

2013

Budget Requests 2013-2014

Student Government Association BBC, Florida International University

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FLORIDA INTERNATIONAL UNIVERSITY

STUDENT GOVERNMENT ASSOCIATION

2013-2014 Budget Request

ACTIVITY & SERVICE FUNDS



A & S Business Office
Modesto Maidique Campus • GC 2201
PH: 305.348.3077

Alternative Breaks (aB) 2012-2013 Overview



National Comparison (Tabulated Responses from 124 out of 139 Break Away Chapter Schools): *At a glance 2011-2012...*¹

- 1,460 Total Trips
- 678 Student Executive Board Members
- 2,547 Site Leaders
- 13,617 Participants
- 616,714 Estimated Hours of Direct Service
- 1,460 Service Partners (719 return service partners)

<u>Top Ten: Schools with Most Participants</u> ²	<u>Top Ten: Schools with the Most Trips:</u>
1. Ohio State University (540)	1. University of Michigan(84)
2. James Madison University (482)	2. Ohio State University(54)
3. Vanderbilt University (448)	3. Vanderbilt University(50)
4. Central Michigan University (415)	4. James Madison University(39)
5. University of Michigan (414)	5. Central Michigan University(36)
6. Florida International University (382)	6. Florida International University(33)
7. University of Connecticut (375)	7. College of William and Mary(28)
8. University of Maryland, College Park (350)	Appalachian State University (28)
9. Illinois State University (338)	University of Maryland, College Park(28)
10. University of Florida (319)	8. University of Missouri(26)
	9. New York University(24)
	10. Michigan State University(23)
	<i>Honorable Mentions: Illinois State University(22), Kansas State University(22), University of Connecticut (22)</i>

National Trip Costs Average Comparison Based on Chapter Surveys:³

FIU	Break Away Chapter Schools
<ul style="list-style-type: none"> • Fall Trips : \$100 • Winter Trips: \$150 • Spring/Summer: \$200 Domestic \$400 International <p><i>(Trips costs are for both regardless of flying and/or driving)</i></p>	<ul style="list-style-type: none"> • Domestic Trips (driving) Average 'Advertised' Cost: \$238 • Domestic Trips (flying) Average 'Advertised' Cost: \$470 <i>Average True Cost of Domestic Driving: \$357</i> <i>Average True Cost of Domestic Flying: \$793</i> • International Trips Average 'advertised' Cost: \$1,373.86 46.2% cost below \$1200 16.9% cost above \$2000 <i>Average True Cost of International: \$1829</i>

¹ Break Away 2012 Chapter Annual Report

² Break Away 2012 Chapter Annual Report

³ Break Away 2012 Chapter Annual Report

Alternative Breaks (aB) 2012-2013 Accomplishments

List of 2012-2013 Sites:

Fall Break:

Camp Boggy Creek – Eustis, FL
International Children's Outreach – Lauderdale, FL
Give Kids the World – Orlando, FL

Winter Break:

Medici Project – Atlanta, GA
Give Kids the World – Orlando, FL
Everglades National Park – Florida
International Children's Outreach – Opa Locka, FL
Medici Project – Atlanta, GA
Housing Association of Chicago – Chicago, IL
Project Hospitality – Staten Island, NY

Spring Break:

Fundacion Mir – La Romana, DR
Global Communities Engage – Santiago, DR
Osa Peninsula – Osa, Costa Rica
TECHO – Panama City, Panama
Portable Water Project, Panorama Service Expeditions – Nicaragua
International Children's Outreach – Guyana
(SGA) Fundacion Mir – La Romana, DR
(African Studies) Banjul City Council – Gambia, West Africa
Once a Upon a Time – Maryville, TN
Camp Boggy Creek – Eustis, FL
City Year – San Antonio, TX
National Coalition for the Homeless – Washington, DC
Habitat for Humanity – Ft Meyers, FL
South Appalachian Labor School – Kincaid, WV (joint MMC & BBC site)
Catalina Conservatory – Los Angeles, CA
Camp Heartland – Minneapolis, MN
Heartland Alliance – Chicago, IL
Marathon Bird Sanctuary – Marathon, FL
(Honors College) Environmental Brigade – Panorama Service Expeditions, Nicaragua
(Honors College) Health Education Brigade – Panorama Service Expeditions, Nicaragua
(Residential Life) Medici Project – Atlanta, GA
Panorama Service Expeditions – Nicaragua (joint MMC & BBC Site)
(College of Business) IBHS – Panorama Service Expeditions - Nicaragua

Summer Break:

International Children's Outreach (Blue Roof Wellness Centre) – Wentworth, Durban, SouthAfrica
(BBC Recreation) International Snow Leopard Trust – Orlando, FL
Save a Sato – San Juan, PR
(Office of Global Learning) Students of Service (SOS) – Peru


AB 2012-2013

- National Leadership Conference
 - Lack of Site Leaders
 - Not enough Student Interest
 - Goal - Increase Site Leaders
- G. B. B. C.

Some sites receive sponsorships

Least Amount - \$ 76,000

\$ 2,000 → Increase



Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Alternative Breaks	E-mail:	teminop@fiu.edu
Representative:	Patricia T Lopez-Guerrero	Advisor:	Patricia T Lopez-Guerrero
Room:	GC 242	Advisor Contact Information:	7-1579
Telephone:	7-1579	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$74,130
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2013-2014 Total Requested Amount:	\$80,460
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Fall Breaks (MMC - 2 & BBC 1)	35	\$1,475	
2. Winter Breaks (MMC - 5 & BBC 2)	70	\$6,650	
3. Spring Breaks (23 Sites to be completed by March 2013)	250	\$41,925	
4. Summer Breaks (4 Sites to be completed by May 2013)	40	\$6,900	
5. Community Outreach Breaks (To be completed March 2013)	200	\$2,000	
6. Student Program T-shirts	395	\$3,900	
7. Student Promotional Giveaways	300	\$500	
8. Student Leadership Training	100	\$1,600	
9. National Student Leadership Conference & Membership	3	\$3,000	
10. Participant Orientation & Seminars	400	\$1,100	
11. Other program expenses (duplicating, supplies, etc)		\$1,215	
12. Overhead		\$3,865	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$74,130	

Student Government Association FY 2013-2014 Budget Request

update: 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Alternative Breaks	E-mail:	teminop@fiu.edu
Representative:	Patricia T Lopez-Guerrero	Advisor:	Patricia T Lopez-Guerrero
Room:	GC 242	Advisor Contact Information:	7-1579
Telephone:	7-1579	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$74,130
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$80,460
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	
1. Participant Assistance Program	TBA	\$2,000	Yes	Average costs of aB trips range from \$3,000 - \$24,000. Although Student Government generously supports our trips with partial funding there is a need to assist participants who are unable to afford a trip. Benefits of this program is to assist participants who have a financial need the ability to attend a trip.
2.		\$0		
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
Subtotal		\$2,000		
5.5% Overhead		\$110		
Subtotal New Request FY 2013-2014		\$2,110		

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Alternative Breaks
Representative:	Patricia T Lopez-Guerrero
Room:	GC 242
Telephone:	7-1579
E-mail:	teminop@fiu.edu
Advisor:	same as above
Advisor Contact Information:	7-1579

DETAIL JUSTIFICATION

2012-2013 Accomplishments:

Total Number of BBC & MMC Sites hosted: **38**

MMC:	BBC:
Fall -2	Fall - 1
Winter - 5	Winter - 2
Spring - 23	Spring - 2
Summer - 2	Summer - 2

Student Participation:

- Recruited 77 Site Leaders
- 26 Faculty/Staff Participants submitted application. 17 were selected.
- Partnered with Office of Global Learning, Resident Life, Honors College, African Studies, BBC Recreation, & SGA
- 792 submitted applications (395 students selected)
- Held 2 Meet & Greet/Orientation (1 at MMC & 1 at BBC)
- Hosted 8 Participant Training Seminars (4 at MMC & 4 at BBC)
- Hosted joint MMC/BBC Steering Committee & Site Leader Leadership Training
- aB student participated in two major Days of Service as pre-service .
- aB Student e-board attended the national Alternative breaks student leadership conference (2 MMC & 1 BBC).
- Each site contains a team of 6-16 students (varies by destination).

