRIUM**

**FIU**



10th ANNUAL BISCAYNE BAY CAMPUS

# DIVERSITY DAY

Tuesday, **OCTOBER 22, 2013**

9:30 a.m - 3:30 p.m  
WOLFE UNIVERSITY CENTER (WUC) | FIU-BBC  
7:30 p.m - 9:30 p.m  
BAY VISTA HOUSING (BVH) | FIU-BBC

- 09:30 a.m - 10:45 a.m | **JULIE FLYGARE** DEBUNKING THE NARCOLEPSY MYTH *WUC THEATRE*
- 11:00 a.m - 11:45 a.m | **NANCY GOODMAN** EMOTIONAL EATING + BODY IMAGE *WUC THEATRE*
- 12:00 p.m - 12:45 p.m | LUNCH *WUC BALLROOMS*
- 12:45 p.m - 01:45 p.m | **THE ASIA PROJECT** SPOKEN WORD POETRY PERFORMANCE *WUC BALLROOMS*
- 02:00 p.m - 03:15 p.m | **DOC HENDLEY** "WINE TO WATER" AUTHOR *WUC 221/223*
- 03:15 p.m - 03:30 p.m | DESSERT *WUC 221/223 HALLWAY*
- 07:30 p.m - 09:30 p.m | **COOKING DEMO & GLOBAL LEADERSHIP BRIGADE** *BAY VISTA HOUSING (BVH)*

### DEBUNKING THE NARCOLEPSY MYTH | [julieflygare.com](http://julieflygare.com)

**JULIE FLYGARE** is a leading spokesperson, published author, blogger, and runner diagnosed with narcolepsy and cataplexy in 2007. Julie has spoken about narcolepsy to scientific researchers, doctors, medical students, government officials, and the general public. Her story has been featured by Marie Claire Magazine, ABC News, NBC, Sirius XM Radio, and the Discovery Channel. In December 2012, she published "Wide Awake and Dreaming: A Memoir of Narcolepsy," which won the San Francisco Book Festival Award for Biography/Autobiography.



### EMOTIONAL EATING | [authornancygoodman.com](http://authornancygoodman.com)

**NANCY GOODMAN** is the author of "If Was Food vs Me... and I Won" and the novel, "Surprise Me!". Both books deal with the subject of emotional eating. Nancy teaches people to use food moments as a GPS for their feelings. Small situations and decisions can trigger an emotional response that immediately turns into a craving. Once we become aware of these reactions, we gain more control over food. This translates to permanent weight loss and a better understanding of ourselves, where our comfort lies, and what happens when we go against it.



### SPOKEN WORD POETRY | [theasiaproject.com](http://theasiaproject.com)

As an aspiring novelist/astronaut/oil painter/brain surgeon, **ASIA** never thought spoken word poetry would be his calling. But as with everything else we encounter in life while dealing with the illusive astrological joke we've come to know as "destiny", here Asia stands: a cancer survivor who has won audiences throughout the country with a spoken word show that has been nothing less than an honest and genuine testimony of his life. He is now touring with his brother-in-law Jollan who adds a dramatic guitar to make the poems come alive on stage.



### WINE TO WATER | [dochendley.com](http://dochendley.com)

**DOC HENDLEY** is the founder and current president of Wine to Water, a non-profit aid organization focused on providing clean water to needy people around the world. Wine to Water has worked in Sudan, India, Cambodia, Uganda, Ethiopia, Peru, South Africa, Haiti, and Kenya. In October 2009, a panel of judges — including Whoopi Goldberg, Ted Turner, and Elton John— announced that Hendley was a "Top 10 Finalist for CNN's Hero of Year." As of 2009, Wine to Water has implemented sustainable drinking water initiatives for over 25,000 individuals.





UNDERENVIRONMENT  
MULTICULTURALISM DISCUSSION  
LANGUAGES IN CLASS  
ASSION - ETHNICITY MULTICULTURALISM  
RACE CLASS  
CLASS DIFFERENT SOCIAL  
RACE CLASS  
ETHNICITY EQUALITY  
RACE CLASS  
DIVERSITY  
RESPECTIVE RACE  
UNIVERSITY

2<sup>th</sup> ANNUAL BISCAYNE BAY CAMPUS

# DIVERSITY @ ANY

*Tuesday,*

**OCTOBER 22, 2013**

**9:30 a.m - 3:30 p.m**

**WOLFE UNIVERSITY CENTER (WUC) | FIU-BBC**

**7:30 p.m - 9:30 p.m**

**BAY VISTA HOUSING (BVH) | FIU-BBC**

featuring...

- JULIE FLYGARE** | DEBUNKING THE NARCOLEPSY MYTH
- NANCY GOODMAN** | EMOTIONAL EATING + BODY IMAGE
- THE ASIA PROJECT** | SPOKEN WORD POETRY PERFORMANCE
- DOC HENDLEY** | "WINE TO WATER" AUTHOR



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Diversity Day-Emotional Eating

Date/Time/Location: October 22th, 2013/Ballrooms

|   |                               |
|---|-------------------------------|
| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
| Students: _____ Community: _____                | Amount Funded: <u>2500.00</u> |
| Faculty/Staff: _____ Total: <u>40</u>           | Amount Spent: <u>0</u>        |

What was the purpose of this event? Was that purpose accomplished?  
Presentation on Emotional Eating.

What was positive about this event? Why?  
Interesting topic.

Received  
NOV 6 2013

---

What was negative about this event? Why?  
The speaker was ill and unable to attend so Diann Newman presented instead.

Received  
NOV 6 2013

SGC BBC

---

Should this event be done again next year?  
Maybe.

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 11/5/13

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Diversity Day-Doc Hendley

Date/Time/Location: October 22th, 2013/Ballrooms

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
|---|-------------------------------|
| Students: <u>152</u> Community: _____           | Amount Funded: <u>\$1,000</u> |
| Faculty/Staff: <u>28</u> Total: <u>180</u>      | Amount Spent: <u>\$10,000</u> |
| <i>Diversity Day Overall: 100</i>               |                               |

What was the purpose of this event? Was that purpose accomplished?  
Common Reading book author of Wine to Water

What was positive about this event? Why?  
Turn out was great and great feedback!

What was negative about this event? Why?

Received sponsorship from \$5,000(Orientation), \$1,000(CLMMC),(\$3,000)Undergrad

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 11/4/13

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



12th ANNUAL BISCAYNE BAY CAMPUS

# DIVERSITY DAY

Tuesday,  
**OCTOBER 22, 2013**

9:30 a.m - 3:30 p.m

WOLFE UNIVERSITY CENTER (WUC) | FIU-BBC

7:30 p.m - 9:30 p.m

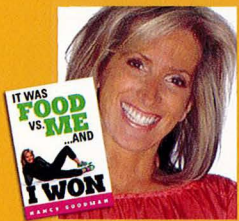
BAY VISTA HOUSING (BVH) | FIU-BBC

- 09:30 a.m - 10:45 a.m | **JULIE FLYGARE** DEBUNKING THE NARCOLEPSY MYTH **WUC THEATRE**  
11:00 a.m - 11:45 a.m | **NANCY GOODMAN** EMOTIONAL EATING + BODY IMAGE **WUC THEATRE**  
12:00 p.m - 12:45 p.m | LUNCH **WUC BALLROOMS**  
12:45 p.m - 01:45 p.m | **THE ASIA PROJECT** SPOKEN WORD POETRY PERFORMANCE **WUC BALLROOMS**  
02:00 p.m - 03:15 p.m | **DOC HENDLEY** "WINE TO WATER" AUTHOR **WUC 221/223**  
03:15 p.m - 03:30 p.m | DESSERT **WUC 221/223 HALLWAY**  
07:30 p.m - 09:30 p.m | **COOKING DEMO & GLOBAL LEADERSHIP BRIGADE** **BAY VISTA HOUSING (BVH)**



**DEBUNKING THE NARCOLEPSY MYTH** | [julieflygare.com](http://julieflygare.com)

**JULIE FLYGARE** is a leading spokesperson, published author, blogger, and runner diagnosed with narcolepsy and cataplexy in 2007. Julie has spoken about narcolepsy to scientific researchers, doctors, medical students, government officials, and the general public. Her story has been featured by Marie Claire Magazine, ABC News, NBC, Sirius XM Radio, and the Discovery Channel. In December 2012, she published "Wide Awake and Dreaming: A Memoir of Narcolepsy," which won the San Francisco Book Festival Award for Biography/Autobiography.



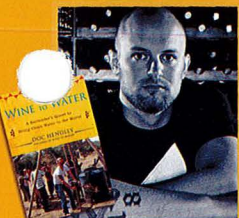
**EMOTIONAL EATING** | [authornancygoodman.com](http://authornancygoodman.com)

**NANCY GOODMAN** is the author of "It Was Food vs Me... and I Won" and the novel, "Surprise Me!". Both books deal with the subject of emotional eating. Nancy teaches people to use food moments as a GPS for their feelings. Small situations and decisions can trigger an emotional response that immediately turns into a craving. Once we become aware of these reactions, we gain more control over food. This translates to permanent weight loss and a better understanding of ourselves, where our comfort lies, and what happens when we go against it.



**SPOKEN WORD POETRY** | [theasiaproject.com](http://theasiaproject.com)

As an aspiring novelist/astronaut/oil painter/brain surgeon, **ASIA** never thought spoken word poetry would be his calling. But as with everything else we encounter in life while dealing with the illusive astrological joke we've come to know as "destiny", here Asia stands: a cancer survivor who has won audiences throughout the country with a spoken word show that has been nothing less than an honest and genuine testimony of his life. He is now touring with his brother-in-law Jollan who adds a dramatic guitar to make the poems come alive on stage.



**WINE TO WATER** | [dochendley.com](http://dochendley.com)

**DOC HENDLEY** is the founder and current president of Wine to Water, a non-profit aid organization focused on providing clean water to needy people around the world. Wine to Water has worked in Sudan, India, Cambodia, Uganda, Ethiopia, Peru, South Africa, Haiti, and Kenya. In October 2009, a panel of judges — including Whoopi Goldberg, Ted Turner, and Elton John— announced that Hendley was a "Top 10 Finalist for CNN's Hero of Year." As of 2009, Wine to Water has implemented sustainable drinking water initiatives for over 25,000 individuals.





Campus Life  
at Biscayne Bay

# Calendar of Events

## OCTOBER 2013



**WORK HARD,  
PLAY HARD!**

SUPPORT FIU ATHLETICS CLUB TODAY  
CALL 305.948.7297

| SUNDAY  | MONDAY  | TUESDAY  | WEDNESDAY  | THURSDAY  | FRIDAY  | SATURDAY   |
|---|---|--|--|---|---|--|
|   |   | <b>Breast Cancer Kick-Off Event</b><br>10 AM - 2 PM, AC II Breezeway (Recreation)  | <b>National Depression Screening Day</b><br>10 AM, Campus Life Hallway (CAPS)<br><br><b>Meet Your Dean</b><br>2 PM - 4 PM, WUC 221 (SGA)<br><br><b>SPC Dancing with the Wolfe: Belly Dancing</b><br>7:15 PM - 8:15 PM Rec. Center (SPC)  | <b>BBC Career Fair</b><br>11 AM - 3 PM, WUC Ballrooms<br>* BUSINESS ATTIRE REQUIRED * (Career Services)   | <b>Fantastic Friday Carnival Showcase</b><br>4 PM - 8 PM, WUC Ballrooms (Recreation)  | <b>Panther Paddle</b><br>9:30 AM - 1 PM, Kayak Launch (Recreation)<br><br><b>Flag Football Week 2</b><br>10 AM, BBC Multipurpose Field (Recreation)    |
| <b>FIU Color Run</b><br>9 AM - 11 AM, Behind BBC Pool (Recreation)<br><br><b>Homecoming "Panthermonium Concert"</b><br>6:30 PM, Alfonso Field at FIU Stadium - MMC (Homecoming) | <b>SPC Dancing with the Wolfe: Salsa &amp; Bachata</b><br>12 PM - 2 PM, Rec. Center (SPC)<br><br><b>Homecoming "Kickoff by the Bay"</b><br>3 PM, Behind Aquatic Center (Homecoming)<br><br><b>SPC Homecoming Movie: "Fast &amp; Furious 6"</b><br>7 PM, WUC 157 (SPC)                   | <b>Tuesday Times Roundtable</b><br>12:30 PM - 1:30 PM, WUC 159 (SGA)<br><br><b>Homecoming "NPHC Step Show"</b><br>6:30 PM, US Century Bank Arena - MMC (Homecoming)  | <b>Homecoming "Panther Prowl"</b><br>6:30 PM, US Century Bank Arena - MMC (Homecoming)<br><br><b>SPC Dancing with the Wolfe: Belly Dancing</b><br>7:15 PM - 8:15 PM Rec. Center (SPC)  | <b>Panther Power Pep Rally</b><br>11 AM - 2 PM, Campus Life Hallway (Panther Power)<br><br><b>Homecoming "Panthers Got Talent"</b><br>5:30 PM, US Century Bank Arena - MMC (Homecoming) | <b>Coming Out Day &amp; Ally Awareness Day</b><br>12 PM - 2 PM, WUC 155 (LGBTQA Initiatives)<br><br><b>Homecoming Dance "LXV Lounge"</b><br>7 PM, Kovens Center (Homecoming)  | <b>Homecoming Parade</b><br>3:30 PM, Lot 9 - MMC (Homecoming)<br><br><b>Homecoming Game</b><br>7:30 PM, Football Stadium - MMC (Homecoming)            |
| 13  | <b>SPC HISPANIC HERITAGE</b><br><small>CUBA CRUZ &amp; CUBAN PEP ENVIET Starts in WUC</small><br><b>Hispanic Heritage Kick-Off</b><br>12 PM - 2 PM, AC II (SPC)<br><br><b>SPC Dancing with the Wolfe: Salsa &amp; Bachata</b><br>12 PM - 2 PM, Rec. Center (SPC)                        | <b>SPC HISPANIC HERITAGE</b><br><br><b>Taco Tuesday</b><br>12 PM - 2 PM, WUC Loggia by Cafeteria (SPC)   | <b>SPC HISPANIC HERITAGE</b><br><b>SPC Movie: "La Bamba"</b><br>1 PM - 3 PM, WUC 157 (SPC)<br><br><b>'Batidos' by the Bay</b><br>1 PM - 3 PM, WUC Loggia (SPC)<br><br><b>SPC Dancing with the Wolfe: Belly Dancing</b><br>7:15 PM - 8:15 PM Rec. Center (SPC)                                | <b>SPC HISPANIC HERITAGE</b>  | <b>SPC HISPANIC HERITAGE</b><br><br><b>Kayak After Dark</b><br>7 PM - 9 PM, Kayak Launch (Recreation)   | <b>Flag Football Week 3</b><br>10 AM, BBC Multipurpose Field (Recreation)  |
| 20  | <b>SPC HISPANIC HERITAGE</b><br><b>SPC Dancing with the Wolfe: Salsa &amp; Bachata</b><br>12 PM - 2 PM, Rec. Center (SPC)<br><br><b>Hispanic Media Roundtable</b><br>12:30 PM, WUC Ballrooms (SPC & SPJ)<br><br><b>Hispanic Heritage Networking Social</b><br>7 PM, WUC Ballrooms (SPC) | <b>SPC HISPANIC HERITAGE</b><br><b>Tuesday Times Roundtable</b><br>12:30 PM - 1:30 PM, WUC 159 (SGA)<br><br><b>Diversity Day</b><br>9:30 AM - 3:30 PM WUC Ballrooms<br>7:30 PM - 9:30 PM Bay Vista Housing (University-Wide) | <b>SPC HISPANIC HERITAGE</b><br><b>Panther Power Pep Rally</b><br>11 AM - 2 PM, Outside AC I (Panther Power)<br><br><b>SPC Dancing with the Wolfe: Belly Dancing</b><br>7:15 PM - 8:15 PM, Rec. Center (SPC)<br><br><b>SPC Drive-in Movie: "The Conjuring"</b><br>8 PM, Overflow Parking Lot | <b>SPC HISPANIC HERITAGE</b><br><br><b>Latin Late Day Latte</b><br>4 PM - 6 PM, AC I Atrium (Campus Life)<br><br><b>Havana Nights</b><br>8 PM - 12 AM, WUC Ballrooms (SPC)              | <b>SPC HISPANIC HERITAGE</b><br><small>CUBA CRUZ &amp; CUBAN PEP ENVIET Finishes in WUC</small><br><b>Pachanga by the Bay Dance Workshops:</b><br>2 PM - 5 PM, Rec. Center (SPC)<br><br><b>Pachanga by the Bay Concert</b><br>6 PM, WUC Ballrooms (SPC) | <b>Kayaking on the Bay</b><br>10 AM - 1 PM, Kayak Launch (Recreation)<br><br><b>Flag Football Week 4</b><br>10 AM, BBC Multipurpose Field (Recreation) |
| 27  | <b>Halloween Club Fair</b><br>10:30 AM - 3 PM, AC I (SOC)<br><br><b>SPC Dancing with the Wolfe: Salsa - 12 PM - 1 PM Bachata - 1 PM - 2 PM</b><br>Rec. Center (SPC)   | <b>CAPSapalooza 2013</b><br>10 AM - 4 PM, AC II Breezeway (CAPS)   | <b>SGA General Meeting &amp; 5 year plan unveiling</b><br>3:30 PM, WUC 221 (SGA)<br><br><b>SPC Dancing with the Wolfe: Belly Dancing</b><br>7:15 PM - 8:15 PM, Rec. Center (SPC)<br><br><b>Nightmare on SPC Street</b><br>8 PM - 12 AM WUC Ballrooms (SPC)                                   | <b>Halloween</b><br><br><b>"Dead Connection" with Chris Moon</b><br>(PSYCHIC MEDIUM AND PARANORMAL RESEARCHER)<br>12:30 PM, WUC Ballrooms (SPC)   | <b>26</b>   | <b>26</b>  |

Division of Student Affairs

Please note that the following scheduled events on the Fall 2013 Calendar are subject to change. Qualified individuals with a disability requesting an accommodation to attend the scheduled events must make the request no less than five working days in advance by calling (305) 919-5804 or TTY via FRS 1-800-955-8771. For additional event information, please call (305) 919-5804 or visit WUC 141.

STUDENT GOVERNMENT ASSOCIATION SENATE MEETINGS ARE HELD EVERY MONDAY AT 3:30 PM IN WUC 221. MEETINGS ARE SUBJECT TO CHANGE.



CampusLifeBBC

<http://bbcclo.fiu.edu>





### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Latin Late Day Latte

Date/Time/Location: October 24th, 2013/ACI

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>  |
|---|-------------------------------|
| Students: <u>128</u> Community: _____           | Amount Funded: _____          |
| Faculty/Staff: <u>36</u> Total: <u>165</u>      | Amount Spent: <u>\$891.00</u> |

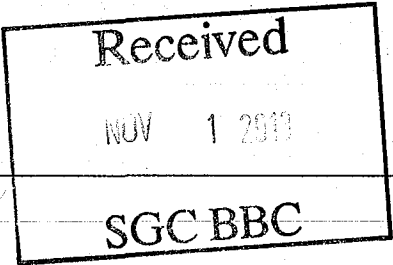
What was the purpose of this event? Was that purpose accomplished?  
A part Hispanic Heritage Month to provide coffee and snacks to students.

What was positive about this event? Why?  
It was a great turnout.

What was negative about this event? Why?  
Food was consumed quickly.

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.



Signature: Ivy Siegel Mack Date: 10/29/13

Advisor's Signature: dy Date: \_\_\_\_\_

**Event Audit Report**

Organization/Department: Campus Life BBC  
 Representatives Name: Gary Santos - Ivy Siegel Position: Grad. Assistant  
 Phone: 305-919-4841 Advisor: Ivy Siegel/Craig Cunningham  
 Event: Release Week Fall 2013  
 Date: 12-2-13 Time: 10am-2pm Location: WUC Ballrooms

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>      |
|---|-----------------------------------|
| Students: <u>160</u> Community: <u>0</u>        | Opening Balance: <u>12,000.00</u> |
| Faculty/Staff: <u>26</u> Total: <u>186(250)</u> | Amount Spent: <u>5,570.99</u>     |
|   | Closing Balance: <u>6,429.01</u>  |

What was the purpose of this event? Was that purpose accomplished?

To provide students with relaxation and food before finals via a holiday performance with KAZUAL.

What was positive about this event? Why?

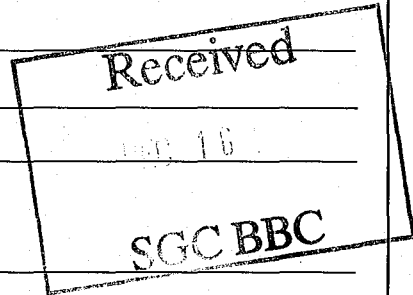
The amount of students, the food, and the live music for the holiday season. This all promoted community at BBC. Lastly we ordered food for 250 people, all the food was gone.

What was negative about this event? Why?

No Negatives, Excellent event.

Should this event be done again next year?

Yes!



Please attach any articles, flyers, or photos.

Signature: [Handwritten Signature] Date: 12/12/13  
 Advisor's Signature: [Handwritten Signature] Date: 12/12/13



CAMPUS LIFE AT BISCAYNE BAY PRESENTS

# RELEASE WEEK

DECEMBER 2<sup>ND</sup> - 6<sup>TH</sup> | FALL 2013

## MONDAY, DEC. 2<sup>ND</sup>

**HOLIDAY FEST & TREE LIGHTING CEREMONY** - 11 a.m to 2:30 p.m\* | WUC Ballrooms

Enjoy a holiday lunch, tree lighting, performance by acapella group KAZUAL, and giveaways!

\*Tree Decorating: 10 a.m to 11 a.m | Tree Lighting: 2 p.m to 2:30 p.m

## TUESDAY, DEC. 3<sup>RD</sup>

**WORLD AIDS DAY COMMEMORATION** - 10 a.m to 3 p.m | WUC Ballrooms

Make a difference in the fight against HIV/AIDS. Featuring a guest speaker, Names Quilt, resource fair, and food.

## WEDNESDAY, DEC. 4<sup>TH</sup>

**SPA DAY** - 11 a.m to 2 p.m | WUC Ballrooms

Feeling stressed out? Enjoy free SPA services including massages, nail polishing, and makeup applications!

## THURSDAY, DEC. 5<sup>TH</sup>

**SMOOTHIE & BANANA BREAK** - 10 a.m to 11 a.m | AC 1 Atrium

Join us for a refreshing break before Finals Week!

## FRIDAY, DEC. 6<sup>TH</sup>

**GAME DAY** - 11 a.m to 2 p.m | Area outside AC 1

Are you the best gamer at BBC? Find out!

A video game van, hot dogs and snow cones will await you.

**FIU**

Campus Life  
at Biscayne Bay

Division of Student Affairs

   CampusLifeBBC

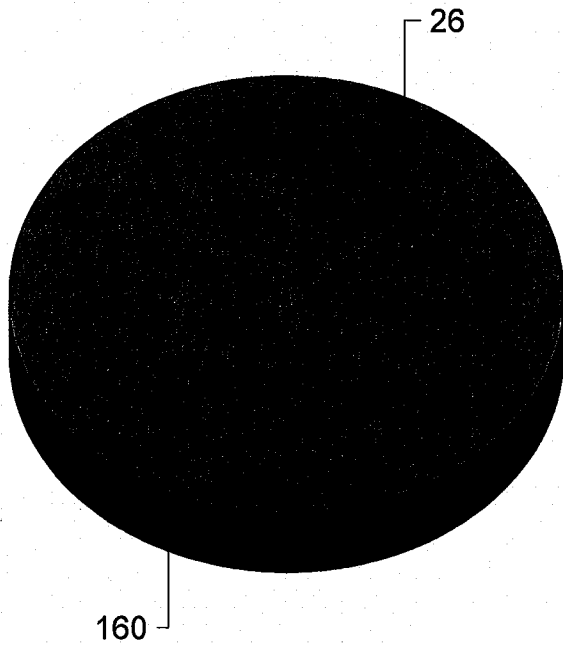
Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.

#FIURELEASEWEEK  
#FIU

## Holiday Fest - Dec, 2nd, 2013

Tuesday, December 3, 2013

# Transaction Summary



|                                       |     |        |
|---------------------------------------|-----|--------|
| ■ Denied By Rule                      | 26  | 14.0%  |
| ■ Transaction Approved for Activity 1 | 160 | 86.0%  |
| Total:                                | 186 | 100.0% |

order placed for 250  
66-online - livestrong  
social media 0

# KAZUAL



Can't make it in person? Stream it LIVE at  
[new.livestream.com/CampusLifeBBC/kazaul](http://new.livestream.com/CampusLifeBBC/kazaul)

**Event Audit Report**

Organization/Department: Campus Life BBC

Representatives Name: Gary Santos - Ivy Siegel Position: Grad. Assistant

Phone: 305-919-4841 Advisor: Ivy Siegel/Craig Cunningham

Event: Release Week Fall 2013- World AIDS Day

Date: 12-03-13 Time: 10am-2pm Location: WUC Ballrooms

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>      |
|---|-----------------------------------|
| Students: <u>171</u> Community: <u>0</u>        | Opening Balance: <u>12,000.00</u> |
| Faculty/Staff: <u>17</u> Total: <u>188(250)</u> | Amount Spent: <u>2,059.66</u>     |
|   | Closing Balance: <u>9,940.34</u>  |

What was the purpose of this event? Was that purpose accomplished?

To provide students with relaxation and food ; awareness of HIV/AIDS

---

What was positive about this event? Why?

The amount of students, the food, and our live speaker Glen Weitzheimer. This all promoted community at bbc. Lastly we ordered food for 250 people, all the food was gone.

---

What was negative about this event? Why?

No Negatives, Excellent event.

Should this event be done again next year?

Yes!

|                 |
|-----------------|
| <b>Received</b> |
| DEC 16 2013     |
| <b>SGC BBC</b>  |

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: \_\_\_\_\_

Advisor's Signature: [Signature] Date: 12/16/13



CAMPUS LIFE AT BISCAYNE BAY PRESENTS

# RELEASE WEEK



DECEMBER 2<sup>ND</sup> - 6<sup>TH</sup> | FALL 2013

## MONDAY, DEC. 2<sup>ND</sup>

**HOLIDAY FEST & TREE LIGHTING CEREMONY** - 11 a.m to 2:30 p.m\* | *WUC Ballrooms*

Enjoy a holiday lunch, tree lighting, performance by acapella group KAZUAL, and giveaways!

\*Tree Decorating: 10 a.m to 11 a.m | Tree Lighting: 2 p.m to 2:30 p.m

## TUESDAY, DEC. 3<sup>RD</sup>

**WORLD AIDS DAY COMMEMORATION** - 10 a.m to 3 p.m | *WUC Ballrooms*

Make a difference in the fight against HIV/AIDS. Featuring a guest speaker, Names Quilt, resource fair, and food.

## WEDNESDAY, DEC. 4<sup>TH</sup>

**SPA DAY** - 11 a.m to 2 p.m | *WUC Ballrooms*

Feeling stressed out? Enjoy free SPA services including massages, nail polishing, and makeup applications!

## THURSDAY, DEC. 5<sup>TH</sup>

**SMOOTHIE & BANANA BREAK** - 10 a.m to 11 a.m | *AC 1 Atrium*

Join us for a refreshing break before Finals Week!

## FRIDAY, DEC. 6<sup>TH</sup>

**GAME DAY** - 11 a.m to 2 p.m | *Area outside AC 1*

Are you the best gamer at BBC? Find out!

A video game van, hot dogs and snow cones will await you.

**FIU**

Campus Life  
at Biscayne Bay

Division of Student Affairs

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   CampusLifeBBC

#FIURELEASEWEEK  
#FIU

World

# AIDS Day

2013

Tuesday

**DECEMBER 3<sup>RD</sup>**

10 AM - 2 PM | WUC BALLROOMS

**-RESOURCE FAIR 10 AM - 2 PM**

**FIU DEPARTMENTS**

ALTERNATIVE BREAKS, CAREER SERVICES, CAPS,  
LGBTQA INITIATIVES, MPAS, WELLNESS CENTER

**COMMUNITY GROUPS**

STONEWALL & MIAMI GAY AND LESBIAN CHAMBERS OF COMMERCE

**-GUEST SPEAKER "GLEN WEINZIMER" 1 PM - 2 PM**

**-FREE HIV TESTING 10 AM - 4 PM @ WUC.307**

**FREE FOOD | GIVEAWAYS | AIDS MEMORIAL QUILT**



**Event Audit Report**

Organization/Department: Campus Life BBC  
 Representatives Name: Gary Santos - Ivy Siegel Position: Grad. Assistant  
 Phone: 305-919-4841 Advisor: Ivy Siegel/Craig Cunningham  
 Event: Release Week Fall 2013- SPA Day  
 Date: 12-03-13 Time: 10am-2pm Location: WUC Ballrooms

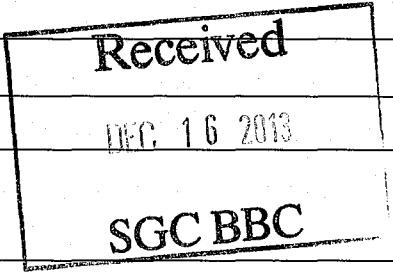
| Attendance (please attach sign-in sheet)        | SGC Financial Support             |
|---|-----------------------------------|
| Students: <u>66</u> Community: <u>0</u>         | Opening Balance: <u>12,000.00</u> |
| Faculty/Staff: <u>37</u> Total: <u>103(250)</u> | Amount Spent: <u>1,710.00</u>     |
|   | Closing Balance: <u>10,290.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
To provide students with relaxation and food, while relaxing.

What was positive about this event? Why?  
The amount of students, the food, and free beauty services by Hollywood Beauty Institute, This all promoted community at BBC. Lastly we ordered food for 250 people, all the food was gone.

What was negative about this event? Why?  
No Negatives, Excellent event.

Should this event be done again next year?  
Yes!



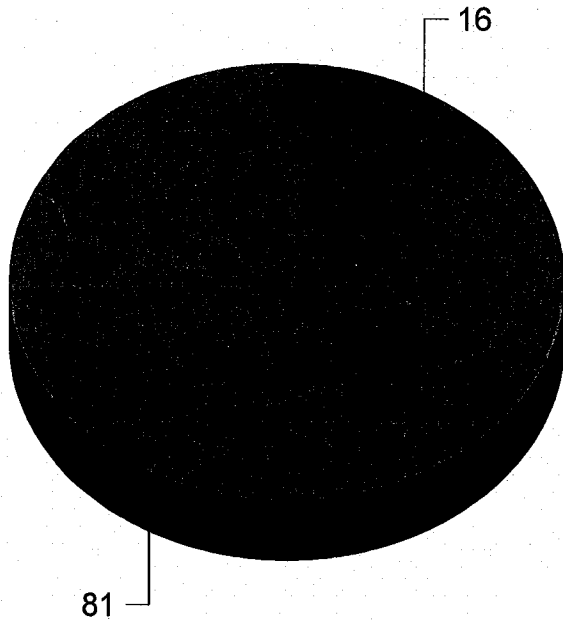
Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/12/13  
 Advisor's Signature: [Signature] Date: 12/12/13

### Spa Day - 12/4/13

Monday, December 9, 2013

## Transaction Summary



\* See Signin Sheet \* = 103

|                                       |    |        |
|---------------------------------------|----|--------|
| ■ Denied By Rule                      | 16 | 16.5%  |
| ■ Transaction Approved for Activity 1 | 81 | 83.5%  |
| Total:                                | 97 | 100.0% |

Order placed for 220  
Social media - 9  
# Furkbaseweek



CAMPUS LIFE AT BISCAYNE BAY PRESENTS

# RELEASE WEEK

DECEMBER 2<sup>ND</sup> - 6<sup>TH</sup> | FALL 2013

## MONDAY, DEC. 2<sup>ND</sup>

**HOLIDAY FEST & TREE LIGHTING CEREMONY** - 11 a.m to 2:30 p.m\* | *WUC Ballrooms*

Enjoy a holiday lunch, tree lighting, performance by acapella group KAZUAL, and giveaways!

\*Tree Decorating: 10 a.m to 11 a.m | Tree Lighting: 2 p.m to 2:30 p.m

## TUESDAY, DEC. 3<sup>RD</sup>

**WORLD AIDS DAY COMMEMORATION** - 10 a.m to 3 p.m | *WUC Ballrooms*

Make a difference in the fight against HIV/AIDS. Featuring a guest speaker, Names Quilt, resource fair, and food.

## WEDNESDAY, DEC. 4<sup>TH</sup>

**SPA DAY** - 11 a.m to 2 p.m | *WUC Ballrooms*

Feeling stressed out? Enjoy free SPA services including massages, nail polishing, and makeup applications!

## THURSDAY, DEC. 5<sup>TH</sup>

**SMOOTHIE & BANANA BREAK** - 10 a.m to 11 a.m | *AC 1 Atrium*

Join us for a refreshing break before Finals Week!

## FRIDAY, DEC. 6<sup>TH</sup>

**GAME DAY** - 11 a.m to 2 p.m | *Area outside AC 1*

Are you the best gamer at BBC? Find out!  
A video game van, hot dogs and snow cones will await you.

**FIU**

Campus Life  
at Biscayne Bay

Division of Student Affairs

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f @ U CampusLifeBBC

#FIURELEASEWEEK  
#FIU



### Event Audit Report

Organization/Department: Campus Life BBC

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Wraps & Smoothies/Release Week

Date/Time/Location: 12/5/13/ACI

| Attendance (please attach sign-in sheet)        | SGC Financial Support        |
|---|------------------------------|
| Students: <u>192</u> Community: <u>0</u>        | Amount Funded: <u>12,000</u> |
| Faculty/Staff: <u>42</u> Total: <u>234(250)</u> | Amount Spent: _____          |

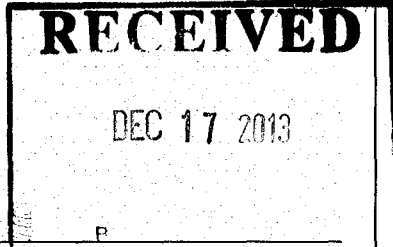
What was the purpose of this event? Was that purpose accomplished?  
To provide a break during finals for smoothies and wraps.

What was positive about this event? Why?  
A long line and students enjoyed their food.

What was negative about this event? Why?  
There was a continuous line for more food but we ran out.

Should this event be done again next year?  
yes

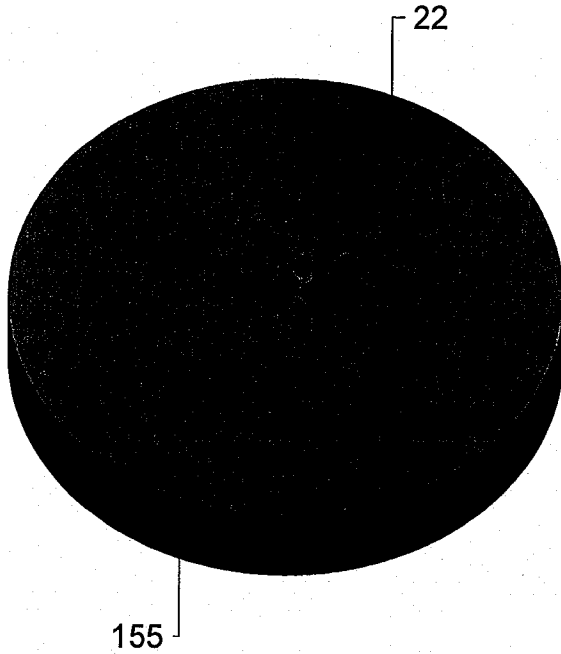
Please attach any articles, flyers, or photos.



Signature: Ivy Siegel Mack Date: 12/17/13

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Transaction Summary



*See sign in sheet*

|                                       |            |        |
|---------------------------------------|------------|--------|
| ■ Denied By Rule                      | 22         | 12.4%  |
| ■ Transaction Approved for Activity 1 | 155        | 87.6%  |
| Total:                                | <i>234</i> | 100.0% |

*Order placed for 250*

CAMPUS LIFE AT BISCAYNE BAY PRESENTS

# RELEASE WEEK

DECEMBER 2<sup>ND</sup> - 6<sup>TH</sup> | FALL 2013

## MONDAY, DEC. 2<sup>ND</sup>

**HOLIDAY FEST & TREE LIGHTING CEREMONY** - 11 a.m to 2:30 p.m\* | *WUC Ballrooms*

Enjoy a holiday lunch, tree lighting, performance by acapella group KAZUAL, and giveaways!

\*Tree Decorating: 10 a.m to 11 a.m | Tree Lighting: 2 p.m to 2:30 p.m

## TUESDAY, DEC. 3<sup>RD</sup>

**WORLD AIDS DAY COMMEMORATION** - 10 a.m to 3 p.m | *WUC Ballrooms*

Make a difference in the fight against HIV/AIDS. Featuring a guest speaker, Names Quilt, resource fair, and food.

## WEDNESDAY, DEC. 4<sup>TH</sup>

**SPA DAY** - 11 a.m to 2 p.m | *WUC Ballrooms*

Feeling stressed out? Enjoy free SPA services including massages, nail polishing, and makeup applications!

## THURSDAY, DEC. 5<sup>TH</sup>

**SMOOTHIE & BANANA BREAK** - 10 a.m to 11 a.m | *AC 1 Atrium*

Join us for a refreshing break before Finals Week!

## FRIDAY, DEC. 6<sup>TH</sup>

**GAME DAY** - 11 a.m to 2 p.m | *Area outside AC 1*

Are you the best gamer at BBC? Find out!

A video game van, hot dogs and snow cones will await you.

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   CampusLifeBBC

#FIURELEASEWEEK  
#FIU





### Event Audit Report

Organization/Department: Campus Life BBC

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Hot Dogs & Games Day /Release Week

Date/Time/Location: 12/6/13/ACI

| <b>Attendance (please attach sign-in sheet)</b> |                        | <b>SGC Financial Support</b>  |
|---|------------------------|-------------------------------|
| Students: <u>164</u>                            | Community: <u>0</u>    | Amount Funded: <u>12,000</u>  |
| Faculty/Staff: <u>23</u>                        | Total: <u>187(200)</u> | Amount Spent: <u>1,148.00</u> |

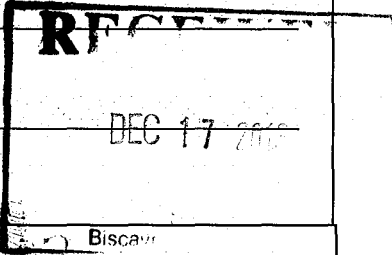
What was the purpose of this event? Was that purpose accomplished?  
To provide a break during finals.

What was positive about this event? Why?  
Students enjoyed the food.

What was negative about this event? Why?  
Slow traffic on a Friday.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



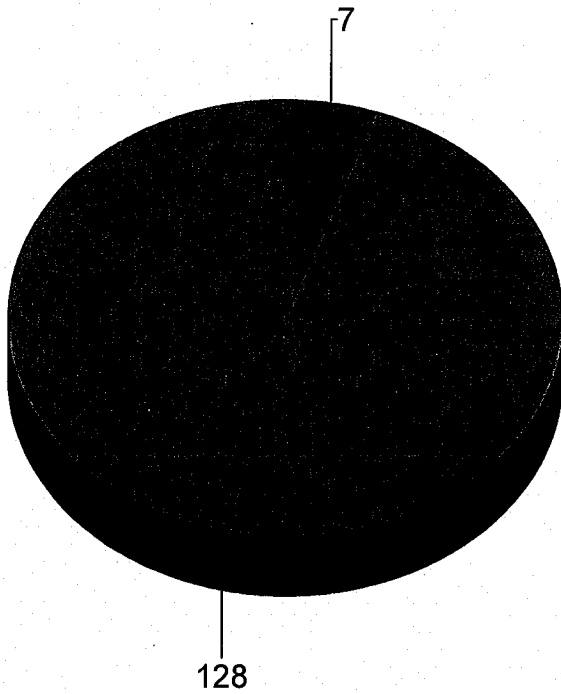
Signature: \_\_\_\_\_ Date: 12/17/13

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Games Day/Hot Dogs, 12/6/13

Wednesday, December 11, 2013

## Transaction Summary



*Please see sign in sheet*

|                                       |            |            |
|---------------------------------------|------------|------------|
| ■ Denied By Rule                      | 7          | 5.2%       |
| ■ Transaction Approved for Activity 1 | 128        | 94.8%      |
| Total:                                | <i>187</i> | 135 100.0% |

*Order placed for 200*

CAMPUS LIFE AT BISCAIYNE BAY PRESENTS

# RELEASE WEEK



DECEMBER 2<sup>ND</sup> - 6<sup>TH</sup> | FALL 2013

## MONDAY, DEC. 2<sup>ND</sup>

**HOLIDAY FEST & TREE LIGHTING CEREMONY** - 11 a.m to 2:30 p.m\* | *WUC Ballrooms*

Enjoy a holiday lunch, tree lighting, performance by acapella group KAZUAL, and giveaways!

\*Tree Decorating: 10 a.m to 11 a.m | Tree Lighting: 2 p.m to 2:30 p.m

## TUESDAY, DEC. 3<sup>RD</sup>

**WORLD AIDS DAY COMMEMORATION** - 10 a.m to 3 p.m | *WUC Ballrooms*

Make a difference in the fight against HIV/AIDS. Featuring a guest speaker, Names Quilt, resource fair, and food.

## WEDNESDAY, DEC. 4<sup>TH</sup>

**SPA DAY** - 11 a.m to 2 p.m | *WUC Ballrooms*

Feeling stressed out? Enjoy free SPA services including massages, nail polishing, and makeup applications!

## THURSDAY, DEC. 5<sup>TH</sup>

**SMOOTHIE & BANANA BREAK** - 10 a.m to 11 a.m | *AC 1 Atrium*

Join us for a refreshing break before Finals Week!

## FRIDAY, DEC. 6<sup>TH</sup>

**GAME DAY** - 11 a.m to 2 p.m | *Area outside AC 1*

Are you the best gamer at BBC? Find out!

...and snow cones will await you.

**FIU**

Campus Life  
at Biscayne Bay

presents...

# MIDNIGHT BREAKFAST

Boogie  
on the  
Bay

70's TRIVIA &

PSYCHEDELI

PHOTO BO

RESUME VI

ENJOY THE  
OF THE 70's  
A SOUL T

FOOD SER  
AT 11:30

MOND

DECEMBER 9

10 PM - 1

WUC BALL

Division of Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days prior to the event. [#FIUMidnightBreakfast](#) & [#E](#)

1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 1411



**Event Audit Report**

Organization/Department: Campus Life BBC

Representatives Name: Gary Santos - Ivy Siegel Position: Grad. Assistant

Phone: 305-919-4841 Advisor: Ivy Siegel/Craig Cunningham

Event: Midnight Breakfast Fall 2013

Date: 12-9-13 Time: 11pm-1am Location: WUG Ballrooms

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>     |
|---|----------------------------------|
| Students: <u>145</u> Community: <u>2</u>        | Opening Balance: <u>5,000.00</u> |
| Faculty/Staff: <u>12</u> Total: <u>159(250)</u> | Amount Spent: <u>3,963.56</u>    |
|   | Closing Balance: <u>1,036.44</u> |

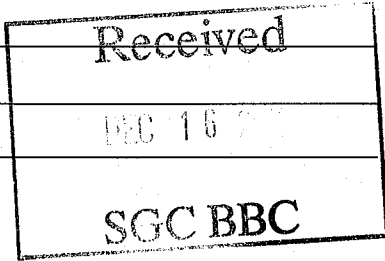
What was the purpose of this event? Was that purpose accomplished?  
To provide students with relaxation and food before finals via a disco theme.