Average Total Cost of Trips:

- International Trips : \$8,000 - \$24,000 (varies by location and number of participants).
- US Trips: \$3,000 - \$8,000 (varies by location & numer of participants).

Destinations by Break: *Partnered with over 26 non-profit organizations*

Fall:
MMC: Eustis, FL and Lauderhill, FL
BBC: Orlando, FL
(Issues: Children's Health, At Risk Youth/Poverty, and Terminal Illness)

Winter:
MMC: Opa Locka, FL, Orlando, FL, Atlanta, GA, and Everglades, FL
BBC: Chicago, IL and Staten Island, NY
(Issues: Hunger, Homeless; Women's Issues, Disadvantaged Children, Poverty, At-Risk Youth, Terminal Illness, and Environmental)

Spring:
MMC: La Romana, DR, Santiago, DR, Osa, Costa Rica, Honduras, Managua, Nicaragua, Guyana, Gambia, West Africa, Maryville, TN, Eustis, FL, San Antonio, TX, South Bend, IN, Washington, DC, Ft Meyers, FL, Kincaid, WV, Los Angeles, CA
Minneapolis, MA, Chicago, IL, Atlanta, GA, and Marathon, FL
BBC: Kincaid, WV and Managua, Nicaragua
(Issues: Poverty, Education, Women's Issues, Animal Rescue, Environmental, Poverty, LGBT, Children's Health, HIV/AIDS, Disadvantaged Youth, Water Crisis, Community Development, Affordable Housing, At-Risk Youth, Rual Poverty & Education)
BBC: Cincinnati, OH and Managua, Nicaragua

Summer:
MMC: Wentworth, Durban, South Africa and Peru
BBC: San Juan, PR and Orlando, FL
(Issues: Environmental, Poverty, Affordable Housing, & Animal Rights.)

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: Aquatics Center
Director: Elias Bardawil
Email/Phone: bardawil@fiu.edu / 305-919-5547

Status of SGA Funding for FY 2012-2013				
Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
	\$0	\$0	\$0	Please explain how it was achieved, and if completed, or in progress
BBC Swimming Pool	\$500,053	\$263,069	\$236,984	In progress
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Total Amount	\$500,053	\$263,069	\$236,984	

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Director:

Email/Phone:

Aquatics Center

Elias Bardawil

bardawil@fiu.edu / 305-919-5547

Notable Accomplishments due to SGA Funding

FY 2012-2013	
Ex: Highlights of accomplishments. DO not repeat prior page, but highlight outstanding accomplishments. (i.e. student learning, collaboration, student services, miscellaneous)	Please explain how it was achieved
Installation of new Aquatic Center Heater	Purchased Spring 2013
Repair to Aquatic Center Pumps	Completed Fall 2012
Repairs to Diving Blocks	Completed Fall 2012
Intramural Water Polo	Spring 2013
Operational hours grew to 2400 hours	Spring 2013
Learn to swim instructional program	Fall 2012 & Spring 2013

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: Aquatics Center
Director: Elias Bardawil
Email/Phone: bardawil@fiu.edu / 305-919-5547

Goals for FY 2013-2014

1. Increased student education with the development of student interns (from the College of Education's – Health, Physical Education and Recreation Program). Campus Recreation will provide internships and mentoring for students to help with their retention, progression and graduation.
2. All student support staff is placed in a structured training program to help the CR Department maintain outstanding relations with users of the facility.
3. Increased participation of student involvement through Residential Life.
4. Coordinate Professional development trainings with the Office of Development & Learning and/or other University and/or community resources to work on an annual goal of 20 hours of professional development.
5. Increase revenue from budgeted amounts from 2012-2013 Fiscal Year, by 10%.
6
7

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Full-Time Aquatic Center Specialist

Anticipated Completion Date:

2013-2014

Purpose of Special Budget Request:

Additional support needed

Request Amount:

\$ 38,880.00

What is the benefits for FIU students:

To hire an additional lifeguard for the Aquatic Center that will allow for more safety during standard operational hours and special events. The personnel are needed to handle the workload to adequately perform the tasks of the events held in the Aquatic Center. Personnel is currently employed at as full time OPS. The WUC is looking to convert these OPS positions to full time as part of HR's OPS Audit.

How many students are expected to benefit from this special request:

All students using the Aquatic Center will receive service benefit to the conversion hire.

REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.

[Empty box for providing detailed information, quotes, and agreements.]

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Swimming and Diving Pool Decks

Anticipated Completion Date:

2013-2014

Purpose of Special Budget Request:

Repairs and resurface to Aquatic Center Deck

Request Amount:

\$

13,125.00

What is the benefits for FIU students:

The Aquatic Center deck needs to be resurfaced. Annually the Aquatic Center maintains and repairs the deck, but going into our sixth year and moving toward the seventh year of operations(with this budget cycle), the deck needs to be resurfaced as part of the overall maintenance on the structure.

How *many* students are expected to benefit from this special request:

All students using the Aquatic Center will receive greater quality of facility space.

REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.

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APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

BSU
\$ 90,000

\$ 5,000 → Increase

Σ

Florida International University
Student Government Association 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Black Student Union	E-mail:	LWils008@fiu.edu
Representative:	Lillie Wilson	Advisor:	Jose Toscano
Room:	GC 2303	Advisor Contact Information:	toscanoj@fiu.edu 305-348-2138
Telephone:	305-348-4112	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$85,004
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2013-2014 Total Requested Amount:	\$105,576
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Black History Month		\$30,000
2. BSU Conference		\$4,000
3. Collaborations (Homecoming, SGA, etc)		\$4,000
4. COBOL		\$6,000
5. Community Service Committee		\$573
6. Cultural and Social Committee		\$3,000
7. Education and Enrichment Committee		\$2,500
8. FIU Traditions Committee (Homcoming, MLK, DM, Relay)		\$3,000
9. Giveaways (T-shirts, cups, pens, keychains)		\$7,000
10. Marketing (flyers, poster, floor stickers)		\$5,000
11. NACA Conference		\$3,000
12. Odyssey		\$500
13. Office Supplies		\$1,000
14. Retreat		\$1,000
15. Special Events (State of the Union, Tendaji)		\$10,000
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$4,431
Total		\$85,003.99

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
5.5% overhead charge is automatically calculated			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$40,000.00		\$10,000.00	We would like to increase university participation in the monthly celebration
\$5,000.00		\$1,000.00	We would like to fund this trip for at least 50 of our members to attend the Annual BSU Conference
\$4,000.00		\$0.00	
\$4,000.00		(\$2,000.00)	Increasing active participation and collaboration with COBOL orgs
\$572.50		\$0.00	
\$5,000.00		\$2,000.00	Increasing events at the Biscayne Bay Campus
\$2,500.00		\$0.00	
\$6,000.00		\$3,000.00	Expanding participation and support in FIU Traditions (Annual MLK Celebration)
\$8,000.00		\$1,000.00	
\$7,000.00		\$2,000.00	Increasing visibility on both campuses (floor stickers, banners)
\$5,000.00		\$2,000.00	We would like to fund this trip for Eboard members and committee coordinators campuses during the Spring and Summer semsters as well
\$1,000.00		\$500.00	
\$1,000.00		\$0.00	
\$1,000.00		\$0.00	
\$10,000.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$5,503.99			OVERHEAD
\$105,576.49			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Black Student Union	E-mail:	LWils008@fiu.edu
Representative:	Lillie Wilson	Advisor:	Jose Toscano
Room:	GC 2303	Advisor Contact Information:	toscanoj@fiu.edu 305-348-2138
Telephone:	305-348-4112	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$85,004
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2013-2014 Total Requested Amount:	\$105,576
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2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Association FY 2013-2014 Budget Request

updated 18/12

INFORMATION MUST BE TYPED

Organization Name:	Black Student Union	E-mail:	LWils008@fiu.edu
Representative:	Lillie Wilson	Advisor:	Jose Toscano
Room:	GC 2303	Advisor Contact Information:	toscanoj@fiu.edu 305-348-2138
Telephone:	305-348-4112	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$85,004
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$105,576
------------------------------------------	------------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Black Student Union
Representative:	Lillie Wilson
Room:	GC 2303
Telephone:	305-348-4112
E-mail:	LWils008@fiu.edu
Advisor:	Jose Toscano
Advisor Contact Information:	

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DETAIL JUSTIFICATION

This past year in BSU we created a "Starting 5 Line-up" of goals that we wanted to accomplish as an agency here at FIU. Membership retention, visibility at the Biscayne Bay campus, increasing participation in FIU traditions, increasing collaborations with student organizations and university departments, and investing into our committee coordinators are the main goals we seek to accomplish and continue on with in 2013-14. All of the areas that we are requesting an increase in tackle each of our agency goals and because we are an agency geared towards satisfying the student population supplying us with the requested increase, or any increase at all, will suffice to helping us achieve these goals and maintaining a satisfied student body.

Fully Fund

BMI

→ Music License

→ Based on Student Enrollment

* Off the Top Incremental Increase over the years.

→ Been paid for the last 6 years.

→ BMI pays artists for music played.

→ If we don't pay it we have to take speakers from DC, FDU, C

Questions Concerns

Fully Fund

Florida International University
Student Government Association Y 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	BMI	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$31,017
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$32,705
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. BMI Music license	50000	\$29,400
2.		\$0
3.		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$1,617
Total		\$31,017.00

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
5.5% overhead charge is automatically calculated			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$31,000.00		\$1,600.00	to account for the possible growth in student enrollment. See Detail Justification
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$1,705.00			OVERHEAD
\$32,705.00			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	BMI	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$31,017
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$32,705
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):	Difference Between Allocation and Actual Expenditures
What was and/or will be accomplished with the use of these funds? * Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)	If the cost was more - where did the funds come from for the event?
Event / Item	Justification
Number of Participants	Actual/Estimated Amount Spent
1.	\$0
2.	\$0
3.	\$0
4.	\$0
5.	\$0
6.	\$0
7.	\$0
8.	\$0
9.	\$0
10.	\$0
11.	\$0
12.	\$0
13.	\$0
14.	\$0
15.	\$0
16.	\$0
17.	\$0
18.	\$0
19.	\$0
20.	\$0
Subtotal	\$0

Student Government Association 2013-2014 Budget Request

updated 8/12

INFORMATION MUST BE TYPED

Organization Name:	BMI	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$31,017
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2013-2014 Total Requested Amount:	\$32,705
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates
 *** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Center for Leadership & Service

Director:

Beverly Dalrymple

Email/Phone:

Beverly.Dalrymple@fiu.edu/7-6995

Status of SGA Funding for FY 2012-2013

Funded Items	Amount Allocated	Amount Used	Difference	Description - How funds were used
Academy of Leaders - includes 8 tracks for emerging leaders and 1 track for advanced leaders	\$26,000	\$26,000	\$0	Funds were used to provide a weekend retreat, 6 on-campus learning sessions, and a service project for each emerging leaders track. Funds were used for training, materials, and a closing ceremony for the advanced leaders track.
LEAD Team	\$11,000	\$10,795	\$205	Training sessions, materials, stipends for 17 student peer facilitators.
Volunteer Fairs	\$7,000	\$7,000	\$0	4 events (Fall & spring at MMC & BBC) - includes promotional materials, parking and lunch for agency representatives
Days of Service	\$8,000	\$8,000	\$0	2 annual events - includes promotional materials, transportation, breakfast, lunch, and service site materials for 500 participants
Student Leadership Summit	\$20,000	\$20,000	\$0	Includes all print materials; catering for breakfast, lunch & snack; purchase of program phone app; tee shirts, pens, etc. for 400 participants.
Social Justice Living Learning Community	\$3,000	\$3,000	\$0	includes attendance at TRAC course, learning materials, transportation to community service site, attendance at Diversity conference and Lobby day for 10 participants.
Global Leadership Living Learning Community	\$5,000	\$5,000	\$0	Includes weekend retreat, monthly learning sessions, refreshments, tee shirts for 25 participants.
Administrative costs	\$23,000	\$23,000	\$0	Includes monthly phone fee, general duplicating, office supplies, staff polos, business cards, etc. for 2 offices.

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Center for Leadership & Service

Director:

Beverly Dalrymple

Email/Phone:

Beverly.Dalrymple@fiu.edu/7-6995

Status of SGA Funding for FY 2012-2013				
Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
Office furniture & equipment	\$3,500	\$3,500	\$0	Office furniture and phones for new staff member.
Promotions	\$7,000	\$7,238	(\$238)	Purchase of print materials and other items to promote the programs of CLS.
Professional development	\$15,000	\$15,000	\$0	Staff development costs to attend conferences for professional development (7 staff members).
Misc	\$124	\$0	\$124	
OPS	\$43,000	\$43,000	\$0	Wages for 3 grad assistants, 4 work study assistants, and 2 VISTA Volunteers to work at MMC and BBc offices.
Overhead - 5.5%	\$9,986	\$9,986	\$0	
Total Amount	\$181,610	\$181,519	\$91	

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Center for Leadership & Service

Director:

Beverly Dalrymple

Email/Phone:

Beverly.Dalrymple@fiu.edu/7-6995

Notable Accomplishments due to SGA Funding

FY 2012-2013	
Ex: Highlights of accomplishments. DO not repeat prior page, but highlight outstanding accomplishments. (i.e. student learning, collaboration, student services, miscellaneous)	Please explain how it was achieved
Participation in Academy of Leaders has expanded from 200 to 250 students . An estimated 30 students are expected to enroll in the advanced AOL scheduled for June 2014. Other enhancements to AOL include additional training materials, water bottles, and a graduation ceremony. Learning outcomes to date indicate that 95% of participants have rated AOL as excellent or very good in terms of a learning experience.	
The 10th Annual Leadership Summit will take place on Saturday 2/2/13. Many enhancements have been planned into the event to commemorate the 10th anniversary.	
In addition to delivering the programs that require budget, CLS also contriubtes to student learning in many other ways. CLS provides a clearinghouse for volunteer opportunities and manintains a database of community partners; records service hours for CSO; makes presentations in over 100 classes; participate in all new student orientations; coordinate a co-curricular leadership development certificate and service recognition medallion, and advise numerous student organization.	