What was positive about this event? Why?  
The amount of students, the food, the caliber of the disco event and the live social tweeting 17 people in total who tweeted #boogieonthebay. This all promoted community at bbc. Lastly we ordered food for 250 people, all the food was gone.

What was negative about this event? Why?  
No Negatives, Excellent event.

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.



Signature: [Handwritten Signature] Date: 12/12/13

Advisor's Signature: [Handwritten Signature] Date: 12/12/13

**FIU** Campus Life at Biscayne Bay presents...

# MIDNIGHT BREAKFAST

## Boogie on the Bay

**70's TRIVIA & PRIZES!**

**PSYCHEDELIC FOOD!**

**PHOTO BOOTH!**

**RESUME VIEWING!**

**ENJOY THE SOUNDS  
OF THE 70's, WITH  
A SOUL TRAIN!**

**FOOD SERVED  
AT 11:30PM!**

**MONDAY**

**DECEMBER 9TH, 2013**

**10 PM - 1 AM**

**WUC BALLROOMS**

Division of Student Affairs

   CampusLifeBBC #FIUMidnightBreakfast & #BoogieOnTheBay & #FIU

Please hold by the Office of Campus Life at Biscayne Bay. Provided by SGA. Our food and vendors with a disability requesting an accommodation to attend the event must make the request no less than two working days in advance by calling 305-919-5861 or TTY: 305-919-5771. For more information on accessibility at FIU, visit [www.fiu.edu/accessibility](http://www.fiu.edu/accessibility). For additional event information, please call 305-919-5861 or visit [www.fiu.edu](http://www.fiu.edu).



## Event Audit Report

Organization/Department: Campus Life BBC

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Coffee & Snacks Break /Release Week

Date/Time/Location: 12/11/ACI

| <u>Attendance (please attach sign-in sheet)</u> |                     | <u>SGC Financial Support</u> |
|---|---------------------|------------------------------|
| Students: _____                                 | Community: <u>0</u> | Amount Funded: <u>12,000</u> |
| Faculty/Staff: _____                            | Total: <u>76</u>    | Amount Spent: <u>320.00</u>  |

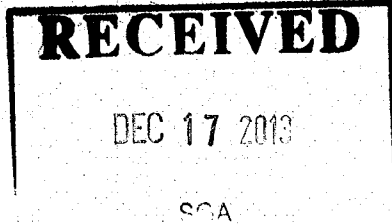
What was the purpose of this event? Was that purpose accomplished?  
To provide a break during finals.

What was positive about this event? Why?  
Students enjoyed the food.

What was negative about this event? Why?  
Nothing.

Should this event be done again next year?  
yes

Please attach any articles, flyers, or photos.



Signature: *IA* Date: 12/17/13

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FIU**

Campus Life  
at Biscayne Bay

# Coffee & Snacks Break

Free for  
students,  
faculty and  
staff!

Assorted  
sweet treats  
will be served!

**WORK HARD,  
PLAY HARD!**

**WEDNESDAY**  
**DECEMBER 11<sup>th</sup>, 2013**  
**10 AM - 11:30 AM**  
**ACADEMIC I**

Division of Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305 919 5804 or TTY via FHS 1 800 955 8771. FOOD IS FAST! ON FHS1.COM | FHS1.STAFF.U | For additional event information please call 305 919 5804 or visit WUC 141



**Event Audit Report**

Organization/Department: BBC Campus Life

Representatives Name: Ivy Siegel Mack/Gary Santos Position: A.D./Grad. Assist.

Phone: 305-919-5823 Advisor: Craig Cunningham

Event: Panther Brunch

Date: Jan 9, 2014 Time: 9:00am-11:00 Location: WUC Ballrooms

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>        |
|---|-------------------------------------|
| Students: <u>200</u> Community: <u>0</u>        | Opening Balance: <u>\$12,000.00</u> |
| Faculty/Staff: <u>100</u> Total: <u>300</u>     | Amount Spent: <u>\$2,475.00</u>     |
|   | Closing Balance: <u>WUC Funded</u>  |

What was the purpose of this event? Was that purpose accomplished?  
Welcoming back students to the spring semester at FIU BBC/ The Mission was accomplished

What was positive about this event? Why?  
New addition of food trucks

What was negative about this event? Why?  
Nothing

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

**Received**  
 JAN 14 2014  
 SGC BBC

Signature: *[Signature]* Date: 1/13/14

Advisor's Signature: *[Signature]* Date: 1/9/14

**Event Audit Report**

Organization/Department: BBC Campus Life

Representatives Name: Ivy Siegel Mack/Gary Santos Position: A.D./Grad. Assist.

Phone: 305-919-5823 Advisor: Craig Cunningham

Event: Panther Brunch

Date: Jan 9, 2014 Time: 9:00am-11:00 Location: WUC Ballrooms

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>        |
|---|-------------------------------------|
| Students: <u>200</u> Community: <u>0</u>        | Opening Balance: <u>\$12,000.00</u> |
| Faculty/Staff: <u>100</u> Total: <u>300</u>     | Amount Spent: <u>\$2,475.00</u>     |
|   | Closing Balance: <u>WUC Funded</u>  |

What was the purpose of this event? Was that purpose accomplished?  
Welcoming back students to the spring semester at FIU BBC/ The Mission was accomplished

---

What was positive about this event? Why?  
New addition of food trucks

---

What was negative about this event? Why?  
Nothing

---

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Subject:** Fwd: 1 New Job (new york)

**Date:** Thursday, January 9, 2014 12:02:45 PM ET

**From:** Ariel Ortiz <ortiz1@my.canisius.edu>

**To:** Gary Santos <garsanto@fiu.edu>, Andre Dawson <adawson@fiu.edu>, Daisy Santiago <djsanti@fiu.edu>

There you go, lets move to Paris.

----- Forwarded message -----

**From:** HigherEdJobs Agent <jobseeker@higheredjobs.com>

**Date:** Thu, Jan 9, 2014 at 2:48 AM

**Subject:** 1 New Job (new york)

**To:** [ortiz1@canisius.edu](mailto:ortiz1@canisius.edu)



Agent R

**Agent Name:** new york

| Position Title                               | Institution    | Location |
|--|----------------|----------|
| Admission Coordinator and Student Advisor at | The New School | NY       |

View Matches: [Last 7 Days](#) [All Jobs](#)

[Edit Agent](#) [Cancel Agen](#)

Criteria: Category (International Programs and Services, Legal Affairs, Multicultural Affairs and Affirmative Action, Residence Life and Housing, Student Affairs and (Buffalo, NY, New York, NY, Whit...



*Don't just search. Connect.®*

These agent results were sent to you at the following email address: [ortiz1@canisius.edu](mailto:ortiz1@canisius.edu). You opted to receive this mailing when you created or modified your acco you believe you have received this message in error, or would like to stop receiving messages like this one, [follow this link to manage your email subscriptions](#).

HigherEdJobs - 715 Lake St. Ste 400, Oak Park, IL 60301

**Event Audit Report**

Organization/Department: BBC Campus Life

Representatives Name: Ivy Siegel Mack/Gary Santos Position: A.D./Grad. Assist.

Phone: 305-919-5823 Advisor: Craig Cunningham

Event: Panther Brunch

Date: Jan 8, 2014 Time: 9-11am Location: WUC Ballrooms

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>        |
|---|-------------------------------------|
| Students: <u>200</u> Community: <u>0</u>        | Opening Balance: <u>\$12,000.00</u> |
| Faculty/Staff: <u>100</u> Total: <u>300</u>     | Amount Spent: <u>\$600.00</u>       |
|   | Closing Balance: <u>WUC Funded</u>  |

What was the purpose of this event? Was that purpose accomplished?  
Welcoming back students to the spring semester at FIU BBC/ The Mission was accomplished

What was positive about this event? Why?  
The president joining the brunch to talk about the future of FIU.

What was negative about this event? Why?  
Nothing

Should this event be done again next year?  
Yes!

**Received**  
 JAN 14 2014  
**SGC BBC**

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 1/13/14

Advisor's Signature: [Signature] Date: 1/9/14



**FIU**

Campus Life  
at Biscayne Bay

**SPRING 2014**  
**January 6-9**

# WEEK OF WELCOME

## **MONDAY, JANUARY 6<sup>TH</sup>**

**Ask Me Tables** - 9 AM - 4 PM | AC I Area

**Kick-off: "Food by the Bay"** - 11 AM - 2 PM | AC I Outside

Lunch Food Trucks - Pick up a lunch voucher and enjoy food at the BBC Bistro or at a lunch truck

**SPC Dancing with the Wolfe:**

Salsa and Bachata - 12 PM - 2 PM | Rec. Center

## **TUESDAY, JANUARY 7<sup>TH</sup>**

**Ask Me Tables** - 9 AM - 4 PM | AC I Area

**Involvement & Volunteer Fair** - 11 AM - 2 PM | AC I & AC II

Organized by SOC, Campus Life and CLS

## **WEDNESDAY, JANUARY 8<sup>TH</sup>**

**Golden Panther Brunch** - 9 AM - 11:30 AM | WUC Ballrooms

**SPC Dancing with the Wolfe:**

Belly Dancing - 2 PM - 3 PM | Rec. Center

## **THURSDAY, JANUARY 9<sup>TH</sup>**

**Splash & Dash** - 11 AM | Bay Area by Aquatics

Pre-register your two-person team at the BBC Recreation Center Front Desk before the event. Organized by the Rec. Center

**Peer Advisor Announcement** - 12 PM | TBA

### **Division of Student Affairs**

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.



**FIU**

Campus Life  
at Biscayne Bay

**SPRING 2014**  
**January 6-9**

# WEEK OF WELCOME

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**Peer Advisor Announcement** - 12 PM | TBA

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# Calendar of Events JANUARY 2014

**WORK HARD,  
PLAY HARD!**

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

|  |  |  |  |  |                 |                 |                 |
|--|--|--|--|--|-----------------|-----------------|-----------------|
|  |  |  |  <p><b>2014</b><br/>University will be closed <b>1</b></p> |  | <p><b>2</b></p> | <p><b>3</b></p> | <p><b>4</b></p> |
|--|--|--|--|--|-----------------|-----------------|-----------------|

|                 |                 |                 |                 |                 |                  |                  |
|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|------------------|
| <p><b>5</b></p> | <p><b>6</b></p> | <p><b>7</b></p> | <p><b>8</b></p> | <p><b>9</b></p> | <p><b>10</b></p> | <p><b>11</b></p> |
|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|------------------|

|                  |                  |                  |                  |                  |                  |                  |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <p><b>12</b></p> | <p><b>13</b></p> | <p><b>14</b></p> | <p><b>15</b></p> | <p><b>16</b></p> | <p><b>17</b></p> | <p><b>18</b></p> |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|

|                  |                  |                  |                  |                  |                  |                  |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <p><b>19</b></p> | <p><b>20</b></p> | <p><b>21</b></p> | <p><b>22</b></p> | <p><b>23</b></p> | <p><b>24</b></p> | <p><b>25</b></p> |
|------------------|------------------|------------------|------------------|------------------|------------------|------------------|

|                  |                  |                  |                  |                  |                  |
|------------------|------------------|------------------|------------------|------------------|------------------|
| <p><b>26</b></p> | <p><b>27</b></p> | <p><b>28</b></p> | <p><b>29</b></p> | <p><b>30</b></p> | <p><b>31</b></p> |
|------------------|------------------|------------------|------------------|------------------|------------------|

**Division of Student Affairs** • Please note that the following scheduled events on the Spring 2014 Calendar are subject to change. Qualified individuals with a disability requesting an accommodation to attend the scheduled events must make the request no less than five working days in advance by calling (305) 919-5804 or TTY via FRS 1-800-955-8771. For additional event information, please call (305) 919-5804 or visit WUC 141.



**Event Audit Report**

Organization/Department: BBC Campus Life

Representatives Name: Ivy Siegel Mack/Gary Santos Position: A.D./Grad. Assist.

Phone: 305-919-5823 Advisor: Craig Cunningham

Event: Food by the Bay

Date: Jan 6, 2014 Time: 10-2pm Location: Outside AC1 & 2

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>        |
|---|-------------------------------------|
| Students: <u>400</u> Community: <u>0</u>        | Opening Balance: <u>\$12,000.00</u> |
| Faculty/Staff: <u>95</u> Total: <u>495</u>      | Amount Spent: <u>\$2,475.00</u>     |
|   | Closing Balance: <u>\$9,525.00</u>  |

What was the purpose of this event? Was that purpose accomplished?  
Welcoming back students to the spring semester at FIU BBC/ The Mission was accomplished

What was positive about this event? Why?  
Food Trucks

What was negative about this event? Why?  
Nothing!

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

**Received**  
 JAN 14 2014  
**SGC BBC**

Signature: [Signature] Date: 1/13/14

Advisor's Signature: [Signature] Date: 1/9/14



**Event Audit Report**

Organization/Department: Campus Life BBC

Representatives Name: Nicole Cozzi Position: GA Advisor

Phone: 305-919-4841 Advisor: Rafael Zapata

Event: Panther Power Tailgate

Date: 1/11/2014 Time: 11:30am-1pm Location: Aquatic Center

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>   |
|---|--------------------------------|
| Students: <u>36</u> Community: <u>10</u>        | Opening Balance: <u>229.96</u> |
| Faculty/Staff: _____ Total: <u>46</u>           | Amount Spent: <u>229.96</u>    |
|   | Closing Balance: <u>229.96</u> |

What was the purpose of this event? Was that purpose accomplished?

The purpose was to promote Panther Power while supporting the swim team in their meet against Central Connecticut. It was also the team's last home meet thus its "senor day" when their honor the seniors graduating in the spring.

What was positive about this event? Why?

It was a different location and population to whom we were serving. For example, many athletic teams from the other campus came to support and interacted with Panther Power. Some asked if MMC had a Panther Power. It was also an opportunity to connect to the community as many parents came to watch the meet.

What was negative about this event? Why?

We had a difficult time regarding logistics and communication with the Campus Recreation Center. No one was notified that Panther Power was coming to the Swim Meet thus it was difficult to set up.

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 1/13/14

Advisor's Signature: [Signature] Date: \_\_\_\_\_



# File For Funds

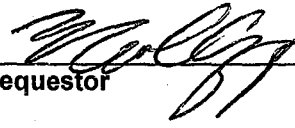
Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>\$ 229.96</p> <p><b>Event Date</b><br/>1 __ 11 __ 14<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>1 __ 11 __ 14<br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>11 30 <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>1 00 <input type="checkbox"/> PM</p> <p><b>Event Location</b><br/>BBC Aquatic Center</p> | <p><b>Vendor Information</b><br/> <b>Name:</b> Publix<br/> <b>FIU Vendor #:</b> _____ <b>Address:</b> 14641 Biscayne Blvd.<br/>         N Miami Beach, FL 33181<br/> <b>Phone:</b> 305-354-2171 <b>Fax:</b> _____</p> <p><b>Department Code:</b> 1543140008<br/> <b>Line Item:</b> Spring Pep Rallies</p> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> Panther Power<br/> <b>Requestor's Name:</b> Nicole Cozzi<br/> <b>Position in organization:</b> GA Advisor<br/> <b>Address or Rm. #:</b> WUC 141<br/> <b>Phone:</b> 6-4841 <b>Email:</b> appleseedj@fiu.edu</p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|---|

**Please explain how the money will be used:**  
 The funds were used to provide food students and their supporters for the BBC swim meet against Central Connecticut.

|  |   |
|--|---|
| <p><b>Club/Organization Signatures</b><br/>         (Person requesting funds) Organization Representative:<br/>  Date: 1/13/14<br/> <b>Requestor</b></p> <p>_____<br/> <b>Panther Power Tresurer</b><br/>         Date: _____</p> <p>_____<br/> <b>Panther Power Advisor</b><br/>         Date: _____</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
|--|---|

# Publix

Biscayne Commons Plaza  
14641 Biscayne Blvd.  
N Miami Beach, FL 33181  
Store Manager: Prince Sajous  
305-354-2171

\*\*\*\*\*  
\*\* DUPLICATE RECEIPT \*\*  
\*\*\*\*\*

|                    |       |     |
|--------------------|-------|-----|
| PBX WRAP VARIETY L | 59.99 | T F |
| FRESH FRUIT PLTR L | 49.99 | T F |
| PBX WRAP VARIETY L | 59.99 | T F |
| PBX WRAP VARIETY L | 59.99 | T F |

TAX EXEMPT #

|             |         |        |
|-------------|---------|--------|
| Order Total | 229.96  |        |
| Grand Total | 229.96  |        |
| Credit      | Payment | 229.96 |
| Change      | 0.00    |        |

TAX FORGIVEN 16.10

-----  
PRESTO!  
Reference #: 054580-003  
Trace #: 0010014871  
Acct #: XXXXXXXXXXXX4738  
Purchase VISA  
Amount: \$229.96  
Auth #: 085160  
-----

Your cashier was Starlene

01/10/2014 13:48 S1017 R105 6064 C0265

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Publix Super Markets, Inc.

# Publix

Biscayne Commons Plaza  
14641 Biscayne Blvd.  
N Miami Beach, FL 33181  
Store Manager: Prince Sajous  
305-354-2171

\*\*\*\*\*  
\*\* DUPLICATE RECEIPT \*\*  
\*\*\*\*\*

|                    |       |     |
|--------------------|-------|-----|
| PBX WRAP VARIETY L | 59.99 | T F |
| FRESH FRUIT PLTR L | 49.99 | T F |
| PBX WRAP VARIETY L | 59.99 | T F |
| PBX WRAP VARIETY L | 59.99 | T F |

TAX EXEMPT #

|             |         |        |
|-------------|---------|--------|
| Order Total | 229.96  |        |
| Grand Total | 229.96  |        |
| Credit      | Payment | 229.96 |
| Change      | 0.00    |        |

TAX FORGIVEN 16.10

-----  
PRESTO!  
Reference #: 054580-003  
Trace #: 0010014871  
Acct #: XXXXXXXXXXXX4738  
Purchase VISA  
Amount: \$229.96  
Auth #: 085160  
-----

Your cashier was Starlene

01/10/2014 13:48 S1017 R105 6064 C0265

Love to shop here. Love to save here.  
Visit [publix.com/save](http://publix.com/save)

Publix Super Markets, Inc.



# SUMMER TALENT



SUPPORT THE  
SWIM TEAM!

FREE FOOD &  
GIVEAWAYS!

**SATURDAY**  
**JANUARY 16<sup>th</sup>, 2009**  
**11:00 AM - 1 PM**  
**AQUATIC CENTER**

Division of Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five days in advance. For additional events information please call 305.919.5804 or visit WUC 141.

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Cozzi Position: GA Advisor

Phone: ext.4841 Advisor: Rafael Zapata

Event: Chinese Late Day Latte

Date: 1/23/2014 Time: 4-6pm Location: AC11

|   |                               |
|---|-------------------------------|
| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
| Students: <u>118</u> Community: _____           | Opening Balance: _____        |
| Faculty/Staff: <u>46</u> Total: <u>164</u>      | Amount Spent: <u>\$332.00</u> |
|   | Closing Balance: _____        |

What was the purpose of this event? Was that purpose accomplished?

The purpose was to offer a global learning opportunity where the FIU BBC community can sample refreshments and part take in activities in celebration of the Chinese New Year and Chinese Culture.

What was positive about this event? Why?

We had the opportunity to collaborate with a Chinese student organization who agreed to provide personalized take aways. We also had a great turnout for our event and it was the first time we did a Chinese inspired Late Day Latte

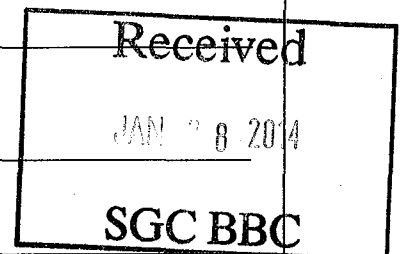
What was negative about this event? Why?

There were informational boards regarding the holiday but they were not placed in the proper location.

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.



Signature: [Signature] Date: 1/27/14

Advisor's Signature: [Signature] Date: 1/27/14

**FIU**

Campus Life  
at Biscayne Bay

# CHINESE LATE DAY LATE TEA INTERNATIONAL CELEBRATION

TEA & CHINESE  
CUISINE WILL BE  
SERVED

FREE FOR STUDENTS,  
FACULTY & STAFF



THURSDAY  
JANUARY 23<sup>RD</sup>, 2014  
4 PM - 6 PM  
ACADEMIC II

Division of Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: Late Day Latte-Ethiopian

Date/Time/Location: 2/27/14/HM Patio

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>         |
|---|--------------------------------------|
| Students: <u>90</u> Community: _____            | Amount Funded: _____                 |
| Faculty/Staff: <u>42</u> Total: <u>132(180)</u> | Amount Spent: <u>2000.00</u> / _____ |

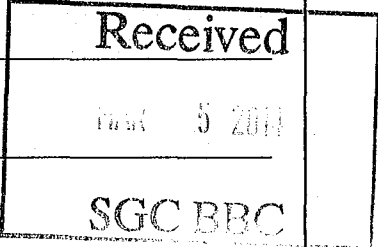
What was the purpose of this event? Was that purpose accomplished?  
To create a Global Learning awareness and cultural coffee event.

What was positive about this event? Why?  
Great location in the HM patio. Also, Orientation held a housing fair and sponsored part of the fees.

What was negative about this event? Why?  
Some student signatures were missing and many had second helpings.

Should this event be done again next year?  
Yes, this is the 3rd year.

Please attach any articles, flyers, or photos.



Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: [Signature] Date: 3/4/14



FLORIDA INTERNATIONAL UNIVERSITY  
BISCAYNE BAY CAMPUS PRESENTS



# AFFAIR

OF THE

# ARTS

# WEEK

**SPC**  
STUDENT  
PROGRAMMING  
COUNCIL

FEB. 24<sup>TH</sup> - 28<sup>TH</sup>, 2014

DIVISION OF STUDENT AFFAIRS

Presented by the Student Programming Council at Biscayne Bay Campus. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.



## MONDAY, FEB. 24<sup>TH</sup> *Grand Kick-Off*

**CUPCAKES, LUMINARIES, AND HENNA TATTOOS!** - 12 PM to 2 PM | AC 1

*Kick off Affair of the Arts Week with cupcake decorating, luminary creations, and henna tattoos!*

**DANCING WITH THE WOLFE: SALSA & BACHATA** - 12 PM to 2 PM | Rec. Center  
*Salsa and Bachata lessons for those who want to learn the art of Latin Dance.*

## TUESDAY, FEB. 25<sup>TH</sup> *SPC Relay for Life*

**SPC RELAY FOR LIFE FUND-RAISER** - 11 AM to 1 PM | AC1

*Support the efforts of SPC for Relay for Life!*

**GLOBAL LEADERSHIP BRIGADE** - 12 PM | WUC 155

*Help your career by developing a global mindset. Free lunch will be provided.*

**SPC PRESENTS: THE RADIANT CHILD** - 1 PM to 3 PM | WUC 157

*The Radiant Child is a 2010 documentary film about Haitian-American artist Jean-Michel Basquiat. The film is based on footage which director Tamra Davis took when she met Basquiat in 1985. Come see the film of Basquiat's art in the 1970's!*

## WEDNESDAY, FEB. 26<sup>TH</sup> *Visual Arts Day*

**INTERNATIONAL PHOTO CONTEST RECEPTION** - 3 PM to 5:30 PM | WUC Ballrooms

*Enjoy pictures from around the world, pick your favorites and see the winners from the 6th annual International Photo Contest revealed!*

**DANCING WITH THE WOLFE SERIES: BELLY DANCING** - 2 PM to 3 PM | Rec. Center

*Learn the Art of Belly Dancing!*

**A NIGHT AT THE WEAM (WORLD EROTIC ART MUSEUM)** - 6 PM to 9:30 PM | South Beach

*The WEAM, located in the heart of the Art Deco District, is a museum, library and education think tank that uses its collection to illustrate the history of erotic art. Transportation will be provided. Stop by Campus Life - BBC (WUC 141) to sign-up. First come, first serve.*

## THURSDAY, FEB. 27<sup>TH</sup> *Wonder Day*

**WONDER RECEPTION** - 12 PM to 2 PM | WUC 155

*Meet Jose Delbo, the Legendary Wonder Woman Artist!*

**ETHIOPIAN LATE DAY LATTE** - 4 PM to 6 PM | Hospitality Management Patio Area by the Bay

*Get a free taste of the Ethiopian Cuisine!*

**SPC, CREFO & BSU PRESENT - BAY VIEW COFFEE HOUSE** - 7 PM to 9 PM | Panther Dining Cafeteria

*Enjoy the live talent of BBC. Hosted by Ingrid B of the Bohemian Room, Jon Saxx on the saxophone, and JSweet on the piano. All talents welcome.*

## FRIDAY, FEB. 28<sup>TH</sup> *Performing Arts Day*

**MEMPHIS THE MUSICAL** - 8 PM | Broward Center for the Performing Arts

*MEMPHIS is a TONY award-winning Broadway musical that bursts off the stage with explosive dancing, irresistible songs and a thrilling tale of fame and forbidden love. Transportation will not be provided. One ticket per student. First come, first serve.*

**AFFAIR**  
OF THE **ARTS**  
WEEK  
FEB. 24<sup>TH</sup> - 28<sup>TH</sup>, 2014

**SPC**  
STUDENT  
PROGRAMMING  
COUNCIL

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Gary Santos M Position: AD C.I./Grad Asis

Phone: 305-919-4841 Advisor: Ivy Siegel Mack

Event: Late Day Latte

Date: 3-18-2014 Time: 4-6pm Location: ACI

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>   |
|---|--------------------------------|
| Students: <u>136</u> Community: <u>8</u>        | Opening Balance: <u>818.28</u> |
| Faculty/Staff: <u>29</u> Total: <u>173</u>      | Amount Spent: <u>818.28</u>    |
|   | Closing Balance: <u>0</u>      |

What was the purpose of this event? Was that purpose accomplished?  
To promote global awareness at BBC for students.

---

What was positive about this event? Why?  
The different selection of drinks from Ireland and England.

---

What was negative about this event? Why?  
Nothing.

**Received**  
 MAR 20 2014  
 Yes  
**SGC BBC**

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 3/20/14

Advisor's Signature: [Signature] Date: 3/20/14

**FIU**

Campus Life  
at Biscayne Bay

# British & Irish Late Day Latte

FREE FOR  
STUDENTS,  
FACULTY &  
STAFF!

&  
**SOC  
Club  
Fair**

FOOD &  
REFRESHMENTS  
WILL BE  
SERVED!



**TUESDAY  
MARCH 18<sup>TH</sup>, 2014**

**4 PM - 6 PM  
AC / ATRIUM**



Division of Student Affairs

Presented by the Office of Campus Life at Biscayne Bay. Funded by SOA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305 919 5804 or TTY via FRS 1 800 955 8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305 919 5804 or visit WUC 141.



### Event Audit Report

Organization/Department: Campus Life, Cosponsored by The Wolfe Center

Representatives Name: Nicole Cozzi Position: GA

Phone: ext.4841 Advisor: Ivy Siegal Mack

Event: Midnight Breakfast

Date: 4/21/2014 Time: 10pm-1am Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>    |
|---|---------------------------------|
| Students: <u>255</u> Community: _____           | Opening Balance: <u>3066.25</u> |
| Faculty/Staff: _____ Total: <u>255</u>          | Amount Spent: <u>3066.25</u>    |
|   | Closing Balance: <u>3066.25</u> |

What was the purpose of this event? Was that purpose accomplished?

To provide students a diversion from studying and to reward them for their hard work during finals week.

---

What was positive about this event? Why?

The collaborative effort of the graduate assistants/volunteers from different departments. The entertainment was excellent and very professional. Also, the students appeared to enjoy the give aways and the food.

---

What was negative about this event? Why?

Moving forward, more of an effort to recruit volunteers for set time slots as well as duties will greatly help the event to run smoothly. Also to limit the sign in to only the food area to avoid confusion.

---

Should this event be done again next year?

Yes.

Received  
APR 29 2014  
SGC BBC

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 4/29/14

Advisor's Signature: [Signature] Date: 4/25/14

CAMPUS LIFE AND WOLFE UNIVERSITY CENTER PRESENT

# MIDNIGHT BREAKFASTS

# BRAZILIAN BREAKFAST CARNIVAL

**BRAZILIAN  
ENTERTAINMENT!**

**FREE  
MASSAGES & TR  
SMOOTHIES**

**MONDAY**

**APRIL 21<sup>ST</sup>, 2014**

**10 PM - 1 AM**

**PANTHER SQUARE**

**BREAKFAST STARTS AT 11 PM**

**MASSAGES 10 PM - 1 AM: FIRST COME FIRST SERVE**

### Event Audit Report

Organization/Department: Campus Life, Cosponsored by The Wolfe Center

Representatives Name: Nicole Cozzi Position: GA

Phone: ext.4841 Advisor: Ivy Siegal Mack

Event: Midnight Breakfast

Date: 4/21/2014 Time: 10pm-1am Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>   |       |
|---|-------------------|--------------------------------|-------|
| Students: <u>255</u>                            | Community: _____  | Opening Balance: <u>795.00</u> | _____ |
| Faculty/Staff: _____                            | Total: <u>255</u> | Amount Spent: <u>795.00</u>    | _____ |
|   |                   | Closing Balance: <u>795.00</u> | _____ |

What was the purpose of this event? Was that purpose accomplished?

To provide students a diversion from studying and to reward them for their hard work during finals week.

---

What was positive about this event? Why?

The collaborative effort of the graduate assistants/volunteers from different departments. The entertainment was excellent and very professional. Also, the students appeared to enjoy the give aways and the food.

---

What was negative about this event? Why?

Moving forward, more of an effort to recruit volunteers for set time slots as well as duties will greatly help the event to run smoothly. Also, to limit the sign-in to only the food area to avoid confusion.

---

Should this event be done again next year?

Yes.

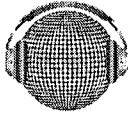
**Received**

SGC BBC

Please attach any articles, flyers, or photos.

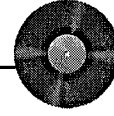
Signature: [Signature] Date: 4/25/14

Advisor's Signature: [Signature] Date: 4/25/14



**POWERPARTIES.COM**

4990 SW 52 ST SUITE 208 · DAVIE, FLA 33314



*Dj's & Lighting*  
*South Florida's #1 Party Company*

From: Power Parties  
4990 SW 52 ST Suite 208  
Davie Fla 3331  
To: F.I.U Biscayne Bay Campus  
April 21 2014

Dear Nicole:

Invoice: For event on 4/21/2014

| Item                              | Hourly rate | cost            |
|-----------------------------------|-------------|-----------------|
| Photo Booth Rental from 10pm -1am |             | \$795.00        |
|                                   |             |                 |
|                                   |             |                 |
|                                   |             |                 |
|                                   |             |                 |
| Total Balance                     |             | 795.00          |
|                                   |             |                 |
|                                   | Tax         |                 |
| Grand total Due Day of Event      |             | <b>\$795.00</b> |
|                                   |             |                 |

Thank you for giving Power Parties the opportunity for your business. As always, it's a pleasure doing business with you. We look forward to making your event a huge success.

Sincerely,

Big Will



CAMPUS LIFE AND WOLFE UNIVERSITY CENTER PRESENT

# MIDNIGHT BREAKFASTS

# BRAZILIAN BREAKFAST CARNIVAL

**BRAZILIAN  
ENTERTAINMENT!**

**FREE  
MASSAGES & TR  
SMOOTHIES**

**MONDAY**

**APRIL 21<sup>ST</sup>, 2014**

**10 PM - 1 AM**

**PANTHER SQUARE**

**BREAKFAST STARTS AT 11 PM**

**MASSAGES 10 PM - 1 AM: FIRST COME FIRST SERVE**

**Event Audit Report**

Organization/Department: Campus Life, Cosponsored by The Wolfe Center

Representatives Name: Nicole Cozzi Position: GA

Phone: ext.4841 Advisor: Ivy Siegal Mack

Event: Midnight Breakfast

Date: 4/21/2014 Time: 10pm-1am Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>   |
|---|--------------------------------|
| Students: <u>255</u> Community: _____           | Opening Balance: <u>695.00</u> |
| Faculty/Staff: _____ Total: <u>255</u>          | Amount Spent: <u>695.00</u>    |
|   | Closing Balance: <u>695.00</u> |

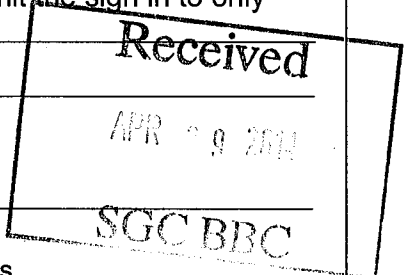
What was the purpose of this event? Was that purpose accomplished?  
To provide students a diversion from studying and to reward them for their hard work during finals week.

What was positive about this event? Why?  
The collaborative effort of the graduate assistants/volunteers from different departments. The entertainment was excellent and very professional. Also, the students appeared to enjoy the give aways and the food.

What was negative about this event? Why?  
Moving forward, more of an effort to recruit volunteers for set time slots as well as duties will greatly help the event to run smoothly. Also, to limit the sign in to only the food area to avoid confusion.

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.



Signature: [Signature] Date: 4/25/14

Advisor's Signature: [Signature] Date: 4/25/14



CAMPUS LIFE AND WOLFE UNIVERSITY CENTER PRESENT

# MIDNIGHT BREAKFASTS

# BRAZILIAN BREAKFAST CARNIVAL

**BRAZILIAN  
ENTERTAINMENT!**

**FREE  
MASSAGES & TR  
SMOOTHIES**

**MONDAY  
APRIL 21<sup>ST</sup>, 2014  
10 PM - 1 AM  
PANTHER SQUARE**

**BREAKFAST STARTS AT 11 PM  
MASSAGES 10 PM - 1 AM: FIRST COME FIRST SERVE**

## Nicole Cozzi

---

**From:** Nicole Cozzi  
**Sent:** Wednesday, March 12, 2014 9:47 AM  
**To:** Ivy Siegel  
**Subject:** FW: Midnight Breakfast Spa Massage on April 21st ,2014

---

**From:** Juliette Saint Louis  
**Sent:** Monday, March 10, 2014 12:36 PM  
**To:** Nicole Cozzi  
**Cc:** Ivy Siegel  
**Subject:** FW: Midnight Breakfast Spa Massage on April 21st ,2014

Good Afternoon Nicole,

In reference to Randi's email below, would you please confirm the length of time that we will be needing Randi for the midnight breakfast Spa. She was there for 3hrs last time and was paid \$80/hr . Are we going to keep it this way?

Sincerely,

Juliette Saindy Saint Louis B.B.A.  
Graduate Assistant, Office of Campus Life/SGA  
Florida International University  
Biscayne Bay Campus, WUC 301  
North Miami, Florida 33181  
Phone: [305-919-4058](tel:305-919-4058) | Fax: [305-919-4060](tel:305-919-4060)  
[Clobbc.fiu.edu](http://clobbc.fiu.edu) | [www.facebook.com/bbc.clo](http://www.facebook.com/bbc.clo) | [www.twitter.com/fiubbcampuslife](http://www.twitter.com/fiubbcampuslife)

---

**From:** Juliette Saint Louis  
**Sent:** Monday, March 10, 2014 12:29 PM  
**To:** [rannycgirl17@aol.com](mailto:rannycgirl17@aol.com)  
**Cc:** Nicole Cozzi; Ivy Siegel  
**Subject:** RE: Midnight Breakfast Spa Massage on April 21st ,2014

Good Afternoon Randi,

Thank you for your willingness to do the event again. Yes I see that you were compensated at \$80/hr x3hrs which was a total compensation of \$240 all inclusive. We would like to confirm you for the same rate of pay (\$80/hr) again but I first have to confirm with the coordinator of the event to verify the length of time that we will need you to do the event.

Sincerely,

Juliette Saindy Saint Louis B.B.A.  
Graduate Assistant, Office of Campus Life/SGA



Florida International University  
Biscayne Bay Campus, WUC 301  
North Miami, Florida 33181

Phone: [305-919-4058](tel:305-919-4058) | Fax: [305-919-4060](tel:305-919-4060)  
[Clobbc.fiu.edu](http://Clobbc.fiu.edu) | [www.facebook.com/bbc.clo](http://www.facebook.com/bbc.clo) | [www.twitter.com/fiubbcampuslife](http://www.twitter.com/fiubbcampuslife)

---

**From:** [rannycgirl17@aol.com](mailto:rannycgirl17@aol.com) <[rannycgirl17@aol.com](mailto:rannycgirl17@aol.com)>  
**Sent:** Friday, March 7, 2014 8:15 PM  
**To:** Juliette Saint Louis  
**Cc:** Randi West  
**Subject:** Re: Midnight Breakfast Spa Massage on April 21st ,2014

Hi Juliette,

I appreciate your thinking of me and would love to do the event again. It was fun.  
Please confirm I will be compensated at the same rate of pay as the previous event(\$80/hr x3 hrs)?

I will put in at the spa for the time off as soon as you can confirm back to this email.

Thanks again , and have a great weekend!

Warm Regards,  
Randi

Sent from my iPhone

On Mar 7, 2014, at 1:14 PM, Juliette Saint Louis <[jssaintl@fiu.edu](mailto:jssaintl@fiu.edu)> wrote:

Good Afternoon Randi,

Hope all is well with you. We will be having another midnight breakfast on April 21st,2014. We would definitely like to have you on board again as one of our massage therapist. Please let me know via email if you are available on this day and we will proceed with the contract. My office number is 305-909-4058 in case you want to speak further.I look forward to hearing back from you soon.

Sincerely,  
Juliette Saindy Saint Louis B.B.A.  
Graduate Assistant, Office of Campus Life/SGA  
Florida International University  
Biscayne Bay Campus, WUC 301  
North Miami, Florida 33181  
Phone: [305-919-4058](tel:305-919-4058) | Fax: [305-919-4060](tel:305-919-4060)  
[Clobbc.fiu.edu](http://Clobbc.fiu.edu) | [www.facebook.com/bbc.clo](http://www.facebook.com/bbc.clo) | [www.twitter.com/fiubbcampuslife](http://www.twitter.com/fiubbcampuslife)



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Phone: 6-5823

Position: Assistant Director Advisor: \_\_\_\_\_

Event: BBC Leadership Awards Banquet

Date/Time/Location: April 16, 2014

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
|---|-------------------------------|
| Students: _____ Community: _____                | Amount Funded: <u>11,000</u>  |
| Faculty/Staff: _____ Total: <u>92</u>           | Amount Spent: <u>9,000.00</u> |

What was the purpose of this event? Was that purpose accomplished?  
To honor and award student leadership. Yes!

What was positive about this event? Why?  
It was a special event and everyone enjoyed themselves.

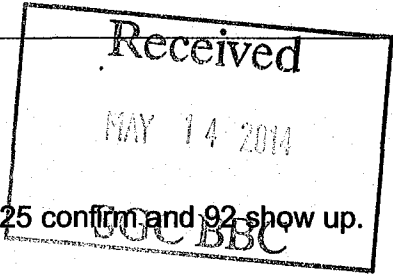
What was negative about this event? Why?  
We had to turn some RSVP's away as we had 125 confirm and 92 show up.

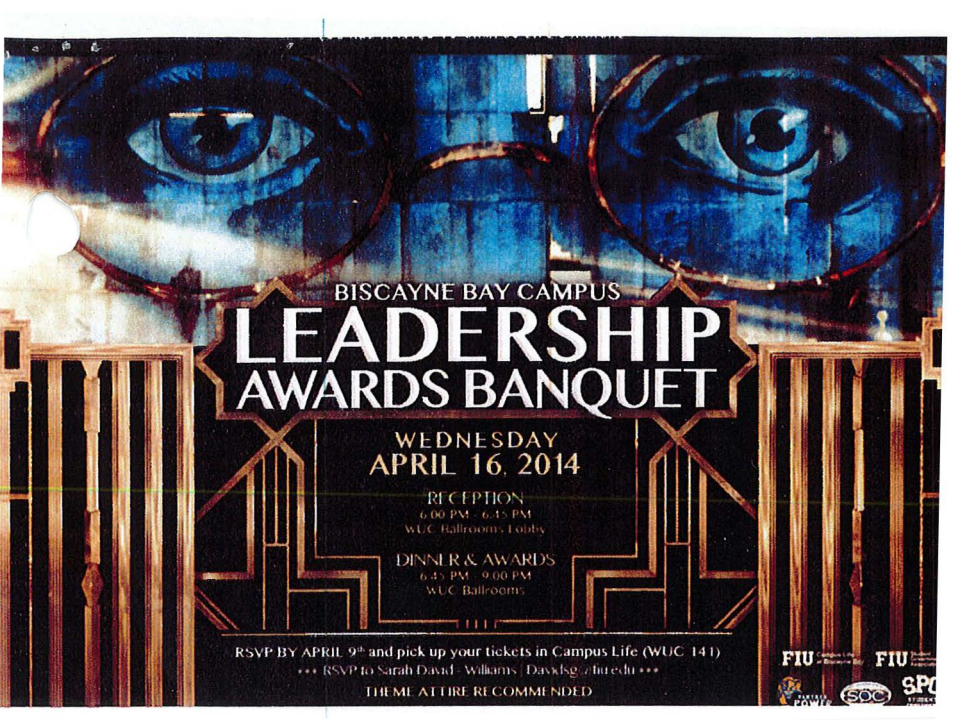
Should this event be done again next year?  
yes, sure.

Please attach any articles, flyers, or photos.

Signature: \_\_\_\_\_ Date: 5/14/14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





BISCAYNE BAY CAMPUS

# LEADERSHIP AWARDS BANQUET

WEDNESDAY  
APRIL 16, 2014

RECEPTION  
6:00 PM - 6:45 PM  
WUC Ballrooms Lobby

DINNER & AWARDS  
6:45 PM - 9:00 PM  
WUC Ballrooms

RSVP BY APRIL 9<sup>th</sup> and pick up your tickets in Campus Life (WUC 141)

\*\*\* RSVP to Sarah David - Williams | Davkls@fiu.edu \*\*\*

THEME AT FINE RECOMMENDED

FIU Campus Life

FIU Student  
Organization



### Event Audit Report

Organization/Department: BBC-Campus Life

Representatives Name: I. Siegel M. / G. Santos M. Position: A.D. / Grad. Asst.

Phone: 6-5823 Advisor: R. Zapata

Event: Release Week Spring 2014 (Panther Flash Tuesday)

Date: 4-15-14 Time: 11AM-2PM Location: WUC Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                      | <b>SGC Financial Support</b>                               |  |
|---|----------------------|--|--|
| Students: <u>320</u>                            | Community: <u>30</u> | Opening Balance: <u>12,000.00</u>                          |  |
| Faculty/Staff: <u>7</u>                         | Total: <u>357</u>    | Amount Spent: <u>3,150.00</u>                              |  |
|   |                      | Closing Balance: <del><u>8,850.00</u></del> <u>2450.00</u> |  |

What was the purpose of this event? Was that purpose accomplished?