Common Reading Program

- 2 Targets Incoming Freshmen
- 2 Average \$4,500 students a year
- 2 Create sense of class
- 2 Fifth Year Common Reading
- 2 New Book Selection - Wine to Water
- 2 Speaker Fee \$10,000 for both days (Oct 23rd - 24th)
- 2 Currently seeking other funding
 - This year ^{was} \$3,500

Questions/Concerns

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Common Reading Program - Undergraduate Ec	E-mail:	morganv@fiu.edu
Representative:	Dr. Valerie Morgan	Advisor:	Dr. Valerie Morgan
Room:	AC1-180	Advisor Contact Information:	305-919-5755
Telephone:	305-919-5755	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$0
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2013-2014 Total Requested Amount:	\$11,215
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Association Y 2013-2014 Budget Request

updated 11/18/12

INFORMATION MUST BE TYPED

Organization Name:	Common Reading Program - Undergraduate Ec	E-mail:	morganv@fiu.edu
Representative:	Dr. Valerie Morgan	Advisor:	Dr. Valerie Morgan
Room:	AC1-180	Advisor Contact Information:	305-919-5755
Telephone:	305-919-5755	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount: \$0

2013-2014 Total Requested Amount: \$11,215

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	Detail Justification
1. Common Reading Speaker Fee	1,000	\$10,000	Yes	This fee will fund the Common Reading Author visit to both MMC and BBC
2. Graham Center Ballroom rental fee	750	\$630	Yes	This fee will fund the rental of the ballroom for the author's MMC visit
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal \$10,630

5.5% Overhead \$585

Subtotal New Request FY 2013-2014 \$11,215

2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation



Organization Name:	Undergraduate Education
Representative:	Dr. Valerie Morgan
Room:	AC1-180
Telephone:	305-919-5755
E-mail:	morganv@fiu.edu
Advisor:	Dr. Valerie Morgan
Advisor Contact Information:	

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DETAIL JUSTIFICATION

The Common Reading Program engages 5,000 first-year students each year. The students receive the book at orientation and are asked to read it before the first day of the semester. The program creates a sense of community among first-year students, and the entire campus community is also encouraged to read the book. Bringing the author to campus is an opportunity for student engagement outside of the classroom. Students are able to not only hear the author speak, but also meet him and have their books signed. The author visit is a significant addition to the Common Reading Program, and without funding from SGA, this opportunity may not be possible.

Proviso - No mention of Cost.

Same

₹ 100

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Dance Marathon	E-mail:	jogarcia@fiu.edu
Representative:	Joanna Garcia	Advisor:	Joanna Garcia
Room:	GC 242	Advisor Contact Information:	x 1395
Telephone:	x 1395	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$6,500
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2013-2014 Total Requested Amount:	\$6,922
------------------------------------------	----------------

2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Steering Committee Leadership Dev. & Planning Day	40/roster	\$1,000	
2. Dance Marathon Leadership Conference	4	\$1,800	
3. Printed Materials		\$275	
4. Awards		\$136	
5. Facility Rental		\$350	
6. Catering	300 card swipe	\$1,100	
7. Event Sound DJ/Equipment		\$1,900	The increase will allow for payment of the equipment rental as the cost has gone up. Extra money came from sponsorships.
8. Overhead		\$361	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$6,922	

Student Government Association FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Dance Marathon	E-mail:	jogarcia@fiu.edu
Representative:	Joanna Garcia	Advisor:	Joanna Garcia
Room:	GC 242	Advisor Contact Information:	x 1395
Telephone:	x 1395	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$6,500
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2013-2014 Total Requested Amount:	\$6,922
------------------------------------------	----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

Diversity Day

Increase by \$2,000

~~\$10,000~~

**Florida International University
Student Government Association FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Diversity Day	E-mail:	cunninggc@fiu.edu/newmand@fiu.edu
Representative:	Craig Cunningham/Diann Newman	Advisor:	
Room:	WUC 141	Advisor Contact Information:	
Telephone:	(305) 919-5950	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$8,000
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2013-2014 Total Requested Amount:	\$13,715
------------------------------------------	-----------------

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Guest Speakers	687	\$3,800
2. Catering		\$3,783
3. Publicity		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$417
Total		\$8,000.07

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$7,000.00	800	\$3,200.00	Average cost for two guest speakers
\$5,000.00		\$1,217.00	More participants plus breakfast
\$1,000.00		\$1,000.00	Beacon Ad, flyers, bus shelter poster.
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$715.00			OVERHEAD
\$13,715.00			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Diversity Day	E-mail:	cunningc@fiu.edu/newmand@fiu.edu
Representative:	Craig Cunningham/Diann Newman	Advisor:	
Room:	WUC 141	Advisor Contact Information:	
Telephone:	(305) 919-5950	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$8,000
------------------------------------	----------------

2013-2014 Total Requested Amount:	\$13,715
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Guest Speakers (Jamie Washington, Mishna Wolf)	687	\$6,000	Campus Life Budget had to subsidize the event as SGA funding was insufficient.
2. Catering		\$3,000	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$9,000	

Student Government Association FY 2013-2014 Budget Request

updated 1/18/12

INFORMATION MUST BE TYPED

Organization Name:	Diversity Day	E-mail:	cunningc@fiu.edu/newmand@fiu.edu
Representative:	Craig Cunningham/Diann Newman	Advisor:	
Room:	WUC 141	Advisor Contact Information:	
Telephone:	(305) 919-5950	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$8,000
------------------------------------	----------------

2013-2014 Total Requested Amount:	\$13,715
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

Freshman Loan

Increase of \$11,000 -
\$13,000

Proviso Welcome Loan

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Freshman Luau	E-mail:	cunningc@fiu.edu
Representative:	Craig Cunningham	Advisor:	
Room:	WUC 141	Advisor Contact Information:	
Telephone:	Jun-50	Is this request MMC, BBC or University Wide?	U-Wide

2012-2013 Allocated Amount:	\$11,000
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2013-2014 Total Requested Amount:	\$17,408
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. Food/Catering Expenses	600	\$7,235
2. Entertainment		\$3,200
3. Decorations		\$1,200
4. Photo Novelty		\$1,250
5.		
6.		
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.		\$0
Subtotal		\$12,885

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

Justification

Office of the Vice Provost and Campus Life assisted in subsidizing the difference in allocation and actual expenses. Funding from SGA was insufficient to cover the entire cost of this major University-Wide event

Student Government Association FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Freshman Luau	E-mail:	cunningc@fiu.edu
Representative:	Craig Cunningham	Advisor:	
Room:	WUC 141	Advisor Contact Information:	
Telephone:	Jun-50	Is this request MMC, BBC or University Wide?	U-Wide

2012-2013 Allocated Amount:	\$11,000
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2013-2014 Total Requested Amount:	\$17,408
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

<u>Event / Item</u>	<u>Expected # of Participants</u>	<u>Amount</u>	<u>Recurring Yes/No</u>	<u>Detail Justification</u>
1. Giveaways	600	\$2,000	Yes	To provide students with FIU promotional item(s)
2.		\$0		
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
Subtotal		\$2,000		
5.5% Overhead		\$110		
Subtotal New Request FY 2013-2014		\$2,110		

Graham University Center

- Never Complete Presented
- Projects w/ money given.
- GC will be renovated or expansion maybe

* Nothing funded.

*

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Graham University Center

Director:

Ruth Hamilton

Email/Phone:

hamilton@fiu.edu, 305-348-2297

Status of SGA Funding for FY 2012-2013				
Funded Items	Amount Allocated	Amount Used	Difference	Description: How Funds were used
Base Budget Allocation from University-Wide	\$2,225,735	\$2,380,139	(\$154,404)	This is the cost of GC personnel for FY 12-13. The difference will be funded by the Graham Center's entrepreneurial efforts: room rentals, table vendors, Kaplan commissions, Game Room revenues, etc.
Special Project Allocation from University-Wide: 1) Chairs for the Ballrooms: \$52,500	\$52,500	\$69,983	(\$17,483)	This will cover the cost of purchasing 350 chairs of the 700 needed for the Ballrooms. This project is currently in progress with the Purchasing Dept. Fabric selection and chairs specs are being selected.
MMC Allocation for Room Rentals and Special Projects: 1) Room Rentals: \$71,000. 2) Dance Floor: \$21,611 3) Art Gallery furniture and carpet replacement: \$58,000 4) Overhead: \$10,543	\$161,154	\$221,783	(\$60,629)	1) Room rental allocation is assigned to the remaining 350 Ballrooms chairs of the 700 needed: \$69,983. 2) Dance floor funds used for emergency Ballroom sound system repair: \$23,689. 3) Art Gallery project in progress: \$128,112.
Second round of deliberations for University-Wide: 1) Recycling Bin Project: \$6,000	\$6,000	\$6,000	\$0	Project design completed. Installation of signs and bins is anticipated by the end of February 2013.
Second round of deliberations for MMC: 1) GC Pit Sound & Technology Upgrades: \$20,000 2) Replacement of chairs in the GC Computer Lab: \$13,285	\$33,285	\$33,285	\$0	1) The Pit Sound project is in progress. Architect and sound engineer will be submitting proposals by February 2013. 2) Purchase of chairs for the Computer Lab is complete.
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Total Amount	\$2,478,674	\$2,711,190	(\$232,516)	Graham Center will fund the difference from its entrepreneurial efforts: room rentals, Kaplan commissions, game room revenues, etc.

Breakdown of 700 chairs for the Ballrooms

350 chairs purchased from Special Project Allocation from University-Wide: \$52,500.

350 chairs purchased from MMC Allocation for Room Rentals: \$71,000.

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department: Graham University Center

Director: Ruth Hamilton

Email/Phone: Hamilton@fiu.edu; x73915; Cell: 305/610-6771

Notable Accomplishments due to SGA Funding

FY 2012-2013

<p>Ex: Highlights of accomplishments. DO not repeat prior page, but highlight outstanding accomplishments. (i.e. student learning, collaboration, student services, miscellaneous)</p>	<p>Please explain how it was achieved</p>
<p>SGA's implementation of a "Base Budget" model allowed GC to maintain dedicated/ committed staff, and a student personnel, who provided excellent services to students and the University community.</p>	<p>Reservations staff scheduled over 4,250 reservations; the custodial, A.V. and administration organized, did setups and provided IT and A.V. support to over 14,605 meetings/events, i.e., Board of Trustees, Sec. of State Madeline Albright, and others. GC hired over 50 students to provide critical services to students, get hands-on job experience and earn money to pay their education.</p>
<p>Accomplished the goal of automation and making the building "technological intelligent"; enhanced the ambiance to retain students in the building and promote the "Home-away-from Home" experience.</p>	<p>Installed (7) LCDs in key locations for students to digitally promote their programs; launched the "Virtual Concierge" by the Information Center; Installed the "Worlds Ahead" News Ticker in the Pit; upgraded software/hardware in the Computer Lab and replaced broken chairs; completed the renovation of GC 140 and GC 150; installed "Panther" graphics throughout the building</p>
<p>Increased outdoor seating and introduced the "Plaza" atmosphere at the South and North entrances of the building.</p>	<p>Installed 18 outdoor, metal umbrella tables and seating in the south entrance (Betty Chapman Plaza); installed black benches in the Portico entrance, by the seal. In partnership with Business Services, revamped the north, outdoor entrance to offer a brand-new Einstein Bros. Bagels' location with new outdoor furniture.</p>
<p>Secured Board of Trustees and Board of Governors approvals for the building expansion, with a CITF allocation of \$25 million.</p>	<p>V.P. Rosa Jones hired consultant to prepare a professional and convincing proposal. Vice President Larry Lunsford and Executive Director Ruth Hamilton met with President Rosenberg and CFO Ken Jessell to seek approval and follow through with the BOT & BOG's approvals. SGA President Laura Farinas spoke at the BOT meeting and conveyed SGA's support of the building expansion.</p>
<p>The process to purchase 700 chairs for the ballrooms is in progress.</p>	<p>GC administrators held numerous meetings with Purchasing agent Teri Portuondo, who is currently evaluating proposals from vendors, for final selection. Expected completion date: End of April, 2013.</p>
<p>Process to replace carpet and furniture in the Piano/Art Gallery Lounge is in progress.</p>	<p>GC administrators have met with vendors and has received approval from the Purchasing Department to proceed. P.O. was issued on January 5, 2013. Expected completion date: First week of May, 2013</p>
<p>Recycling Station project is in progress.</p>	<p>Proposal is complete and will be presented to SGA Executive board on February 1, 2013. Expected completion date: Second week of March, 2013.</p>
<p>GC Pit Project in progress.</p>	<p>Architect has been hired and will present proposal by the second week of February, 2013.</p>

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: Graham University Center
Director: Ruth Hamilton
Email/Phone: hamilton@fiu.edu, 305-348-2297

Goals for FY 2013-2014

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1) By December 2013, convert the Pit into a professional, indoor performance area by installing presentation equipment, a permanent sound and lighting system, and acoustical enhancements. |
| 2) By May 2014, renovate and expand the existing Pollo Tropical/Food Court restrooms, including a new designated unisex/family/handicap restroom facility for the LGBT community, parents with children, and disabled students accompanied by caregivers. |
| 3) By December 2013, install a state-of-the-art message boards to provide high definition images and text to communicate important deadlines, programs, and services to students. Also, for critical emergency notifications related to safety and University closures. |
| 4) By June 2014, upgrade surveillance cameras and video imaging storage which will provide a reliable system to support student safety, deter theft and vandalism, and to assist law enforcement to maintain a secure facility. |
| 5) By May 2014, perform a complete renovation of Game Room/Chili's Restrooms by replacing deteriorated pipes, walls, floors and plumbing fixtures and stall partitions. |
| 6) By May 2014, perform a complete renovation of Employees/Main Loading Dock Restrooms by replacing deteriorated pipes, walls, floors and plumbing fixtures and stall partitions. |
| 7) By December 2013, installing automatic restroom fixtures (i.e., flush valves for urinals and toilets, and soap dispensers) to enhance sanitation, water conservation, and provide a more user-friendly experience, especially for the disabled. |
| 8) By October 2013, install ADA compliance door operators in order to provide better and easier access to restroom facilities to students with disabilities. |