To promote the awareness of surprise to what can happen on the BBC campus when u lease expect with food and giveaways, as well twitter engagement occurred (10 students)

What was positive about this event? Why?

The free food and excitement of the student. The students enjoyed it.

What was negative about this event? Why?

Nothing.

Should this event be done again next year?

Yes!

|                    |
|--------------------|
| <b>Received</b>    |
| <u>APR 30 2014</u> |
| <b>SGC BBC</b>     |

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 2/20/14

Advisor's Signature: [Signature] Date: 4/22/14





**Panther Premier Events and Catering**

Ph: (305) 348-3072  
Fax: (305) 348-3308

**ESTIMATE #25192**

Tuesday, 4/15/2014  
Ordered On: 2/4/2014

**Confirmed**

**Customer Information**

**First Name:** Ivy  
**Last Name:** Siegel  
**Organization/Department:** Campus Life  
**Email:** siegeli@fiu.edu  
**Phone:** 305-919-5823  
**Office Location:** WUC 141M  
**Fax:** 305-919-5771  
**Tax Exempt:** True  
**Exempt Info:** FIU-Public University

**Delivery / Pickup Information**

**Select Ordering:** Panther Premier Events and  
**Option:** Catering  
**Method:** Delivery to BBC Campus  
**Delivery Contact:** Ivy Siegel  
**Department/Organization:** Campus Life  
**Delivery Phone:** 305-919-5823  
**Event Name:** Spa Day (Campus Life)  
**Building:** WUC  
**Room #:** Panther Square

**Payment Information**

**Payment Type:** W1448-Visa ending with 4738

**Event Information**

**Guest Count:** 250  
**Pick-up/ Delivery Date:** Tuesday, 4/15/2014  
**Room Availability Time:** 10:00 AM  
**Set By Time:** 11:00 AM  
**Event Start Time:** 11:30 AM  
**Event End Time:** 1:00 PM

**FOOD**

|   | Qty. | Price   | Ext.       |
|---|------|---------|------------|
| <b>Premier Sandwich Spread</b>  |      |         |            |
| The Premier Sandwich Spread comes with an assortment of Grilled Chicken, Pastrami, Spiral Cut Ham, Turkey and Vegetarian Sandwiches on assorted freshly baked Breads to include Focaccia, Multi Grain, and Wheat and White Hoggles, with lettuce, tomato, onion and appropriate cheeses. The Premier Sandwich Spread comes with individual packets of mayonnaise, Dijon mustard and your choice of a Field Green Salad, Southern Style Potato Salad, or Pasta Salad. Each of your guests will also get a piece of whole fruit and a Tropical Punch. |      |         |            |
| <ul style="list-style-type: none"> <li><b>Mixed Field Greens with Assorted Dressings (Sweet Onion Dressing)</b></li> <li>- (Sandwich Buffet Salad Choice)</li> </ul>  | 200  | \$11.25 | \$2,250.00 |

|  |  |
|--|--|
| <p align="center"><b>Order Summary</b></p> <p align="center"><b>Food</b><br/>\$2,250.00</p> <p>* The administrative charge is not intended to be a tip or a gratuity for the benefit of employees</p> <p>*Prices reflected on this contract are current as of this date. Current pricing may or may not be honored for future events</p> <p>*In the event a refund is issued for any payments made with cards (i.e. credit card, pro card, etc.) Panther Premier Events &amp; Catering will make every effort to expedite the process however the card holder's bank by law has up to 30 days to apply the refund back to the pertaining card.</p> | <p align="center"><b>Order Totals</b></p> <p align="right"><b>Sub Total</b> \$2,250.00<br/><b>Delivery Charge</b> \$200.00<br/><b>Order Total</b> \$2,450.00</p> <p align="center"><b>Payment Summary</b></p> <p align="right"><b>Payment:</b> W1448-Visa ending with 4738   4/30/2014 11:39:48 AM <b>-\$2,450.00</b><br/><b>Balance Due</b> <b>\$0.00</b></p> |
|--|--|

**Special Instructions**

Estimate #25192

**Event Audit Report**

5-62

Organization/Department: BBC-Campus Life

Representatives Name: I. Siegel M. / G. Santos M. Position: A.D. / Grad. Asst.

Phone: 6-5823 Advisor: R. Zapata

Event: Release Week Spring 2014 (LGBTQA Pride Kickoff)

Date: 4-14-14 Time: 11AM-2PM Location: WUC Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>                 |
|---|--|
| Students: <u>189</u> Community: <u>30</u>       | Opening Balance: <u>12,000.00</u>            |
| Faculty/Staff: <u>8</u> Total: <u>227</u>       | Amount Spent: <u>4,027.43</u> <u>3876.76</u> |
|   | Closing Balance: <u>7,972.57</u> <u>380</u>  |

What was the purpose of this event? Was that purpose accomplished?

To promote the awareness of the LGBTQA community with experiences of virtual engagement and relaxation before finals. Virtual engagement via twitter were used.

---

What was positive about this event? Why?

The LGBTQA Fair

---

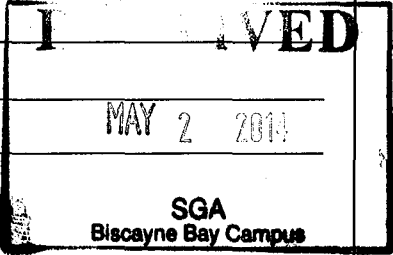
What was negative about this event? Why?

Nothing

---

Should this event be done again next year?

Yes! :)



Please attach any articles, flyers, or photos.

Signature: [Handwritten Signature] Date: 2/21/14

Advisor's Signature: [Handwritten Signature] Date: 4/22/14

Exquisite Catering by Robert Inc

# Invoice

1800 NE 150th Street  
 North Miami, FL 33181  
 305-622-FOOD  
 305-622-3003 Fax

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 4/14/2014 | 45141     |

|                            |
|----------------------------|
| <b>Bill To</b>             |
| FIU<br>VENDOR # 0000027091 |

|                |
|----------------|
| <b>Ship To</b> |
| FIU            |

| P.O. Number | Terms                 | Rep   | Ship      | Via | F.O.B.       | Project           |
|-------------|-----------------------|---|-----------|-----|--------------|-------------------|
|             | Due on receipt        |   | 4/14/2014 |     |              |                   |
| Quantity    | Item Code             | Description   |           |     | Price Each   | Amount            |
| 1           | Chef Special Lunch    | 300 guests - BBQ Chicken, Baked Beans, Cole Slaw, Corn on Cobb, Potato Salad, Garden Salad, Beverages, Paper Goods, Sherbert, |           |     | 3,497.00     | 3,497.00          |
| 1           | FIU Catering Servi... | ++200 guests- Rainbow Cake <i>MPAS \$220.00</i><br>FIU Catering Service Charge  |           |     | 10.00%       | 349.70            |
| 1           | Delivery              | FIU North -- WUC Ballroom- Campus Life<br>Gary 305-919-4841   |           |     | 30.00        | 30.00             |
|             |                       |   |           |     | <b>Total</b> | <b>\$3,876.70</b> |

**RECEIVED**

MAY 22 2014

**Event Audit Report**

Organization/Department: BBC-Campus Life SGA  
Biscayne Bay Campus

Representatives Name: I. Siegel M./ G. Santos M. Position: A.D. Grad Asst.

Phone: 6-5823 Advisor: R. Zapata

Event: Release Week Spring 2014 (Spa Day)

Date: 4-16-14 Time: 11AM-2PM Location: WUC Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>      |
|---|-----------------------------------|
| Students: <u>187</u> Community: <u>25</u>       | Opening Balance: <u>12,000.00</u> |
| Faculty/Staff: <u>9</u> Total: <u>221</u>       | Amount Spent: <u>3,183.33</u>     |
|   | Closing Balance: <u>8,816.67</u>  |

What was the purpose of this event? Was that purpose accomplished?

To provide students with relaxation and personal care treatment for all students

What was positive about this event? Why?

The success of all students enjoying the services.

What was negative about this event? Why?

Nothing

Should this event be done again next year?

Yes!

Please attach any articles, flyers, or photos.

Signature: [Signature]

Date: 4/22/14

Advisor's Signature: [Signature]

Date: 4/22/14



**Subject:** Approved Transaction

**Date:** Monday, April 21, 2014 6:06:28 PM ET

**From:** Transactions@eProcessingNetwork.com <Transactions@eProcessingNetwork.com>

**To:** Gary Santos <garsanto@fiu.edu>

This message is to confirm that a transaction has been successfully processed by Catered Fit Corp.

Catered Fit Corp may be contacted at:

Address: 2400 Griffin Road  
Dania Beach, FL 33312  
Phone: 954-549-4693

Please do not reply to this message. This is simply a courtesy confirmation for your records and security.

Order information is as follows:

Invoice: 27295

Transact ID: 20140421170623-0311166-27295

Date: 04/21/2014 05:06:23 PM

Description: Catered Fit Event Catering

Amount: \$1000.00

Name: Yselande Pierre

Address: 3000 NE 151 St  
North Miami , FL 33181

E-Mail: [garsanto@fiu.edu](mailto:garsanto@fiu.edu)

Approval Code: AUTH/TKT 059830

AVS Response: 5 Digit Zip Matches - Address Does Not (Z)

CVV2 Response: CVV2 Match (M)

Card Type: VISA

Card Number: X3479

Placed From: 107.137.48.33

# **FIU**

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**Student Affairs**

**Campus Life at  
Biscayne Bay Campus**

**Campus Life**

**Event Audit Reports**

**July 2014 – June 2015**

CAMPUS LIFE AND WOLFE UNIVERSITY CENTER PRESENT

# MIDNIGHT BREAKFAST

# BRAZILIAN BREAKFAST CARNIVAL

**BRAZILIAN  
ENTERTAINMENT!**

**FREE  
MASSAGES & TROPICAL  
SMOOTHIES!**

**MONDAY  
APRIL 21<sup>ST</sup>, 2014  
10 PM - 1 AM  
PANTHER SQUARE**

**BREAKFAST STARTS AT 11 PM  
MASSAGES 10 PM - 1 AM: FIRST COME FIRST SERVE**

   @CampusLifeBBC #FIUMB14



# RELEASE Week!

APRIL 13 - 18, 2014

## SUNDAY, APRIL 13<sup>TH</sup>

**MIAMI GAY PRIDE PARADE** (Hosted by MPAS) - 12 p.m. | *South Beach*  
Join FIU along with 125 LGBTQA-friendly vendors and businesses, exciting celebrities, musical performances, refreshments, and food! RSVP at [lgbt.fiu.edu](http://lgbt.fiu.edu) or visit [www.miamibeachgaypride.com](http://www.miamibeachgaypride.com) for more information.

## MONDAY, APRIL 14<sup>TH</sup>

**RELEASE WEEK KICKOFF & LGBTQA PRIDE CELEBRATION** - 11 a.m. to 2 p.m. | *Panther Square*  
Festivities include free food, giveaways, and a Resource Fair.

**YOGA** - 3 p.m. to 4:30 p.m. | *REC. Center Aerobics Room*

## TUESDAY, APRIL 15<sup>TH</sup>

**PANTHER FLASH TUESDAY** - 11 a.m. to 2 p.m. | *Panther Square*  
Join us for a day of free food and activities!

**YOGA** - 5:30 p.m. to 7 p.m. | *REC. Center Aerobics Room*

## WEDNESDAY, APRIL 16<sup>TH</sup>

**YOGA** - 10 a.m. to 11:30 a.m. | *REC. Center Aerobics Room*

**SPA DAY** - 11 a.m. to 2 p.m. | *Panther Square*

Feeling stressed out? Enjoy free SPA services including free massages, haircuts, nail polishing, and makeup applications!

**AROMATHERAPY WORKSHOP** - 1 p.m. to 2 p.m. | *WUC Theatre*  
Limited to the first 40 attendees. No registration required.

## THURSDAY, APRIL 17<sup>TH</sup>

**NATIONAL DAY OF SILENCE** (Hosted by MPAS) - 10 a.m. to 4 p.m. | *Panther Square*  
Take a pledge of silence to support anti-LGBTQA bullying, violence, and harassment.

## FRIDAY, APRIL 18<sup>TH</sup>

**YOGA** - 10 a.m. to 11:30 a.m. | *REC. Center Aerobics Room*

#FIUReleaseWeek #FIULGBTQApride





23.92      45.03  
14.90  
201.80      2578.8

3831.98  
59.41      256.57  
80.32      195.00  
2,000      450.05  
15.99      10.99  
47.95      255.00  
240.

M.D.  
12/22/14

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Cozzi Position: Graduate Ast.

Phone: ext. 4841 Advisor: Ivy Sigel Mack/ Rafael Zapata

Event: Midnight Breakfast

Date: 12/8/2014 Time: 9pm-12am Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b>                            | <b>SGC Financial Support</b>   |
|--|--|
| Students: _____ Community: _____<br>Faculty/Staff: _____ Total: <u>222</u> | Opening Balance: _____<br>Amount Spent: <u>3831.98</u><br>Closing Balance: _____ |

What was the purpose of this event? Was that purpose accomplished?  
To provide a entertaining outlet and refreshments for students during Finals Week.

---

What was positive about this event? Why?  
Midnight Breakfast is a traditional and growing event. While we did not have the Housing population, we did have a great turnout.


---

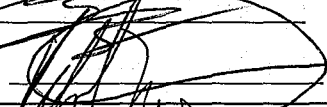
What was negative about this event? Why?  
We ordered less food because of the loss of Housing so the food ran out around 11pm but many students stayed till at least 11:30pm.

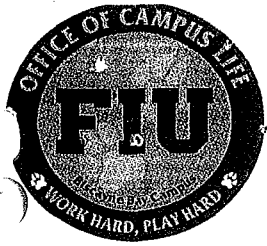
---

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12/18/2014

Advisor's Signature:  Date: 12/9/14



# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

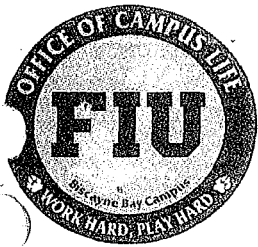
**Office Use Only**

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |  |
|--|--|
| <p><b>Amount Requested</b><br/>\$ <u>59.41</u></p> <p><b>Event Date</b><br/><u>12</u> -- <u>8</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>10</u> -- <u>31</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b><br/><u>9:00pm</u></p> <p><b>End Time</b><br/><u>12:00am</u></p> <p><b>Event Location</b><br/><u>Partner Square</u></p> | <p><b>Vendor Information</b><br/> <b>Name:</b> <u>Walmart (Sarah's Procard)</u><br/> <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/> <b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u><br/> <b>Line Item:</b> <u>Midnight Breakfast</u></p> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> <u>Campus Life</u><br/> <b>Requestor's Name:</b> <u>Nicole Cozzi</u><br/> <b>Position in organization:</b> <u>Graduate Assistant</u><br/> <b>Address or Rm. #:</b> <u>WUC 141</u><br/> <b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|--|

**Please explain how the money will be used:**  
 To acquire décor supplies for the event.

|  |  |
|--|--|
| <p><b>Club/Organization Signatures</b><br/>         (Person requesting funds) Organization Representative:</p> <p><u>[Signature]</u> Date: <u>11/6/2014</u><br/> <b>Requestor</b></p> <p><u>[Signature]</u> Date: _____<br/> <b>CL Accountant</b></p> <p><u>[Signature]</u> Date: <u>11/6/14</u><br/> <b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>RECEIVED</p> </div> |
|--|--|



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141

Phone: (305) 919-5223 • Fax: (305) 919-5771

**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

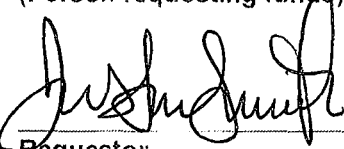
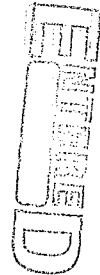
Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

|   |   |
|---|---|
| <b>Amount Requested</b><br>\$ 47.74   | <b>Vendor Information</b><br><b>Name:</b> Amazon (Sarah's Procard)  |
| <b>Event Date</b><br>12__ 8__ 14<br>Mon Day Year  | <b>FIU Vendor #:</b> _____ <b>Address:</b> _____  |
| <b>Date Funds are Needed</b><br>12__ 8__ 14<br>Mon Day Year   | <b>Phone:</b> (888) 280-3321 <b>Fax:</b> _____  |
| <b>Start Time</b> <input type="checkbox"/> AM<br>9 00 <input checked="" type="checkbox"/> PM  | <b>Department Code:</b> 1543140003  |
| <b>End Time</b> <input checked="" type="checkbox"/> AM<br>12 00 <input type="checkbox"/> PM   | <b>Line Item:</b> Midnight Breakfast  |
| <b>Event Location</b><br>Panther Square   | <b>Organization/Department Information</b><br><b>Department Name:</b> Campus Life   |
|   | <b>Requestor's Name:</b> Justin Smith   |
|   | <b>Position in organization:</b> Graduate Assistant   |
|   | <b>Address or Rm. #:</b> WUC 141  |
|   | <b>Phone:</b> 6-4841 <b>Email:</b> jusmith@fiu.edu  |
|   | I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)                      |
| <b>Please explain how the money will be used:</b><br>Board games to be used during Fall 2014 Midnight Breakfast (90's themed).  |   |
| <b>Club/Organization Signatures</b>   |   |
| (Person requesting funds) Organization Representative:<br><br>Requestor: _____ Date: 11/6/2014 | <b>CL ACCOUNTING – DATE STAMP:</b><br> |
| CL Accountant _____ Date: _____   |   |
| Director of Campus Life _____ Date: _____   |   |





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: WN

Rcpt: Chen

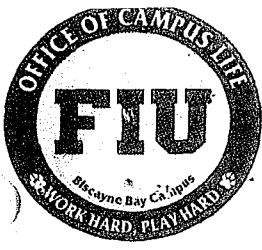
Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

|   |   |
|---|---|
| <p><b>Amount Requested</b><br/>\$ <u>2000.00</u></p> <p><b>Event Date</b><br/><u>12</u> -- <u>8</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>12</u> -- <u>9</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/><u>9</u> : <u>00</u> <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/><u>12</u> : <u>00</u> <input type="checkbox"/> PM</p> <p><b>Event Location</b><br/><u>Panther Square</u></p> | <p><b>Vendor Information</b></p> <p><b>Name:</b> <u>Penn House Productions, LLC (Contract)</u></p> <p><b>FIU Vendor #:</b> <u>003292</u>      <b>Address:</b> <u>9172 NW 41st Manor, Ste. 201, Coral Springs, FL 33065</u></p> <p><b>Phone:</b> <u>(954)345-5110</u>      <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Midnight Breakfast</u></p> <hr/> <p><b>Organization/Department Information</b></p> <p><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Justin Smith</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-4841</u>      <b>Email:</b> <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|---|

**Please explain how the money will be used:**  
DJ, MC, karaoke, and photo booth services for 90's themed Midnight Breakfast.

|   |   |
|---|---|
| <p><b>Club/Organization Signatures</b></p> <p>(Person requesting funds) Organization Representative:<br/><u>Justin Smith</u>      Date: <u>10/14/2014</u></p> <hr/> <p>Requestor<br/><u>[Signature]</u>      Date: <u>10/24/14</u></p> <hr/> <p>CL Accountant<br/><u>[Signature]</u>      Date: <u>10/28/14</u></p> <hr/> <p>Director of Campus Life<br/><u>[Signature]</u></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
|---|---|



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141

Phone: (305) 919-5223 • Fax: (305) 919-5771

**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

**Office Use Only**

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

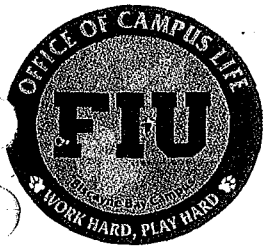
Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

|  |  |
|--|--|
| <b>Amount Requested</b><br>\$ 15.99                            | <b>Vendor Information</b><br>Name: Amazon (Sarah's Procard)                |
| <b>Event Date</b><br>12 -- 8 -- 14<br>Mon Day Year             | FIU Vendor #: _____ Address: _____<br>Phone: _____ Fax: _____              |
| <b>Date Funds are Needed</b><br>10 -- 31 -- 14<br>Mon Day Year | Department Code: 1543140003<br>Line Item: Midnight Breakfast               |
| <b>Start Time</b><br>_____                                     | <b>Organization/Department Information</b><br>Department Name: Campus Life |
| <b>End Time</b><br>_____                                       | Requestor's Name: Nicole Cozzi   |
| <b>Event Location</b><br>Panther Square                        | Position in organization: Graduate Assistant                               |
|  | Address or Rm. #: WUC 141  |
|  | Phone: 6-4841 Email: ncozzi@fiu.edu<br>X                                   |

**Please explain how the money will be used:**  
To acquire décor supplies for the event.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b>  |  |
| (Person requesting funds) Organization Representative:<br><br>Requestor: _____ Date: 11/13/2014<br>Cl Accountant: _____ Date: _____<br>Director of Campus Life: _____ Date: 11/13/14 | <b>CL ACCOUNTING – DATE STAMP:</b><br><br> |



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141

Phone: (305) 919-5223 • Fax: (305) 919-5771

**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

### Amount Requested

\$ 47.95

### Event Date

12 -- 8 -- 14  
Mon Day Year

### Date Funds are Needed

10 -- 31 -- 14  
Mon Day Year

### Start Time

9:00pm

### End Time

12:00am

### Event Location

Panther Square

### Vendor Information

Name: Amazon (Sarah's Procard)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Midnight Breakfast

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Nicole Cozzi

Position in organization: Graduate Assistant

Address or Rm. #: WUC 141

Phone: 6-4841 Email: ncozzi@fiu.edu


I HAVE READ THE SGA FINANCE CODE  (Please place check mark on line)

### Please explain how the money will be used:

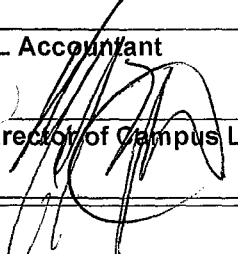
To acquire décor supplies for the event.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:

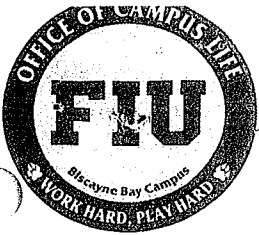
 Date: 11/6/2014  
Requestor

CL Accountant Date: \_\_\_\_\_

 Date: 11/12/14  
Director of Campus Life

### CL ACCOUNTING – DATE STAMP:





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141

Phone: (305) 919-5223 • Fax: (305) 919-5771

**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

## Amount Requested

\$ 450.05

## Event Date

12 -- 8 -- 14  
Mon Day Year

## Date Funds are Needed

11 -- 19 -- 14  
Mon Day Year

## Start Time

9:00pm

## End Time

12:00am

**Event Location**  
Panther Square

## Vendor Information

**Name:** 5 Cents T-Shirt Design (Sarah's Procard)

**FIU Vendor #:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Department Code:** 1543140003

**Line Item:** Midnight Breakfast

## Organization/Department Information

**Department Name:** Campus Life

**Requestor's Name:** Nicole Cozzi

**Position in organization:** Graduate Assistant

**Address or Rm. #:** WUC 141

**Phone:** 6-4841 **Email:** ncozzi@fiu.edu

X

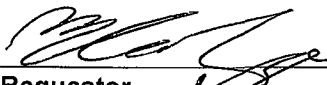
**Please explain how the money will be used:**


To purchase t-shirts for the midnight breakfast committee and as a giveaway for students.


## Club/Organization Signatures

(Person requesting funds) Organization Representative:

**CL ACCOUNTING – DATE STAMP:**

 Date: 12/1/2014  
**Requestor**

 Date: \_\_\_\_\_  
**Accountant**

 Date: 12/1/14  
**Director of Campus Life**







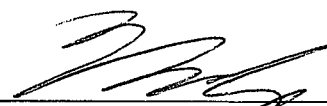
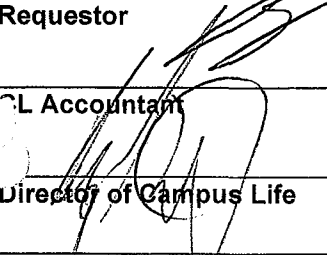
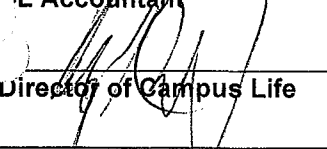

# File For Funds

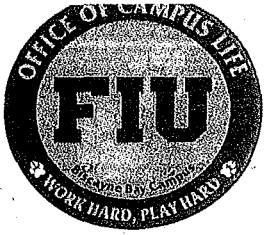
Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

*Office Use Only*  
Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|   |  |
|---|--|
| <b>Amount Requested</b><br><del>\$10.99</del> <u>17.98</u> @                        | <b>Vendor Information</b><br><b>Name:</b> <u>Oriental Trading Sarah's Procard</u>  |
| <b>Event Date</b><br><u>12</u> -- <u>8</u> -- <u>14</u><br>Mon Day Year             | <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br>_____<br><b>Phone:</b> _____ <b>Fax:</b> _____   |
| <b>Date Funds are Needed</b><br><u>11</u> -- <u>13</u> -- <u>14</u><br>Mon Day Year | <b>Department Code:</b> <u>1543140003</u><br><b>Line Item:</b> <u>Midnight Breakfast</u>   |
| <b>Start Time</b><br><u>9:00pm</u><br><br><b>End Time</b><br><u>12:00am</u>         | <b>Organization/Department Information</b><br><b>Department Name:</b> <u>Campus Life</u><br><b>Requestor's Name:</b> <u>Nicole Cozzi</u><br><b>Position in organization:</b> <u>Graduate Assistant</u>               |
| <b>Event Location</b><br><u>Parther Square</u>                                      | <b>Address or Rm. #:</b> <u>WUC 141</u><br><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u><br>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |

**Please explain how the money will be used:**  
To acquire supplies for the event.

|  |   |
|--|---|
| <b>Club/Organization Signatures</b><br>(Person requesting funds) Organization Representative:<br><br>Date: <u>11/18/2014</u><br><b>Requestor</b><br><br>CL Accountant:<br><br>Date: _____<br>Director of Campus Life:<br><br>Date: <u>11/18/14</u> | <b>CL ACCOUNTING - DATE STAMP:</b><br> |
|--|---|



# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

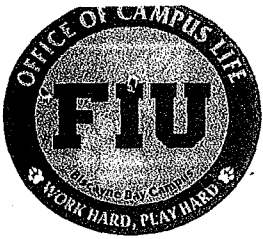
Office Use Only

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |  |
|--|--|
| <p><b>Amount Requested</b><br/>\$ 255.00</p> <p><b>Event Date</b><br/>12 -- 8 -- 14<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>11 -- 4 -- 14<br/>Mon Day Year</p> <p><b>Start Time</b><br/>9:00 pm</p> <p><b>End Time</b><br/>12:00 am</p> <p><b>Event Location</b><br/>Panther Square</p> | <p><b>Vendor Information</b><br/> <b>Name:</b> Gene E. McKevie (Sarah's Procard)<br/> <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/>         1550 NE 191<sup>st</sup> St. Apt. 221<br/> <b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> 1543140003<br/> <b>Line Item:</b> Midnight Breakfast</p> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> Campus Life<br/> <b>Requestor's Name:</b> Nicole Cozzi<br/> <b>Position in organization:</b> Graduate Assistant<br/> <b>Address or Rm. #:</b> WUC 141<br/> <b>Phone:</b> 6-4841 <b>Email:</b> ncozzi@fiu.edu</p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|--|

**Please explain how the money will be used:**  
 To provide massage services for the event.

|   |  |
|---|--|
| <p><b>Club/Organization Signatures</b><br/>         (Person requesting funds) Organization Representative:<br/> <br/>         Requestor _____ Date: 11/4/2014<br/>         _____ Date: _____<br/>         CL Accountant<br/>         _____ Date: _____<br/>         Director of Campus Life</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <div style="border: 1px solid black; height: 150px; width: 100%;"></div> |
|---|--|



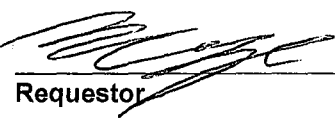
# File For Funds

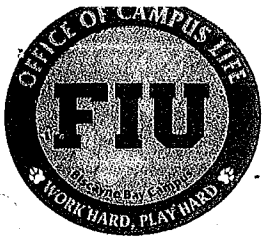
Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
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| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|  |  |
|--|--|
| <b>Amount Requested</b><br>\$ <u>195.00</u>  | <b>Vendor Information</b><br><b>Name:</b> <u>Shari Little (Sarah's Procard)</u><br><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br>_____<br><b>Phone:</b> _____ <b>Fax:</b> _____  |
| <b>Event Date</b><br><u>12</u> -- <u>8</u> -- <u>14</u><br>Mon Day Year                                | <b>Department Code:</b> <u>1543140003</u><br><b>Line Item:</b> <u>Midnight Breakfast</u>   |
| <b>Date Funds are Needed</b><br><u>11</u> -- <u>4</u> -- <u>14</u><br>Mon Day Year                     | <b>Organization/Department Information</b><br><b>Department Name:</b> <u>Campus Life</u><br><b>Requestor's Name:</b> <u>Nicole Cozzi</u><br><b>Position in organization:</b> <u>Graduate Assistant</u><br><b>Address or Rm. #:</b> <u>WUC 141</u><br><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u> |
| <b>Start Time</b><br><u>9:00pm</u>   | <b>Address or Rm. #:</b> <u>WUC 141</u><br><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u>   |
| <b>End Time</b><br><u>12:00am</u>  | <b>Address or Rm. #:</b> <u>WUC 141</u><br><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u>   |
| <b>Event Location</b><br><u>Panther Square</u>   | <b>Address or Rm. #:</b> <u>WUC 141</u><br><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u>   |
| I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |  |

**Please explain how the money will be used:**  
 To provide massage services for the event.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b><br>(Person requesting funds) Organization Representative:<br> Date: <u>11/4/2014</u><br><b>Requestor</b><br>_____ Date: _____<br><b>CL Accountant</b><br>_____ Date: _____<br><b>Director of Campus Life</b> | <b>CL ACCOUNTING – DATE STAMP:</b><br><br><br><br> |
|--|--|



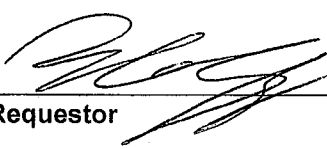
# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

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Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|  |   |
|--|---|
| <b>Amount Requested</b><br>\$ <u>240.00</u>  | <b>Vendor Information</b><br><b>Name:</b> <u>Relax-Restore-Replenish with Randi (Sarah's Procord)</u>   |
| <b>Event Date</b><br><u>12</u> -- <u>8</u> -- <u>14</u><br>Mon Day Year            | <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br><u>330 SE 2<sup>nd</sup> St. , Suite 305 H Hallendale Beach, FL 33009</u><br><b>Phone:</b> <u>3054673024</u> <b>Fax:</b> _____  |
| <b>Date Funds are Needed</b><br><u>11</u> -- <u>4</u> -- <u>14</u><br>Mon Day Year | <b>Department Code:</b> <u>1543140003</u><br><b>Line Item:</b> <u>Midnight Breakfast</u>  |
| <b>Start Time</b><br><u>9:00pm</u><br><br><b>End Time</b><br><u>12:00am</u>        | <b>Organization/Department Information</b><br><b>Department Name:</b> <u>Campus Life</u><br><b>Requestor's Name:</b> <u>Nicole Cozzi</u><br><b>Position in organization:</b> <u>Graduate Assistant</u><br><b>Address or Rm. #:</b> <u>WUC 141</u> |
| <b>Event Location</b><br><u>Panther Square</u>                                     | <b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u><br>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)   |

**Please explain how the money will be used:**  
To provide massage services for the event.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b>  |  |
| (Person requesting funds) Organization Representative:<br><br>Requestor _____ Date: <u>11/4/2014</u><br>_____ Date: _____<br>CL Accountant _____ Date: _____<br>_____ Date: _____<br>Director of Campus Life _____ | <b>CL ACCOUNTING – DATE STAMP:</b><br><br><br><br><br> |



CAMPUS LIFE AT BISCAYNE BAY CAMPUS & THE WOLFE UNIVERSITY CENTER PRESENT

# MIDNIGHT BREAKFAST

**MONDAY  
DEC. 8, 2014**

**9:00 pm - 12:00 am**

**Panther Square**

**FIU Biscayne Bay Campus**

**90's Music - Karaoke - Free Food  
Giveaways - Free Massages - Photo Booth**

BREAKFAST WILL BE SERVED AT 9:30 PM IN PANTHER SQ. FIRST COME FIRST SERVED

**FIU** Student Affairs

**WORK HARD,  
PLAY HARD!**

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.555.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.



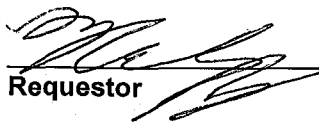
# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|  |   |
|--|---|
| <b>Amount Requested</b><br>\$ <u>256.57</u>  | <b>Vendor Information</b><br>Name: <u>Bazarkai (Sarah's Procard)</u><br>FIU Vendor #: _____ Address: _____<br>Phone: _____ Fax: _____   |
| <b>Event Date</b><br><u>12</u> -- <u>8</u> -- <u>14</u><br>Mon Day Year            | <b>Department Code:</b> <u>1543140003</u><br><b>Line Item:</b> <u>Midnight Breakfast</u>  |
| <b>Date Funds are Needed</b><br><u>12</u> -- <u>8</u> -- <u>14</u><br>Mon Day Year | <b>Organization/Department Information</b><br>Department Name: <u>Campus Life</u><br>Requestor's Name: <u>Nicole Cozzi</u><br>Position in organization: <u>Graduate Assistance</u><br>Address or Rm. #: <u>WUC 141</u><br>Phone: <u>6-4841</u> Email: <u>ncozzi@fiu.edu</u><br>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |
| <b>Start Time</b><br><u>9:00pm</u>   |   |
| <b>End Time</b><br><u>12:am</u>  |   |
| <b>Event Location</b><br><u>Plumtree Square</u>                                    |   |

**Please explain how the money will be used:**  
 To acquire décor supplies for the event.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b>  |  |
| (Person requesting funds) Organization Representative:<br><br>Requestor _____ Date: <u>12/9/2014</u><br>_____ Date: _____<br>CI Accountant<br>_____ Date: _____<br>Director of Campus Life | <b>CL ACCOUNTING – DATE STAMP:</b><br><br><br><br> |



# File For Funds

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Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

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|---|--|
| <b>Amount Requested</b><br>\$ 256.57                          | <b>Vendor Information</b><br>Name: <u>Bazarkai (Sarah's Procard)</u>                                   |
| <b>Event Date</b><br>12 -- 8 -- 14<br>Mon Day Year            | FIU Vendor #: _____ Address: _____   |
| <b>Date Funds are Needed</b><br>12 -- 8 -- 14<br>Mon Day Year | Phone: _____ Fax: _____  |
| <b>Start Time</b><br>9 : 00 pm                                | Department Code: <u>1543140003</u>   |
| <b>End Time</b><br>12 : 00 am                                 | Line Item: <u>Midnight Breakfast</u>   |
| <b>Event Location</b><br><u>Parthen Square</u>                | <b>Organization/Department Information</b><br>Department Name: <u>Campus Life</u>                      |
|   | Requestor's Name: <u>Nicole Cozzi</u>  |
|   | Position in organization: <u>Graduate Assistance</u>   |
|   | Address or Rm. #: <u>WUC 141</u>   |
|   | Phone: <u>6-4841</u> Email: <u>ncozzi@fiu.edu</u>  |
|   | I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |

**Please explain how the money will be used:**  
To acquire décor supplies for the event.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:  
[Signature] Date: 12/9/2014  
Requestor  
\_\_\_\_\_  
Date: \_\_\_\_\_  
CL Accountant  
\_\_\_\_\_  
Date: \_\_\_\_\_  
Director of Campus Life  
\_\_\_\_\_  
Date: \_\_\_\_\_

**CL ACCOUNTING – DATE STAMP:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

**Office Use Only**

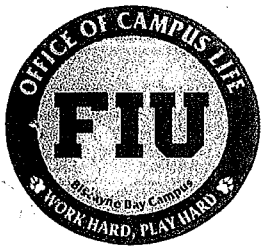
Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>201.50</u></p> <p><b>Event Date</b><br/><u>12-8-14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>10-27-14</u><br/>Mon Day Year</p> <p><b>Start Time</b><br/><u>9:00pm</u></p> <p><b>End Time</b><br/><u>12:am</u></p> <p><b>Event Location</b><br/><u>Panther Square</u></p> | <p><b>Vendor Information</b></p> <p>Name: <u>Old Time Candy (Sarah's Procard)</u></p> <p>FIU Vendor #: _____ Address: _____</p> <p>Phone: _____ Fax: _____</p> <p>Department Code: <u>X 03</u></p> <p>Line Item: <u>Midnight Breakfast</u></p> <p><b>Organization/Department Information</b></p> <p>Department Name: <u>Campus Life</u></p> <p>Requestor's Name: <u>Nicole Cozzi</u></p> <p>Position in organization: <u>Graduate Assistant</u></p> <p>Address or Rm. #: <u>WUC 141</u></p> <p>Phone: <u>6-4841</u> Email: <u>ncozzi@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|--|

Please explain how the money will be used:  
To provide candy as a giveaway for the event.

|  |  |
|--|--|
| <p><b>Club/Organization Signatures</b></p> <p>(Person requesting funds) Organization Representative: _____</p> <p><u>[Signature]</u> Date: <u>10/27/2014</u></p> <p>Requestor</p> <p><u>[Signature]</u> Date: <u>10/28/14</u></p> <p>Accountant</p> <p><u>[Signature]</u> Date: <u>10-28-14</u></p> <p>Director of Campus Life</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <p><u>10/28/14</u></p> |
|--|--|





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

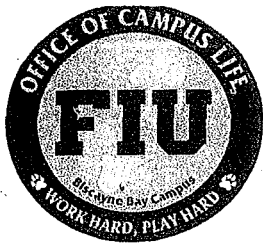
Office Use Only

Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|  |   |
|--|---|
| <b>Amount Requested</b><br>\$ 45.03<br><br><b>Event Date</b><br><br>12 / 8 / 2014<br>Mon Day Year            | <b>Vendor Information</b><br><b>Name:</b> Walmart (Sarah's Procard )<br><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br>_____<br><b>Phone:</b> _____ <b>Fax:</b> _____  |
| <b>Date Funds are Needed</b><br><br>12 -- 8 -- 2014<br>Mon Day Year  | <b>Department Code:</b> 1543140003<br><b>Line Item:</b> Midnight Breakfast  |
| <b>Start Time</b><br>9:00pm<br><br><b>End Time</b><br>12:00am<br><br><b>Event Location</b><br>Panther Square | <b>Organization/Department Information</b><br><b>Department Name:</b> Campus Life<br><b>Requestor's Name:</b> Nicole Cozzi<br><b>Position in organization:</b> Graduate Assistant<br><b>Address or Rm. #:</b> WUC 141<br><b>Phone:</b> 6-5823<br><b>Email:</b> ncozzi@fiu.edu X<br>I HAVE READ THE SGA FINANCE CODE _____ (Please place check mark on line) |

**Please explain how the money will be used:**  
To provide candy for Midnight Breakfast.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b><br>(Person requesting funds) Organization Representative:<br><br>_____ Date: 12/18/2014<br><b>Requestor</b><br><br>_____ Date: _____<br><b>CL Accountant</b><br><br>_____ Date: 12/18/14<br><b>Director of Campus Life</b> | <b>CL ACCOUNTING – DATE STAMP:</b><br><br><br><br><br><br><br><br><br><br> |
|--|--|



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

*Office Use Only*

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

### Amount Requested

\$2578.75

### Event Date

12 / 8 / 14  
Mon Day Year

### Date Funds are Needed

12 - 8 - 14  
Mon Day Year

### Start Time

9:00pm

### End Time

12:00am

### Event Location

Panther Square

### Vendor Information

Name: Aramark (Smartbill-Wolfe Center)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Department Code: 1531040003

Line Item: Midnight Breakfast

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Nicole Cozzi

Position in organization: Graduate Assistant

Address or Rm. #: WUC 141

Phone: 6-5823 Email: Ncozzi@fiu.edu

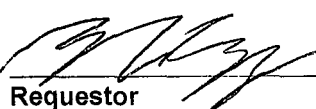
I HAVE READ THE SGA FINANCE CODE  (Please place check mark on line)

### Please explain how the money will be used:

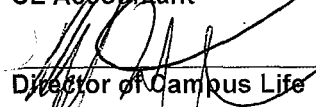
To provide food and drinks for Midnight Breakfast.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:

 Date: 12/18/2014  
Requestor

CL Accountant Date: \_\_\_\_\_

 Date: 12/18/14  
Director of Campus Life

### CL ACCOUNTING - DATE STAMP:



# File For Funds

Florida International University • Biscayne Bay Campus  
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 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>\$ 256.57</p> <p><b>Event Date</b><br/>12 -- 8 -- 14<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>12 -- 8 -- 14<br/>Mon Day Year</p> <p><b>Start Time</b><br/>9:00 pm</p> <p><b>End Time</b><br/>12:00 am</p> <p><b>Event Location</b><br/>Panther Square</p> | <p><b>Vendor Information</b></p> <p><b>Name:</b> Bazarkai (Andres's Procard)</p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> 1543140003<br/> <b>Line Item:</b> Midnight breakfast</p> <hr/> <p><b>Organization/Department Information</b></p> <p><b>Department Name:</b> Campus Life</p> <p><b>Requestor's Name:</b> Nicole Cozzi</p> <p><b>Position in organization:</b> Graduate Assistant</p> <p><b>Address or Rm. #:</b> WUC 141</p> <p><b>Phone:</b> 6-4841 <b>Email:</b> ncozzi@fiu.edu</p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|---|

**Please explain how the money will be used:**  
 To acquire cups as giveaways for the event.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b>  |  |
| <p>(Person requesting funds) Organization Representative:</p> <p> _____ Date: 1/6/2015</p> <p><b>Requestor</b></p> <p> _____ Date: _____</p> <p><b>CL Accountant</b></p> <p> _____ Date: _____</p> <p><b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div> |



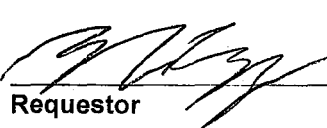
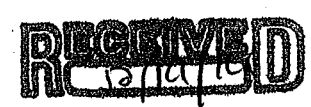
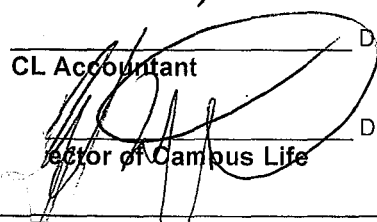
# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only  
Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|   |   |
|---|---|
| <b>Amount Requested</b><br>\$2578.75                        | <b>Vendor Information</b><br><b>Name:</b> Aramark ( <del>General Services Center</del> ) (Troj Gibson's Procure)  |
| <b>Event Date</b><br>12 / 8 / 14<br>Mon Day Year            | <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br><b>Phone:</b> _____ <b>Fax:</b> _____   |
| <b>Date Funds are Needed</b><br>12 - 8 - 14<br>Mon Day Year | <b>Department Code:</b> 1531040003<br><b>Line Item:</b> Midnight Breakfast  |
| <b>Start Time</b><br>9:00pm                                 | <b>Organization/Department Information</b><br><b>Department Name:</b> Campus Life<br><b>Requestor's Name:</b> Nicole Cozzi                                  |
| <b>End Time</b><br>12:00am                                  | <b>Position in organization:</b> Graduate Assistant<br><b>Address or Rm. #:</b> WUC 141   |
| <b>Event Location</b><br>Panther Square                     | <b>Phone:</b> 6-5823 <b>Email:</b> Ncozzi@fiu.edu<br>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |

**Please explain how the money will be used:**  
To provide food and drinks for Midnight Breakfast.

|   |  |
|---|--|
| <b>Club/Organization Signatures</b><br>(Person requesting funds) Organization Representative:<br><br>Requestor Date: 12/18/2014 | <b>CL ACCOUNTING – DATE STAMP:</b><br> |
| CL Accountant<br><br>Director of Campus Life Date: 12/18/14   |  |



MD  
12/16/14

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Position: Graduate Ast.