**GRAHAM UNIVERSITY CENTER
SPECIAL BUDGET REQUEST FY 2013-2014
SUMMARY**

	PROJECT NAME	ESTIMATED COST	DETAILED JUSTIFICATION
1	Renovation of the GC Pit Sound, Lighting, and Acoustics	\$ 150,000	To convert the Pit into an indoor performance area by installing presentation equipment, a permanent sound and lighting system, and acoustical enhancements.
2	Renovation of Pollo Tropical/Food Court Restrooms, GC 162A and GC 162C	\$ 290,000	In addition to renovating the existing restrooms, a unisex/family/handicap restroom will be created separate from the female and male facilities.
3	Replacement of Electronic Message Boards	\$330,000 - \$420,000	Replacement of (3) Electronic Message Boards at \$100,000 each and (1) new site for \$120,000.
4	Upgrade Surveillance System	\$ 100,000	To replace outdated and nearly obsolete video surveillance system and centralize/integrate with Public Safety.
5	Renovation of Game Room/Chili's Restrooms, GC 158 and GC 159	\$ 130,000	Replacement of deteriorated pipes, walls, floors and plumbing fixtures.
6	Renovation of Employee/Main Loading Dock Restrooms, GC 133 and GC 134	\$ 140,000	Replacement of deteriorated pipes, walls, floors and plumbing fixtures. Expand the number of urinals.
7	Automate all Graham Center restrooms	\$ 50,000	Provide better sanitation and water conservation in GC restroom facilities.
8	Installation of handicap door operators	\$ 28,000	To provide better and easier access to restroom facilities to students with disabilities.
9	Refurbishing of Study Lounge - 2nd Floor Classroom Wing	\$ 40,000	To replace furniture, window treatments and enhance availability of electrical outlets.
10	Replacement of outdated and worn furniture	\$ 40,000	To replace outdated and worn furniture throughout the 2nd floor classroom and meeting room corridors.
11	Replacement of 53 chairs for the Computer Lab	\$ 25,094	To purchase 50 chairs for the Computer Lab.
	Total Building Needs:	\$1,323,094 - \$1,413,094	

Event Name:	Renovation of the GC Pit Sound, Lighting, and Acoustics
Anticipated Completion Date:	Fall 2013
Purpose of Special Budget Request:	To convert the Pit into an indoor performance area.

Request Amount: \$ 150,000.00

What is the benefits for FIU students:

Students will be able to professionally present their programs in the GC Pit, with intelligent lighting, enhanced sound amplification, high definition video projection, and in an acoustically treated venue.

How many students are expected to benefit from this special request:

FIU student body, University personnel and guests

REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.

1. Strategically install permanent sound system.
2. Install lighting system.
3. Install projection/presentation equipment.
4. Install noise-reduction treatments and acoustical enhancements.
5. Purchase of mobile bleachers for audience to create auditorium seating.

APPROVED BY:
ALLOCATED AMOUNT:
TO BE ALLOCATED BY:

- Urgent need for event venues
 - 538 Pit reservations during 2011-12
 - 300 unable to reserve
 - Over 300 student organizations
 - Increase student involvement and Campus Life activities, where are they going to have their events?
- Multi-use facility for:
 - Rush by Greeks
 - Fundraisers
 - Recruitment
 - Athletics
 - Elections & Debates
 - Commemorative events
 - Academic Departments

FIU

Hope for Haiti

Homecoming pep rallies

Holiday Celebrations

SGA Election Announcements

Remembering 9/11

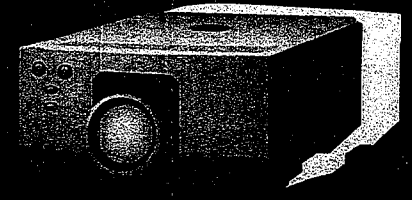
- Broadcast of prominent events

Euro Cup

Fifa World Cup

2008 Olympics

Inauguration of Barack Obama





Graham Center
FLORIDA INTERNATIONAL UNIVERSITY

- Host VIP visitors
 - Mayor Carlos Gimenez
 - George Lopez
 - Alonzo Mourning
 - Senator Graham
 - Ivanka Trump

Rick Sanchez interviews Dr. Rosenberg and Isiah Thomas on CNN

FIU Foundation Reception

Alonzo Mourning encouraging voters

George Lopez campaigning



Budget

Total request: \$150,000

- Infrastructure to bring electricity
- Built-in Sound system
- Projection system & screen
- Intelligent & Motion Lighting
- Acoustical & Noise Reduction panels
- Webcam broadcasting



FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Event Name:

Renovation of Pollo Tropical/Food Court Restrooms, GC 162A and GC 162C

Estimated Completion Date:

Spring 2014

Purpose of Special Budget Request:

In addition to renovating the existing restrooms, a unisex/family/handicap restroom will be created separate from the female and male facilities.

Request Amount:

\$

290,000.00

What is the benefits for FIU students:

Renovation project will provide -- in addition to enhanced male and female restrooms -- a unisex facility for the LGBT community, parents with children, and disabled students accompanied by caregivers.

How many students are expected to benefit from this special request:

FIU student body, University personnel and guests

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

Add urinals, toilets, and lavatories to men's and women's restrooms. Update restroom fixtures to increase sanitation and water conservation.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

January 16, 2013

Carlos Aspillaga
 Florida International University
 Modesto A. Maidique Campus
 Miami, Florida



MCHarry Associates, Inc.
 2780 SW Douglas Road
 Miami, Florida 33133
 305-445-3765

Re: FIU GC Building: 1st Floor Restrooms: #162C, #162A, #161,

Dear Carlos:

We have reviewed the scope of work associated with the Restroom Refurbishment in the Modesto A. Maidique Campus Graham Center (Ernest R. Graham University Center). The restroom located at south area on 1st floor serving the Food court dining area. There are a total of about 16 plumbing fixtures involved, approximately 835 square feet, possible adding 2 urinal at Men Restrooms #162C and 2 toilets at Women Restroom #162A. In addition, there is a stated need to add 2 new "Unisex" Restrooms nearby by converting an existing utility space #161 with possible affected area in Stairway GC100S3. This will add 6 more plumbing fixtures, bringing the total to 22 fixtures.

Our fee will be in two parts. Part 1 will be for an ADA compliance analysis/ Preliminary Design layouts. We will review the current layouts against current ADA codes and propose solutions/ options to these set of restrooms and we will develop a preliminary cost estimate. Part 2 will be our Basic Services for design thru construction.