Phone: ext. 4841 Advisor: Ivy Siegal/ Rafael Zapata

Event: Smoothie Break (Release Week)

Date: 12/5/2014 Time: 11:30-12:3pm Location: Loggia

|   |   |
|---|---|
| <p><b>Attendance (please attach sign-in sheet)</b></p> <p>Students: <u>95</u> Community: _____</p> <p>Faculty/Staff: _____ Total: <u>95</u></p> | <p><b>SGC Financial Support</b></p> <p>Opening Balance: _____</p> <p>Amount Spent: <u>1088.50</u></p> <p>Closing Balance: _____</p> |
|---|---|

What was the purpose of this event? Was that purpose accomplished?

To provide refreshments to ease students' stress and boost energy during final season.

---

What was positive about this event? Why?

Students were very appreciative of having free refreshments, especially coffee while they study.

---

What was negative about this event? Why?

Friday is very quiet as there are less classes which resulted in low turnout.

---

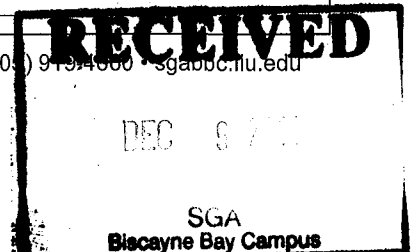
Should this event be done again next year?

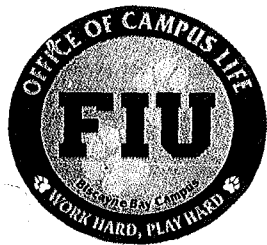
Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/5/14

Advisor's Signature: [Signature] Date: \_\_\_\_\_





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

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PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

|  |  |
|--|--|
| <b>Amount Requested</b><br>\$ 638.00                           | <b>Vendor Information</b><br><b>Name:</b> <u>Aramark (Sarah's procard)</u>                             |
| <b>Event Date</b><br>12 -- 5 -- 14<br>Mon Day Year             | <b>FIU Vendor #:</b> _____ <b>Address:</b> _____   |
| <b>Date Funds are Needed</b><br>11 -- 24 -- 14<br>Mon Day Year | <b>Phone:</b> _____ <b>Fax:</b> _____  |
| <b>Start Time</b><br>11:30am                                   | <b>Department Code:</b> <u>1543140003</u>  |
| <b>End Time</b><br>12:30pm                                     | <b>Line Item:</b> <u>Release Week</u>  |
| <b>Event Location</b><br><u>Loggia</u>                         | <b>Organization/Department Information</b><br><b>Department Name:</b> <u>Campus Life</u>               |
|  | <b>Requestor's Name:</b> <u>Nicole Cozzi</u>   |
|  | <b>Position in organization:</b> <u>Graduate Assistant</u>   |
|  | <b>Address or Rm. #:</b> <u>WUC 141</u>  |
|  | <b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u>  |
|  | I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |

**Please explain how the money will be used:**

To acquire smoothies and coffee for the event.

## Club/Organization Signatures

(Person requesting funds) Organization Representative:

**CL ACCOUNTING – DATE STAMP:**

[Signature] Date: 12/5/2014  
**Requestor**

\_\_\_\_\_  
Date: \_\_\_\_\_  
**CL Accountant**

\_\_\_\_\_  
Date: \_\_\_\_\_  
**Director of Campus Life**



# Relaxo Week!

**WORLD AIDS DAY | 11:00 AM - 2:00 PM | PANTHER SQUARE**

MAKE A DIFFERENCE AT THE POINT WITH THE WORLD'S FIRST AND LARGEST CASHED-OUT HOMETEST BLOOD DRIVE. FREE TESTS AND COUNSELING AVAILABLE.

**WINTER FESTIVAL | 11:00 AM - 2:00 PM | PANTHER SQUARE**

ENJOY A HOLIDAY WITH FREE ENTERTAINMENT AND A BUBBLES CHEW UP.

**GAME DAY | 11:00 AM - 2:00 PM | PANTHER SQUARE**

ARE YOU THE BEST GAMER AT POINT? FIND OUT! VIDEO GAMES AND FREE FOOD AWAIT YOU.

**COFFEE AND COOKIE BREAK | 9:00 AM - 11:00 AM | OUTSIDE AC1**

JOIN US FOR A DELICIOUS BREAK BEFORE FINALS WEEK.

**SMOOTHIE BREAK | 11:30 AM - 12:30 PM | OUTSIDE THE CAFETERIA**

**YOGA BY THE BAY | 10:00 AM - 11:30 AM | LAWNS BY THE BAY**

(SPONSORED BY SHS & RECREAT)

**FIU** Student Affairs

**WORK HARD,  
PLAY HARD!**

Presented by the Office of Campus Life at Biscayne Bay, Florida, FIU. Our student organizations with a disability request an accommodation to attend an event must make the request in person to a working student advisor by calling 785-993-8800 or 305-350-8000. POLICY BASED ON FIRST COME, FIRST SERVED. For additional details, please contact us at 305-350-8800 or visit fiu.edu.

MD  
12/10/14

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Position: Graduate Ast.

Phone: ext. 4841 Advisor: Ivy Siegal/ Rafael Zapata

Event: Cookie and Coffee Break (Release Week)

Date: 12/4/2014 Time: 11-2pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u> |
|---|------------------------------|
| Students: <u>167</u> Community: _____           | Opening Balance: _____       |
| Faculty/Staff: _____ Total: <u>167</u>          | Amount Spent: <u>894.89</u>  |
|   | Closing Balance: _____       |

What was the purpose of this event? Was that purpose accomplished?

To provide refreshments to ease students' stress and boost energy during final season.

---

What was positive about this event? Why?

Students were very appreciative of having free refreshments, especially coffee while they study.

---

What was negative about this event? Why?

It's difficult to hit all student populations with our programming spaces. Often we are unable to reach Marine Science and Hospitality students but our location AC1 did assist in reaching some different students than we typically see in Panther Square.

---

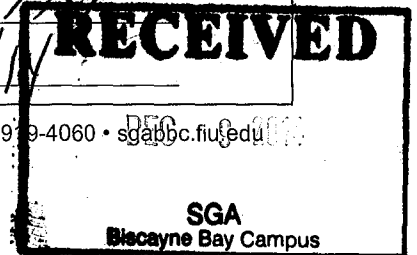
Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/11/14

Advisor's Signature: [Signature] Date: 12/11/14







# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

*Office Use Only*

Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|   |   |
|---|---|
| <b>Amount Requested</b><br>\$ <u>660.00</u>   | <b>Vendor Information</b><br><b>Name:</b> <u>Alaska Coffee Roasting (Sarah's procard)</u>                             |
| <b>Event Date</b><br><u>12</u> -- <u>5</u> -- <u>14</u><br>Mon Day Year             | <b>FIU Vendor #:</b> _____ <b>Address:</b> _____  |
| <b>Date Funds are Needed</b><br><u>11</u> -- <u>24</u> -- <u>14</u><br>Mon Day Year | <b>Phone:</b> _____ <b>Fax:</b> _____   |
| <b>Start Time</b><br><u>9:00am</u>  | <b>Department Code:</b> <u>1543140003</u>   |
| <b>End Time</b><br><u>11:00am</u>   | <b>Line Item:</b> <u>Release Week</u>   |
| <b>Event Location</b><br><u>AC 1</u>  | <b>Organization/Department Information</b><br><b>Department Name:</b> <u>Campus Life</u>                              |
|   | <b>Requestor's Name:</b> <u>Nicole Cozzi</u>  |
|   | <b>Position in organization:</b> <u>Graduate Assistant</u>  |
|   | <b>Address or Rm. #:</b> <u>WUC 141</u>   |
|   | <b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u>   |
|   | <input checked="" type="checkbox"/> (HAVE READ) <input type="checkbox"/> (NOT READ) <input type="checkbox"/> (ONLINE) |

Please explain how the money will be used:  
To acquire snacks and coffee for the event.

## Club/Organization Signatures

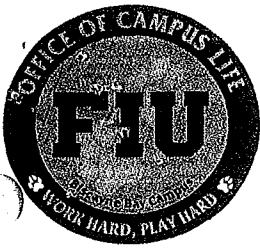
(Person requesting funds) Organization Representative:

[Signature] Date: 12/9/2014  
Requestor

\_\_\_\_\_  
Date: \_\_\_\_\_  
CL Accountant  
[Signature] Date: 12/9/14  
Director of Campus Life

**CL ACCOUNTING – DATE STAMP:**

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# File For Funds

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**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

### Amount Requested

\$ 54.95

### Event Date

12 -- 1 -- 14  
Mon Day Year

### Date Funds are Needed

10 -- 31 -- 14  
Mon Day Year

### Start Time

\_\_\_\_\_

### End Time

\_\_\_\_\_

### Event Location

Various

### Vendor Information

Name: Oriental Trading (Sarah's Procard)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Release Week

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Nicole Cozzi

Position in organization: Graduate Assistance

Address or Rm. #: WUC 141

Phone: 6-4841 Email: ncozzi@fiu.edu

I HAVE READ THE SGA FINANCE CODE  (Please place check mark on line)

### Please explain how the money will be used:

To acquire supplies for the week.

### Club/Organization Signatures

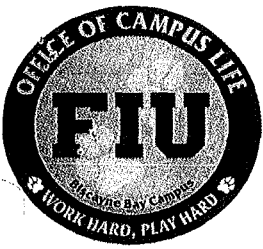
(Person requesting funds) Organization Representative:

Mary Date: 11/6/2014  
Requestor

\_\_\_\_\_  
CL Accountant Date: \_\_\_\_\_

[Signature] Date: 11/12/14  
Director of Campus Life

### CL ACCOUNTING - DATE STAMP:



# File For Funds

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Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

## Amount Requested

\$ 179.94

## Event Date

12 -- 1 -- 14  
Mon Day Year

## Date Funds are Needed

11 -- 24 -- 14  
Mon Day Year

## Start Time

\_\_\_\_\_

## End Time

\_\_\_\_\_

## Event Location

\_\_\_\_\_

## Vendor Information

Name: Oriental Trading ( Sarah's Procard)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Release Week

## Organization/Department Information

Department Name: Campus Life

Requestor's Name: Nicole Cozzi

Position in organization: Graduate Assistant

Address or Rm. #: WUC 141

Phone: 6-4841 Email: ncozzi@fiu.edu

I HAVE READ THE SGA FINANCE CODE  (Please place check mark on line)

## Please explain how the money will be used:

To acquire supplies the event.

## Club/Organization Signatures

(Person requesting funds) Organization Representative:

[Signature] Date: 12/5/2014  
Requestor

CL Accountant Date: \_\_\_\_\_

[Signature] Date: 12/9/14  
Director of Campus Life

**CL ACCOUNTING – DATE STAMP:**

# Release Week

**MONDAY, DEC**

**WORLD AIDS DAY | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
MAKE A DIFFERENCE IN THE FIGHT AGAINST HIV/AIDS. FEATURING A GUEST SPEAKER, ART EXHIBIT, RESOURCE FAIR, AND FREE FOOD. (SPONSORED BY MPAS - LGBTQIA INITIATIVES)

**TUESDAY, DEC**

**WINTER FESTIVAL | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
ENJOY A HOLIDAY LUNCH, TREE LIGHTING, ENTERTAINMENT, AND A SURPRISE GIVEAWAY!

**WEDNESDAY, DEC**

**GAME DAY | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
ARE YOU THE BEST GAMER AT BBC? FIND OUT! VIDEO GAMES AND FREE FOOD AWAIT YOU.

**THURSDAY, DEC**

**COFFEE AND COOKIE BREAK | 9:00 AM - 11:00 AM | OUTSIDE AC 1**  
JOIN US FOR A DELICIOUS BREAK BEFORE FINALS WEEK!

**FRIDAY, DEC**

**SMOOTHIE BREAK | 11:30 AM - 12:30 PM | OUTSIDE THE CAFETERIA**  
**YOGA BY THE BAY | 10:00 AM - 11:30 AM | LAWNS BY THE BAY** (SPONSORED BY SHS & RECREATION)

**FIU** Student Affairs

**WORK HARD,  
PLAY HARD!**

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.919.5804 or visit WUC 124.



### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Nicole Position: Graduate Ast.

Phone: ext. 4841 Advisor: Ivy Siegal/ Rafael Zapata

Event: Game Day (Release Week)

Date: 12/3/2014 Time: 11-2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
|---|-------------------------------|
| Students: <u>240</u> Community: _____           | Opening Balance: _____        |
| Faculty/Staff: _____ Total: <u>240</u>          | Amount Spent: <u>1,763.77</u> |
|   | Closing Balance: _____        |

What was the purpose of this event? Was that purpose accomplished?

To provide entertainment and refreshments to ease students' stress during final season.

What was positive about this event? Why?

It was engaging and fun opportunity for students to relax. Students appeared to really enjoy playing video games and board games.

What was negative about this event? Why?

Wednesdays are slow due to less classes so there was less foot traffic but overall it was a great event and turnout.

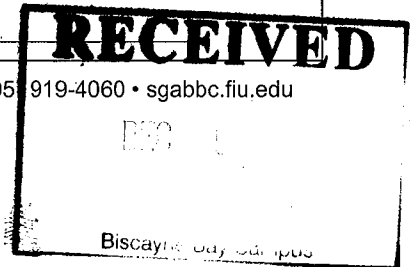
Should this event be done again next year?

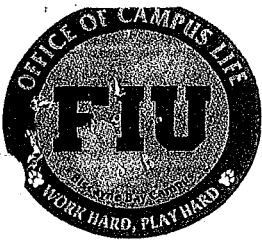
Yes

Please attach any articles, flyers, or photos.

Signature: \_\_\_\_\_ Date: 12/5/14

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# File For Funds

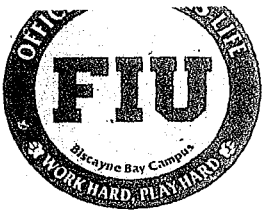
Florida International University • Biscayne Bay Campus  
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 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

*12/2/14*  
*WUC 141*  
**Office Use Only**  
 Req: Ent  
 PO: Performance  
 Rcpt: Agreement  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>\$ 750.00</p> <p><b>Event Date</b><br/> <u>12</u> -- <u>3</u> -- <u>14</u><br/>         Mon Day Year</p> <p><b>Date Funds are Needed</b><br/> <u>12</u> -- <u>3</u> -- <u>14</u><br/>         Mon Day Year</p> <p><b>Start Time</b> <input checked="" type="checkbox"/> AM<br/>         11 00 <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>         2 00 <input checked="" type="checkbox"/> PM</p> <p><b>Event Location</b><br/>Panther Square</p> | <p><b>Vendor Information</b><br/> <b>Name:</b> GameWars LLC <i>(Contract Unnumbered)</i></p> <p><b>FIU Vendor #:</b> <u>0000027804</u> <b>Address:</b> _____<br/>         10306 Gentlewood Drive Boynton Beach, FL 33473</p> <p><b>Phone:</b> <u>877-293-1436</u> <i>Forest</i> <b>Fax:</b> <u>561-491-6547</u></p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Release Week</u></p> <hr/> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Nicole Cozzi</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <hr/> <p><b>Phone:</b> <u>305-919-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|---|

**Please explain how the money will be used:**  
 To provide entertainment for students

|   |   |
|---|---|
| <p><b>Club/Organization Signatures</b></p> <p>(Person requesting funds) Organization Representative:<br/> <u>[Signature]</u> Date: <u>10/2/2014</u></p> <p>Requestor<br/> <u>[Signature]</u> Date: <u>10/3/14</u></p> <p>CL Accountant<br/> <u>[Signature]</u> Date: <u>10/7/14</u></p> <p>Director of Campus/Life<br/> <u>[Signature]</u> <u>10/2/14</u></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
|---|---|



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141

Phone: (305) 919-5223 • Fax: (305) 919-5771

**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

|   |   |
|---|---|
| <p><b>Amount Requested</b><br/>\$ <u>647.56</u></p> <p><b>Event Date</b><br/><u>12-3-14</u><br/>Mon Day Year</p>                            | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Mario The Baker</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/><u>18679 West Dixie Highway</u></p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p>   |
| <p><b>Date Funds are Needed</b><br/><u>12-3-14</u><br/>Mon Day Year</p>   | <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Release Week</u></p>   |
| <p><b>Start Time</b><br/><u>11:00am</u></p> <p><b>End Time</b><br/><u>2:00pm</u></p> <p><b>Event Location</b><br/><u>Parthen Square</u></p> | <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Nicole Cozzi</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5823</u> <b>Email:</b> <u>siegeli@fiu.edu</u><br/>X</p> |

**Please explain how the money will be used:**  
To provide food for students at Game Day during Release Week. Tax was added but the issue was addressed and is in the process of being resolved.

|   |  |                                    |
|---|--|------------------------------------|
| <b>Club/Organization Signatures</b>   |  | <b>CL ACCOUNTING – DATE STAMP:</b> |
| (Person requesting funds) Organization Representative:<br><br><u>[Signature]</u> Date: <u>12/3/2014</u><br><b>Requestor</b> |  |                                    |
| CL Accountant:<br><br><u>[Signature]</u> Date: _____  |  |                                    |
| Director of Campus Life:<br><br><u>[Signature]</u> Date: <u>12/3/14</u>   |  |                                    |

# RELIGIOUS WEEK

**WORLD AIDS DAY | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
MAKE A DIFFERENCE IN THE FIGHT AGAINST HIV/AIDS. FEATURING A GUEST SPEAKER, ART EXHIBIT, RESOURCE FAIR, AND FREE FOOD. (SPONSORED BY WPLG, USBIDA, INITIATIVES)

**WINTER FESTIVAL | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
ENJOY A HOLIDAY LUNCH, TREE LIGHTING, ENTERTAINMENT, AND A SURPRISE GIVEAWAY!

**GAME DAY | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
ARE YOU THE BEST GAMER? AT BBC 7 FIND OUT! VIDEO GAMES AND FREE FOOD AWAIT YOU!

**COFFEE AND COOKIE BREAK | 9:00 AM - 11:00 AM | OUTSIDE AC 1**  
JOIN US FOR A DELICIOUS BREAK BEFORE FINALS WEEK!

**SMOOTHIE BREAK | 11:30 AM - 12:30 PM | OUTSIDE THE CAFETERIA**  
**YOGA BY THE BAY | 10:00 AM - 11:30 AM | LAWNS BY THE BAY** (SPONSORED BY SHS & RECREATION)



**WORK HARD,  
PLAY HARD!**

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Disabled individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FBS 1.800.955.8774. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.919.5804 or visit WUC 141.





# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

**Office Use Only**  
 Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |  |
|--|--|
| <p><b>Amount Requested</b><br/>\$ <u>366.21</u></p> <p><b>Event Date</b><br/><u>12</u> -- <u>1</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>10</u> -- <u>31</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b><br/>_____</p> <p><b>End Time</b><br/>_____</p> <p><b>Event Location</b><br/>_____</p> | <p><b>Vendor Information</b><br/> <b>Name:</b> <u>Oriental Trading (Sarah's Procard)</u><br/> <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/>       _____<br/> <b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u><br/> <b>Line Item:</b> <u>Release Week</u></p> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> <u>Campus Life</u><br/> <b>Requestor's Name:</b> <u>Nicole Cozzi</u><br/> <b>Position in organization:</b> <u>Graduate Assistant</u><br/> <b>Address or Rm. #:</b> <u>WUC 141</u><br/> <b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|--|

**Please explain how the money will be used:**  
 To acquire supplies for the week.

**Club/Organization Signatures**

(Person requesting funds) Organization Representative: \_\_\_\_\_  
 \_\_\_\_\_ Date: 12/5/2014  
**Requestor**  
 \_\_\_\_\_ Date: \_\_\_\_\_  
**CL Accountant**  
 \_\_\_\_\_ Date: \_\_\_\_\_  
**Director of Campus Life**

**CL ACCOUNTING – DATE STAMP:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Nicole Position: Graduate Ast.

Phone: ext. 4841 Advisor: Ivy Siegal/ Rafael Zapata

Event: Winter Fest

Date: 12/2/2014 Time: 11-2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>   |
|---|--------------------------------|
| Students: <u>328</u> Community: _____           | Opening Balance: _____         |
| Faculty/Staff: _____ Total: <u>328</u>          | Amount Spent: <u>10,420.90</u> |
|   | Closing Balance: _____         |

What was the purpose of this event? Was that purpose accomplished?

To provide entertainment and refreshments to ease students' stress during final season.

---

What was positive about this event? Why?

It was engaging and fun opportunity for campus community members to come together to create a warm and festive atmosphere. Students appeared to really enjoy the entertainment and we had a great turnout throughout the event.

---

What was negative about this event? Why?

We had to space out the time of performance around class schedules which decreased traffic.

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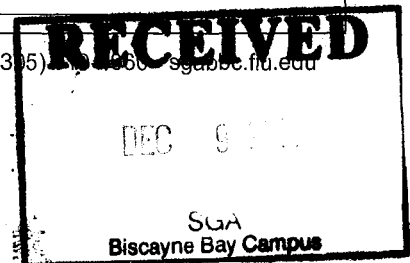
Should this event be done again next year?

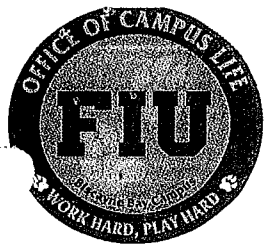
Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/5/14

Advisor's Signature: [Signature] Date: \_\_\_\_\_





# File For Funds

12/2/14 →

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

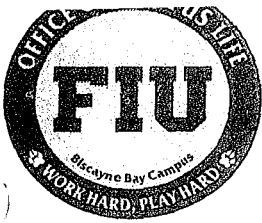
**Office Use Only**

Req: \_\_\_\_\_  
 PO: luna@fiu.edu  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |   |
|---|---|
| <b>Amount Requested</b><br>\$ 3000.00   | <b>Vendor Information</b><br>Name: <u>Metropolis Management &amp; Entertainment Group (contract)</u>  |
| <b>Event Date</b><br><u>12</u> -- <u>2</u> -- <u>14</u><br>Mon Day Year   | FIU Vendor #: <u>00327960</u> Address: _____<br>5624 Arbutus Court, Newark CA 94560<br>Phone: <u>8775365374</u> Fax: <u>8773311473</u>  |
| <b>Date Funds are Needed</b><br><u>12</u> -- <u>2</u> -- <u>14</u><br>Mon Day Year  | Department Code: <u>1543140003</u><br>Line Item: <u>Release Week</u>  |
| <b>Start Time</b> <input type="checkbox"/> AM<br><u>11</u> <u>00</u> <input type="checkbox"/> PM<br><br><b>End Time</b> <input type="checkbox"/> AM<br><u>2</u> <u>00</u> <input type="checkbox"/> PM | <b>Organization/Department Information</b><br>Department Name: <u>Campus Life</u><br>Requestor's Name: <u>Nicole Cozzi</u><br>Position in organization: <u>Graduate Assistant</u><br>Address or Rm. #: <u>WUC 141</u> |
| <b>Event Location</b><br><u>Panther Square</u>  | Phone: <u>305-919-4841</u> Email: <u>ncozzi@fiu.edu</u><br>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)   |

**Please explain how the money will be used:**  
 To provide entertainment for students

|   |  |
|---|--|
| <b>Club/Organization Signatures</b><br>(Person requesting funds) Organization Representative:<br><br>Requestor: _____ Date: <u>10/2/2014</u><br>CL Accountant: _____ Date: <u>10/24/14</u><br>Director of Campus Life: _____ Date: <u>10/24/14</u><br><u>10/24/14</u> | <b>CL ACCOUNTING – DATE STAMP:</b><br><br><br> |
|---|--|



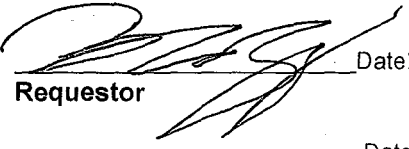
# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only  
Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|  |  |
|--|--|
| <b>Amount Requested</b><br>\$ 3326.70<br><br><b>Event Date</b><br><br>12--1--14<br>Mon Day Year              | <b>Vendor Information</b><br>Name: Exquisite Catering (Sarah's Pro Card)<br>FIU Vendor #: _____ Address: _____<br>Phone: _____ Fax: _____  |
| <b>Date Funds are Needed</b><br><br>12-1-14<br>n Day Year  | Department Code: 1543140003<br>Line Item: Release Week   |
| <b>Start Time</b><br>11:00am<br><br><b>End Time</b><br>2:00pm<br><br><b>Event Location</b><br>Panther Square | <b>Organization/Department Information</b><br>Department Name: Campus Life<br>Requestor's Name: Nicole Cozzi<br>Position in organization: Graduate Assistant<br>Address or Rm. #: WUC 141<br>Phone: 6-5823 Email: siegeli@fiu.edu<br>X |

Please explain how the money will be used:  
To provide food for Winter Fest of Release Week

|   |  |
|---|--|
| <b>Club/Organization Signatures</b>   |  |
| (Person requesting funds) Organization Representative:<br><br><br>Requestor _____ Date: 12/2/2014<br><br>CL Accountant _____ Date: _____<br><br>Director of Campus Life _____ Date: _____ | <b>CL ACCOUNTING – DATE STAMP:</b><br><br> |



# Relax & Soak Winter!

**World AIDS Day | 11:00 AM - 2:00 PM | PANTHER SQUARE** (SPONSORED BY WALS & STONIA INITIATIVES)  
MAKE A DIFFERENCE IN THE FIGHT AGAINST HIV/AIDS. FEATURING A GUEST SPEAKER, ART EXHIBIT, RESOURCE FAIR, AND FREE FOOD.

**Winter Festival | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
ENJOY A HOLIDAY LUNCH, TREE LIGHTING, ENTERTAINMENT, AND A SURPRISE GIVEAWAY!

**Game Day | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
ARE YOU THE BEST GAMER AT BBC? FIND OUT! VIDEO GAMES AND FREE FOOD AWAIT YOU!

**Coffee and Cookie Break | 9:00 AM - 11:00 AM | OUTSIDE AC 1**  
JOIN US FOR A DELICIOUS BREAK BEFORE FINALS WEEK!

**Smoothie Break | 11:30 AM - 12:30 PM | OUTSIDE THE CAFETERIA**

**Yoga by the Bay | 10:00 AM - 11:30 AM | LAWN BY THE BAY** (SPONSORED BY SHS & RECREATION)

**FIU** Student Affairs

**WORK HARD,  
PLAY HARD!**

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than two working days in advance by calling 305-919-2804 or TTY via FRS 1-800-955-8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305-919-5804 or visit WUC 141.



# File For Funds

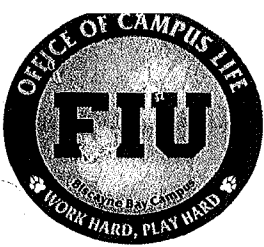
Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only  
Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

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|--|--|
| <p><b>Amount Requested</b><br/>\$ 49.20</p> <p><b>Event Date</b><br/>12 -- 1 -- 14<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>11 -- 13 -- 14<br/>Mon Day Year</p> <p><b>Start Time</b><br/>_____</p> <p><b>End Time</b><br/>_____</p> <p><b>Event Location</b><br/>_____</p> | <p><b>Vendor Information</b><br/>Name: Office Max (Sarah's Procard)</p> <p>FIU Vendor #: _____ Address: _____</p> <p>Phone: _____ Fax: _____</p> <hr/> <p>Department Code: 1543140003<br/>Line Item: Release Week</p> <hr/> <p><b>Organization/Department Information</b><br/>Department Name: Campus Life</p> <p>Requestor's Name: Nicole Cozzi</p> <p>Position in organization: Graduate Assistant</p> <p>Address or Rm. #: WUC 141</p> <p>Phone: 6-4841 Email: ncozzi@fiu.edu</p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|--|

**Please explain how the money will be used:**  
To acquire supplies for the event.

|  |   |
|--|---|
| <p><b>Club/Organization Signatures</b><br/>(Person requesting funds) Organization Representative:</p> <p>Requestor _____ Date: 11/18/2014</p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: 11/18/14</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <p>_____</p> <p>_____</p> |
|--|---|



# File For Funds

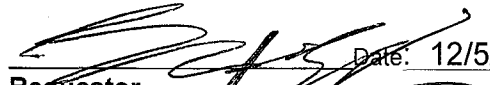
Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

*Office Use Only*

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>45.00</u></p> <p><b>Event Date</b><br/>12 -- 1 -- 14<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>11</u> -- <u>24</u> -- 14<br/>Mon Day Year</p> <p><b>Start Time</b><br/>_____</p> <p><b>End Time</b><br/>_____</p> <p><b>Event Location</b><br/>_____</p> | <p><b>Vendor Information</b></p> <p><b>Name:</b> _____</p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p>_____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Release Week</u></p> <hr/> <p><b>Organization/Department Information</b></p> <p><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Nicole Cozzi</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|--|

**Please explain how the money will be used:**  
 To acquire signs the event.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b>  |  |
| <p>(Person requesting funds) Organization Representative: _____</p> <p> Date: <u>12/5/2014</u></p> <p><b>Requestor</b></p> <p>_____ Date: _____</p> <p><b>CL Accountant</b></p> <p>_____ Date: _____</p> <p><b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <div style="border: 1px solid black; height: 150px; width: 100%;"></div> |

### Event Audit Report

Organization/Department: Campus Life  
Representatives Name: Nicole Position: Graduate Ast.  
Phone: ext. 4841 Advisor: Ivy Siegal/ Rafael Zapata  
Event: Decorating Panther Square  
Date: 12/1/2014 Time: 3-5pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: <u>5</u> Community: _____             | Opening Balance: _____       |
| Faculty/Staff: <u>5</u> Total: <u>10</u>        | Amount Spent: <u>347.79</u>  |
|   | Closing Balance: _____       |

What was the purpose of this event? Was that purpose accomplished?  
To assist The Wolfe Center to decorate Panther Square for the Winter Season.

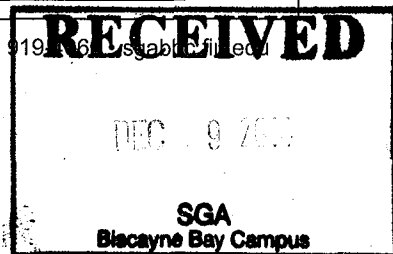
What was positive about this event? Why?  
It was engaging and fun opportunity for campus community members to come together to create a warm and festive atmosphere.

What was negative about this event? Why?  
As it was the first year, there was a small turnout.

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 12/3/14  
Advisor's Signature: [Signature] Date: \_\_\_\_\_







# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>179.94</u></p> <p><b>Event Date</b><br/><u>12</u> -- <u>1</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>11</u> -- <u>24</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b><br/>_____</p> <p><b>End Time</b><br/>_____</p> <p><b>Event Location</b><br/><u>Various</u></p> | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Oriental Trading ( Sarah's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Release Week</u></p> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Nicole Cozzi</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|--|

**Please explain how the money will be used:**  
To acquire supplies the event.

|   |  |
|---|--|
| <p><b>Club/Organization Signatures</b><br/>(Person requesting funds) Organization Representative:</p> <p><u>[Signature]</u> Date: <u>11/24/2014</u><br/>Requestor</p> <p><u>[Signature]</u> Date: _____<br/>CL Accountant</p> <p><u>[Signature]</u> Date: <u>11/25/14</u><br/>Director of Campus Life</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <p><u>RECEIVED</u></p> |
|---|--|




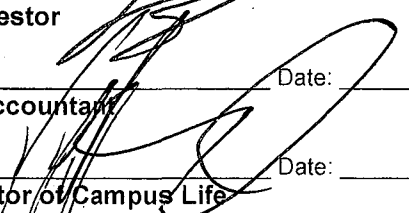
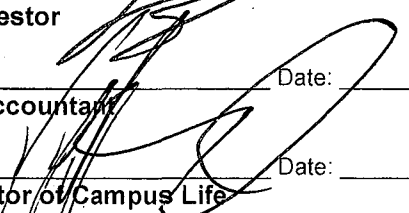
# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only  
Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>167.85</u></p> <p><b>Event Date</b><br/><u>12</u> -- <u>1</u> -- <u>14</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>12</u> - <u>1</u> - <u>14</u><br/>Mon Day Year</p> <p><b>Start Time</b><br/><u>3:00 pm</u></p> <p><b>End Time</b><br/><u>5:00 pm</u></p> <p><b>Event Location</b><br/><u>Panther Square</u></p> | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Aramark (Sarah's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u><br/><b>Line Item:</b> <u>Release Week</u></p> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u><br/><b>Requestor's Name:</b> <u>Nicole Cozzi</u><br/><b>Position in organization:</b> <u>Graduate Assistant</u><br/><b>Address or Rm. #:</b> <u>WUC 141</u><br/><b>Phone:</b> <u>6-5823</u> <b>Email:</b> <u>siegeli@fiu.edu</u><br/><input checked="" type="checkbox"/></p> |
|---|--|

**Please explain how the money will be used:**  
To provide food for volunteers who decorated Panther Square of Release Week.

|  |   |
|--|---|
| <p><b>Club/Organization Signatures</b><br/>(Person requesting funds) Organization Representative: _____</p> <p> Date: <u>12/2/2014</u></p> <p><b>Requestor</b> _____</p> <p> Date: _____</p> <p><b>CL Accountant</b> _____</p> <p> Date: _____</p> <p><b>Director of Campus Life</b> _____</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
|--|---|

# REUNITS WEEK

**WORLD AIDS DAY | 11:00 AM - 2:00 PM | PANTHER SQUARE** (SPONSORED BY WPLI / USADA INITIATIVES)  
MAKE A DIFFERENCE IN THE FIGHT AGAINST HIV/AIDS. FEATURING A GUEST SPEAKER, ART EXHIBIT, RESOURCE FAIR, AND FREE FOOD.

**WINTER FESTIVAL | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
ENJOY A HOLIDAY LUNCH, TREE LIGHTING, ENTERTAINMENT, AND A SURPRISE GIVEAWAY!

**GAME DAY | 11:00 AM - 2:00 PM | PANTHER SQUARE**  
ARE YOU THE BEST GAMER AT BBC? FIND OUT! VIDEO GAMES AND FREE FOOD AWAIT YOU!

**COFFEE AND COOKIE BREAK | 9:00 AM - 11:00 AM | OUTSIDE AC 1**  
JOIN US FOR A DELICIOUS BREAK BEFORE FINALS WEEK!

**SMOOTHIE BREAK | 11:30 AM - 12:30 PM | OUTSIDE THE CAFETERIA**

**YOGA BY THE BAY | 10:00 AM - 11:30 AM | LAWNS BY THE BAY** (SPONSORED BY SIS & RECREATION)

**FIU** Student Affairs

**WORK HARD,  
PLAY HARD!**

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305 919 5604 or TTY: 305 919 5671. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305 919 5604 or visit WUC 141.

CAMPUS LIFE AT BISCAYNE BAY CAMPUS NEEDS YOU

# WINTER TIME SET-UP

## CALLING ALL ELVES!

CAMPUS LIFE IS LOOKING FOR VOLUNTEERS  
TO HELP DECORATE PANTHER SQUARE

# MONDAY

## DECEMBER 1<sup>ST</sup>, 2014

### AT CAMPUS LIFE WUC 141

### FROM 3:00 PM TO 5:00 PM

## FOOD WILL BE PROVIDED

 Student Affairs  
Campus Life at Biscayne Bay Campus

INTERESTED? CONTACT NICOLE COZZI AT [NCOZZI@FIU.EDU](mailto:NCOZZI@FIU.EDU)



MC  
2/2/15

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Justin Smith Position: Grad. Assistant

Phone: 6-5950 Advisor: Rafael Zapata

Event: Ethiopian Late Day Latte

Date: 1/29/15 Time: 4 - 6 PM Location: Panther Square

| Attendance (please attach sign-in sheet)   | SGC Financial Support           |
|--|---------------------------------|
| Students: <u>178</u> Community: <u>2</u>   | Opening Balance: _____          |
| Faculty/Staff: <u>38</u> Total: <u>218</u> | Amount Spent: <u>\$ 2605.00</u> |
|  | Closing Balance: _____          |

What was the purpose of this event? Was that purpose accomplished?

The purpose of this event was to allow FIU community members to immerse themselves in Ethiopian culture and to enjoy food and coffee. the purpose was accomplished.

What was positive about this event? Why?

The entire event was an overall positive experience for students. They especially enjoyed sampling the different types of food and coffee served in Ethiopia and interacting with the representatives from the vendor.

What was negative about this event? Why?

The smoke alarm almost went off due to the fire ritual ceremony, but luckily it did not. Perhaps in the future we can move the event completely outside farther away from the WUC.

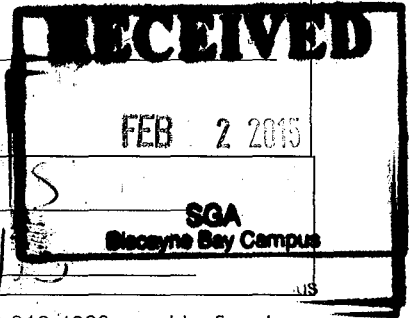
Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: [Handwritten Signature] Date: 2/2/15

Advisor's Signature: [Handwritten Signature] Date: 2/2/15





# File For Funds

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Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

### Amount Requested

\$ 2605.00

### Event Date

1 -- 29 -- 15  
Mon Day Year

### Date Funds are Needed

1 -- 29 -- 15  
Mon Day Year

### Start Time

4 .00  PM

### End Time

6 .00  PM

### Event Location

Panther Square

### Vendor Information

Name: Ethio Café, Inc. (Rafael's Procard)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

1835 E. Hallandale Beach Blvd., Ste. 268, Hallandale Beach, FL 33009

Phone: 954-874-6115 Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Late Day Lattes

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Justin Smith

Position in organization: Graduate Assistant

Address or Rm. #: WUC 141

Phone: 6-5950 Email: jusmith@fiu.edu

I HAVE READ THE SGA FINANCE CODE  (Please place check mark on line)

### Please explain how the money will be used:

Refreshments for the Ethiopian Late Day Latte.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:

Justin Smith Date: 1/30/2015  
Requestor

CL Accountant

Date: \_\_\_\_\_

Director of Campus Life

Date: \_\_\_\_\_

### CL ACCOUNTING – DATE STAMP:

**RECEIVED**

CAMPUS LIFE AT FIU BISCAYNE BAY CAMPUS PRESENTS

# Ethiopian *Late Day Latte*

**AUTHENTIC ETHIOPIAN FOOD AND COFFEE!**

**THURSDAY**  
**JANUARY 29, 2015**  
**4:00 PM - 6:00 PM**  
**PANTHER SQUARE**

**FREE FOR STUDENTS, FACULTY AND STAFF!**

**FIU** Student Affairs  
Campus Life at Biscayne Bay Campus

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.

MU  
1/23/15

**Event Audit Report**

Organization/Department: Campus Life (WOW Programming)

Representatives Name: Justin Smith Position: Grad Assistant

Phone: 6-5950 Advisor: \_\_\_\_\_

Event: Week of Welcome (50th Anniversary): Panther Packed Friday

Date: 1/16/15 Time: 12 - 1 PM Location: Panther Square

|   |                               |
|---|-------------------------------|
| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>  |
| Students: _____ Community: _____                | Opening Balance: _____        |
| Faculty/Staff: _____ Total: <u>83</u>           | Amount Spent: <u>\$496.96</u> |
|   | Closing Balance: _____        |

What was the purpose of this event? Was that purpose accomplished?

The purpose of this event was to get the FIU community involved in the 50th anniversary of FIU and build the spirit among all participants. The purpose was accomplished.

What was positive about this event? Why?

The entire event was positive because everyone was enjoying themselves and appreciated the food and giveaways.

What was negative about this event? Why?

The foot traffic was somewhat slow for this event, which could partially be caused by the enrollment numbers on Fridays.

Should this event be done again next year?

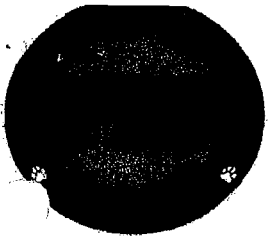
Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 1/16/15

Advisor's Signature: [Signature] Date: 1/21/15






# File For Funds

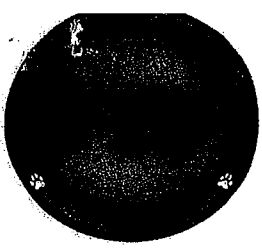
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**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

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 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>176.91</u></p> <p><b>Event Date</b><br/> <u>1</u> -- <u>16</u> -- <u>15</u><br/>         Mon Day Year</p> <p><b>Date Funds are Needed</b><br/> <u>1</u> -- <u>16</u> -- <u>15</u><br/>         Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/> <u>12</u> : <u>00</u> <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/> <u>1</u> : <u>00</u> <input type="checkbox"/> PM</p> <p><b>Event Location</b><br/>Panther Square</p> | <p><b>Vendor Information</b><br/> <b>Name:</b> <u>Publix (Sarah's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/> <u>14641 Biscayne Boulevard, North Miami, FL, 33181</u></p> <p><b>Phone:</b> <u>(305) 354-2171</u> <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u><br/> <b>Line Item:</b> <u>Week of Welcome</u></p> <hr/> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Justin Smith</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5950</u> <b>Email:</b> <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|--|

**Please explain how the money will be used:**  
 Food that will be given to students at the Panther Packed Friday during WOW, Spring 2015.  
*Location changed from Panther Plaza to Panther Square due to weather.*

|  |   |
|--|---|
| <p><b>Club/Organization Signatures</b><br/>         (Person requesting funds) Organization Representative:<br/>  Date: <u>1/16/2015</u><br/> <b>Requestor</b></p> <p>_____<br/> <b>CL Accountant</b> Date: _____</p> <p>_____<br/> <b>Director of Campus Life</b> Date: _____</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
|--|---|



# File For Funds

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Office Use Only

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 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |   |   |  |
|---|---|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>320.05</u></p> <p><b>Event Date</b><br/> <u>1</u> -- <u>16</u> -- <u>15</u><br/>         Mon Day Year</p> <p><b>Date Funds are Needed</b><br/> <u>1</u> -- <u>16</u> -- <u>15</u><br/>         Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/> <u>12</u> : <u>00</u> <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/> <u>1</u> : <u>00</u> <input checked="" type="checkbox"/> PM</p> <p><b>Event Location</b><br/> <u>Panther Plaza</u></p>                          | <p><b>Vendor Information</b><br/> <b>Name:</b> <u>5cents T-shirt Design (Sarah's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/> <u>1559 NW 79th Ave, Miami, FL 33126, USA</u></p> <p><b>Phone:</b> <u>(305) 259-8800</u> <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Week of Welcome</u></p> <hr/> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Justin Smith</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5950</u> <b>Email:</b> <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |   |  |
| <p><b>Please explain how the money will be used:</b><br/>         Shirts to be given out at the Panther Packed Friday during WOW.</p>   |   |   |  |
| <p><b>Club/Organization Signatures</b></p> <table style="width:100%; border: none;"> <tr> <td style="width:50%; border: none; vertical-align: top;"> <p>(Person requesting funds) Organization Representative:<br/> <br/>           Requestor _____ Date: <u>1/12/2015</u></p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p> </td> <td style="width:50%; border: none; vertical-align: top;"> <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div> </td> </tr> </table> |   | <p>(Person requesting funds) Organization Representative:<br/> <br/>           Requestor _____ Date: <u>1/12/2015</u></p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div> |
| <p>(Person requesting funds) Organization Representative:<br/> <br/>           Requestor _____ Date: <u>1/12/2015</u></p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p>   | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>  |   |  |

CAMPUS LIFE AT FLORIDA INTERNATIONAL UNIVERSITY - BISCAYNE BAY CAMPUS

**FIU**

FIU @ FIFTY

1965  
2015

# WEEK OF WELCOME

SPRING 2015 • January 12-16



Ask me info Tables - 9 am - 1 pm |

Week of Welcome BBQ - 11 am - 2 pm |

SPC Dancing with the Wolfe: Salsa and Bachata - 12 pm - 2 pm |

Ask me info Tables - 9 am - 4 pm |

involvement & Volunteer Fair

Organized by: Office of Campus Life and CLE

Councils and Cocoa - 11 am - 2 pm |

Peer Advisor & Panther Camp Announcement - 2 pm |

SPC Dancing with the Wolfe: Belly Dancing and Haitian Kompa - 2 pm - 4 pm |

New Year's Brunch

Yoga by the Bay

Organized by: Recreation & Fitness

Panther Packed Friday

Organized by: Panther Panzer

SPC Dancing with the Wolfe: Modern Dance - 1 pm - 5 pm |

**WORK HARD,  
PLAY HARD!**

**FIU** Student Affairs

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Cozzi Position: Grad Asst.

Phone: ext. 4841 Advisor: Rafael Zapata

Event: New Year's Brunch

Date: 1/15/2015 Time: 9am-11am Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: <u>185</u> Community: _____           | Opening Balance: _____       |
| Faculty/Staff: <u>42</u> Total: <u>227</u>      | Amount Spent: <u>1702.13</u> |
|   | Closing Balance: _____       |

What was the purpose of this event? Was that purpose accomplished?

To welcome students back for the spring semester for welcome new students. We also encouraged students to write their new year's resolution.

What was positive about this event? Why?

We were able to reach a different student population since it was earlier.

What was negative about this event? Why?  
A different area such as in AC1 would reach other students than those that pass through

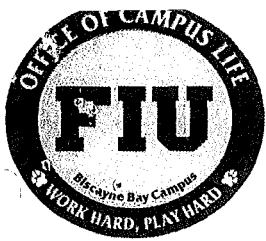
1006.15  
958.78  
660.

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 1/16/15

Advisor's Signature: [Signature] Date: 1/21/15



# File For Funds

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 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |   |
|--|---|
| <p><b>Amount Requested</b><br/>\$ <u>660.00</u></p> <p><b>Event Date</b><br/> <u>1</u> <u>15</u> <u>15</u><br/>         Mon Day Year</p> <p><b>Date Funds are Needed</b><br/> <u>1</u> <u>15</u> <u>15</u><br/>         Mon Day Year</p> <p><b>Start Time</b><br/><u>9:00 am</u></p> <p><b>End Time</b><br/><u>11: am</u></p> <p><b>Event Location</b><br/><u>Parthen Square</u></p> | <p><b>Vendor Information</b><br/> <b>Name:</b> <u>Alaska Coffee Roasting (Sarah's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Week of Welcome</u></p> <hr/> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Nicole Cozzi</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5823</u></p> <p><b>Email:</b> <u>ncozzi@fiu.edu</u> <input checked="" type="checkbox"/> X</p> |
|--|---|

**Please explain how the money will be used:**  
 To provide coffee and refreshments for Release Week.

|   |   |
|---|---|
| <p><b>Club/Organization Signatures</b><br/>         (Person requesting funds) Organization Representative:</p> <p><u>[Signature]</u> Date: <u>1/16/2015</u><br/> <b>Requestor</b></p> <p><u>[Signature]</u> Date: _____<br/> <b>Accountant</b></p> <p><u>[Signature]</u> Date: <u>1/17/15</u><br/> <b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
|---|---|





# File For Funds

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PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

### Amount Requested

\$ 35.98

### Event Date

1-15-15  
Mon Day Year

### Date Funds are Needed

1-15-15  
Mon Day Year

### Start Time

9:00 am

### End Time

11:00 am

### Event Location

Panther Square

### Vendor Information

Name: Oriental Trading (Sarah's Procard)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Week of Welcome

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Nicole Cozzi

Position in organization: Graduate Assistant

Address or Rm. #: WUC 141

Phone: 6-5823

Email: ncozzi@fiu.edu

I HAVE READ THE SGA FINANCE CODE (Please place check mark on line)

### Please explain how the money will be used:

To provide décor for Week of Welcome.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:

**CL ACCOUNTING – DATE STAMP:**

[Signature] Date: 1/6/2015  
Requestor

\_\_\_\_\_  
Date: \_\_\_\_\_  
CL Accountant

[Signature] Date: 1/7/15  
Director of Campus Life



# File For Funds

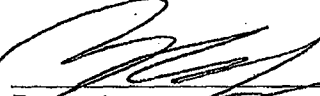
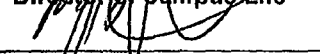
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|  |  |
|--|--|
| <b>Amount Requested</b><br><del>\$ 1804.00</del> 1,006.15                | <b>Vendor Information</b><br><b>Name:</b> 4imprint (Andres's Procard)  |
| <b>Event Date</b><br><br>1 Mon 12 Day 15 Year                            | <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br><br><b>Phone:</b> _____ <b>Fax:</b> _____                              |
| <b>Date Funds are Needed</b><br><br>1 Mon 12 Day 15 Year                 | <b>Department Code:</b> 1543140003<br><b>Line Item:</b> Week of Welcome  |
| <b>Start Time</b><br>11:00 am  | <b>Organization/Department Information</b><br><b>Department Name:</b> Campus Life<br><b>Requestor's Name:</b> Nicole Cozzi |
| <b>End Time</b><br>2:00 pm   | <b>Position in organization:</b> Graduate Assistant<br><b>Address or Rm. #:</b> WUC 141                                    |
| <b>Event Location</b><br>Panther Square                                  | <b>Phone:</b> 6-5823<br><b>Email:</b> ncozzi@fiu.edu X   |
| I HAVE READ THE SGA FINANCE CODE _____ (Please place check mark on line) |  |

**Please explain how the money will be used:**  
To provide giveaways including coffee mugs and blankets for Week of Welcome.

|  |                                    |
|--|------------------------------------|
| <b>Club/Organization Signatures</b><br>(Person requesting funds) Organization Representative:        | <b>CL ACCOUNTING – DATE STAMP:</b> |
|  Date: 12/18/2014 |                                    |
| <b>Requestor</b>   |                                    |
| CL Accountant Date: _____  |                                    |
|  Date: 12/18/14   |                                    |
| <b>Director of Campus Life</b>   |                                    |

**FIU**

FIU @ FIFTY

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2015

# WEEK OF WELCOME

SPRING 2015 • January 12-16



## MONDAY, JANUARY 12<sup>TH</sup>

**Ask me info Tables** - 9 AM - 4 PM | AC I Area

**Week of Welcome BBQ** - 11 AM - 2 PM | Panther Square

**SPC Dancing with the Wolfe: Salsa and Bachata** - 12 PM - 2 PM | Rec. Center

## TUESDAY, JANUARY 13<sup>TH</sup>

**Ask me info Tables** - 9 AM - 4 PM | AC I Area

**Involvement & Volunteer Fair** - 11 AM - 2 PM | Panther Square (Organized by SOC, Campus Life and CLS)

## WEDNESDAY, JANUARY 14<sup>TH</sup>

**Councils and Cocoa** - 11 AM - 2 PM | Panther Square

**Peer Advisor & Panther Camp Announcement** - 2 PM | Panther Square (Organized by Orientation and Parent Programs)

**SPC Dancing with the Wolfe: Belly Dancing and Haitian Kompa** - 2 PM - 4 PM | Rec. Center

## THURSDAY, JANUARY 15<sup>TH</sup>

**New Year's Brunch** - 9 AM - 11 AM | Panther Square

## FRIDAY, JANUARY 16<sup>TH</sup>

**Yoga by the Bay** - 10 AM - 11:30 AM | Lawns by the Bay (Organized by Recreation & SHS)

**Panther Packed Friday** - 12 PM - 1 PM | Panther Plaza (Organized by Panther Power)

**SPC Dancing with the Wolfe: Modern Dance** - 4 PM - 5 PM | Rec. Center

**WORK HARD,  
PLAY HARD!**

**FIU** Student Affairs  
Campus Life at Biscayne Bay

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Cozzi Position: Grad Asst.

Phone: ext. 4841 Advisor: Rafael Zapata

Event: Councils and Cocoa

Date: 1/14/2015 Time: 11-2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: <u>194</u> Community: _____           | Opening Balance: _____       |
| Faculty/Staff: <u>47</u> Total: <u>240</u>      | Amount Spent: <u>2349.00</u> |
|   | Closing Balance: _____       |

What was the purpose of this event? Was that purpose accomplished?

To promote involvement opportunities through student organizations/departments and volunteer opportunities with campus partners.

---

What was positive about this event? Why?

It was an excellent way to promote opportunities to new students.

---

What was negative about this event? Why?

We had to move the location to the ballrooms which has low foot traffic.

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 1/14/15

Advisor's Signature:  Date: 1/14/15



*Campus Use*

# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**Form must be typed and submitted 3 weeks in advance**

| Office Use Only |       |
|-----------------|-------|
| Req:            | _____ |
| PO:             | _____ |
| Rcpt:           | _____ |
| Vchr:           | _____ |
| Pd:             | _____ |

**Amount Requested**  
\$ 789.00

**Event Date**  
01 \_\_14 \_\_15  
Mon Day Year

**Date Funds are Needed**  
\_\_ \_\_ \_\_  
Mon Day Year

**Start Time**  AM  
11 00  PM

**End Time**  AM  
2 00  PM

**Event Location**  
Panther Square

**Vendor Information**  
Name: Panther Premier Events (Sarah's Record)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_  
11200 SW 8<sup>th</sup> Street, Miami, FL 33199

Phone: 305-919-5322 Fax: \_\_\_\_\_

Account: \_\_\_\_\_  
Line Item: \_\_\_\_\_

**Organization/Department Information**  
Organization/Dept. Name: Student Government

Requestor's Name: Marcy Alstrom

Position in organization: SGA Office Assistant

Address or Rm. #: WUC 301

Phone: 6-5909 Mobile: \_\_\_\_\_

Email: malstrom@fiu.edu

**Please explain how the money will be used:**  
Hot Cocoa, pastries, and food server for Week of Welcome 'Councils and Cocoa' event. Estimate #29526.

**SGC Signatures**

(Person requesting funds) Organization Representative: [Signature] Date: 1/14/15

Requestor: [Signature] Date: \_\_\_\_\_

[Signature] Date: 1/14/15

**CLO ACCOUNTING – DATE STAMP:**

★  
★





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

### Amount Requested

\$ ~~100.00~~ 958.75

### Event Date

1 12 15  
Mon Day Year

### Date Funds are Needed

1 12 15  
Mon Day Year

### Start Time

11:00 am

### End Time

2:00 pm

### Event Location

Panther Square

### Vendor Information

Name: 4imprint (Andres's Procard)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Week of Welcome

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Nicole Cozzi

Position in organization: Graduate Assistant

Address or Rm. #: WUC 141

Phone: 6-5823

Email: ncozzi@fiu.edu X

I HAVE READ THE SGA FINANCE CODE (Please place check mark on line)

Please explain how the money will be used:

To provide giveaways including coffee mugs and blankets for Midnight Breakfast.

### Club/Organization Signatures

Person requesting funds) Organization Representative:

CL ACCOUNTING - DATE STAMP:

Requestor Date: 12/18/2014

Accountant Date: \_\_\_\_\_

Director of Campus Life Date: 12/18/14

RECEIVED  
12/19/14  
CL ACCOUNTING

**FIU**

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2015

# WEEK OF WELCOME

SPRING 2015 • January 12-16



## MONDAY, JANUARY 12<sup>TH</sup>

**Ask me info Tables** - 9 AM - 4 PM | AC I Area

**Week of Welcome BBQ** - 11 AM - 2 PM | Panther Square

**SPC Dancing with the Wolfe: Salsa and Bachata** - 12 PM - 2 PM | Rec. Center

## TUESDAY, JANUARY 13<sup>TH</sup>

**Ask me info Tables** - 9 AM - 4 PM | AC I Area

**Involvement & Volunteer Fair** - 11 AM - 2 PM | Panther Square (Organized by SOC, Campus Life and CLS)

## WEDNESDAY, JANUARY 14<sup>TH</sup>

**Councils and Cocoa** - 11 AM - 2 PM | Panther Square

**Peer Advisor & Panther Camp Announcement** - 2 PM | Panther Square (Organized by Orientation and Parent Programs)

**SPC Dancing with the Wolfe: Belly Dancing and Haitian Kompa** - 2 PM - 4 PM | Rec. Center

## THURSDAY, JANUARY 15<sup>TH</sup>

**New Year's Brunch** - 9 AM - 11 AM | Panther Square

## FRIDAY, JANUARY 16<sup>TH</sup>

**Yoga by the Bay** - 10 AM - 11:30 AM | Lawns by the Bay (Organized by Recreation & SHS)

**Panther Packed Friday** - 12 PM - 1 PM | Panther Plaza (Organized by Panther Power)

**SPC Dancing with the Wolfe: Modern Dance** - 4 PM - 5 PM | Rec. Center

**WORK HARD,  
PLAY HARD!**

**FIU** Student Affairs



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>600</u></p> <p><b>Event Date</b><br/>Mon Day Year<br/><u>1</u> <u>14</u> <u>15</u></p> <p><b>Date Funds are Needed</b><br/><u>1</u> <u>14</u> <u>15</u><br/>Mon Day Year</p> <p><b>Start Time</b><br/><u>11:00am</u></p> <p><b>End Time</b><br/><u>2:00pm</u></p> <p><b>Event Location</b><br/><u>Panther Square</u></p> | <p><b>Vendor Information</b><br/>Name: <u>Al-Rod Studio, Inc.</u></p> <p>FIU Vendor #: _____ Address: _____</p> <p>Phone: _____ Fax: _____</p> <p>Department Code: <u>1543140003</u><br/>Line Item: <u>Week of Welcome</u></p> <p><b>Organization/Department Information</b><br/>Department Name: <u>Campus Life</u><br/>Requestor's Name: <u>Nicole Cozzi</u><br/>Position in organization: <u>Graduate Assistant</u><br/>Address or Rm. #: <u>WUC 141</u><br/>Phone: <u>6-5823</u> Email: <u>siegeli@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|--|

**Please explain how the money will be used:**

To provide digital caricature services for students at the Week of Welcome.

|  |   |
|--|---|
| <p><b>Club/Organization Signatures</b><br/>(Person requesting funds) Organization Representative:</p> <p><u>[Signature]</u> Date: <u>1/7/2015</u></p> <p>Requestor _____ Date: _____</p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p> | <p><b>CL ACCOUNTING - DATE STAMP:</b></p> |
|--|---|

### Event Audit Report

Organization/Department: Campus Life  
Representatives Name: Nicole Cozzi Position: Grad Asst.  
Phone: ext. 4841 Advisor: Rafael Zapata  
Event: Involvement and Volunteer Fair  
Date: 1/13/2015 Time: 11-2pm Location: WUC Ballrooms

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>   |
|---|--------------------------------|
| Students: <u>198</u> Community: <u>22</u>       | Opening Balance: _____         |
| Faculty/Staff: <u>33</u> Total: <u>253</u>      | Amount Spent: <u>\$ 860.50</u> |
|   | Closing Balance: _____         |

What was the purpose of this event? Was that purpose accomplished?  
To promote involvement opportunities through student organizations/departments and volunteer opportunities with campus partners.

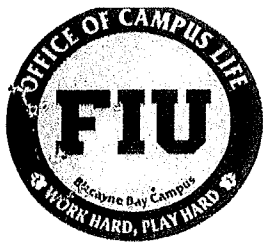
What was positive about this event? Why?  
It was an excellent way to promote opportunities to new students.

What was negative about this event? Why?  
We had to move the location to the ballrooms which has low foot traffic.

Should this event be done again next year?  
Yes

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 1/14/15  
Advisor's Signature: [Signature] Date: 1/14/15



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

### Amount Requested

\$ 633.00

### Event Date

1 13 15  
Mon Day Year

### Date Funds are Needed

1 13 15  
Mon Day Year

### Start Time

11 00 am

### End Time

2 00 pm

### Event Location

WUC Ballrooms

### Vendor Information

Name: Mario The Baker (Rafael's Procard)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Week of Welcome

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Nicole Cozzi

Position in organization: Graduate Assistant

Address or Rm. #: WUC 141

Phone: 6-5823

Email: ncozzi@fiu.edu X

I HAVE READ THE SGA FINANCE CODE (Please place check mark on line)


### Please explain how the money will be used:

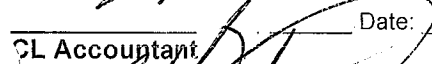
To provide food for Release Week.


### Club/Organization Signatures

(Person requesting funds) Organization Representative:

CL ACCOUNTING - DATE STAMP:

 Date: 1/14/2015  
Requestor

 Date: \_\_\_\_\_  
CL Accountant

 Date: 1/14/15  
Director of Campus Life





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|  |  |
|--|--|
| <b>Amount Requested</b><br>\$ 227.50                             | <b>Vendor Information</b><br>Name: <u>Aramark(Sarah's Procard)</u>   |
| <b>Event Date</b><br><u>1 13 15</u><br>Mon Day Year              | FIU Vendor #: _____ Address: _____<br>Phone: _____ Fax: _____  |
| <b>Date Funds are Needed</b><br><u>1 13 - 15</u><br>Mon Day Year | Department Code: <u>1543140003</u><br>Line Item: <u>Week of Welcome</u>  |
| <b>Start Time</b><br><u>11:00am</u>                              | <b>Organization/Department Information</b><br>Department Name: <u>Campus Life</u><br>Requestor's Name: <u>Nicole Cozzi</u> |
| <b>End Time</b><br><u>2:00pm</u>                                 | Position in organization: <u>Graduate Assistant</u><br>Address or Rm. #: <u>WUC 141</u>                                    |
| <b>Event Location</b><br><u>WUC Bellrooms</u>                    | Phone: <u>6-5823</u><br>Email: <u>ncozzi@fiu.edu</u> <input checked="" type="checkbox"/>                                   |

I HAVE READ THE SGA FINANCE CODE (Please place check mark on line)

**Please explain how the money will be used:**

To provide drinks for Release Week.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:

**CL ACCOUNTING - DATE STAMP:**

[Signature] Date: 1/14/2015  
Requestor

CL Accountant Date: \_\_\_\_\_

[Signature] Date: 1/14/15  
Director of Campus Life

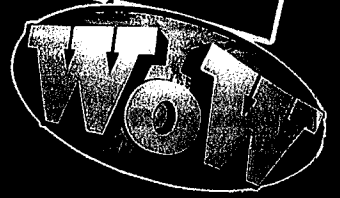
**FIU**

FIU @ FIFTY

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2015

# WEEK OF WELCOME

SPRING 2015 • January 12-16



## MONDAY, JANUARY 12<sup>TH</sup>

- Ask me info Tables** - 9 AM - 4 PM | AC I Area
- Week of Welcome BBQ** - 11 AM - 2 PM | Panther Square
- SPC Dancing with the Wolfe: Salsa and Bachata** - 12 PM - 2 PM | Rec. Center

## TUESDAY, JANUARY 13<sup>TH</sup>

- Ask me info Tables** - 9 AM - 4 PM | AC I Area
- Involvement & Volunteer Fair** - 11 AM - 2 PM | Panther Square (Organized by SOC, Campus Life and CLS)

## WEDNESDAY, JANUARY 14<sup>TH</sup>

- Councils and Cocoa** - 11 AM - 2 PM | Panther Square
- Peer Advisor & Panther Camp Announcement** - 2 PM | Panther Square (Organized by Orientation and Parent Programs)
- SPC Dancing with the Wolfe: Belly Dancing and Haitian Kompa** - 2 PM - 4 PM | Rec. Center

## THURSDAY, JANUARY 15<sup>TH</sup>

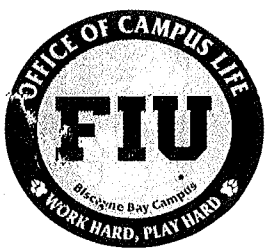
- New Year's Brunch** - 9 AM - 11 AM | Panther Square

## FRIDAY, JANUARY 16<sup>TH</sup>

- Yoga by the Bay** - 10 AM - 11:30 AM | Lawns by the Bay (Organized by Recreation & SHS)
- Panther Packed Friday** - 12 PM - 1 PM | Panther Plaza (Organized by Panther Power)
- SPC Dancing with the Wolfe: Modern Dance** - 4 PM - 5 PM | Rec. Center

**WORK HARD,  
PLAY HARD!**

**FIU** Student Affairs



# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

**Office Use Only**

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ 633.00</p> <p><b>Event Date</b><br/>1 / 13 / 15<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>1 / 13 / 15<br/>Mon Day Year</p> <p><b>Start Time</b><br/>11:00 am</p> <p><b>End Time</b><br/>2:00 pm</p> <p><b>Event Location</b><br/>WUC Ballrooms</p> | <p><b>Vendor Information</b><br/>         Name: Mario The Baker (Rafael's Procard)<br/>         FIU Vendor #: _____ Address: _____<br/>         Phone: _____ Fax: _____</p> <p><b>Department Code:</b> 1543140003<br/> <b>Line Item:</b> Week of Welcome</p> <p><b>Organization/Department Information</b><br/>         Department Name: Campus Life<br/>         Requestor's Name: Nicole Cozzi<br/>         Position in organization: Graduate Assistant<br/>         Address or Rm. #: WUC 141<br/>         Phone: 6-5823<br/>         Email: ncozzi@fiu.edu X</p> <p>I HAVE READ THE SGA FINANCE CODE <input type="checkbox"/> (Please place check mark on line)</p> |
|---|--|

**Please explain how the money will be used:**

To provide food for Release Week.

|   |  |
|---|--|
| <p><b>Club/Organization Signatures</b></p> <p>(Person requesting funds) Organization Representative:<br/>          Requestor _____ Date: 1/14/2015</p> <p>CL Accountant _____ Date: _____<br/>          Director of Campus Life _____ Date: 1/14/15</p> | <p><b>CL ACCOUNTING - DATE STAMP:</b></p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div> |
|---|--|

MARIO THE BAKER  
18679 W DIXIE HWY  
MIAMI, FL 33180

01/09/2015 13:55:34  
MID: 000000003851785 TID: 05932303

CREDIT CARD  
VISA SALE

CARD # XXXXXXXXXXXX7847  
INVOICE 0006  
SEQ #: 0006  
Batch #: 000185  
Approval Code: 024783  
Entry Method: Manual  
Mode: Online  
Card Code: X

PRE-TIP AMT \$623.00

TIP 10.00

TOTAL AMOUNT 633.00

MARIO THE BAKER  
(305) 891-7641  
(305) 466-1777

01/09/2015 3:14PM 01  
000003#4189 CLERK01

TAX EXEMPT 10 @ \$12.95 \$129.50  
TAX EXEMPT 10 @ \$19.95 \$199.50  
TAX EXEMPT 20 @ \$14.45 \$289.00

TAX EXEMPT \$5.00

TOTAL \$623.00

THANK YOU

CUSTOMER COPY

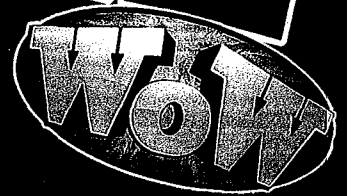
**FIU**

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2015

# WEEK OF WELCOME

SPRING 2015 • January 12-16



## MONDAY, JANUARY 12<sup>TH</sup>

**Ask me info Tables** - 9 AM - 4 PM | AC I Area

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## WEDNESDAY, JANUARY 14<sup>TH</sup>

**Councils and Cocoa** - 11 AM - 2 PM | Panther Square

**Peer Advisor & Panther Camp Announcement** - 2 PM | Panther Square (Organized by Orientation and Parent Programs)

**SPC Dancing with the Wolfe: Belly Dancing and Haitian Kompa** - 2 PM - 4 PM | Rec. Center

## THURSDAY, JANUARY 15<sup>TH</sup>

**New Year's Brunch** - 9 AM - 11 AM | Panther Square

## FRIDAY, JANUARY 16<sup>TH</sup>

**Yoga by the Bay** - 10 AM - 11:30 AM | Lawns by the Bay (Organized by Recreation & SHS)

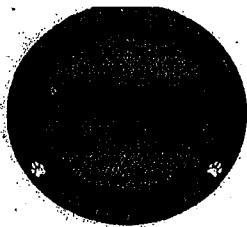
**Panther Packed Friday** - 12 PM - 1 PM | Panther Plaza (Organized by Panther Power)

**SPC Dancing with the Wolfe: Modern Dance** - 4 PM - 5 PM | Rec. Center

**WORK HARD,  
PLAY HARD!**

**FIU** Student Affairs  
Campus Life at Biscayne Bay





# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

### Office Use Only

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

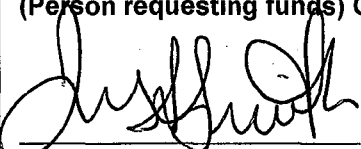
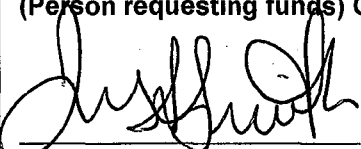
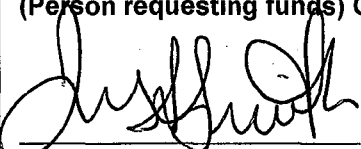
|   |   |   |   |                                  |  |   |  |
|---|---|---|---|----------------------------------|--|---|--|
| <p><b>Amount Requested</b><br/>\$ 240.00</p> <p><b>Event Date</b><br/>1 -- 12 -- 15<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>1 -- 12 -- 15<br/>Mon Day Year</p> <p><b>Start Time</b> <input checked="" type="checkbox"/> AM<br/>11 : 00 <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>2 : 00 <input checked="" type="checkbox"/> PM</p> <p><b>Event Location</b><br/>Panther Square</p>  | <p><b>Vendor Information</b><br/> <b>Name:</b> Henry Zelaya (HR Contract) Panther ID: 2897216<br/> <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/> <b>Phone:</b> (305) 778-2715 <b>Fax:</b> _____</p> <p><b>Department Code:</b> 1543140003<br/> <b>Line Item:</b> Week of Welcome</p> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> Campus Life<br/> <b>Requestor's Name:</b> Justin Smith<br/> <b>Position in organization:</b> Graduate Assistant<br/> <b>Address or Rm. #:</b> WUC 141<br/> <b>Phone:</b> 6-5950 <b>Email:</b> jusmith@fiu.edu</p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |   |   |                                  |  |   |  |
| <p><b>Please explain how the money will be used:</b><br/>         DJ Services for Week of Welcome 2015 BBQ.</p>   |   |   |   |                                  |  |   |  |
| <p><b>Club/Organization Signatures</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 5px;"> <p>(Person requesting funds) Organization Representative:<br/> <br/>           Requestor Date: 12/11/2014</p> </td> <td style="width:50%; padding: 5px;"> <p><b>CL ACCOUNTING – DATE STAMP:</b></p> </td> </tr> <tr> <td style="padding: 5px;"> <p>CL Accountant Date: _____</p> </td> <td></td> </tr> <tr> <td style="padding: 5px;"> <p>Director of Campus Life Date: 12/11/14</p> </td> <td></td> </tr> </table> |   | <p>(Person requesting funds) Organization Representative:<br/> <br/>           Requestor Date: 12/11/2014</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> | <p>CL Accountant Date: _____</p> |  | <p>Director of Campus Life Date: 12/11/14</p> |  |
| <p>(Person requesting funds) Organization Representative:<br/> <br/>           Requestor Date: 12/11/2014</p>   | <p><b>CL ACCOUNTING – DATE STAMP:</b></p>   |   |   |                                  |  |   |  |
| <p>CL Accountant Date: _____</p>  |   |   |   |                                  |  |   |  |
| <p>Director of Campus Life Date: 12/11/14</p>   |   |   |   |                                  |  |   |  |

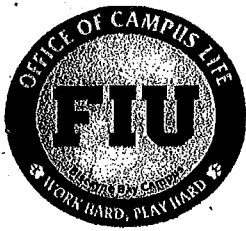


# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only  
Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|   |  |   |  |
|---|--|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>450.00</u></p> <p><b>Event Date</b><br/>1 -- 12 -- 15<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>1 -- 12 -- 15<br/>Mon Day Year</p> <p><b>Start Time</b> <input checked="" type="checkbox"/> AM<br/>11 .00 <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>2 .00 <input checked="" type="checkbox"/> PM</p> <p><b>Event Location</b><br/>Panther Square</p>   | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Lola's Signature Events (Sarah's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/><u>17021 North Bay Road #809, Sunny Isles Beach, FL 33160</u></p> <p><b>Phone:</b> <u>(786) 975-4654</u> <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Week of Welcome</u></p> <hr/> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Justin Smith</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5950</u> <b>Email:</b> <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |   |  |
| <p><b>Please explain how the money will be used:</b><br/>Balloon arch and Roary balloon statue for Week of Welcome (Spring 2015).</p>   |  |   |  |
| <p><b>Club/Organization Signatures</b></p> <table border="1"> <tr> <td data-bbox="129 1512 844 1932"> <p>(Person requesting funds) Organization Representative:<br/><br/>Requestor _____ Date: <u>1/7/2015</u></p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p> </td> <td data-bbox="844 1512 1494 1932"> <p><b><u>CL ACCOUNTING – DATE STAMP:</u></b></p> </td> </tr> </table> |  | <p>(Person requesting funds) Organization Representative:<br/><br/>Requestor _____ Date: <u>1/7/2015</u></p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p> | <p><b><u>CL ACCOUNTING – DATE STAMP:</u></b></p> |
| <p>(Person requesting funds) Organization Representative:<br/><br/>Requestor _____ Date: <u>1/7/2015</u></p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p>   | <p><b><u>CL ACCOUNTING – DATE STAMP:</u></b></p>   |   |  |



# File For Funds

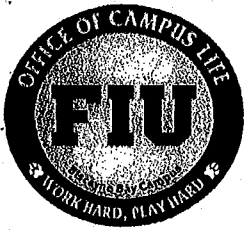
Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|  |   |
|--|---|
| <b>Amount Requested</b><br>\$ 128.70<br><br><b>Event Date</b><br>1 -- 12 --<br>2015<br>Mon Day Year<br><br><b>Date Funds are Needed</b><br>1 -- 12 -- 2015<br>Mon Day Year<br><br><b>Start Time</b><br>11:00am<br><br><b>End Time</b><br>2:00pm<br><br><b>Event Location</b><br>Panther Square | <b>Vendor Information</b><br><b>Name:</b> Oriental Trading (Sarah's Procard)<br><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br>_____<br><b>Phone:</b> _____ <b>Fax:</b> _____<br><b>Department Code:</b> 1543140003<br><b>Line Item:</b> Week of Welcome<br><br><b>Organization/Department Information</b><br><b>Department Name:</b> Campus Life<br><b>Requestor's Name:</b> Nicole Cozzi<br><b>Position in organization:</b> Graduate Assistant<br><b>Address or Rm. #:</b> WUC 141<br><b>Phone:</b> 6-5823 <b>Email:</b> <u>nicolc@fiu.edu</u><br>I HAVE READ THE SGA BYLAWS AND CODE <input checked="" type="checkbox"/> (Please place check mark on line) |
|--|---|

**Please explain how the money will be used:**  
 To provide décor and supplies for Week of Welcome

|   |  |
|---|--|
| <b>Club/Organization Signatures</b>   |  |
| (Person requesting funds) Organization Representative:<br><br>Requestor:  Date: 12/16/2014<br>CL Accountant:  Date: _____<br>Director of Campus Life:  Date: 12/18/14 | <b>CL ACCOUNTING – DATE STAMP:</b><br><br><br> |



# File For Funds

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|                        |       |
|------------------------|-------|
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| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|  |   |
|--|---|
| <b>Amount Requested</b><br>\$ 18.17<br><br><b>Event Date</b><br>1__ 12__<br>2015<br>Mon Day Year<br><br><b>Date Funds are Needed</b><br>1__ 12__ 2015<br>Mon Day Year<br><br><b>Start Time</b><br>11: am<br><br><b>End Time</b><br>2: 00pm | <b>Vendor Information</b><br><b>Name:</b> Party City (Sarah's Procard)<br><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br><b>Phone:</b> _____ <b>Fax:</b> _____<br><b>Department Code:</b> 1543140003<br><b>Line Item:</b> Week of Welcome<br><br><b>Organization/Department Information</b><br><b>Department Name:</b> Campus Life<br><b>Requestor's Name:</b> Nicole Cozzi<br><b>Position in organization:</b> Graduate Assistant<br><b>Address or Rm. #:</b> WUC 141<br><b>Phone:</b> 6-5823 <b>Email:</b> ncozzi@fiu.edu<br>I HAVE READ THE SGP (www.fiu.edu) <input checked="" type="checkbox"/> (Please place check mark on line) |
| <b>Event Location</b><br>Panther Square  |   |

**Please explain how the money will be used:**  
 To provide décor and supplies for Week of Welcome

|   |                  |                                    |
|---|------------------|------------------------------------|
| <b>Club/Organization Signatures</b>                           |                  | <b>CL ACCOUNTING – DATE STAMP:</b> |
| <b>(Person requesting funds) Organization Representative:</b> |                  |                                    |
|   | Date: 12/16/2014 |                                    |
| <b>Requestor</b>  |                  |                                    |
| <b>CL Accountant</b>  | Date: _____      |                                    |
| <b>Director of Campus Life</b>                                | Date: 12/18/14   |                                    |



# File For Funds

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|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|  |  |
|--|--|
| <b>Amount Requested</b><br>\$ 900.00<br><br><b>Event Date</b><br>1 12 2015<br>Mon Day Year<br><br><b>Date Funds are Needed</b><br>1-- 12 -- 2015<br>Mon Day Year<br><br><b>Start Time</b><br>11: am<br><br><b>End Time</b><br>2: pm<br><br><b>Event Location</b><br>Panther Square | <b>Vendor Information</b><br>Name: Camera Booth<br>FIU Vendor #: _____ Address: _____<br>Phone: _____ Fax: _____<br>Department Code: 1543140003<br>Line Item: Week of Welcome<br><b>Organization/Department Information</b><br>Department Name: Campus Life<br>Requestor's Name: Nicole Cozzi<br>Position in organization: Graduate Assistant<br>Address or Rm. #: WUC 141<br>Phone: 6-5823 Email: <u>ncozzi@fiu.edu</u><br>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |
|--|--|

**Please explain how the money will be used:**

To provide a photobooth and glitter tattoos for students for Week of Welcome

|   |  |
|---|--|
| <b>Club/Organization Signatures</b>   |  |
| (Person requesting funds) Organization Representative:<br><br>Requestor _____ Date: 12/18/2014<br>CL Accountant _____ Date: _____<br>Director of Campus Life _____ Date: 12/18/14 | <b>CL ACCOUNTING – DATE STAMP:</b><br><br><br><br> |



# INVOICE

Date: Monday, January 12, 2015

Invoice # 01122015



## The Camera Booth, LLC

2162 SW 152 Terrace

Miramar, FL 33027

Contacts: Linda Rutledge 954-296-7208

Jennifer Forrest 954-448-3556

Tax ID: 80-0552761

[thecamerabooth@yahoo.com](mailto:thecamerabooth@yahoo.com)

### Bill To

FIU Biscayne Bay Campus  
3000 N E 151<sup>st</sup> Street  
WUC 141,  
North Miami, Fl. 33181

Attention: Justin Smith  
Graduate Assistant Campus  
Life BBC

### Description

**Provide 3 Hours Photo Booth &  
Glitter Tattoo Service**

**Rate: \$900.00**

**At:** FIU Biscayne Bay Campus  
3000 NE 151<sup>st</sup> Street WUC 141  
Panther Square  
North Miami, Florida  
33181

**On:** Monday, January 12, 2015

**From:** 11:00 am to 2:00pm

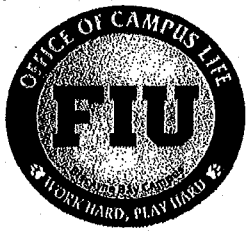
**For:** Week of Welcome Spring 2015 BBQ

**Deposit due:**

**N/A**

**Final Payment due January 12, 2015**  
**Thank You for your business**

**Total Due: \$900.00**



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

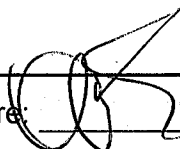

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|  |  |
|--|--|
| <b>Amount Requested</b><br>\$: <u>2754.00</u>  | <b>Vendor Information</b><br>Name: <u>All Star Event. Inc (unencumbered)</u><br>FIU Vendor #: _____ Address: _____<br><u>14475 NW 60<sup>th</sup> Ave. Miami Lakes, FL 33014</u><br>Phone: _____ Fax: _____  |
| <b>Event Date</b><br><u>1</u> -- <u>12</u> -- <u>2015</u><br>Mon Day Year            | <b>Department Code:</b> <u>1543140003</u><br><b>Line Item:</b> <u>Week of Welcome</u>  |
| <b>Date Funds are Needed</b><br><u>1</u> -- <u>12</u> -- <u>2015</u><br>Mon Day Year | <b>Organization/Department Information</b><br>Department Name: <u>Campus Life</u><br>Requestor's Name: <u>Nicole Cozzi</u><br>Position in organization: <u>Graduate Assistant</u><br>Address or Rm. #: <u>WUC 141</u><br>Phone: <u>6-5823</u> Email: <u>ncozzi@fiu.edu</u> |
| <b>Start Time</b><br><u>11:00am</u>  | I HAVE READ THE SGA BYLAWS AND I AGREE TO THE TERMS AND CONDITIONS OF THE SGA BYLAWS.<br><input checked="" type="checkbox"/> (Please place check mark on line)   |
| <b>End Time</b><br><u>2:00pm</u>   | <b>Event Location</b><br><u>Panther Square</u>   |

**Please explain how the money will be used:**  
 To provide food and refreshments for students at the Welcome BBQ for Week of Welcome

|   |                         |                                    |
|---|-------------------------|------------------------------------|
| <b>Club/Organization Signatures</b>                           |                         | <b>CL ACCOUNTING – DATE STAMP:</b> |
| <b>(Person requesting funds) Organization Representative:</b> |                         |                                    |
|   | Date: <u>12/16/2014</u> |                                    |
| <b>Requestor</b>  |                         |                                    |
| <b>CL Accountant</b>  |                         |                                    |
|   | Date: _____             |                                    |
| <b>Director of Campus Life</b>                                |                         |                                    |
|   | Date: <u>12/18/14</u>   |                                    |

**Event Audit Report**

|  |   |
|--|---|
| Organization/Department: <u>Campus Life</u>  |   |
| Representatives Name: <u>Christina Abdelmalak</u>  | Position: <u>Intern</u>   |
| Phone: <u>6-5950</u>   | Advisor: <u>Ivy Siegel Mack</u>   |
| Event: <u>Summer B Welcome Bash</u>  |   |
| Date: <u>6/22/2015</u>   | Time: <u>11am - 2pm</u> Location: <u>Panther Square</u>   |
| <b>Attendance (please attach sign-in sheet)</b><br><br>Students: <u>151</u> Community: _____<br>Faculty/Staff: <u>91</u> Total: <u>242</u>   | <b>SGC Financial Support</b><br><br>Opening Balance: _____<br>Amount Spent: <u>4,031.70</u><br>Closing Balance: _____ |
| What was the purpose of this event? Was that purpose accomplished?<br><br>The event was to welcome and engage students, both new and returning, to the start of summer B.<br><br><hr/> <hr/>   |   |
| What was positive about this event? Why?<br>It was engaging for students as they connected to campus resources which provide them opportunities for involvement as well as making connections.<br><br><hr/> <hr/>  |   |
| What was negative about this event? Why?<br>There was a lower number of students than expected but it was the beginning to summer B which tend to be lower than other semesters. However, despite the low numbers, all the food was given out during the event and nothing went to waste.<br><br><hr/> <hr/> |   |
| Should this event be done again next year?<br><u>Yes</u>   |   |
| <div style="border: 2px solid black; padding: 5px; display: inline-block;"> <b>RECEIVED</b><br/> <small>JUL 3 2015</small> </div>  |   |
| Please attach any articles, flyers, or photos. <small>SGA</small><br><small>av: Bay Campus</small>   |   |
| Signature:  <u>CHRISTINA A.</u>   | Date: <u>6/22/2015</u>  |
| Advisor's Signature:    | Date: <u>6/22/2015</u>  |

CAMPUS LIFE AT FIU BISCAYNE BAY CAMPUS PRESENTS



*Summer* **B**  
**WELCOME**  
**BASH**

**JUNE 22, 2015** 11 AM - 2 PM  
PANTHER SQUARE

**FREE LUNCH • CARICATURE ARTIST • GIVEAWAYS**

**FIU** Student Activity

Student Life at Biscayne Bay Campus

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**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Justin Smith Position: Grad. Assistant

Phone: 6-5950 Advisor: Ivy Siegel

Event: Chinese Late Day LatTEA

Date: 2/19/15 Time: 4-6 PM Location: AC II

|  |  |
|--|--|
| <p><b>Attendance (please attach sign-in sheet)</b></p> <p>Students: <u>149</u> Community: <u>3</u></p> <p>Faculty/Staff: <u>35</u> Total: <u>187</u></p> | <p><b>SGC Financial Support</b></p> <p>Opening Balance: _____</p> <p>Amount Spent: <u>\$675.00</u></p> <p>Closing Balance: _____</p> |
|--|--|

What was the purpose of this event? Was that purpose accomplished?