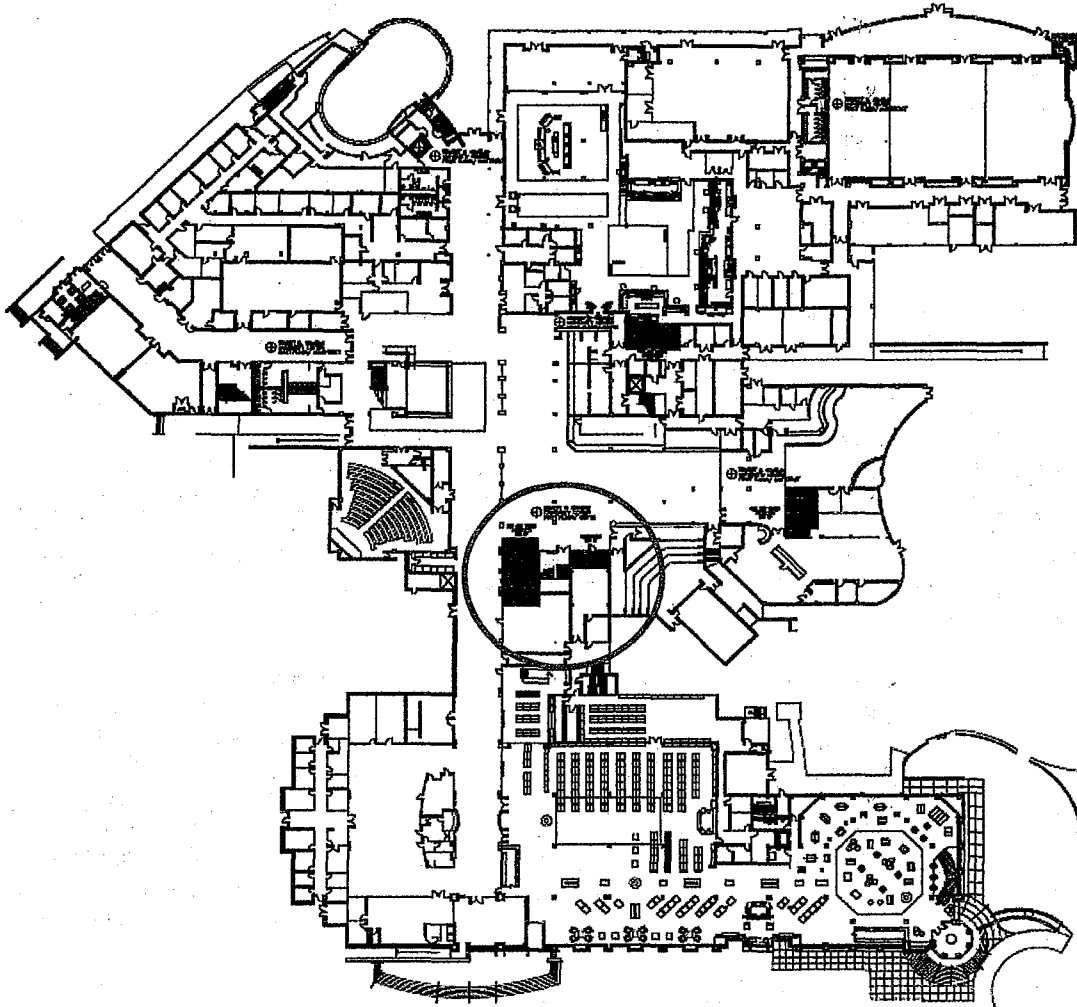
The scope will be a complete refurbishment of the restroom, with the goal to make significant improvements to the Quality of finishes and design, in addition to add plumbing fixtures. The selected renovations will be developed in accordance with current building and ADA code. This will require demolition and reconstruction of the Men and Women restrooms and Janitor areas that will be more severe in some and less in others. We would anticipate the replacement of all of the plumbing fixtures; toilet partitions; accessories and selected finishes. The scope would also include replacement of any plumbing sanitary riser and water line infrastructure. The scope does not include any improvements to the HVAC system, as none are anticipated. We have done a rough estimate of the probable construction cost and believe that an initial budget of \$290,000 would be appropriate. Our proposal is based on the assumption that this would be done as a single construction phase.

Below is our estimate of man-hours as the basis of our Lump Sum fee.

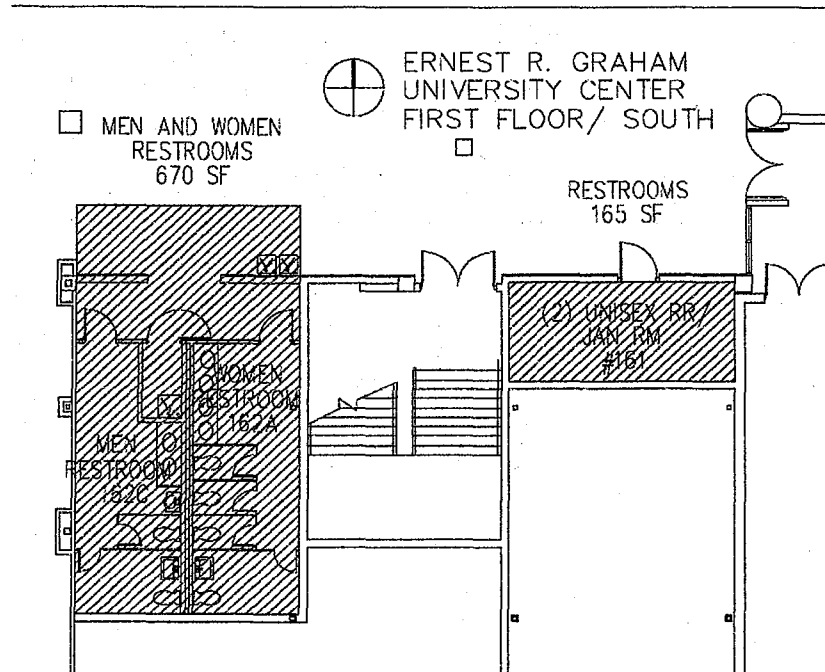
Approx. Time Frame (in weeks)		2	2	6	4	16
		Study Design OPTIONS	Final Layout	Contract Documents	Bidding/ GMP	Construction Admin
Task	Total hours & fee					16 weeks max
Architectural	335 Hrs \$31,568 Fee	40 \$3,743	44 \$4,117	116 \$10,542	12 \$1,190	123 \$11,976
MEP	72 Hrs \$7,242 Fee		0 \$0	43 \$4,671	0 \$0	29 \$2,570
Sub-Total Hrs	407		13,576	159	12	152
Sub-Total Fee \$\$	\$ 38,810	\$ 3,743	\$ 4,117	\$ 15,213	\$ 1,190	\$ 14,547
Grand Total AE Fee						\$ 38,810

James W. Piersol, AIA

FIU GC Building: 1st Floor Restrooms: #162C, #162A, #161,



ERNEST R. GRAHAM
UNIVERSITY CENTER



Event Name:

Replacement of Electronic Message Boards

Anticipated Completion Date:

December 2013

Purpose of Special Budget Request:

To replace outdated and obsolete electronic message boards located at the entrances of MMC

Request Amount:

\$330,000 - \$420,000

What is the benefits for FIU students:

State-of-the-art message boards will provide high definition images and text to communicate important deadlines, programs, and services to students. Also, for critical emergency notifications related to safety and University closures.

How many students are expected to benefit from this special request:

All FIU students, personnel and guests entering MMC and BBC.

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

Replacement of (3) Electronic Message Boards at \$100,000 each and (1) new site for \$120,000. New boards will provide better reliability, better visual presentation (LED high resolution technology), energy and operational cost savings.