The purpose of this event was to allow participants to experience the Chinese culture through tea and Chinese food and to socialize as well through discussing the year of the Goat. The purpose was accomplished.

---

What was positive about this event? Why?

We reached a different population of students since the event was held in AC 2. Everyone seemed to enjoy themselves and immerse themselves into the Chinese culture.

---

What was negative about this event? Why?

The only downside was there there were supposed to be additional departments in attendance, and they did not show up. This was a missed opportunity for them to connect with a different population of students.

---

Should this event be done again next year?

Yes

---

Please attach any articles, flyers, or photos.

Signature: *Justin Smith* Date: 2/24/15

Advisor's Signature: *[Signature]* Date: 2/24/15





# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
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 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|  |  |
|--|--|
| <p><b>Amount Requested</b><br/> <b>\$ 325.00</b></p> <p><b>Event Date</b><br/> <u>2</u> -- <u>19</u> -- <u>15</u><br/>     Mon Day Year</p> <p><b>Date Funds are Needed</b><br/> <u>2</u> -- <u>19</u> -- <u>15</u><br/>     Mon Day Year</p> <p><b>Start Time</b><br/> <u>4</u> .<u>00</u> <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input checked="" type="checkbox"/> PM<br/> <u>6</u> .<u>00</u></p> <p><b>Event Location</b><br/> <u>AC II</u></p> | <p><b>Vendor Information</b><br/> <b>Name:</b> <u>Alaska Coffee Roasting of Florida, LLC. (Ivy's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/> <u>13130 Biscayne Blvd., North Miami, FL 33181</u></p> <p><b>Phone:</b> <u>(786) 332-4254</u> <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Late Day Lattes</u></p> <hr/> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Justin Smith</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5950</u> <b>Email:</b> <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|--|

**Please explain how the money will be used:**  
 Coffee & Tea for Chinese Late Day LatTEA.

|   |   |
|---|---|
| <b>Club/Organization Signatures</b>   |   |
| <p>(Person requesting funds) Organization Representative:<br/> <u>Justin Smith</u> Date: <u>2/24/2015</u><br/> <b>Requestor</b></p> <p>CL Accountant _____ Date: _____<br/> <u>[Signature]</u> Date: <u>2/24/15</u><br/> <b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |

CAMPUS LIFE AT FIU BISCAYNE BAY CAMPUS PRESENTS

# CHINESE LATE DAY LATTEA

CELEBRATE CHINESE NEW YEAR OF THE GOAT

**FREE COFFEE & TEA**  
Plus Food & Giveaways!

*Thursday*  
**2/19/15**  
4pm - 6pm, at AC2



**FIU** Student Affairs

**WORK HARD,  
PLAY HARD!**

Presented by the Office of Campus Life at Biscayne Bay. Funded by 501(c)(3) qualified nonprofits with a charitable purpose; an account of the event will be posted on the event page. The event is not for profit. Working days in advance by calling 305-912-5994 or TTY via FRS 1-800-955-8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional details, please call 305-912-5994 or visit VUC 145.



# File For Funds

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 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>350.00</u></p> <p><b>Event Date</b><br/> <u>2</u> -- <u>19</u> -- <u>15</u><br/>         Mon Day Year</p> <p><b>Date Funds are Needed</b><br/> <u>2</u> -- <u>19</u> -- <u>15</u><br/>         Mon Day Year</p> <p><b>Start Time</b><br/> <u>4</u> .<u>00</u> <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input checked="" type="checkbox"/> PM<br/> <u>6</u> .<u>00</u></p> <p><b>Event Location</b><br/> <u>AC II</u></p> | <p><b><u>Vendor Information</u></b><br/> <b>Name:</b> <u>China Lake (Ivy's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/> <u>1560 NE 165<sup>th</sup> St, North Miami Beach, FL 33162</u></p> <p><b>Phone:</b> <u>305-944-1308</u> <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u><br/> <b>Line Item:</b> <u>Late Day Lattes</u></p> <hr/> <p><b><u>Organization/Department Information</u></b><br/> <b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Justin Smith</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <hr/> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5950</u> <b>Email:</b> <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
| <p><b>Please explain how the money will be used:</b><br/>         Chinese Food for Chinese Late Day LatTEA.</p>   |  |
| <p><b><u>Club/Organization Signatures</u></b></p>   |  |
| <p><b>(Person requesting funds) Organization Representative:</b><br/> <br/>         _____ Date: <u>2/24/2015</u><br/> <b>Requestor</b></p> <p>_____<br/>         Date: _____<br/> <b>CL Accountant</b></p> <p><br/>         _____ Date: <u>2/25/15</u><br/> <b>Director of Campus Life</b></p>  | <p><b><u>CL ACCOUNTING – DATE STAMP:</u></b></p>   |

CAMPUS LIFE AT FIU BISCAYNE BAY CAMPUS PRESENTS

# CHINESE LATE DAY LATTEA

CELEBRATE CHINESE NEW YEAR OF THE GOAT

**FREE COFFEE & TEA  
Plus Food & Giveaways!**

*Thursday*

**2/19/15**

4pm - 6pm, at AC2



**FIU** Student Affairs

**WORK HARD,  
PLAY HARD!**

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.935.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Justin Smith Position: Grad. Assistant

Phone: 6-5950 Advisor: Ivy Siegel

Event: British & Irish Late Day Latte

Date: 3/17/15 Time: 4 - 6 PM Location: AC II

| <b>Attendance (please attach sign-in sheet)</b> |                     | <b>SGC Financial Support</b>  |  |
|---|---------------------|-------------------------------|--|
| Students: <u>132</u>                            | Community: <u>6</u> | Opening Balance: _____        |  |
| Faculty/Staff: <u>43</u>                        | Total: _____        | Amount Spent: <u>\$894.17</u> |  |
|   |                     | Closing Balance: _____        |  |

What was the purpose of this event? Was that purpose accomplished?

The purpose of this event was to allow participants to experience the British and Irish culture through various desserts and coffees/tea. Participants were also able to socialize and meet each other through the event. The purpose was accomplished.

What was positive about this event? Why?

We reached a different population of students since the event was held in AC 2. The event was a huge success. Many students mingled and interacted with each other since there were seats available at the tables.

What was negative about this event? Why?

The weather was somewhat hot, but that did not seem to detract from the event.

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: *Justin Smith* Date: 3/20/15

Advisor's Signature: *IV* Date: 3/20/15





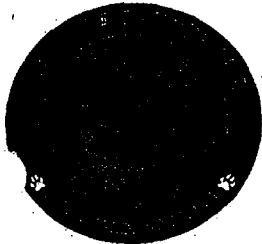
# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |  |  |  |
|---|--|--|--|
| <p><b>Amount Requested</b><br/>         \$ <del>100.76</del> <u>194.17</u></p> <p><b>Event Date</b><br/> <u>2</u> __ <u>17</u> __ <u>15</u><br/>         Mon Day Year</p> <p><b>Date Funds are Needed</b><br/> <u>3</u> __ <u>11</u> __ <u>15</u><br/>         Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>         ____:____ <input type="checkbox"/> PM</p> <p><b>End Time</b> <input type="checkbox"/> AM<br/>         ____:____ <input type="checkbox"/> PM</p> <p><b>Event Location</b><br/>         _____</p>   | <p><b><u>Vendor Information</u></b><br/> <b>Name:</b> <u>Ivy's Procard- Party City</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> <u>1543140003</u><br/> <b>Line Item:</b> <u>Late Day Latte/St Patty's</u></p> <p><b><u>Organization/Department Information</u></b><br/> <b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Ivy Siegel Mack</u></p> <p><b>Position in organization:</b> <u>Assistant Director</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-5823</u> <b>Email:</b> <u>siegel@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |  |  |
| <p><b>Please explain how the money will be used:</b><br/> <u>Supplies for upcoming events.</u></p>  |  |  |  |
| <p><b><u>Club/Organization Signatures</u></b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; vertical-align: top;"> <p>(Person requesting funds) Organization Representative:<br/>           _____<br/>           Date: <u>3/11/2015</u></p> <p><b>Requestor</b><br/>           _____<br/>           Date: _____</p> <p><b>CL Accountant</b><br/> <u>Ivy Siegel Mack</u><br/>           Date: <u>3/11/15</u><br/> <b>Director of Campus Life</b></p> </td> <td style="width:50%; vertical-align: top;"> <p><b><u>CL ACCOUNTING – DATE STAMP:</u></b></p> </td> </tr> </table> |  | <p>(Person requesting funds) Organization Representative:<br/>           _____<br/>           Date: <u>3/11/2015</u></p> <p><b>Requestor</b><br/>           _____<br/>           Date: _____</p> <p><b>CL Accountant</b><br/> <u>Ivy Siegel Mack</u><br/>           Date: <u>3/11/15</u><br/> <b>Director of Campus Life</b></p> | <p><b><u>CL ACCOUNTING – DATE STAMP:</u></b></p> |
| <p>(Person requesting funds) Organization Representative:<br/>           _____<br/>           Date: <u>3/11/2015</u></p> <p><b>Requestor</b><br/>           _____<br/>           Date: _____</p> <p><b>CL Accountant</b><br/> <u>Ivy Siegel Mack</u><br/>           Date: <u>3/11/15</u><br/> <b>Director of Campus Life</b></p>  | <p><b><u>CL ACCOUNTING – DATE STAMP:</u></b></p>   |  |  |



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 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
 PO: \_\_\_\_\_  
 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |  |
|---|--|
| <p><b>Amount Requested</b><br/>\$ <u>800.00</u></p> <p><b>Event Date</b><br/>3 -- 17 -- 15<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>3 -- 17 -- 15<br/>Mon Day Year</p> <p><b>Start Time</b><br/>4 .00 <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input checked="" type="checkbox"/> PM<br/>6 .00</p> <p><b>Event Location</b><br/>AC II</p> | <p><b>Vendor Information</b><br/>       Name: <u>Alaska Coffee Roasting of Florida, LLC. <sup>Sarah</sup> <del>Proc</del> Procard)</u><br/>       FIU Vendor #: _____ Address: _____<br/>       13130 Biscayne Blvd., North Miami, FL 33181<br/>       Phone: <u>(786) 332-4254</u> Fax: _____</p> <p>Department Code: <u>1543140003</u><br/>       Line Item: <u>Late Day Lattes</u></p> <p><b>Organization/Department Information</b><br/>       Department Name: <u>Campus Life</u><br/>       Requestor's Name: <u>Justin Smith</u><br/>       Position in organization: <u>Graduate Assistant</u><br/>       Address or Rm. #: <u>WUC 141</u><br/>       Phone: <u>6-5950</u> Email: <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|--|

**Please explain how the money will be used:**  
 Coffee, Tea, mini cupcakes, soda bread cookies, and scones to be provided for the British & Irish Late Day Latte.

|  |   |
|--|---|
| <b>Club/Organization Signatures</b>  |   |
| <p>(Person requesting funds) Organization Representative:<br/> <u>Justin Smith</u> Date: <u>3/17/2015</u><br/>       Requestor</p> <p>_____<br/>       Date: _____<br/>       CL Accountant</p> <p><u>Justin Smith</u> Date: <u>3/20/15</u><br/>       Director of Campus Life</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |

THE OFFICE OF CAMPUS LIFE AT BISCAYNE BAY CAMPUS PRESENTS

FREE FOR  
STUDENTS,  
FACULTY &  
STAFF

British & Irish

WORK HARD  
PLAY HARD!

Late Day  
Latte

FREE FOOD,  
TEA, COFFEE &  
GIVEAWAYS!

TUESDAY  
MARCH 17<sup>th</sup>, 2015  
4pm - 6pm Academic 2

FIU

Presented by the Office of Campus Life at Biscayne Bay, funded by SGA. Qualified individual with a disability requesting an accommodation to attend this event must make the request in advance by calling 305-915-6334 or TDD 305-915-6334. For additional event information please call 305-915-5200 or visit [www.fiu.edu](http://www.fiu.edu).

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Cozzi Position: Grad. Assistant

Phone: 4841 Advisor: Ivy Siegel Mack

Event: Coffee Break ( Release Week)

Date: 4/23/2015 Time: 9-11am Location: Outside AC1

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u> |
|---|------------------------------|
| Students: <u>178</u> Community: _____           | Opening Balance: _____       |
| Faculty/Staff: <u>33</u> Total: <u>211</u>      | Amount Spent: <u>660.00</u>  |
|   | Closing Balance: _____       |

What was the purpose of this event? Was that purpose accomplished?

To provide students some free nourishment on their way to class. Students seemed to really appreciate it.

---

What was positive about this event? Why?

Students were very grateful.

---

What was negative about this event? Why?

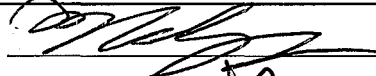
Other than the hot then rainy weather-nothing


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Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 4/23/15

Advisor's Signature:  Date: \_\_\_\_\_



# File For Funds

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Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

### Amount Requested

\$ 660.00

### Event Date

4 -- 23 -- 15  
Mon Day Year

### Date Funds are Needed

4 -- 23 -- 15  
Mon Day Year

### Start Time

9 :00am

### End Time

11:00pm

### Event Location

Panther Square

### Vendor Information

Name: Alaska Coffee Roasting (Ivy's Procard)

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Fax: \_\_\_\_\_

Department Code: 1543140003

Line Item: Release Week

### Organization/Department Information

Department Name: Campus Life

Requestor's Name: Nicole Cozzi

Position in organization: Graduate Assistant

Address or Rm. #: WUC 141

Phone: 6-4841 Email: ncozzi@fiu.edu

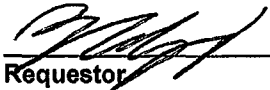
I HAVE READ THE SGA FINANCE CODE  (Please place check mark on line)

Please explain how the money will be used:

To provide food and drinks for the event.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:

 Date: 4/7/2015  
Requestor

Date: \_\_\_\_\_  
CL Accountant

Date: \_\_\_\_\_  
Director of Campus Life

### CL ACCOUNTING – DATE STAMP:



**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Nicole Cozzi Position: Grad. Assisant

Phone: ext. 4841 Advisor: Ivy Siegel Mack

Event: Treat Yo Self Tuesday (Release Week)

Date: 4/21 Time: 11-2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: <u>115</u> Community: _____           | Opening Balance: _____       |
| Faculty/Staff: <u>86</u> Total: <u>201</u>      | Amount Spent: <u>5430.00</u> |
|   | Closing Balance: _____       |

What was the purpose of this event? Was that purpose accomplished?  
To provide students with a fun and engaging way to distress. The students appeared to enjoy the soap making activity, aromatherapy workshop and free massages as well as healthy food.

What was positive about this event? Why?  
The students stayed for the majority of the event instead of grabbing food and going.

What was negative about this event? Why?  
Some staff and faculty grabbed food and left- which is not the model we wish to set for our students.

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

Signature: [Signature] Date: 4/22/15

Advisor's Signature: [Signature] Date: 4/22/15



# File For Funds

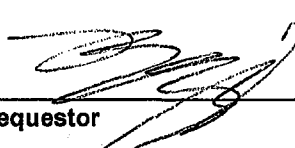
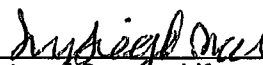
Florida International University • Biscayne Bay Campus  
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Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|  |  |
|--|--|
| <b>Amount Requested</b><br>\$ 1170.00<br><br><b>Event Date</b><br>5 -- 21 -- 15<br>Mon Day Year                | <b>Vendor Information</b><br><b>Name:</b> Hearts of Palm (Tivy's Procard)<br><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br>517 Cadagua Ave. Miami, FL 33146<br><b>Phone:</b> 786-362-6268 <b>Fax:</b> _____  |
| <b>Date Funds are Needed</b><br>5 -- 21 -- 15<br>Mon Day Year  | <b>Department Code:</b> 1543140003<br><b>Line Item:</b> Release Week   |
| <b>Start Time</b><br>12 :00pm<br><br><b>End Time</b><br>2 :00pm<br><br><b>Event Location</b><br>Panther Square | <b>Organization/Department Information</b><br><b>Department Name:</b> Campus Life<br><b>Requestor's Name:</b> Nicole Cozzi<br><b>Position in organization:</b> Graduate Assistant<br><b>Address or Rm. #:</b> WUC 141<br><b>Phone:</b> 6-4841 <b>Email:</b> ncozzi@fiu.edu<br>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |

**Please explain how the money will be used:**  
To provide food for the event.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b><br><b>(Person requesting funds) Organization Representative:</b><br><br>Requestor Date: 3/12/2015<br><br>CL Accountant<br><br>Director of Campus Life Date: 4/2/15 | <b>CL ACCOUNTING - DATE STAMP:</b><br><br><br><br> |
|--|--|



# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|   |   |  |   |
|---|---|--|---|
| <p><b>Amount Requested</b><br/>\$ 195.00</p> <p><b>Event Date</b><br/>4 __27__ 15<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>4. -- 27 -- 15<br/>Mon Day Year</p> <p><b>Start Time</b> <input type="checkbox"/> AM<br/>9 00 <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input checked="" type="checkbox"/> AM<br/>12. 00 <input type="checkbox"/> PM</p> <p><b>Event Location</b><br/>Panther Square</p>  | <p><b>Vendor Information</b><br/><b>Name:</b> Shari Little</p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____</p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <p><b>Department Code:</b> 1531040003<br/><b>Line Item:</b> Midnight Breakfast</p> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> Campus Life</p> <p><b>Requestor's Name:</b> Nicole Cozzi</p> <p><b>Position in organization:</b> Graduate Assistant</p> <p><b>Address or Rm. #:</b> WUC 141</p> <p><b>Phone:</b> 6-5823 <b>Email:</b> ncozzi@fiu.edu</p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |  |   |
| <p><b>Please explain how the money will be used:</b><br/>To provide massages for students for Midnight Breakfast.</p>   |   |  |   |
| <p><b>Club/Organization Signatures</b></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>(Person requesting funds) Organization Representative:</p> <p><i>[Signature]</i> Date: 4/2/2015<br/>Requestor</p> <p>_____<br/>Date: _____<br/>CL Accountant</p> <p><i>[Signature]</i> Date: 4/9/15<br/>Director of Campus Life</p> </td> <td style="width: 50%; vertical-align: top;"> <p><b>CL ACCOUNTING – DATE STAMP:</b></p> </td> </tr> </table> |   | <p>(Person requesting funds) Organization Representative:</p> <p><i>[Signature]</i> Date: 4/2/2015<br/>Requestor</p> <p>_____<br/>Date: _____<br/>CL Accountant</p> <p><i>[Signature]</i> Date: 4/9/15<br/>Director of Campus Life</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
| <p>(Person requesting funds) Organization Representative:</p> <p><i>[Signature]</i> Date: 4/2/2015<br/>Requestor</p> <p>_____<br/>Date: _____<br/>CL Accountant</p> <p><i>[Signature]</i> Date: 4/9/15<br/>Director of Campus Life</p>  | <p><b>CL ACCOUNTING – DATE STAMP:</b></p>   |  |   |



# File For Funds

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**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

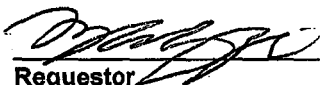

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 Rcpt: \_\_\_\_\_  
 Vchr: \_\_\_\_\_  
 Pd: \_\_\_\_\_

|   |   |
|---|---|
| WUC 1553p<br><b>Amount Requested</b><br>\$1700.00<br><br><b>Event Date</b><br>4-23-2015<br>Mon Day Year | <b>Vendor Information</b><br>Name: Soulful Essence (unencumbered)<br>FIU Vendor #: 26014 Address: _____<br>86 Terrace, Suite 5 Miami, Fl 33137<br>Phone: 3059472779 Fax: _____  |
| <b>Date Funds are Needed</b><br>4 -- 23 -- 2015<br>Mon Day Year   | Department Code: 1543140003<br>Line Item: Release Week  |
| <b>Start Time</b><br>2 pm   | <b>Organization/Department Information</b><br>Department Name: Campus Life<br>Requestor's Name: Nicole Cozzi<br>Position in organization: Graduate Assistant<br>Address or Rm. #: WUC 141<br>Phone: 6-5823<br>Email: ncozzi@fiu.edu X |
| <b>End Time</b><br>3pm  |   |
| <b>Event Location</b><br>WUC 155  |   |

I HAVE READ THE SGA FINANCE CODE \_\_\_\_\_ (Please place check mark on line)

**Please explain how the money will be used:**  
 To provide a workshop for students.

|  |  |
|--|--|
| <b>Club/Organization Signatures</b>  |  |
| (Person requesting funds) Organization Representative:<br><br>Requestor Date: 2/24/2015<br><br>CL Accountant Date: _____<br><br>Director of Campus Life Date: 4/9/15 | <b>CL ACCOUNTING – DATE STAMP:</b><br><br><br><br><br> |



# File For Funds

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 Pd: \_\_\_\_\_

|  |   |  |   |
|--|---|--|---|
| <p><b>Amount Requested</b><br/>\$ 1650.00</p> <p><b>Event Date</b><br/>4-21-2015<br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/>4 -- 21 -- 2015<br/>Mon Day Year</p> <p><b>Start Time</b><br/>11 am:</p> <p><b>End Time</b><br/>3pm:</p> <p><b>Event Location</b><br/>Panther Square</p> | <p><b>Vendor Information</b><br/> <b>Name:</b> Everything But The Mime, Inc. <i>(unmem numbered)</i></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/>       2914 Trentwood Blvd.</p> <p><b>Phone:</b> 4078562412 <b>Fax:</b> _____</p> <p><b>Department Code:</b> 1543140003<br/> <b>Line Item:</b> Release Week</p> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> Campus Life</p> <p><b>Requestor's Name:</b> Nicole Cozzi</p> <p><b>Position in organization:</b> Graduate Assistant</p> <p><b>Address or Rm. #:</b> WUC 141</p> <p><b>Phone:</b> 6-5823<br/> <b>Email:</b> ncozzi@fiu.edu X</p> <p>I HAVE READ THE SGA FINANCE CODE <input type="checkbox"/> (Please place check mark on line)</p> <p><b>Please explain how the money will be used:</b><br/>       To provide a soap novelty activity for students.</p> <p><b>Club/Organization Signatures</b></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>(Person requesting funds) Organization Representative:<br/> <i>[Signature]</i> Date: 2/23/2015<br/> <b>Requestor</b></p> <p>Date: _____<br/> <b>CL Accountant</b><br/> <i>[Signature]</i> Date: 4/19/15<br/> <b>Director of Campus Life</b></p> </td> <td style="width: 50%; vertical-align: top;"> <p><b>CL ACCOUNTING – DATE STAMP:</b></p> </td> </tr> </table> | <p>(Person requesting funds) Organization Representative:<br/> <i>[Signature]</i> Date: 2/23/2015<br/> <b>Requestor</b></p> <p>Date: _____<br/> <b>CL Accountant</b><br/> <i>[Signature]</i> Date: 4/19/15<br/> <b>Director of Campus Life</b></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
| <p>(Person requesting funds) Organization Representative:<br/> <i>[Signature]</i> Date: 2/23/2015<br/> <b>Requestor</b></p> <p>Date: _____<br/> <b>CL Accountant</b><br/> <i>[Signature]</i> Date: 4/19/15<br/> <b>Director of Campus Life</b></p>   | <p><b>CL ACCOUNTING – DATE STAMP:</b></p>   |  |   |





# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

|   |   |  |   |
|---|---|--|---|
| <p><b>Amount Requested</b><br/>\$ <u>170.00</u></p> <p><b>Event Date</b><br/><u>4/5</u> -- <u>21</u> -- <u>15</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>4/5</u> -- <u>21</u> -- <u>15</u><br/>Mon Day Year</p> <p><b>Start Time</b><br/><u>12</u>:00pm</p> <p><b>End Time</b><br/><u>2</u>:00pm</p> <p><b>Event Location</b><br/><u>Panther Square</u></p>  | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Gene E. McKevie (unencumbered)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/><u>1550 NE 191<sup>st</sup> St. Apt. 221</u></p> <p><b>Phone:</b> _____ <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u><br/><b>Line Item:</b> <u>Release Week</u></p> <hr/> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Nicole Cozzi</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |  |   |
| <p><b>Please explain how the money will be used:</b><br/><u>To provide massage services for the event.</u></p>  |   |  |   |
| <p><b>Club/Organization Signatures</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; vertical-align: top;"> <p>(Person requesting funds) Organization Representative:<br/><br/><u>[Signature]</u> Date: <u>2/25/2015</u><br/>Requestor</p> <p>CL Accountant _____ Date: _____<br/><u>[Signature]</u> Date: <u>4/9/15</u><br/>Director of Campus Life</p> </td> <td style="width:50%; vertical-align: top;"> <p><b>CL ACCOUNTING – DATE STAMP:</b></p> </td> </tr> </table> |   | <p>(Person requesting funds) Organization Representative:<br/><br/><u>[Signature]</u> Date: <u>2/25/2015</u><br/>Requestor</p> <p>CL Accountant _____ Date: _____<br/><u>[Signature]</u> Date: <u>4/9/15</u><br/>Director of Campus Life</p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |
| <p>(Person requesting funds) Organization Representative:<br/><br/><u>[Signature]</u> Date: <u>2/25/2015</u><br/>Requestor</p> <p>CL Accountant _____ Date: _____<br/><u>[Signature]</u> Date: <u>4/9/15</u><br/>Director of Campus Life</p>  | <p><b>CL ACCOUNTING – DATE STAMP:</b></p>   |  |   |



# File For Funds

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A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

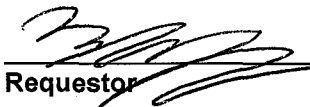
Office Use Only

Req: \_\_\_\_\_  
PO: \_\_\_\_\_  
Rcpt: \_\_\_\_\_  
Vchr: \_\_\_\_\_  
Pd: \_\_\_\_\_

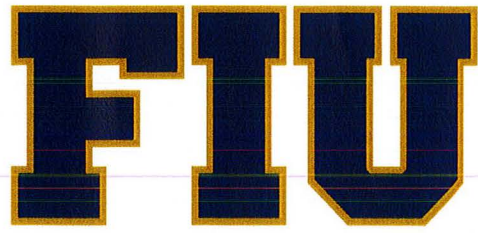
|   |   |
|---|---|
| <b>Amount Requested</b><br>\$ 545.00                          | <b>Vendor Information</b><br>Name: <u>Bazarkai</u>  |
| <b>Event Date</b><br>4 -- 21 -- 15<br>Mon Day Year            | <b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br><u>601 Brickell Key Drive Suite 700</u><br><b>Phone:</b> <u>786-257-2749</u> <b>Fax:</b> _____                        |
| <b>Date Funds are Needed</b><br>4 -- 21 -- 15<br>Mon Day Year | <b>Department Code:</b> <u>1543140003</u><br><b>Line Item:</b> <u>Release Week</u>  |
| <b>Start Time</b><br>11 :00pm                                 | <b>Organization/Department Information</b><br><b>Department Name:</b> <u>Campus Life</u><br><b>Requestor's Name:</b> <u>Nicole Cozzi</u>                                  |
| <b>End Time</b><br>2 :00pm                                    | <b>Position in organization:</b> <u>Graduate Assistant</u><br><b>Address or Rm. #:</b> <u>WUC 141</u>   |
| <b>Event Location</b><br><u>Panther Square</u>                | <b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>ncozzi@fiu.edu</u><br>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line) |

**Please explain how the money will be used:**  
To provide giveaways for the event.

### Club/Organization Signatures

(Person requesting funds) Organization Representative:  
 Date: 4/22/2015  
 Requestor \_\_\_\_\_ Date: \_\_\_\_\_  
 CL Accountant \_\_\_\_\_ Date: \_\_\_\_\_  
 Director of Campus Life \_\_\_\_\_ Date: \_\_\_\_\_

**CL ACCOUNTING – DATE STAMP:**



**Student Affairs**  
Campus Life at  
Biscayne Bay Campus

Campus Life  
Event Audit Reports  
July 2015 – June 2016

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Position: Assistant Director

Phone: 6-2345 Advisor: \_\_\_\_\_

Event: WOW/BBQ

Date: 8-24-15 Time: \_\_\_\_\_ Location: Panther Square

| Attendance (please attach sign-in sheet)   | SGC Financial Support           |
|--|---------------------------------|
| Students: <u>395</u> Community: _____      | Opening Balance: _____          |
| Faculty/Staff: <u>65</u> Total: <u>460</u> | Amount Spent: <u>\$4,991.00</u> |
|  | Closing Balance: _____          |

What was the purpose of this event? Was that purpose accomplished?  
To provide the students with a welcome back event and food.

---

What was positive about this event? Why?  
Many students attended and enjoyed the event.

---

What was negative about this event? Why?  
Overall the school enrollment is less.

---

Should this event be done again next year?  
Yes.

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 9/28/15

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CAMPUS LIFE AT FIU BISCAYNE BAY CAMPUS PRESENTS

# WEEK OF WELCOME

Signature Events (free admission)

# FALL 2015



# WELCOME BBQ

August, 24, 2015

MONDAY  
11:00AM - 2:00PM  
PANTHER SQUARE

WEEK OF WELCOME

WEEK OF WELCOME

TUESDAY

August, 25, 2015

9:00AM - 11:30AM  
PANTHER SQUARE

# BLUE & GOLD BREAKFAST



**FIU** Student Affairs  
Campus Life at Biscayne Bay Campus

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.919.5804 or visit WUC 141.



CAMPUS LIFE AT FIU BISCAYNE BAY CAMPUS PRESENTS

# WEEK OF WELCOME

Signature Events (free admission)

# FALL 2015

## RESTAURANT & BUSINESS FAIR

August, 26, 2015

WUC BALLROOMS  
12:00PM - 2:00PM

W E D N E S D A Y  
WEEK OF WELCOME



WEEK OF WELCOME  
T H U R S D A Y  
WEEK OF WELCOME

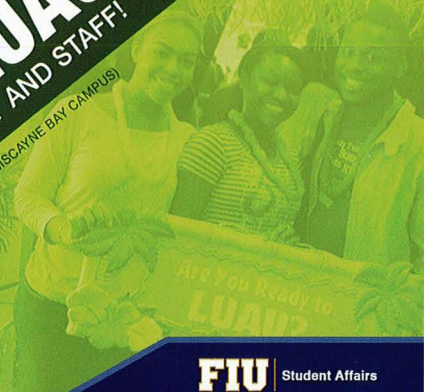
August, 27, 2015

WUC BALLROOMS  
11:30 AM - 2:00 PM

## FRESHMAN LUAU

OPEN TO ALL STUDENTS FACULTY AND STAFF!

(CO-SPONSORED BY THE VICE-PROVOST OFFICE, BISCAYNE BAY CAMPUS)



**FIU** Student Affairs  
Campus Life at Biscayne Bay Campus

Presented by the Office of Campus Life at Biscayne Bay. Funded by SGA. Qualified individuals with a disability requesting an accommodation to attend an event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FR 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional events information please call 305.919.5804 or visit WUC 141.

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Ivy Siegel Mack Position: Assistant Director

Phone: 6-2345 Advisor: \_\_\_\_\_

Event: WOW/Blue & Gold Breakfast

Date: 8-25-15 Time: \_\_\_\_\_ Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b> |
|---|------------------------------|
| Students: <u>193</u> Community: _____           | Opening Balance: _____       |
| Faculty/Staff: <u>61</u> Total: <u>254</u>      | Amount Spent: <u>2345.00</u> |
|   | Closing Balance: _____       |

What was the purpose of this event? Was that purpose accomplished?  
To provide the students with a welcome back breakfast before classes.

---

What was positive about this event? Why?  
Many students attended and enjoyed the event.

---

What was negative about this event? Why?  
Overall the school enrollment is less.

---

Should this event be done again next year?  
Yes, but instead of a full meal, we are going to give out a grab and go type of food.

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 10/8/15

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



AUG SUNDAY

23

FRESHMAN CONVOCATION

2PM (HHS) - US CENTURY BANK ARENA

PRESIDENT'S WELCOME RECEPTION

6PM (HHS) - FIU STADIUM

DEC LIBRARY BNS BLDG

7:30 PM @ HHS TO DEC @ 9 PM

AUG TUESDAY

25

PANTHER SQUARE  
9:00 AM - 11:30 AM



BLUE & GOLD  
BREAKFAST

AUG WEDNESDAY

26

WUC BALLROOMS  
12:00 PM - 2:00 PM



RESTAURANT &  
BUSINESS FAIR

AUG THURSDAY

27

WUC BALLROOMS  
11:00 AM - 2:00 PM



FRESHMAN  
LUAU

AUG SATURDAY

28

MEET AT THE BRD POOL @ 8 AM  
WORK-OUT STARTS AT 9:00 AM



TRY A  
TRIATHLON

WASK THE TABLES WILL BE AVAILABLE MONDAY &  
TUESDAY FROM 9 AM TO 4 PM @ MAGI & WUG

FIU

Student Affairs

College Life at Biscayne Bay, Campus



### Event Audit Report

Organization/Department: Panther Power

Representatives Name: Prisca Alexis Phone: 305-919-5804

Position: Secretary Advisor: Yselande Pierre

Event: Tailgate for FIU vs UTEP game

Date/Time/Location: October 7, 2015/ 12:30 p.m. - 2: 00 p.m./ Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                            | <b>SGC Financial Support</b> |
|---|----------------------------|------------------------------|
| Students: <u>87</u>                             | Community: <u>        </u> | Amount Funded: <u>147.17</u> |
| Faculty/Staff: <u>        </u>                  | Total: <u>87</u>           | Amount Spent: <u>147.17</u>  |

What was the purpose of this event? Was that purpose accomplished?  
The purpose of this event was to get students excited for the upcoming game

What was positive about this event? Why?  
Students were able to get more information about the upcoming FIU football game and the transportation that we are providing.

What was negative about this event? Why?  
There were no negative.

Should this event be done again next year?  
Yes!

Please attach any articles, flyers, or photos.

Signature: *Prisca Alexis* Date: 10/08/2015

Advisor's Signature: *Yselande Pierre* Date: 10/09/15



# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

Office Use Only

Req: \_\_\_\_\_

PO: \_\_\_\_\_

Rcpt: \_\_\_\_\_

Vchr: \_\_\_\_\_

Pd: \_\_\_\_\_

### Amount Requested

\$ 147.00 ~~17~~

### Event Date

10 7 2015  
Mon Day Year

### Date Funds are Needed

10 7 2015  
Mon Day Year

### Start Time

12 : 30  AM  PM

### End Time

2 : 00  AM  PM

### Event Location

Panther Square

### Vendor Information

Name: Procard (Yselande) Publix

FIU Vendor #: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Department Code: 1543140008

Line Item: Fall pep rally

### Organization/Department Information

Organization/Dept. Name: PANTHER POWER

Requestor's Name: Rogihanne Avin

Position in organization: President

Address or Rm. #: WUC 141

Phone: 6-5823 Email: ravin002@fiu.edu

I HAVE READ THE SGA FINANCE CODE  (Please place check mark on line)

### Please explain how the money will be used:

Food for Panther Power. Tailgate

### Club/Organization Signatures

(Person requesting funds) Organization Representative:

Rogihanne Avin Date: 10/06/15  
Requestor

Rogihanne Avin Date: 10/06/15  
Panther Power Treasurer

[Signature] Date: 10/06/15  
Panther Power Advisor

### CL ACCOUNTING – DATE STAMP:



### Event Audit Report

Organization/Department: Campus Life-BBC

Representatives Name: Ivy Siegel Mack Position: Assistant Director

Phone: 6-5823 Advisor: \_\_\_\_\_

Event: Involvement Week/ Joint Involvement Fair (CLS)

Date: 8/31/15 Time: 11-2PM Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>                    |  |
|---|-------------------|---|--|
| Students: <u>307</u>                            | Community: _____  | Opening Balance: <u>2000.00</u>                 |  |
| Faculty/Staff: <u>66</u>                        | Total: <u>373</u> | Amount Spent: <u><del>1633.00</del> 1663.25</u> |  |
|   |                   | Closing Balance: _____                          |  |

What was the purpose of this event? Was that purpose accomplished?

To introduce students to ways to get involved with departments and volunteer groups. Yes, it was accomplished.

---

What was positive about this event? Why?

Students enjoyed meeting all of the contacts.

---

What was negative about this event? Why?

Event was also held and extended into WUC 155 to accommodate additional vendors and students may have not realized that room was also included.

---

Should this event be done again next year?

yes!

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 10/9/15

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Campus Life's

# Involvement

Aug. 30th - Sept. 4th

at the Inverrary Bay Campus

**AUG 30th // Sun**

10:00 am - 2:00 pm  
Pantlone Pavilion (111)  
HAWKWAY (111) 111

## Trip to Rapids Water Park

*(Sponsored by the Student Government)*  
Rapid Rapids opens August 29th at 9:00 am. Register at 10:00 am. Free admission, first come first served. Transportation and lunch included.

**AUG 31st // Mon**

11:00 am - 2:00 pm  
Pantlone Pavilion (111)  
HAWKWAY (111) 111

## Involvement & Volunteer Fair

*(Sponsored by the Student Government)*  
Local community partners and on-campus organizations are excited to offer you the chance to find volunteer jobs, internships, and opportunities to get involved.

**SEPT 1st // Tues**

11:00 am - 2:00 pm  
Pantlone Pavilion

## Councils, Clubs and Cookies

*(Sponsored by the Student Government)*  
Interested in getting involved on campus? Come join our local organizations, councils, and clubs!

**SEPT 2nd // Wed**

9:00 am - 5:00 pm  
WUC 238

## MPAS Open House

*(Sponsored by Middle Management Professionals)*  
Visit the MPAS office and learn about their programs, services, and events. Snacks will be provided.

**SEPT 3rd // Thurs**

11:00 am - 2:00 pm  
Pantlone Pavilion

## SGA Day

*(Sponsored by the Student Government)*  
Learn all about the Student Government Association and its members. Meet SGA council members, find out about various programs, and more.

**SEPT 3rd // Thurs**

3:00 pm - 4:00 pm  
HAWKWAY (111) 111

## Gaming @ Library

*(Sponsored by the Student Government)*  
Looking for something to do in your free time? Head on over to the library and enjoy some board games.

**SEPT 4th // Fri**

6:00 pm - 9:00 pm  
WUC 238

## FIU VS UCF Watch Party

*(Sponsored by the Student Government)*  
Join Pantlone Pavilion in the WUC 238 for a watch party for the FIU vs UCF game. Free popcorn and drinks.

**SEPT 4th // Fri**

10:00 am - 11:30 am  
HAWKWAY (111) 111

## Yoga by the Bay

*(Sponsored by the Student Government)*  
Relax and get your daily dose of yoga by the bay. Free for all to participate with you.

**FIU** Student Affairs

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Justin Smith Position: Grad. Asst.

Phone: 6-4841 Advisor: Ivy Siegel

Event: Latin Late Day Latte

Date: Sept. 29, 2015 Time: 4 - 6 PM Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>        |
|---|-------------------------------------|
| Students: <u>184</u> Community: <u>4</u>        | Opening Balance: \$ <u>12000.00</u> |
| Faculty/Staff: <u>32</u> Total: <u>220</u>      | Amount Spent: \$ <u>863.69</u>      |
|   | Closing Balance: \$ <u>11136.31</u> |

What was the purpose of this event? Was that purpose accomplished?

The purpose of this event was to educate students about various Hispanic cultures through passive programming efforts and to provide treats and coffee from countries from around the world.

---

What was positive about this event? Why?

The students got to learn about different Hispanic cultures through food and coffee. They also had the chance to mingle with each other and learn more about our October events and the Miss/Mr FIU competition.

---

What was negative about this event? Why?

Nothing was negative! Maybe for next year we can use the card swipers.

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: *Justin Smith* Date: 9/30/15

Advisor's Signature: *[Signature]* Date: 9/30/15



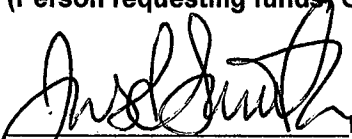
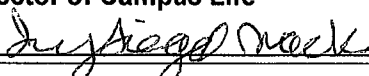
# File For Funds

Florida International University • Biscayne Bay Campus  
A&S Business Office WUC 141  
Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

|                        |       |
|------------------------|-------|
| <b>Office Use Only</b> |       |
| Req:                   | _____ |
| PO:                    | _____ |
| Rcpt:                  | _____ |
| Vchr:                  | _____ |
| Pd:                    | _____ |

|   |   |
|---|---|
| <p><b>Amount Requested</b><br/>\$ <u>300.00</u></p> <p><b>Event Date</b><br/><u>9</u> -- <u>29</u> -- <u>15</u><br/>Mon Day Year</p> <p><b>Date Funds are Needed</b><br/><u>9</u> -- <u>29</u> -- <u>15</u><br/>Mon Day Year</p> <p><b>Start Time</b><br/><u>4</u> .<u>00</u> <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input checked="" type="checkbox"/> PM<br/><u>6</u> .<u>00</u></p> <p><b>Event Location</b><br/><u>Panther Square</u></p> | <p><b>Vendor Information</b><br/><b>Name:</b> <u>Alaska Coffee Roasting of Florida, LLC. (Ivy's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/><u>13130 Biscayne Blvd., North Miami, FL 33181</u></p> <p><b>Phone:</b> <u>(786) 332-4254</u> <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u></p> <p><b>Line Item:</b> <u>Late Day Lattes</u></p> <hr/> <p><b>Organization/Department Information</b><br/><b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Justin Smith</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|---|---|

**Please explain how the money will be used:**  
Coffee for the Latin Late Day Latte on 9/29/15.

|   |   |
|---|---|
| <b>Club/Organization Signatures</b>   |   |
| <p>(Person requesting funds) Organization Representative:<br/><br/>Date: <u>9/28/2015</u></p> <p>Requestor _____</p> <p>CL Accountant _____ Date: _____</p> <p>Director of Campus Life _____ Date: _____</p> <p> <u>9/28/15</u></p> | <p><b>CL ACCOUNTING – DATE STAMP:</b></p> |

### Event Audit Report

|   |                                |
|---|--------------------------------|
| Organization/Department: <u>Campus Life-BBC</u>   |                                |
| Representatives Name: <u>Ivy Siegel Mack</u>  |                                |
| Phone: <u>6-5823</u>  | Advisor: _____                 |
| Event: <u>WOW/Freshman Luau</u>   |                                |
| Date: <u>8/27/15</u>  | Time: <u>11-2PM</u> Loc: _____ |
| <b>Attendance (please attach sign-in sheet)</b>   |                                |
| Students: <u>456</u>  | Community: _____               |
| Faculty/Staff: <u>111</u>   | Total: <u>567</u>              |
| What was the purpose of this event? Was that purpose accomplished?<br><u>To carry on the tradition with Freshman and to welcome new and returning students. Yes, it was accomplished.</u> |                                |
| What was positive about this event? Why?<br><u>Students enjoyed meeting new students, the Hawaiian dancers, entertainment, food and photo booth.</u>                                      |                                |
| What was negative about this event? Why?<br><u>We saw a little decrease in the numbers due to lack of housing on campus and enrollment is lower this year.</u>                            |                                |
| Should this event be done again next year?<br><u>yes!</u>   |                                |
| Please attach any articles, flyers, or photos.  |                                |
| Signature: <u>Ivy Siegel Mack</u>   | Date: <u>10/9/15</u>           |
| Advisor's Signature: _____  | Date: _____                    |

No opening  
Balance /  
No evidence



**Event Audit Report**

Organization/Department: Campus Life-BBC

Representatives Name: Ivy Siegel Mack Position: Assistant Director

Phone: 6-5823 Advisor: \_\_\_\_\_

Event: WOW/Freshman Luau

Date: 8/27/15 Time: 11-2PM Location: Ballrooms

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>   |
|---|--------------------------------|
| Students: <u>456</u> Community: _____           | Opening Balance: _____         |
| Faculty/Staff: <u>111</u> Total: <u>567</u>     | Amount Spent: <u>10,450.00</u> |
|   | Closing Balance: <u>0</u>      |

What was the purpose of this event? Was that purpose accomplished?

To carry on the tradition with Freshman and to welcome new and returning students. Yes, it was accomplished.

---

What was positive about this event? Why?

Students enjoyed meeting new students, the Hawaiian dancers, entertainment, food and photo booth.

---

What was negative about this event? Why?

We saw a little decrease in the numbers due to lack of housing on campus and enrollment is lower this year.

---

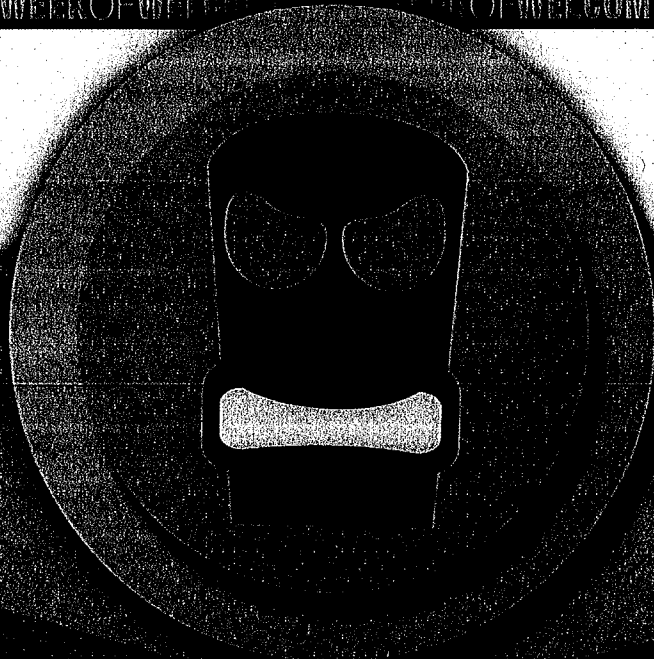
Should this event be done again next year?

yes!

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 10/9/15

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# FRESHMAN LUAU

OPEN TO ALL STUDENTS FACULTY AND STAFF

THURSDAY  
August 27, 2015

OFFICE OF CAMPUS LIFE

BISCAYNE BAY CAMPUS



**FIU** Student Affairs

**Event Audit Report**

Organization/Department: Campus Life-BBC

Representatives Name: Ivy Siegel Mack Position: Assistant Director

Phone: 6-5823 Advisor: \_\_\_\_\_

Event: Involvement Week/ Councils, Clubs & Cookies

Date: 9-1/15 Time: 11-2PM Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>    |
|---|---------------------------------|
| Students: <u>145</u> Community: _____           | Opening Balance: <u>2000.00</u> |
| Faculty/Staff: <u>14</u> Total: <u>159</u>      | Amount Spent: <u>337.50</u>     |
|   | Closing Balance: _____          |

What was the purpose of this event? Was that purpose accomplished?

To introduce students to ways to get involved with clubs and other related groups.  
Yes, it was accomplished.

---

What was positive about this event? Why?

Students enjoyed meeting all of the contacts.

---

What was negative about this event? Why?

Event may need to be held and extended into WUC 155 to accommodate additional vendors and students.

---

Should this event be done again next year?

yes!

Please attach any articles, flyers, or photos.

**RECEIVED**  
 JAN 05 2016

Signature: Ivy Siegel Mack Date: 10/9/15

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Campus Life's

# Involvement

Aug. 30<sup>th</sup> - Sept. 4<sup>th</sup>

2015

FIU - Biscayne Bay Campus

**AUG 30<sup>th</sup> // Sat.**  
10:00 am - 2:00 pm  
11:00 am - 1:00 pm  
12:00 pm - 1:00 pm

## Trip to Rapids Water Park

(Sponsored by Campus Life and the Center for Learning and Service)

Registration opens August 23<sup>rd</sup> at 9:00 am. Register at <http://bit.ly/2015FIUWUC> (paid registration fee, first come first served). Transportation and lunch included.

**AUG 31<sup>st</sup> // Mon.**  
11:00 am - 2:00 pm  
Palm Beach, Campus Life  
Hallway #1000-105

## Involvement & Volunteer Fair

(Sponsored by Campus Life and the Center for Learning and Service)

Local community partners and on-campus FIU departments are looking for you! Take it your chance to find volunteering, internship, and post-graduation opportunities.

**SEPT 1<sup>st</sup> // Tues.**  
11:00 am - 2:00 pm  
Palm Beach

## Councils, Clubs and Cookies

(Sponsored by Campus Life)

Interested in getting involved on campus? Come out and meet our student organizations, councils, and clubs!

**SEPT 2<sup>nd</sup> // Wed.**  
2:00 pm - 5:00 pm  
WUC 203

## MPAS Open House

(Sponsored by Millennium Program and WUC 203)

VISIT the MPAS office and learn about their upcoming workshops, events, and services! Snacks will be provided.

**SEPT 3<sup>rd</sup> // Thurs.**  
11:00 am - 2:00 pm  
Palm Beach

## SGA Day

(Sponsored by the Student Government Association)

Learn all about the Student Government Association at 11:00 am, you will meet SGA council members, find out about vacant positions, and enjoy some pizza!

**SEPT 3<sup>rd</sup> // Thurs.**  
1:00 pm - 4:00 pm  
Palm Beach (Lib 175)

## Gaming @ Library

(Sponsored by the Student Library)

Looking for something to do in between class or work? Head on over to the library and enjoy playing some board games!

**SEPT 3<sup>rd</sup> // Thurs.**  
6:00 pm - 9:00 pm  
WUC Hallway

## FIU VS UCF Watch Party

(Sponsored by Student Affairs)

Join Panther Power in the WUC Hallway and watch our FIU Panthers compete live against the UCF Knights!

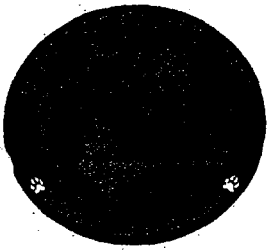
**SEPT 4<sup>th</sup> // Fri.**  
10:00 am - 11:30 am  
Palm Beach (Library)

## Yoga by the Bay

(Sponsored by Campus Life)

Relax and get your back a massage all in one place with Yoga by the Bay!

**FIU** Student Affairs



# File For Funds

Florida International University • Biscayne Bay Campus  
 A&S Business Office WUC 141  
 Phone: (305) 919-5223 • Fax: (305) 919-5771  
**MUST BE TYPED AND SUBMITTED 3 WEEKS IN ADVANCE**

CC689

| Office Use Only |       |
|-----------------|-------|
| Req:            | _____ |
| PO:             | _____ |
| Rcpt:           | _____ |
| Vchr:           | _____ |
| Pd:             | _____ |

|  |  |
|--|--|
| <p><b>Amount Requested</b><br/> <u>\$ 550.00</u> <u>560.00</u></p> <p><b>Event Date</b><br/> <u>11</u> <u>19</u> <u>2015</u><br/>         Mon Day Year</p> <p><b>Date Funds are Needed</b><br/> <u>11</u> <u>19</u> <u>2015</u><br/>         Mon Day Year</p> <p><b>Start Time</b><br/> <u>4</u> <u>30</u> <input checked="" type="checkbox"/> PM</p> <p><b>End Time</b> <input checked="" type="checkbox"/> PM<br/> <u>6</u> <u>30</u></p> <p><b>Event Location</b><br/> <u>Panther Plaza</u></p> | <p><b>Vendor Information</b><br/> <b>Name:</b> <u>Alaska Coffee Roasting of Florida, LLC. (Ivy's Procard)</u></p> <p><b>FIU Vendor #:</b> _____ <b>Address:</b> _____<br/> <u>13130 Biscayne Blvd., North Miami, FL 33181</u></p> <p><b>Phone:</b> <u>(786) 332-4254</u> <b>Fax:</b> _____</p> <hr/> <p><b>Department Code:</b> <u>1543140003</u><br/> <b>Line Item:</b> <u>Late Day Lattes</u></p> <hr/> <p><b>Organization/Department Information</b><br/> <b>Department Name:</b> <u>Campus Life</u></p> <p><b>Requestor's Name:</b> <u>Justin Smith</u></p> <p><b>Position in organization:</b> <u>Graduate Assistant</u></p> <p><b>Address or Rm. #:</b> <u>WUC 141</u></p> <p><b>Phone:</b> <u>6-4841</u> <b>Email:</b> <u>jusmith@fiu.edu</u></p> <p>I HAVE READ THE SGA FINANCE CODE <input checked="" type="checkbox"/> (Please place check mark on line)</p> |
|--|--|

**Please explain how the money will be used:**  
 Refreshments for International Late Day Latte on November 19<sup>th</sup>.

|   |  |
|---|--|
| <p><b>Club/Organization Signatures</b></p> <p>(Person requesting funds) Organization Representative:<br/> <u>Justin Smith</u> Date: <u>11/12/2015</u></p> <p>Requestor<br/> <u>TA</u> Date: <u>11/13/15</u></p> <p>CL Accountant<br/> <u>Kenneth</u> Date: <u>11/13/15</u></p> <p>Director of Campus Life<br/> <u>Dyrol</u> Date: <u>11/12/15</u></p> | <p><b>CL ACCOUNTING - DATE STAMP:</b></p> <p><b>RECEIVED</b> <u>11/13/15</u><br/> <i>Formal invoice requested see email attached</i></p> <p><b>ENTERED</b> <u>11/16</u> <i>emailed JS I.S.</i></p> |
|---|--|



CAMPUS LIFE  
presents ■

INTERNATIONAL

LATE  
DAY  
LATTE

Thursday  
November  
19, 2015



4:30  
pm  
6:30  
pm

@PANTHER  
PLAZA

Enjoy coffee & desserts from around the world

Purchase a mug during the International Late Day Latte to support the FIU Mug Project.

The FIU Mug Project consists in selling mugs designed by FIU students to benefit the campus food pantries. Stop by to learn more about food disparity and the services offered by FIU.

Part of  
INTERNATIONAL  
EDUCATION  
WEEK 2015

FIU Student Affairs

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Justin Smith & Pam Castillo Position: Graduate Assistan

Phone: 3059194841 Advisor: Ivy Siegel

Event: International Late Day Latte

Date: 11/19/2015 Time: 4:30-6:30 Location: Panther Plaza

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>      |
|---|-----------------------------------|
| Students: <u>108</u> Community: _____           | Opening Balance: <u>10,173.31</u> |
| Faculty/Staff: <u>33</u> Total: <u>141</u>      | Amount Spent: <u>684.24</u>       |
|   | Closing Balance: <u>9489.07</u>   |

What was the purpose of this event? Was that purpose accomplished?

The purpose of this event was to partner up with International Student Scholar Services for International Education Week. The purpose was accomplished with cultural foods and coffee.

---

What was positive about this event? Why?

The students really enjoyed tasting desserts from all over the world and asked many questions about the food. They were very interested on when the food was mostly eaten.

---

What was negative about this event? Why?

Publicity: we need to work on better ways to get everyone to know about as we had students asking "what is this".

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: *Pam Castillo* Date: 11/20/2015

Advisor's Signature: *Ivy Siegel* Date: 11/20/15

## Event Audit Report

Organization/Department: Campus Life

Representatives Name: Pamela Castillo Position: Graduate Advisor

Phone: 305 919 4841 Advisor: Ivy Siegel

Event: Release Week - The One With Phoebes Cookies

Date: 12/30/2015 Time: 9:30-11am Location: CL Hallway

| Attendance (please attach sign-in sheet) |                  | SGC Financial Support             |  |
|--|------------------|-----------------------------------|--|
| Students: <u>86</u>                      | Community: _____ | Opening Balance: <u>11,000</u>    |  |
| Faculty/Staff: <u>5</u>                  | Total: <u>91</u> | Amount Spent: <u>861.66</u>       |  |
|  |                  | Closing Balance: <u>10,138.34</u> |  |

What was the purpose of this event? Was that purpose accomplished?

This event was a CL Goodluck on Finals. We were able to connect with students about future plans for 2016 while passing out cookie mason jars.

---

What was positive about this event? Why?

They really enjoyed the concept and the jars were received well. Moreover, we met a lot of students we usually don't see around.

---

What was negative about this event? Why?

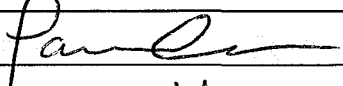
The event had to be pushed to an earlier time because of an MMC Holiday Party conflict.


Should this event be done again next year?

Yes, but another giveaway to change it up

**RECEIVED**  
JAN 05 2016

Please attach any articles, flyers, or photos.

Signature:  Date: 12/16/2015

Advisor's Signature:  Date: 12/16/15

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Pamela Castillo Position: Grad Assistant

Phone: 305 919 4841 Advisor: Ivy Siegel

Event: Release Week - We Were on a Break!

Date: 12/03/2015 Time: 11-2pm Location: Panther Square/WUC 155

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>     |  |
|---|-------------------|----------------------------------|--|
| Students: <u>142</u>                            | Community: _____  | Opening Balance: <u>7,689.14</u> |  |
| Faculty/Staff: <u>28</u>                        | Total: <u>170</u> | Amount Spent: <u>974.55</u>      |  |
|   |                   | Closing Balance: <u>6,714.59</u> |  |

What was the purpose of this event? Was that purpose accomplished?

This event was a community opportunity (Hope Express Miami Dade Animal Services) and a chance to relax (Aroma Therapy Workshop) before finals.

---

What was positive about this event? Why?

Students came out to the Hope Express and were informed of Animal Services in Miami-Dade. Many people showed up to the Aroma Therapy workshop and learned about Health Promotion Services.

---

What was negative about this event? Why?

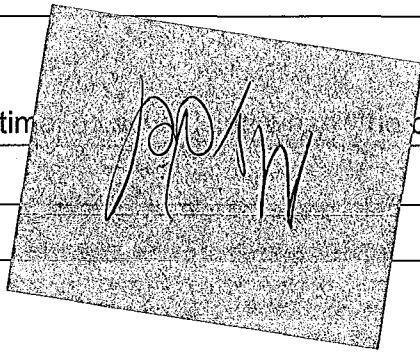
Getting the Hope Express approved took some time. It could be for the event.

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.



Signature: Pamela Castillo Date: 12/16/2015

Advisor's Signature: [Signature] Date: 12/16/15

**RECEIVED**  
JAN 05 2016

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Pamela Castillo Position: Grad Assistant

Phone: 305 919 4841 Advisor: Ivy Siegel

Event: Release Week - I'll Be There For You

Date: 12/04/2015 Time: 10-11:30am Location: AC1

| <u>Attendance (please attach sign-in sheet)</u> |                  | <u>SGC Financial Support</u>     |  |
|---|------------------|----------------------------------|--|
| Students: <u>87</u>                             | Community: _____ | Opening Balance: <u>6,714.59</u> |  |
| Faculty/Staff: <u>12</u>                        | Total: <u>99</u> | Amount Spent: <u>746.57</u>      |  |
|   |                  | Closing Balance: <u>5,968.02</u> |  |

What was the purpose of this event? Was that purpose accomplished?

We were giving out smoothies for students the Friday before finals so that they could relax. We also include "brain" food: pretzels, dark chocolate, nuts. The purpose was accomplished

---

What was positive about this event? Why?

It was positive because many students came out; even after we ran out they were asking for more in the CL office

---

What was negative about this event? Why?

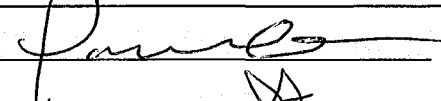
We were assuming not many students would be on campus due to data received about Friday mornings, so we planned for 75. Next time we will plan for a lot more.


---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature:  Date: 12/10/2015

Advisor's Signature:  Date: 12/10/15



Campus Life Presents

# RELEASE

RELAX BEFORE FINALS!

Fall 2015

Nov 30<sup>th</sup> **Monday**  
**The One with Phoebe's Cookies**  
 11 am - 2 pm, Panther Square  
 (Sponsored by MPAS + LGBTQIA Initiatives)

Dec 2<sup>nd</sup> **Wednesday**  
**Central Perk**  
 11 am - 2 pm, Panther Square  
 (Sponsored by MPAS + LGBTQIA Initiatives)

Dec 4<sup>th</sup> **Friday**  
**I'll Be There For You**  
 11 am - 2 pm, Panther Square  
 (Sponsored by MPAS + LGBTQIA Initiatives)

Dec 1<sup>st</sup> **Tuesday**  
**World AIDS Day**  
 A time to reflect. Featuring a Resource Fair, guest speakers, the AIDS Memorial Quilt, and a Dedication by the Bay. Free testing will be available throughout the event.  
 11 am - 2 pm, Panther Square  
 (Sponsored by MPAS + LGBTQIA Initiatives)

Dec 3<sup>rd</sup> **Thursday**  
**ONE WERE ON A BREAK!**  
 Dress break time with free lunch wraps, massages, and enjoy a community service activity.  
 11 am - 1 pm, Panther Square  
 Aroma Therapy Workshop  
 Register at:  
[aromatherapyibc.eventbrite.com](http://aromatherapyibc.eventbrite.com)  
 1 pm - 2 pm, WUC 165  
 (Sponsored by Health Promotion Services and Campus Life)

Presented by the Office of Campus Life & Planning. Not funded by SGA. Outside individuals who are charged with the responsibility of recruitment duties to assist in recruitment make the interest for this event. Free parking days scheduled by SGA. 305.919.2801 or TTY: 305.919.2802. \$1.75 FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.2801 or 305.919.2802.



**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Pamela Castillo Position: Graduate Advisor

Phone: 305 919 4841 Advisor: Ivy Siegel

Event: Release Week - Central Perk

Date: 12/02/2015 Time: 11-2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>      |  |
|---|-------------------|-----------------------------------|--|
| Students: <u>233</u>                            | Community: _____  | Opening Balance: <u>10,138.34</u> |  |
| Faculty/Staff: <u>16</u>                        | Total: <u>241</u> | Amount Spent: <u>2,449.20</u>     |  |
|   |                   | Closing Balance: <u>7,689.14</u>  |  |

What was the purpose of this event? Was that purpose accomplished?

This event was a CL Holiday Lunch. The event was to bring students together to relax before finals week. Students enjoyed karaoke, lunch, activities and the company of each other.

---

What was positive about this event? Why?

Students were great at participating in all of the events. CL was able to see a lot of new faces out there and participating.

---

What was negative about this event? Why?

N/A - we would always welcome more creative leeway in WUC

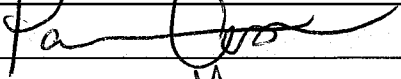
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
Should this event be done again next year?

Yes

---

Please attach any articles, flyers, or photos.

Signature:  Date: 12/16/2015

Advisor's Signature:  Date: 12/16/15

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 JAN 05 2016

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Kaytien Franco Position: Program Assistant

Phone: 305-919-4186 Advisor: Ivy Siegel

Event: WOW - Breakfast Bonanza

Date: 1/14/16 Time: 9:30AM-11:30 Location: WUC

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>        |
|---|-------------------------------------|
| Students: <u>114</u> Community: <u>0</u>        | Opening Balance: <u>\$11,285.61</u> |
| Faculty/Staff: <u>6</u> Total: <u>120</u>       | Amount Spent: <u>\$713.72</u>       |
|   | Closing Balance: <u>\$10,571.89</u> |

What was the purpose of this event? Was that purpose accomplished?

The purpose of this event was to provide a fresh new idea to the annual event, Blue & Gold Breakfast. The event gave students an opportunity to learn where each office is located and inquire about what services are offered to them.

---

What was positive about this event? Why?

The positive was that it gave the students an opportunity to learn about the different departments, where each is located around the building, and enjoy a breakfast on-the-go.

---

What was negative about this event? Why?

Students did not have bags to carry their food items they picked up from each office.

---

Should this event be done again next year?

Yes.

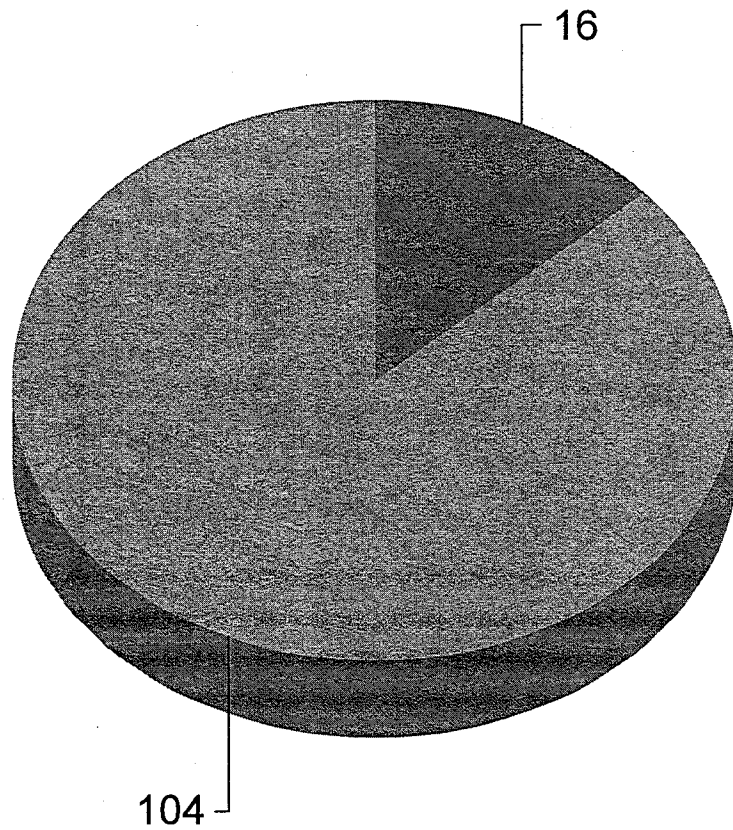
Please attach any articles, flyers, or photos.

Signature: Kaytien Franco Date: 1/20/16

Advisor's Signature: Ivy Siegel Date: 1/20/16

Thursday, January 14, 2016

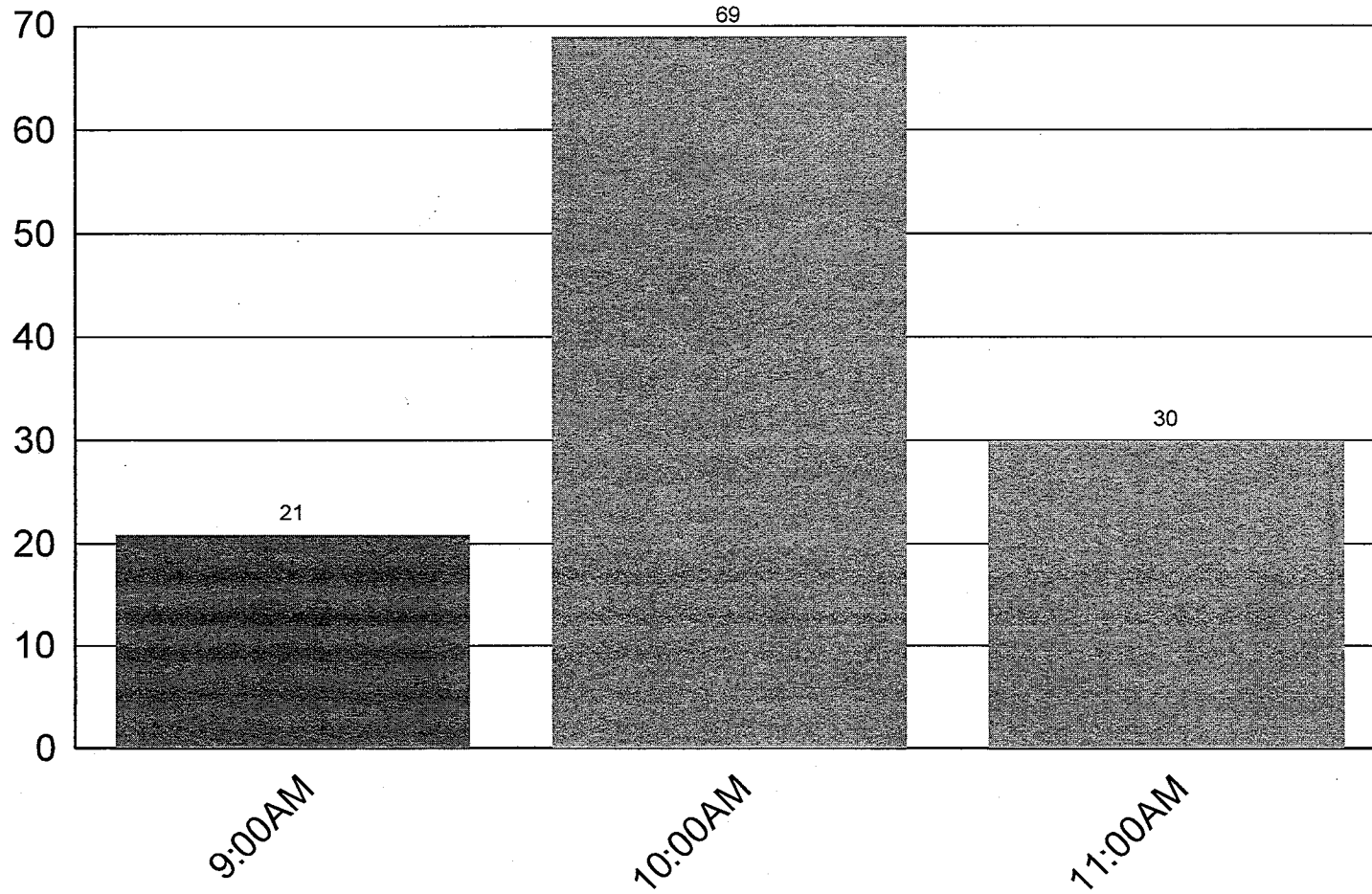
# Transaction Summary



|                                       |     |        |
|---------------------------------------|-----|--------|
| ■ Denied By Rule                      | 16  | 13.3%  |
| ■ Transaction Approved for Activity 1 | 104 | 86.7%  |
| Total:                                | 120 | 100.0% |

Thursday, January 14, 2016

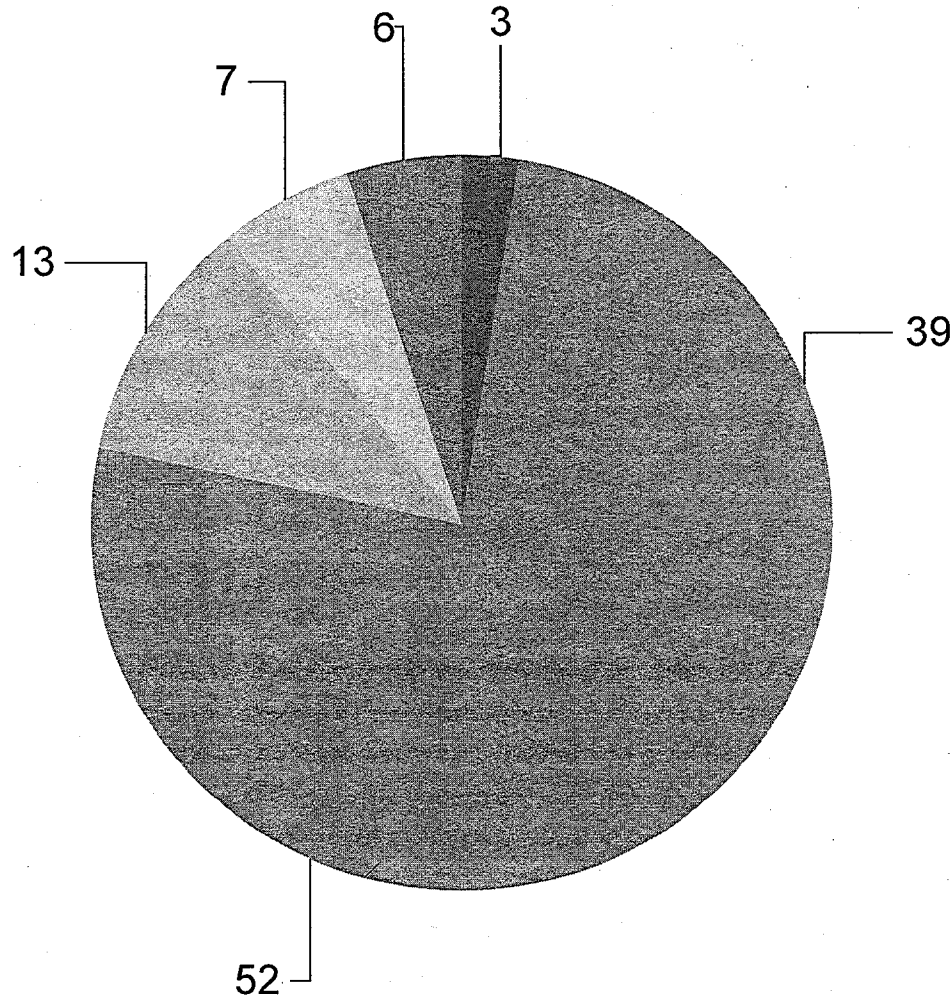
# Time of Day





Thursday, January 14, 2016

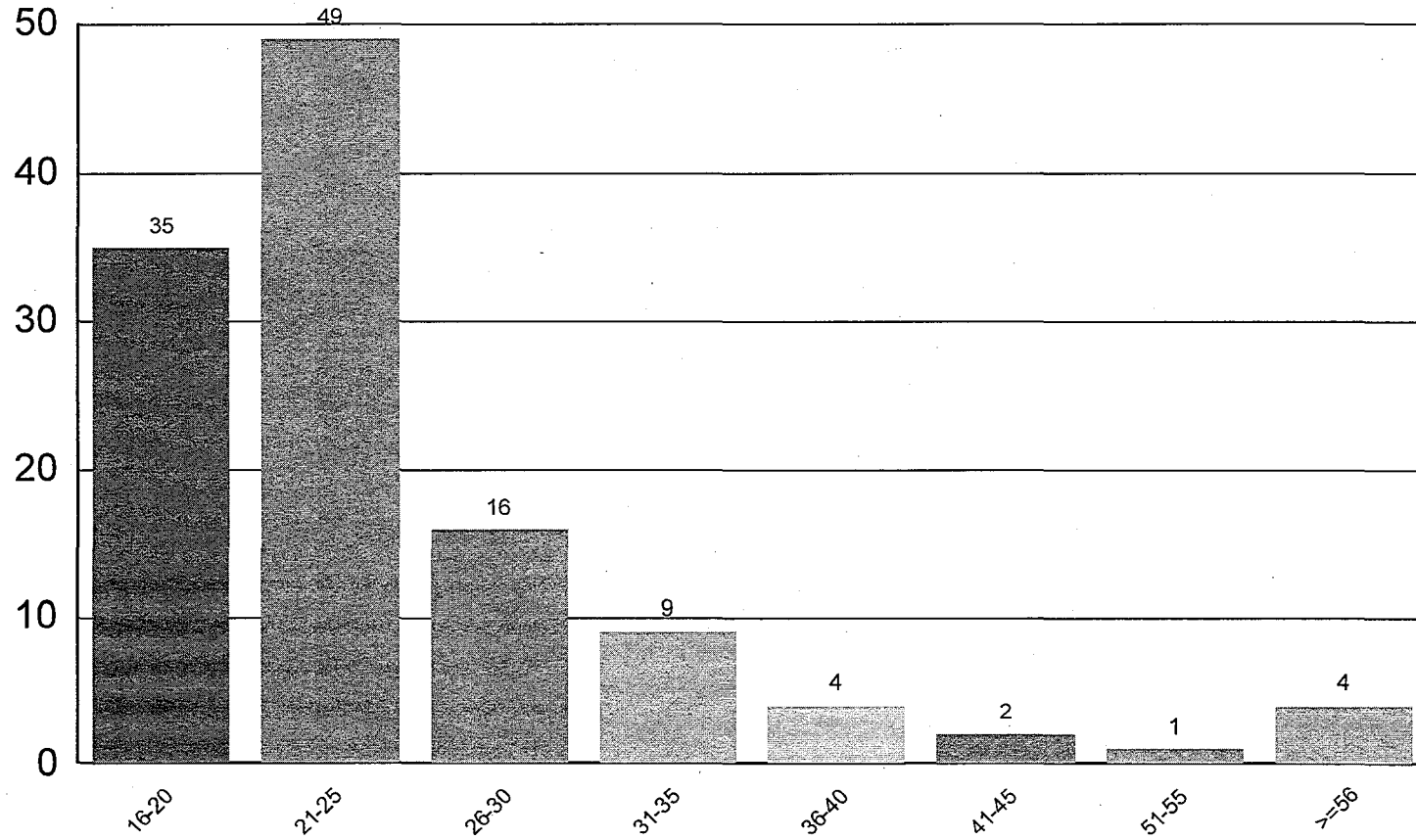
# Ethnicity



|          |     |        |
|----------|-----|--------|
| Asian    | 3   | 2.5%   |
| Black    | 39  | 32.5%  |
| Hispanic | 52  | 43.3%  |
| White    | 13  | 10.8%  |
| Unknown  | 7   | 5.8%   |
| Others   | 6   | 5.0%   |
| Total:   | 120 | 100.0% |

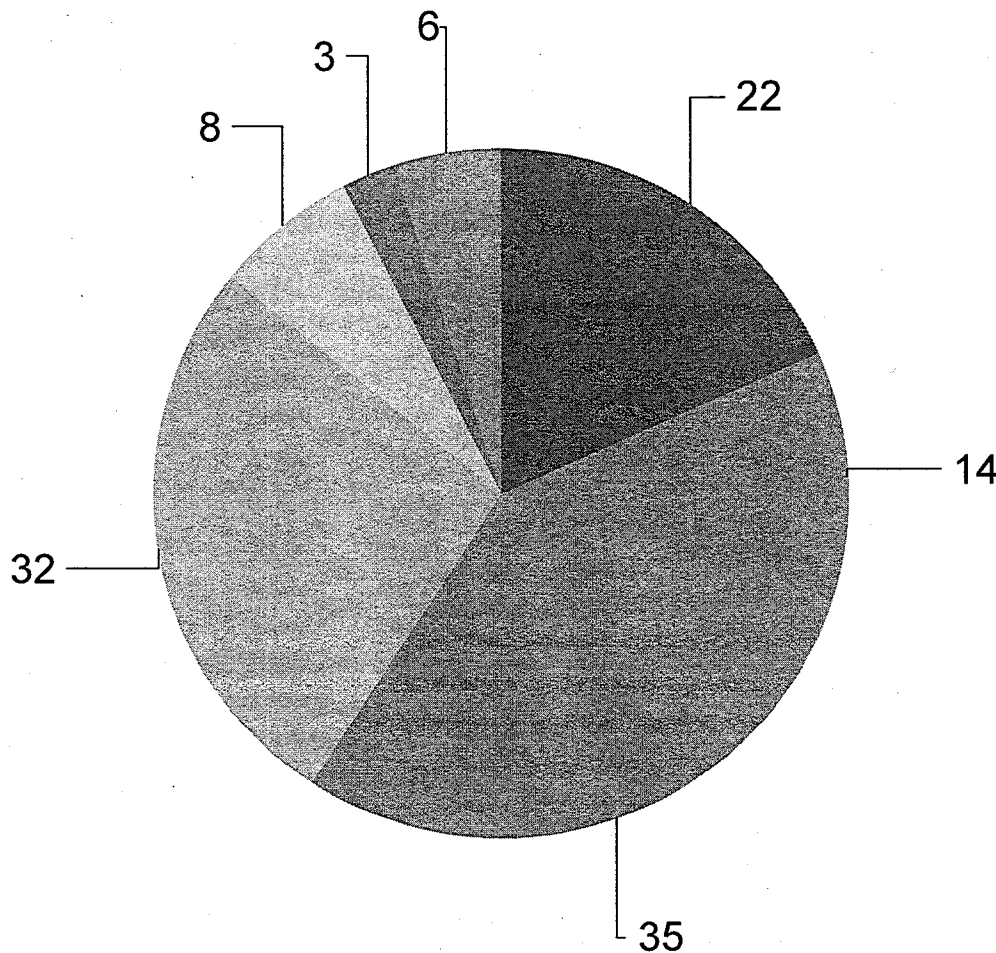
Thursday, January 14, 2016

# Age Distribution



Thursday, January 14, 2016

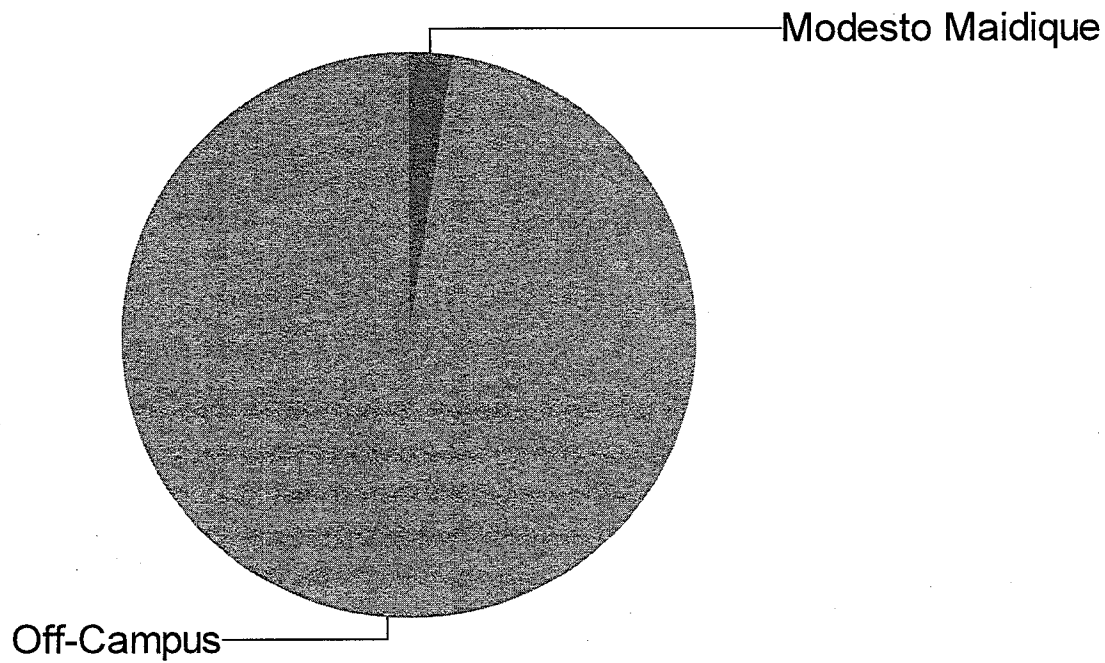
# Student Class



|                            |     |        |
|----------------------------|-----|--------|
| Freshman                   | 22  | 18.3%  |
| Sophomore                  | 14  | 11.7%  |
| Junior                     | 35  | 29.2%  |
| Senior                     | 32  | 26.7%  |
| Beginning Graduate Student | 8   | 6.7%   |
| Advanced Graduate Student  | 3   | 2.5%   |
| Others                     | 6   | 5.0%   |
| Total:                     | 120 | 100.0% |

Thursday, January 14, 2016

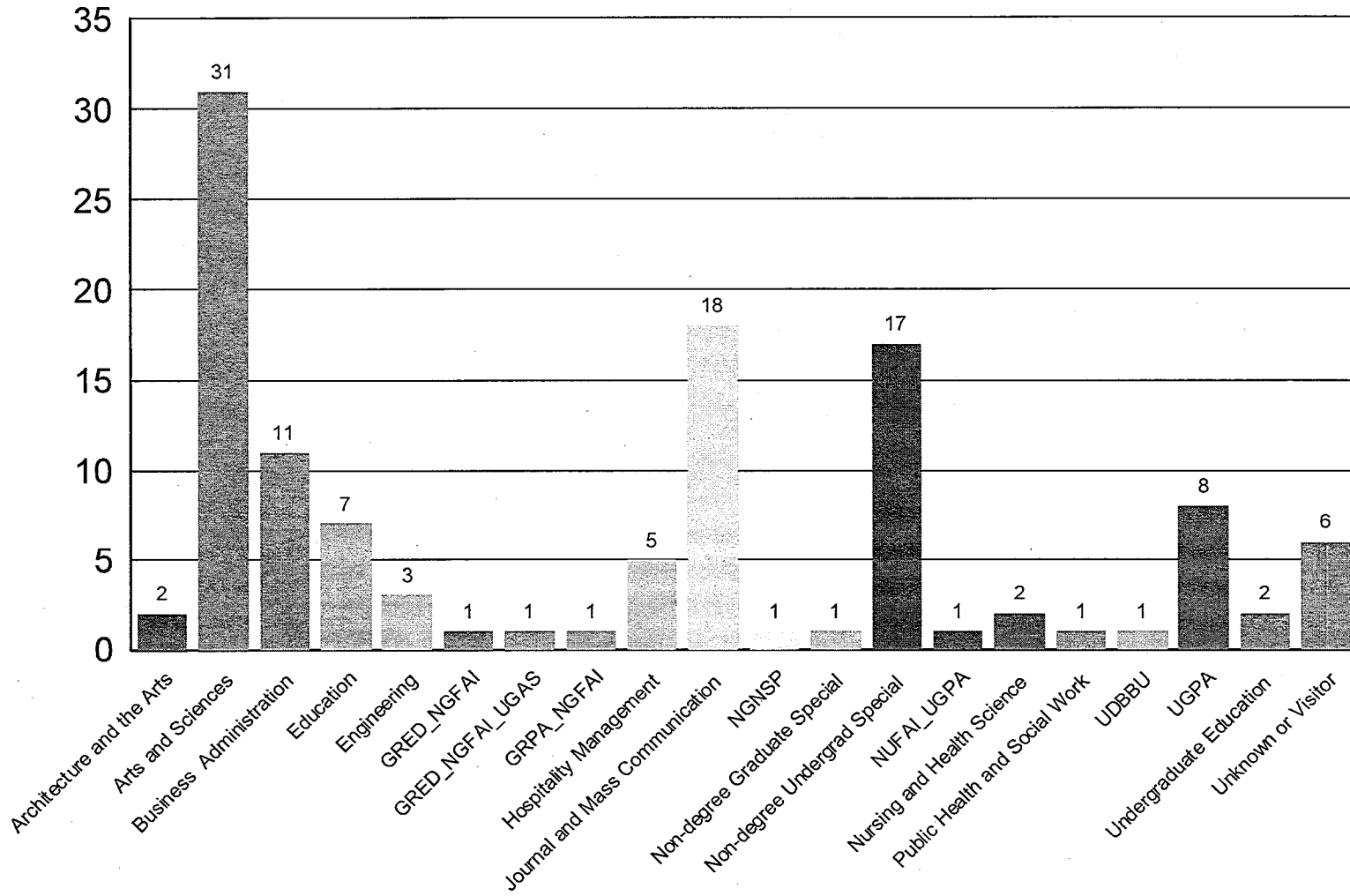
# Housing Summary



|        |                  |     |        |
|--------|------------------|-----|--------|
| ■      | Modesto Maidique | 3   | 2.5%   |
| ■      | Off-Campus       | 117 | 97.5%  |
| Total: |                  | 120 | 100.0% |

Thursday, January 14, 2016

# Colleges

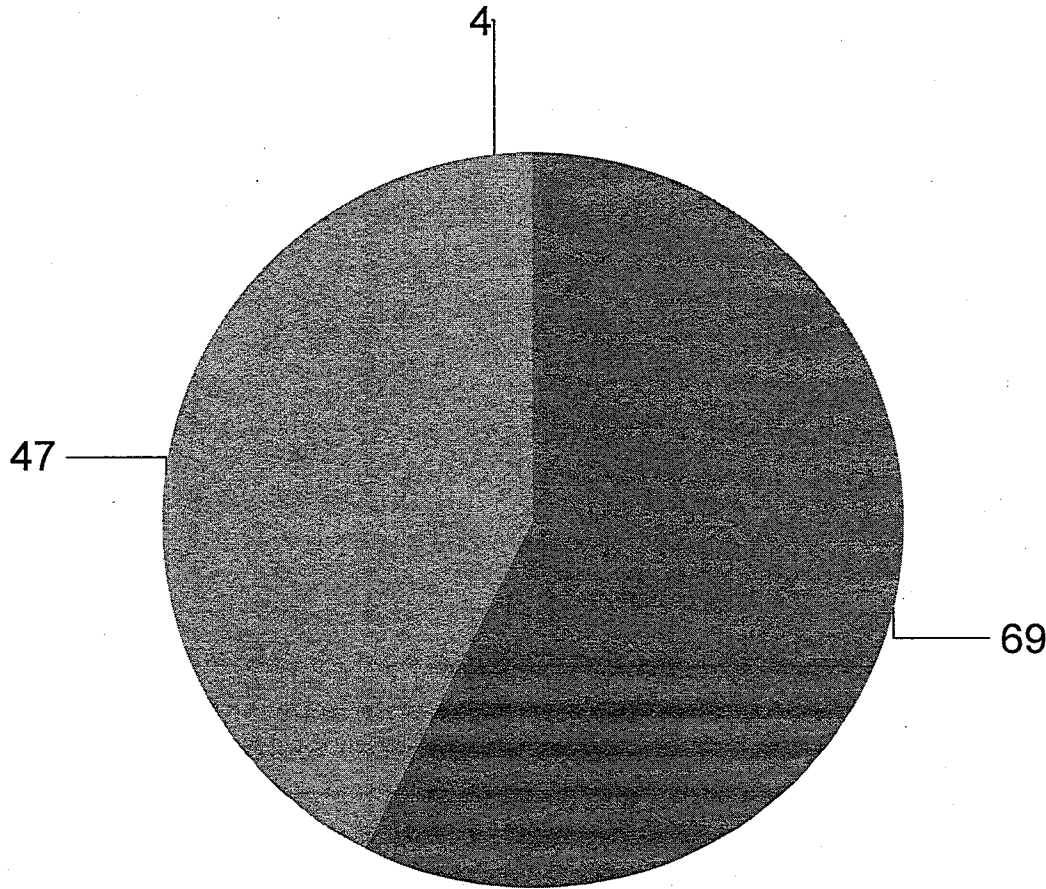






Thursday, January 14, 2016

# Gender Distribution



|         |     |        |
|---------|-----|--------|
| Female  | 69  | 57.5%  |
| Male    | 47  | 39.2%  |
| Unknown | 4   | 3.3%   |
| Total:  | 120 | 100.0% |

Thursday, January 14, 2016

| <b>Gender, Age, Ethnic Cross Table</b> |       |          | Asian    | Black     | Hispanic  | Unknown  | White     | Total      |
|--|-------|----------|----------|-----------|-----------|----------|-----------|------------|
|  | 26-30 | 1        | 0        | 0         | 0         | 0        | 0         | 1          |
|  | 36-40 | 1        | 0        | 0         | 0         | 0        | 0         | 1          |
|  | >=55  | 2        | 0        | 0         | 0         | 0        | 0         | 2          |
|  | Total | 4        | 0        | 0         | 0         | 0        | 0         | 4          |
| Female                                 | 16-20 | 0        | 0        | 9         | 6         | 3        | 7         | 25         |
|  | 21-25 | 0        | 1        | 12        | 17        | 0        | 1         | 31         |
|  | 26-30 | 0        | 0        | 1         | 3         | 1        | 0         | 5          |
|  | 31-35 | 0        | 0        | 1         | 1         | 0        | 0         | 2          |
|  | 36-40 | 1        | 0        | 0         | 1         | 0        | 0         | 2          |
|  | 41-45 | 0        | 0        | 0         | 1         | 0        | 0         | 1          |
|  | 51-55 | 0        | 0        | 1         | 0         | 0        | 0         | 1          |
|  | >=55  | 1        | 0        | 0         | 0         | 0        | 1         | 2          |
|  | Total | 2        | 1        | 24        | 29        | 4        | 9         | 69         |
| Male                                   | 16-20 | 0        | 1        | 1         | 6         | 2        | 0         | 10         |
|  | 21-25 | 0        | 1        | 5         | 10        | 0        | 2         | 18         |
|  | 26-30 | 0        | 0        | 5         | 3         | 1        | 1         | 10         |
|  | 31-35 | 0        | 0        | 3         | 3         | 0        | 1         | 7          |
|  | 36-40 | 0        | 0        | 0         | 1         | 0        | 0         | 1          |
|  | 41-45 | 0        | 0        | 1         | 0         | 0        | 0         | 1          |
|  | Total | 0        | 2        | 15        | 23        | 3        | 4         | 47         |
| <b>Total</b>                           |       | <b>6</b> | <b>3</b> | <b>39</b> | <b>52</b> | <b>7</b> | <b>13</b> | <b>120</b> |

Thursday, January 14, 2016

**Gender, Student Status,  
Ethnic Cross Table**

|        |                             | Asian | Black | Hispanic | White | Unknown |   | Total |
|--------|-----------------------------|-------|-------|----------|-------|---------|---|-------|
| Female | Denied By Rule              | 0     | 1     | 2        | 1     | 1       | 2 | 7     |
|        | Transaction Approved for Ac | 1     | 23    | 27       | 8     | 3       | 0 | 62    |
|        | Total                       | 1     | 24    | 29       | 9     | 4       | 2 | 69    |
| Male   | Denied By Rule              | 0     | 0     | 5        | 0     | 0       | 0 | 5     |
|        | Transaction Approved for Ac | 2     | 15    | 18       | 4     | 3       | 0 | 42    |
|        | Total                       | 2     | 15    | 23       | 4     | 3       | 0 | 47    |
| Others | Denied By Rule              | 0     | 0     | 0        | 0     | 0       | 4 | 4     |
|        | Total                       | 0     | 0     | 0        | 0     | 0       | 4 | 4     |
| Total  |                             | 3     | 39    | 52       | 13    | 7       | 6 | 120   |

Thursday, January 14, 2016

| College, Major, Class        |                              | Freshman | Sophom<br>e | Junior | Senior |   | Advanced<br>Graduate | Beginning<br>Graduate | Total |
|------------------------------|------------------------------|----------|-------------|--------|--------|---|----------------------|-----------------------|-------|
| Architecture<br>and the Arts | COMMART:BA_ARTPERFST         | 0        | 0           | 0      | 1      | 0 | 0                    | 0                     | 1     |
|                              | COMMART:BA_ORGCOMMS          | 0        | 1           | 0      | 0      | 0 | 0                    | 0                     | 1     |
|                              | Total                        | 0        | 1           | 0      | 1      | 0 | 0                    | 0                     | 2     |
| Arts and<br>Sciences         | BIOL:BS_BIOEDUC2             | 0        | 0           | 1      | 0      | 0 | 0                    | 0                     | 1     |
|                              | BIOL:BS_XCHEM:MN             | 0        | 0           | 0      | 1      | 0 | 0                    | 0                     | 1     |
|                              | Biological Sciences - BS     | 0        | 0           | 7      | 3      | 0 | 0                    | 0                     | 10    |
|                              | Chemistry - BA               | 0        | 0           | 1      | 0      | 0 | 0                    | 0                     | 1     |
|                              | ENGL:BA_ENGLED4              | 1        | 0           | 1      | 0      | 0 | 0                    | 0                     | 2     |
|                              | English - BA                 | 0        | 1           | 1      | 0      | 0 | 0                    | 0                     | 2     |
|                              | Geosciences - BS             | 0        | 0           | 1      | 0      | 0 | 0                    | 0                     | 1     |
|                              | Marine Biology - BS          | 1        | 1           | 0      | 0      | 0 | 0                    | 0                     | 2     |
|                              | MATH:SM_PHY:BS               | 0        | 0           | 1      | 0      | 0 | 0                    | 0                     | 1     |
|                              | Psychology - BA              | 1        | 1           | 3      | 5      | 0 | 0                    | 0                     | 10    |
|                              | Total                        | 3        | 3           | 16     | 9      | 0 | 0                    | 0                     | 31    |
| Business<br>Administration   | Accounting - BAcc            | 0        | 1           | 0      | 0      | 0 | 0                    | 0                     | 1     |
|                              | ACCT:BACC_MRKET:SM           | 0        | 0           | 1      | 0      | 0 | 0                    | 0                     | 1     |
|                              | Finance - BBA                | 0        | 1           | 0      | 1      | 0 | 0                    | 0                     | 2     |
|                              | Human Resources Mgt - BBA    | 0        | 0           | 1      | 0      | 0 | 0                    | 0                     | 1     |
|                              | INTBS:BBA_HONORSIB           | 0        | 0           | 0      | 1      | 0 | 0                    | 0                     | 1     |
|                              | International Business - BBA | 0        | 0           | 1      | 0      | 0 | 0                    | 0                     | 1     |



## Thursday, January 14, 2016

|                         |                              | Freshman | Sophomore | Junior | Senior |   | Advanced Graduate | Beginning Graduate | Total |
|-------------------------|------------------------------|----------|-----------|--------|--------|---|-------------------|--------------------|-------|
| Business Administration | Management - BBA             | 1        | 0         | 1      | 0      | 0 | 0                 | 0                  | 2     |
|                         | Marketing - BBA              | 1        | 0         | 1      | 0      | 0 | 0                 | 0                  | 2     |
|                         | Total                        | 2        | 2         | 5      | 2      | 0 | 0                 | 0                  | 11    |
| Education               | Higher Education - EDD       | 0        | 0         | 0      | 0      | 0 | 1                 | 0                  | 1     |
|                         | Higher Education Admin - MS  | 0        | 0         | 0      | 0      | 0 | 0                 | 3                  | 3     |
|                         | PE:BS_SPORTFTNS              | 0        | 0         | 0      | 2      | 0 | 0                 | 0                  | 2     |
|                         | Recreation / Sports Mgt - BS | 0        | 0         | 0      | 1      | 0 | 0                 | 0                  | 1     |
|                         | Total                        | 0        | 0         | 0      | 3      | 0 | 1                 | 3                  | 7     |
| Engineering             | Biomedical Engineering - BS  | 0        | 0         | 0      | 1      | 0 | 0                 | 0                  | 1     |
|                         | Computer Science - BS        | 0        | 0         | 1      | 1      | 0 | 0                 | 0                  | 2     |
|                         | Total                        | 0        | 0         | 1      | 2      | 0 | 0                 | 0                  | 3     |
| GRED_NGFAI              | ACDADV:CFI_HIGHED:MS         | 0        | 0         | 0      | 0      | 0 | 0                 | 1                  | 1     |
|                         | Total                        | 0        | 0         | 0      | 0      | 0 | 0                 | 1                  | 1     |
| GRED_NGFAI_UGAS         | ACDADV:CFI_HIGHED:MS_M       | 0        | 0         | 0      | 0      | 0 | 0                 | 1                  | 1     |
|                         | Total                        | 0        | 0         | 0      | 0      | 0 | 0                 | 1                  | 1     |
| GRPA_NGFAI              | GEOGS:CFI_INTLCJ:PHD         | 0        | 0         | 0      | 0      | 0 | 1                 | 0                  | 1     |
|                         | Total                        | 0        | 0         | 0      | 0      | 0 | 1                 | 0                  | 1     |
| Hospitality Management  | HOSP:BS_EVNTMGT              | 0        | 0         | 0      | 2      | 0 | 0                 | 0                  | 2     |
|                         | HOSP:BS_RESFDMGT             | 0        | 0         | 0      | 2      | 0 | 0                 | 0                  | 2     |
|                         | Hospitality Management - BS  | 0        | 0         | 1      | 0      | 0 | 0                 | 0                  | 1     |
|                         | Total                        | 0        | 0         | 1      | 4      | 0 | 0                 | 0                  | 5     |

Thursday, January 14, 2016

|                                |                              | Freshman | Sophomore | Junior | Senior |   | Advanced Graduate | Beginning Graduate | Total |
|--------------------------------|------------------------------|----------|-----------|--------|--------|---|-------------------|--------------------|-------|
| Journal and Mass Communication | COMM:BS_ADVRTISN2_XSO        | 0        | 0         | 1      | 0      | 0 | 0                 | 0                  | 1     |
|                                | COMM:BS_BRDCSTMED            | 1        | 0         | 4      | 1      | 0 | 0                 | 0                  | 6     |
|                                | COMM:BS_BRDCSTMED_XC         | 0        | 0         | 0      | 1      | 0 | 0                 | 0                  | 1     |
|                                | COMM:BS_DIGMEDSTUD           | 0        | 0         | 2      | 0      | 0 | 0                 | 0                  | 2     |
|                                | COMM:BS_JOURNLISM2           | 0        | 0         | 0      | 2      | 0 | 0                 | 0                  | 2     |
|                                | COMM:BS_PUBRELNS2            | 0        | 1         | 1      | 1      | 0 | 0                 | 0                  | 3     |
|                                | COMM:BS_PUBRELNS2_XC         | 0        | 0         | 1      | 0      | 0 | 0                 | 0                  | 1     |
|                                | MASCOMM:MS_GLBSTATCM         | 0        | 0         | 0      | 0      | 0 | 0                 | 1                  | 1     |
|                                | Mass Communication - MS      | 0        | 0         | 0      | 0      | 0 | 0                 | 1                  | 1     |
|                                | Total                        | 1        | 1         | 9      | 5      | 0 | 0                 | 2                  | 18    |
| NGNSP                          | SPEC10POSB                   | 0        | 0         | 0      | 0      | 0 | 1                 | 0                  | 1     |
|                                | Total                        | 0        | 0         | 0      | 0      | 0 | 1                 | 0                  | 1     |
| Non-degree Graduate Special    | Post-Baccalaureate Student   | 0        | 0         | 0      | 0      | 0 | 0                 | 1                  | 1     |
|                                | Total                        | 0        | 0         | 0      | 0      | 0 | 0                 | 1                  | 1     |
| Non-degree Undergrad Special   | Dual Enrollment - FIU Campus | 4        | 0         | 0      | 0      | 0 | 0                 | 0                  | 4     |
|                                | Dual Enrollment AAA Program  | 7        | 3         | 0      | 0      | 0 | 0                 | 0                  | 10    |
|                                | DUALAAA_DUALHS               | 0        | 1         | 0      | 0      | 0 | 0                 | 0                  | 1     |
|                                | Non-Degree Seeking Student   | 1        | 0         | 0      | 1      | 0 | 0                 | 0                  | 2     |
|                                | Total                        | 12       | 4         | 0      | 1      | 0 | 0                 | 0                  | 17    |
| NUFAI_UGPA                     | PA:BPA_PUBPO:CFI             | 0        | 0         | 0      | 1      | 0 | 0                 | 0                  | 1     |
|                                | Total                        | 0        | 0         | 0      | 1      | 0 | 0                 | 0                  | 1     |

Thursday, January 14, 2016

|                               |                              | Freshman | Sophomore | Junior | Senior |   | Advanced Graduate | Beginning Graduate | Total |
|-------------------------------|------------------------------|----------|-----------|--------|--------|---|-------------------|--------------------|-------|
| Nursing and Health Science    | Health Services Admin - BHS  | 0        | 1         | 0      | 0      | 0 | 0                 | 0                  | 1     |
|                               | Nursing - BSN                | 0        | 0         | 1      | 0      | 0 | 0                 | 0                  | 1     |
|                               | Total                        | 0        | 1         | 1      | 0      | 0 | 0                 | 0                  | 2     |
| Public Health and Social Work | Social Work - BS             | 0        | 1         | 0      | 0      | 0 | 0                 | 0                  | 1     |
|                               | Total                        | 0        | 1         | 0      | 0      | 0 | 0                 | 0                  | 1     |
| UDBBU                         | COMP10BS                     | 0        | 0         | 0      | 1      | 0 | 0                 | 0                  | 1     |
|                               | Total                        | 0        | 0         | 0      | 1      | 0 | 0                 | 0                  | 1     |
| UGPA                          | Criminal Justice - BS        | 3        | 0         | 0      | 2      | 0 | 0                 | 0                  | 5     |
|                               | Economics - BA               | 0        | 0         | 1      | 0      | 0 | 0                 | 0                  | 1     |
|                               | International Relations - BA | 0        | 0         | 1      | 0      | 0 | 0                 | 0                  | 1     |
|                               | INTLRL:BA_XSOCANT:MN         | 0        | 0         | 0      | 1      | 0 | 0                 | 0                  | 1     |
|                               | Total                        | 3        | 0         | 2      | 3      | 0 | 0                 | 0                  | 8     |
| Undergraduate Education       | EXP-NURSHS                   | 0        | 1         | 0      | 0      | 0 | 0                 | 0                  | 1     |
|                               | EXP-PHSCEN_CMPSCI3           | 1        | 0         | 0      | 0      | 0 | 0                 | 0                  | 1     |
|                               | Total                        | 1        | 1         | 0      | 0      | 0 | 0                 | 0                  | 2     |
| Unknown or Visitor            | Unknown or Visitor           | 0        | 0         | 0      | 0      | 6 | 0                 | 0                  | 6     |
|                               | Total                        | 0        | 0         | 0      | 0      | 6 | 0                 | 0                  | 6     |
| Total                         |                              | 22       | 14        | 35     | 32     | 6 | 3                 | 8                  | 120   |

**Event Audit Report**

Organization/Department: Campus Life

Representatives Name: Pamela Castillo Position: Grad Assistant

Phone: 3059194841 Advisor: Ivy Siegel

Event: WOW - Inside Scoop on Involvement

Date: 1/13/2016 Time: 11-2pm Location: Panther Square

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>     |
|---|----------------------------------|
| Students: <u>161</u> Community: <u>34</u>       | Opening Balance: <u>15,000</u>   |
| Faculty/Staff: _____ Total: <u>195</u>          | Amount Spent: <u>7,691.23</u>    |
|   | Closing Balance: <u>7,308.77</u> |

What was the purpose of this event? Was that purpose accomplished?  
Purpose was to welcome students back to the spring semester with a resource fair. The fair featured clubs, councils, and involvements.

---

What was positive about this event? Why?  
Many clubs and involvements that are housed primarily at MMC came, which is great for our students who are looking for more ways to get involved.

---

What was negative about this event? Why?  
We reserved more space than needed so our tables were really spread out. But we adjusted fine with the help of WUC.

---

Should this event be done again next year?  
Yes

**RECEIVED**  
 JAN 25 2016

Please attach any articles, flyers, or photos.

Signature: Pamela Castillo Date: 01/21/016

Advisor's Signature: Ivy Siegel Mack Date: 01/21/016

Organization/Department: Campus Life

Representatives Name: Pamela Castillo Position: Grad Assistant

Phone: 3059194841 Advisor: Ivy Siegel

Event: WOW - Pizza with the Pros

Date: 1/12/2016 Time: 11-2pm Location: Panther Square

**Attendance (please attach sign-in sheet)**

Students: 130 Community: 14

Faculty/Staff: \_\_\_\_\_ Total: 144

**SGC Financial Support**

Opening Balance: 15,000

Amount Spent: 7,691.23

Closing Balance: 7,308.77

What was the purpose of this event? Was that purpose accomplished?

Purpose was to welcome students back to the spring semester with a resource fair.  
The fair featured departments and community partners aka "professionals"

What was positive about this event? Why?

It was a great opportunity for students to learn more about the departments on  
campus as well as near by volunteers.

What was negative about this event? Why?

Getting creative with spacing is always a question that is brought up but the way we  
have it set-up now in Panther Square works.

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: Pamela Castillo Date: 01/21/016

Advisor's Signature: Ivy Siegel Date: 01/21/016



## Event Audit Report

Organization/Department: Campus Life

Representatives Name: Pamela Castillo Position: Grad Assistant

Phone: 3059194841 Advisor: Ivy Siegel

Event: WOW - Worlds Ahead Kickoff

Date: 1/11/2016 Time: 11-2pm Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>     |
|---|----------------------------------|
| Students: <u>269</u> Community: <u>21</u>       | Opening Balance: <u>15,000</u>   |
| Faculty/Staff: _____ Total: <u>280</u>          | Amount Spent: <u>7,691.23</u>    |
|   | Closing Balance: <u>7,308.77</u> |

What was the purpose of this event? Was that purpose accomplished?

Purpose was to welcome students back to the spring semester. We brought the Dazzlers, Roary, and FIU Facts to excite the students for spring 2016.

---

What was positive about this event? Why?

We had a great turn-out considering it was spring semester. We had a lot of transfers see a BBC for the first time.

---

What was negative about this event? Why?

Contacting athletics proved difficult. Perhaps we can get more support at BBC to use athletics.

---

Should this event be done again next year?

Yes

Please attach any articles, flyers, or photos.

Signature: Pamela Castillo Date: 01/2012016

Advisor's Signature: Ivy Siegel Date: 01/2012016

**Event Audit Report**

Organization/Department: Campus Life @ BBC

Representatives Name: Justin Smith Position: Grad. Assistant

Phone: 6-4841 Advisor: Ivy Siegel

Event: Midnight Breakfast Fall 2015 - Y2K Edition

Date: Dec. 7, 2015 Time: 9 PM - 12 AM Location: Panther Square

| <b>Attendance (please attach sign-in sheet)</b> |                   | <b>SGC Financial Support</b>     |  |
|---|-------------------|----------------------------------|--|
| Students: <u>188</u>                            | Community: _____  | Opening Balance: <u>9,500.00</u> |  |
| Faculty/Staff: <u>15</u>                        | Total: <u>203</u> | Amount Spent: <u>7,232.10</u>    |  |
|   |                   | Closing Balance: <u>2,267.90</u> |  |

What was the purpose of this event? Was that purpose accomplished?

The purpose of this signature event is to provide students the opportunity to unwind before finals begin and enjoy a hot breakfast and entertainment. This purpose was accomplished as students enjoyed themselves and stayed at the event.

---

What was positive about this event? Why?

There were many positive vibes, such as the entertainment, food, massage area, and fun games that were played (such as Lite Brite and various 2000's games). Students enjoyed spending time in Panther Square to enjoy Y2K Midnight Breakfast and relive their childhood!

---

What was negative about this event? Why?

Not too much was negative except for the various red tape placed upon the committee from outside participants, but this was able to be worked through and solutions were found!

---

Should this event be done again next year?

Yes!

**RECEIVED**  
DEC 28 2015

Please attach any articles, flyers, or photos.

---

Signature: *Justin Smith* Date: 1/6/16

Advisor's Signature: *[Signature]* Date: 1/6/16

**RECEIVED**  
DEC 28 2015

# NOW

THAT'S WHAT I CALL

# MIDNIGHT BREAKFAST

# BY2K

Free Food  
Giveaways  
Massages &  
Entertainment

Monday  
12-7-15

9 PM - 12 AM  
Panther Square

Food will be served at 9:30 PM & 10:30 PM

 CampusLifeBBC #FIUMidnighBreakfast #MBY2K

**FIU** Student Affairs  
Campus Life at Biscayne Bay Center

Presented by the Office of Campus Life at Biscayne Bay. Funded by SOA. Qualified individuals with a disability requesting an accommodation to attend this event must make the request no less than five working days in advance by calling 305.919.5804 or TTY via FRS 1.800.955.8771. FOOD IS BASED ON FIRST COME, FIRST SERVED. For additional event information please call 305.919.5804 or visit WUC 141.

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Justin Smith Position: Grad. Asst.

Phone: 6-4841 Advisor: Ivy Siegel

Event: Chinese, Korean, Vietnamese New Year: Java Jam

Date: 4:00 PM 2/8/16 Time: 6:00 PM Location: AC-2 Bus Stop

| <b>Attendance (please attach sign-in sheet)</b> |                     | <b>SGC Financial Support</b>       |  |
|---|---------------------|------------------------------------|--|
| Students: <u>153</u>                            | Community: <u>9</u> | Opening Balance: <u>\$12000.00</u> |  |
| Faculty/Staff: <u>11</u>                        | Total: <u>173</u>   | Amount Spent: <u>\$ 1212.94</u>    |  |
|   |                     | Closing Balance: <u>\$ 7514.00</u> |  |

What was the purpose of this event? Was that purpose accomplished?

Purpose of this event was to educate students on culture surrounding the Java Jam and provide students an opportunity to immerse themselves in it through food, novelties, and activities. The purpose was accomplished.

---

What was positive about this event? Why?

We reached different student populations due to our event being close to the bus loop and AC 1 & 2.

---

What was negative about this event? Why?

It was quite windy outside and the AV was not the greatest, so double check weather next year and ensure AV needs can be met.

---

Should this event be done again next year?

Yes!

Please attach any articles, flyers, or photos.

Signature: Justin Smith Date: 2/10/16

Advisor's Signature: Ivy Siegel Mack Date: 2/10/16

### Event Audit Report

Organization/Department: Campus Life

Representatives Name: Justin Smith Position: Grad. Asst.

Phone: 6-4841 Advisor: Ivy Siegel

Event: Chinese, Korean, Vietnamese New Year: Java Jam

Date: 4:00 PM Time: 6:00 PM Location: AC-2 Bus Stop

| <u>Attendance (please attach sign-in sheet)</u> | <u>SGC Financial Support</u>       |
|---|------------------------------------|
| Students: <u>153</u> Community: <u>9</u>        | Opening Balance: <u>\$12000.00</u> |
| Faculty/Staff: <u>11</u> Total: <u>173</u>      | Amount Spent: <u>\$ 1212.94</u>    |
|   | Closing Balance: <u>\$ 7514.00</u> |

What was the purpose of this event? Was that purpose accomplished?

Purpose of this event was to educate students on culture surrounding the Java Jam and provide students an opportunity to immerse themselves in it through food, novelties, and activities. The purpose was accomplished.

---

What was positive about this event? Why?

We reached different student populations due to our event being close to the bus loop and AC 1 & 2.

---

What was negative about this event? Why?

It was quite windy outside and the AV was not the greatest, so double check weather next year and ensure AV needs can be met.

---

Should this event be done again next year?

Yes!

**RECEIVED**  
FEB 10 2016

Please attach any articles, flyers, or photos.

Signature: Justin Smith Date: 2/10/16

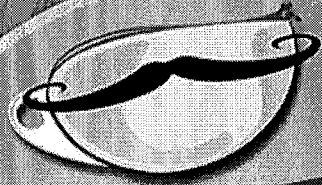
Advisor's Signature: Ivy Siegel MACK Date: 2/10/16



Campus Life  
at FIU - BBC presents

# Java Jam

CONVERSATION, CULTURE, AND COFFEE

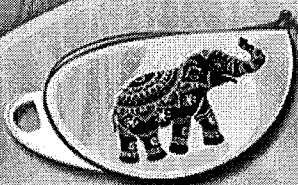


Jan. 20<sup>th</sup>  
4 PM - 6 PM  
Panther Plaza

## French

Chinese, Korean  
Vietnamese New Year

Feb. 8<sup>th</sup>  
4 PM - 6 PM  
AC-2 Bus Stop

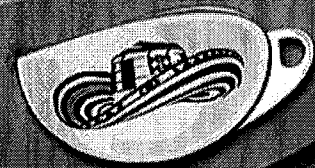


Mar. 3<sup>rd</sup>  
5 PM - 6:30 PM  
AC-2

## Indian

Colombian  
& Venezuelan

Apr. 14<sup>th</sup>  
4:30 PM - 6 PM  
AC-1 Atrium



Food & Refreshments will be served  
Open to Students, Faculty & Staff

This Event is Approved for  
1 Medallion Point.  
Earn a prestigious global distinction with  
the Global Learning Medallion.  
Learn more about it here:  
<https://goglobal.fiu.edu/medallion/>





### Event Audit Report

Organization/Department: Campus Life BBC

Representatives Name: Ivy Siegel Mack Position: Assistant Dir

Phone: 6-5823 Advisor: \_\_\_\_\_

Event: Leadership Banquet

Date: 4-27-16 Time: 6PM Location: Bllrooms

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>       |
|---|------------------------------------|
| Students: _____ Community: _____                | Opening Balance: <u>9877.00</u>    |
| Faculty/Staff: _____ Total: <u>81</u>           | Amount Spent: <u>\$8,633.79</u>    |
|   | Closing Balance: <u>\$1,243.35</u> |

What was the purpose of this event? Was that purpose accomplished?  
To honor all student leaders for their involvement throughout the year.

---

What was positive about this event? Why?  
Yes, the students received awards and enjoyed the event.

---

What was negative about this event? Why?  
Some students have finals to take and are not able to attend the event.

---

Should this event be done again next year?  
yes!

**RECEIVED**

MAY 04 2016

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 5/4/16

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Leadership Awards Banquet

4. 27.16

*"Under the Sea"*

## RECEPTION

### WELCOME

Ivy Siegel Mack, *Assistant Director of Campus Life*  
Kerrie Montgomery, *Director of Campus Life*  
Dr. Eric E. Arneson, *Assistant Vice President for Student Affairs*

## DINNER

### PRESENTATION OF AWARDS

High Achievers Award & Dr. Raul Moncarz Award  
*Presented by SGA*

2016 Student Life Awards Winners Recognition  
*Presented by Dr. Larry Lunsford, Vice President for Student Affairs*

Panther Power & SPC Awards  
SOC Awards  
SGA Awards

Mary Pankowski Award  
Unsung Hero Award  
Zapata Legacy Award  
*Presented by Kerrie Montgomery & Campus Life Staff*

### INTRODUCTION OF NEWLY ELECTED STUDENT OFFICERS & OATH OF OFFICE

*Presented by Akheim Paisley, SGA Chief of Justice*

## CLOSING REMARKS

# Leadership Awards Banquet Committee Members

Ivy Siegel Mack, *Assistant Director & Committee Chair*

Larissa Adames, *SGA Coordinator*

Marcy Alstrom, *SGA Office Assistant*

Andres Bermeo, *Account Manager*

Kaytien Franco, *Program Assistant*

Kerrie Montgomery, *Director*

Fernando Ottati, *Senior Graphic Designer*

Ive Paul, *Accounting Specialist*

Roberto Sandoval, *Web Designer II*

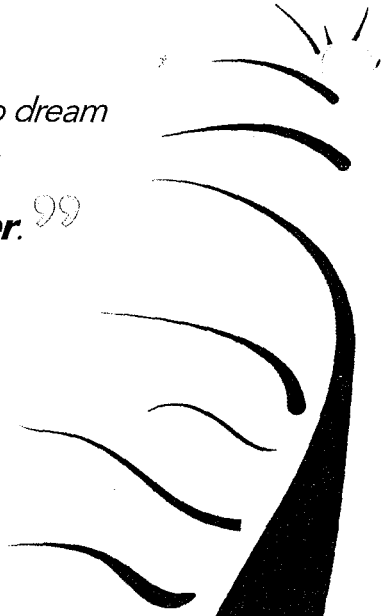
Sarah David Williams, *Office Coordinator*

“

If your **actions** inspire others to dream  
more, learn more, do more and  
become more, you are a **leader**.”

”

*John Quincy Adams*





### Event Audit Report

Organization/Department: Campus Life, BBC

Representatives Name: Ivy Siegel Position: Assit Director

Phone: 305-919-5823 Advisor: \_\_\_\_\_

Event: Midnight Breakfast Spring

Date: 5-2-16 Time: \_\_\_\_\_ Location: Panther Square

**Attendance (please attach sign-in sheet)**

Students: 174 Community: \_\_\_\_\_

Faculty/Staff: 23 Total: 197

**SGC Financial Support**

Opening Balance: 7500.00

Amount Spent: 7500.00

Closing Balance: 0

What was the purpose of this event? Was that purpose accomplished?

To hold an event to connect students to and get ready and take a break for their final exams. Event included food, massages, laser tag, shirts, decor and entertainment.

What was positive about this event? Why?

We also had 81 participate in the massages and 63 for Laser Tag.

What was negative about this event? Why?

Many grad students on the committee had already left for the summer and their contracts had ended.

Should this event be done again next year?

yes!

Please attach any articles, flyers, or photos.

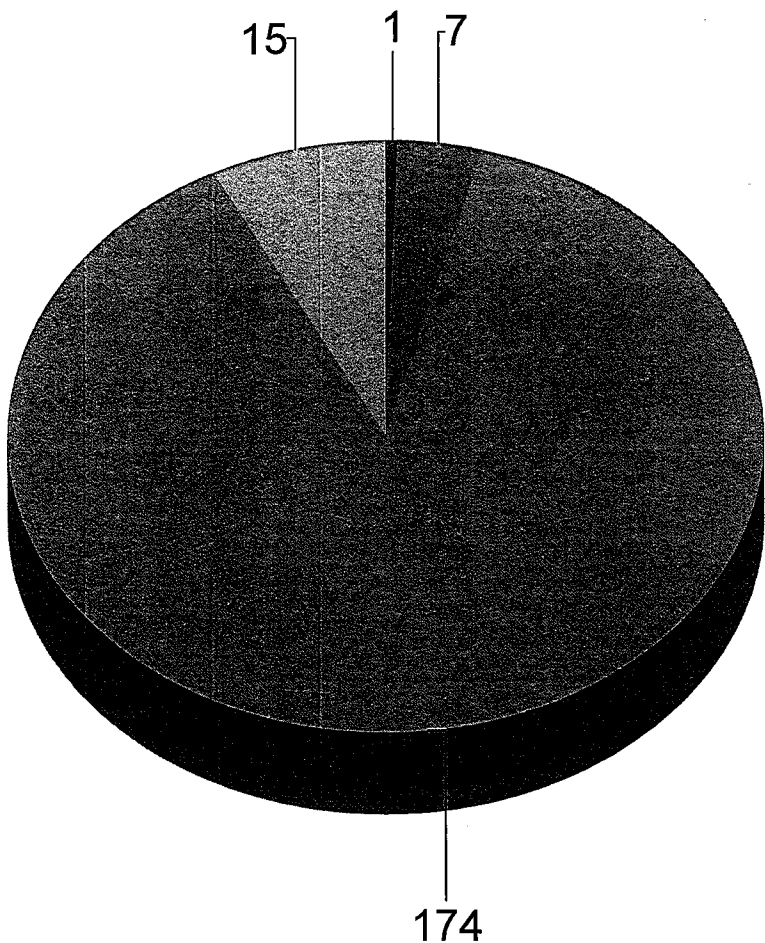
Signature: Ivy Siegel Mack Date: 5/12/16

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Monday, May 2, 2016

# Transaction Summary



|                                |     |        |
|--------------------------------|-----|--------|
| Media Lost Card Code Incorrect | 1   | 0.5%   |
| No Ticket                      | 7   | 3.6%   |
| Permitted                      | 174 | 88.3%  |
| Ticket Already Used            | 15  | 7.6%   |
| Total:                         | 197 | 100.0% |

FLORIDA INTERNATIONAL UNIVERSITY  
BISCAYNE BAY CAMPUS

**Midnight  
Breakfast  
Southern  
Slam**

**May 2<sup>nd</sup>, 2016**  
**9 PM - 12 AM**

***"Down Home Cookin'"***

*brought to you by your friends  
at Biscayne Bay Campus*

***Featuring:***

- ***Laser Battle*** (Panther Plaza)
- ***Massages*** (WUC Theater)
- ***Music all night*** (Panther Square)
- ***Giveaways*** (Only for the first 120 students)

***Food will be served  
at 9:30 PM***



FIUCampusLifeBBC

**Event Audit Report**

Organization/Department: Campus Life, BBC

Representatives Name: Ivy Siegel Position: Assistant Dir

Phone: 6-5823 Advisor: \_\_\_\_\_

Event: Release Week/Diversity & Community

Date: 4-26-16 Time: \_\_\_\_\_ Location: ACI

| Attendance (please attach sign-in sheet)   | SGC Financial Support           |
|--|---------------------------------|
| Students: <u>99</u> Community: _____       | Opening Balance: <u>6000.00</u> |
| Faculty/Staff: <u>12</u> Total: <u>111</u> | Amount Spent: <u>2193.44</u>    |
|  | Closing Balance: <u>0</u>       |

What was the purpose of this event? Was that purpose accomplished?

To provide students with diversity awareness with smoothies, Make your own FIU Sign, Diversity message boards and photos. Yes it was accomplished.

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What was positive about this event? Why?

There were many students that were engaged and created messages.

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What was negative about this event? Why?

We would have loved to reach more students for this event. The location might be a consideration.

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Should this event be done again next year?

yes

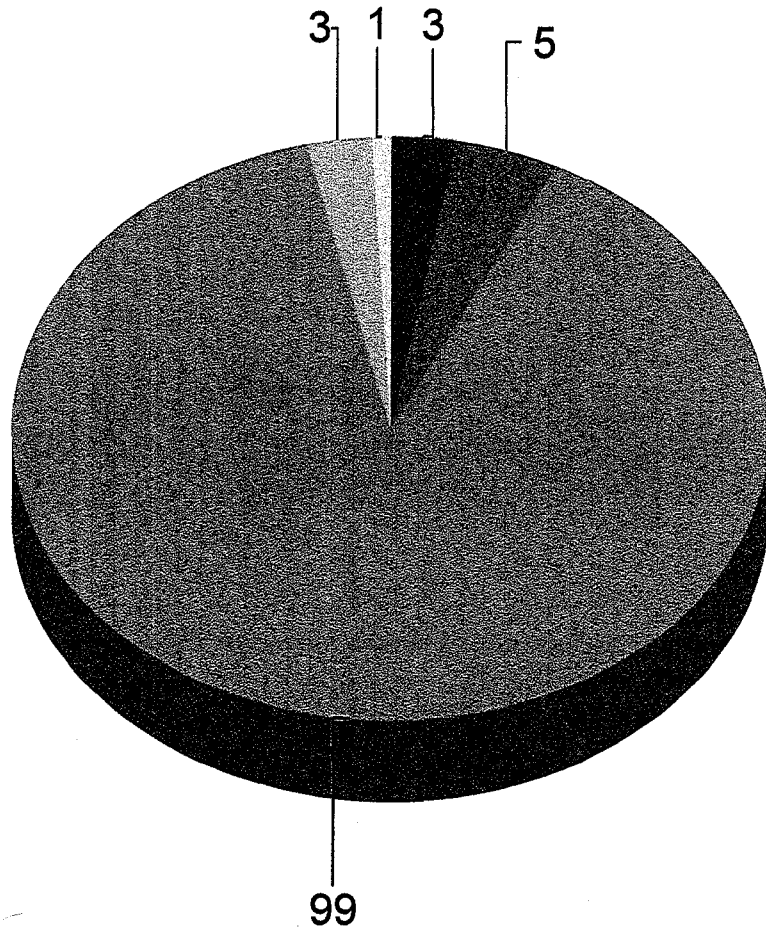
Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Date: 5/10/16

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tuesday, April 26, 2016

# Transaction Summary



|                                       |            |               |
|---------------------------------------|------------|---------------|
| ■ Denied By Rule                      | 3          | 2.7%          |
| ■ No Ticket                           | 5          | 4.5%          |
| ■ Permitted                           | 99         | 89.2%         |
| ■ Ticket Already Used                 | 3          | 2.7%          |
| ■ Transaction Approved for Activity 2 | 1          | 0.9%          |
| <b>Total:</b>                         | <b>111</b> | <b>100.0%</b> |



# RELEASE WEEK

APRIL 25<sup>TH</sup> - 29<sup>TH</sup>  
2016

MONDAY

## APRIL 25<sup>th</sup>

### "PRIDE BBQ" (CAMPUS LIFE & MPAS - LGBTQA INITIATIVES)

Centered on respect for all, come enjoy some BBQ food, activities, and music by the Productive Productions Networking Club.

**Panther Plaza || 11 AM - 2 PM**

TUESDAY

## APRIL 26<sup>th</sup>

### "CELEBRATE DIVERSITY & COMMUNITY" (CAMPUS LIFE)

Engage in our community and grab a FIU Pride Sign. Participate in our first ever BBC Photo Diversity Project.

**AC-1 || 11 AM - 2 PM**

*#ReachHigher*

WEDNESDAY

## APRIL 27<sup>th</sup>

### "EXPRESS YOURSELF" (CAMPUS LIFE)

Come paint Roary! Snacks and refreshments for participants and students.

Reserve your spot: <http://expressyourselfiubbc.eventbrite.com>

**Panther Square || 10 AM - 1:30 PM**

THURSDAY

## APRIL 28<sup>th</sup>

### "PRIDE SOCIAL TEA PARTY" (CAMPUS LIFE & MPAS - LGBTQA INITIATIVES)

Sit down, pour yourself a cup of tea, and let's talk!

**WUC 155 || 11 AM - 12 PM**

FRIDAY

## APRIL 29<sup>th</sup>

### "POSITIVE AFFIRMATIONS" (CAMPUS LIFE)

Decorating "Vision" Grad caps!

**Panther Square || 11 AM - 2 PM**

April is PRIDE MONTH!

See how you can get involved by visiting

[go.fiu.edu/LGBTQARSPSP16](http://go.fiu.edu/LGBTQARSPSP16)

**FIU** Student Affairs



**CHECK OUT OUR  
SNAPCHAT FILTER  
DURING RELEASE WEEK!**





### Event Audit Report

Organization/Department: Campus Life, BBC

Representatives Name: Ivy Siegel Mack Position: Assit Dir

Phone: 6-5823 Advisor: \_\_\_\_\_

Event: Release Week/Pride BBQ

Date: 4/25/16 Time: \_\_\_\_\_ Location: Panther Plaza

| <b>Attendance (please attach sign-in sheet)</b> | <b>SGC Financial Support</b>    |
|---|---------------------------------|
| Students: <u>189</u> Community: _____           | Opening Balance: <u>2363.00</u> |
| Faculty/Staff: <u>11</u> Total: <u>200</u>      | Amount Spent: <u>2363.00</u>    |
|   | Closing Balance: <u>0</u>       |

What was the purpose of this event? Was that purpose accomplished?  
To provide food, activities, Pride balloon arch and topics on respect and Diversity.  
Yes, this was accomplished.

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What was positive about this event? Why?  
The event centered on respect for all and students seemed to enjoy it. Yes, this was accomplished.

---

What was negative about this event? Why?  
It was outside and the weather was warmer.

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Should this event be done again next year?  
yes, great theme.

Please attach any articles, flyers, or photos.

Signature: Ivy Siegel Mack Date: 5/20/16

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_