APPROVED BY:

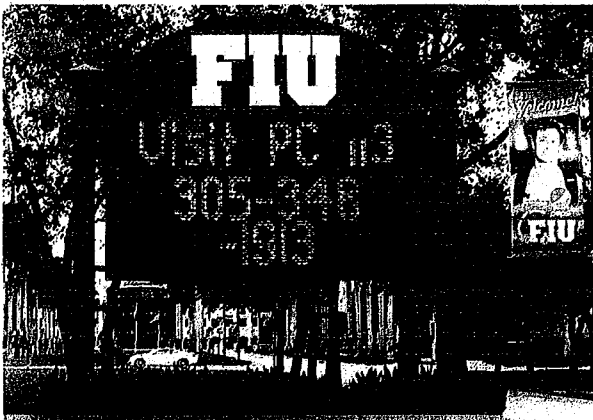
ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

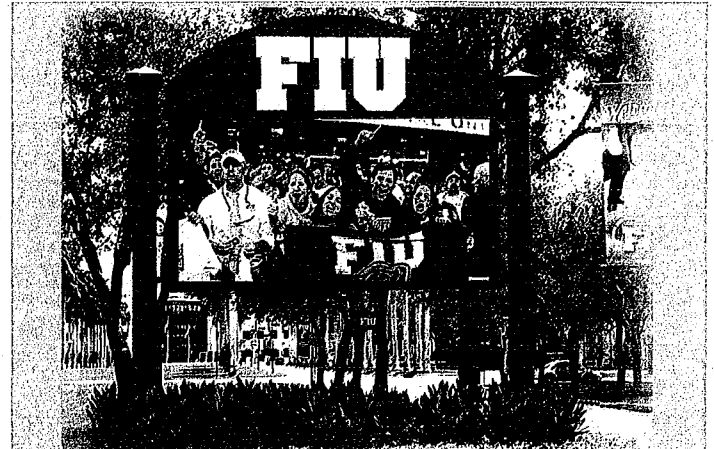
Current Technology

Proposed Technology

8th Street
Entrance



- Extensive energy consumption, estimated to be 9 to 10 times greater than the proposed new, LED technology
- Current annual energy cost for 2 boards at MMC is \$31,608; LED technology energy cost will be reduced to approximately \$3,571 annually
- Incandescent bulb technology and limited graphics capabilities
- Low resolution displays
- Obsolete 1980's technology is prone to failure
- Expensive to operate: power (estimated at \$15,000/unit annually), data, staffing

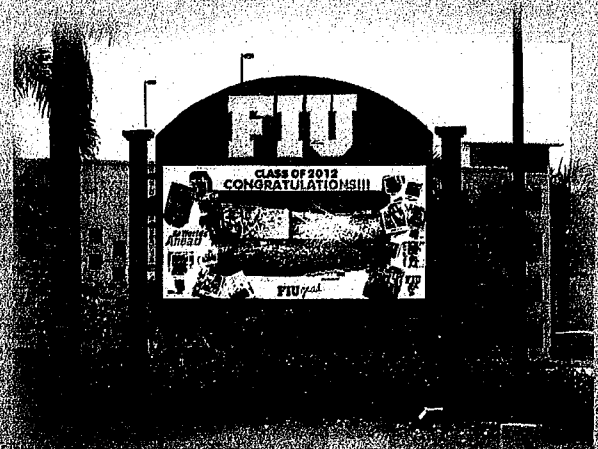


- Energy savings: from current monthly usage of 12,799 kWh to proposed monthly 1,515 kWh per board, translating into annual cost savings of approximately \$27,000 for two displays
- LED high resolution display
- Greater reliability
- "Greener" technology offers significantly lower operating costs
- Greater display capabilities, including graphics and video
- Industry standard Windows-based GUI

107th Ave
Entrance



- DOS-based management console, limited to one location on campus
- Text-based entry system, no spell-check capability
- Difficult to manage, limited scheduling capability
- Single management console
- Leased-line, dial-up modem communications
- The only service provider is located in Ft. Myers, and is limited to monthly service calls



- Utilizes TCP/IP communications protocol stack over fiber, can be managed from anywhere on the internet
- Emergency and Crisis Notification potential
- Superior scheduling capabilities
- Reduced operating costs, including management, power and data
- Live video potential
- Lower maintenance requirements

Costs - Projections

	Without Frames	With Frames
MMC 8th Street	\$70,000	\$100,000
MMC 107th Ave	\$70,000	\$100,000
BBC Main Entrance	\$70,000	\$100,000
MMC 117th Ave <i>(Proposed)</i>	\$120,000	\$120,000
<i>Total</i>	\$330,000	\$420,000

Funding

A) \$30,000 (\$10,000/display)		
Current annual maintenance		
\$30,000 X 5yrs. = \$150,000	-\$150,000	-\$150,000
Note: GC must secure loan to up front \$150,000		
Note: New displays include 5 year maintenance plan		
B) Net funding needed:	\$180,000	\$270,000

Vendor Information

Daktronics Scoreboards & Displays

www.daktronics.com



- Founded in 1968
- A worldwide leader in large format electronic display systems
- Highly reliable product lines
- Continuing investment in research and product development
- Design assistance and dedicated project management
- State of the art manufacturing facilities
- Installation supervision, content creation, complete customer support services
- Financial stability and accountability with a publicly traded corporation (Nasdaq: DAKT)
- Experience gained from tens of thousands of installed systems

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Event Name:

Upgrade Surveillance System

Anticipated Completion Date:

June 2014

Purpose of Special Budget Request:

To replace outdated and nearly obsolete video surveillance system and centralize/integrate with Public Safety.

Request Amount:

\$

100,000.00

What is the benefits for FIU students:

Upgrades cameras and video imaging storage will provide a reliable system to support student safety, deter theft and vandalism, and to assist law enforcement to maintain a secure facility.

How many students are expected to benefit from this special request:

All students, personnel and guests that use the Graham Center facilities.

REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.

Replacement of outdated cameras, hard drives, software and servers.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

GC Surveillance System

DEPARTMENT

GC Repair Cameras & HDD

GC					
<u>Cameras</u>					
Description	Qty	Cost	Extended Total	Budget	
PanaSonic WV-CP504	26	\$451.91	\$11,749.66		
	0	\$0.00	\$0.00		
Total	26		\$11,749.66		
<u>Installation</u>					
Description	Qty	Cost	Extended Total		
Standard Camera Install	26	\$35.00	\$910.00		
Total			\$910.00		
<u>Storage</u>					
Description	Qty	Cost	Extended Total		
Dell Poweredge R510 Xeon Quad Core 10TB Storage (32 Cameras each) with UPS Unit	4	\$8,300.00	\$33,200.00		
Total			\$33,200.00		
<u>Software</u>					
Description	Qty	Cost	Extended Total		
ALLNet Software 32 Storage & Switch	4	\$2,234.00	\$8,936.00		
Total			\$8,936.00		
<u>Encoder</u>					
Description	Qty	Cost	Extended Total		
Axis 291 Base & Axis 243Q Blades	7	\$4,400.00	\$30,800.00		
Total			\$30,800.00		
<u>Hard Drives</u>					
Description	Qty	Cost	Extended Total		
Western Digital	98	\$90.00	\$8,820.00		
Total			\$8,820.00		
<u>Labor</u>					
Description	Qty	Cost	Extended Total		
Labor to Clean Cameras & Focus	56	\$35.00	\$1,960.00		
Labor to change hard drives	7	\$35.00	\$245.00		
Total			\$2,205.00		
GRAND TOTAL			\$96,620.66		

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Renovation of Game Room/Chili's Restrooms, GC 158 and GC 159

Anticipated Completion Date:

Spring 2014

Purpose of Special Budget Request:

To replace deteriorated pipes, walls, floors and plumbing fixtures.

Request Amount:

\$

130,000.00

What is the benefits for FIU students:

Students will be able to enjoy completely revamped restrooms with updated fixtures, plumbing, floors and walls. Renovated facilities will be more sanitary and will better conserve water usage.

How many students are expected to benefit from this special request:

FIU student body, University personnel and guests

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

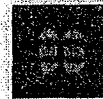
To replace old and rusty fixtures, plumbing, add lighting.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

January 16, 2013



MCHarry Associates, Inc.
 2780 SW Douglas Road
 Miami, Florida 33133
 305-445-3765

Carlos Aspillaga
 Florida International University
 Modesto A. Maidique Campus
 Miami, Florida

Re: FIU GC Building: 1st Floor Restrooms: #158, #159

Dear Carlos:

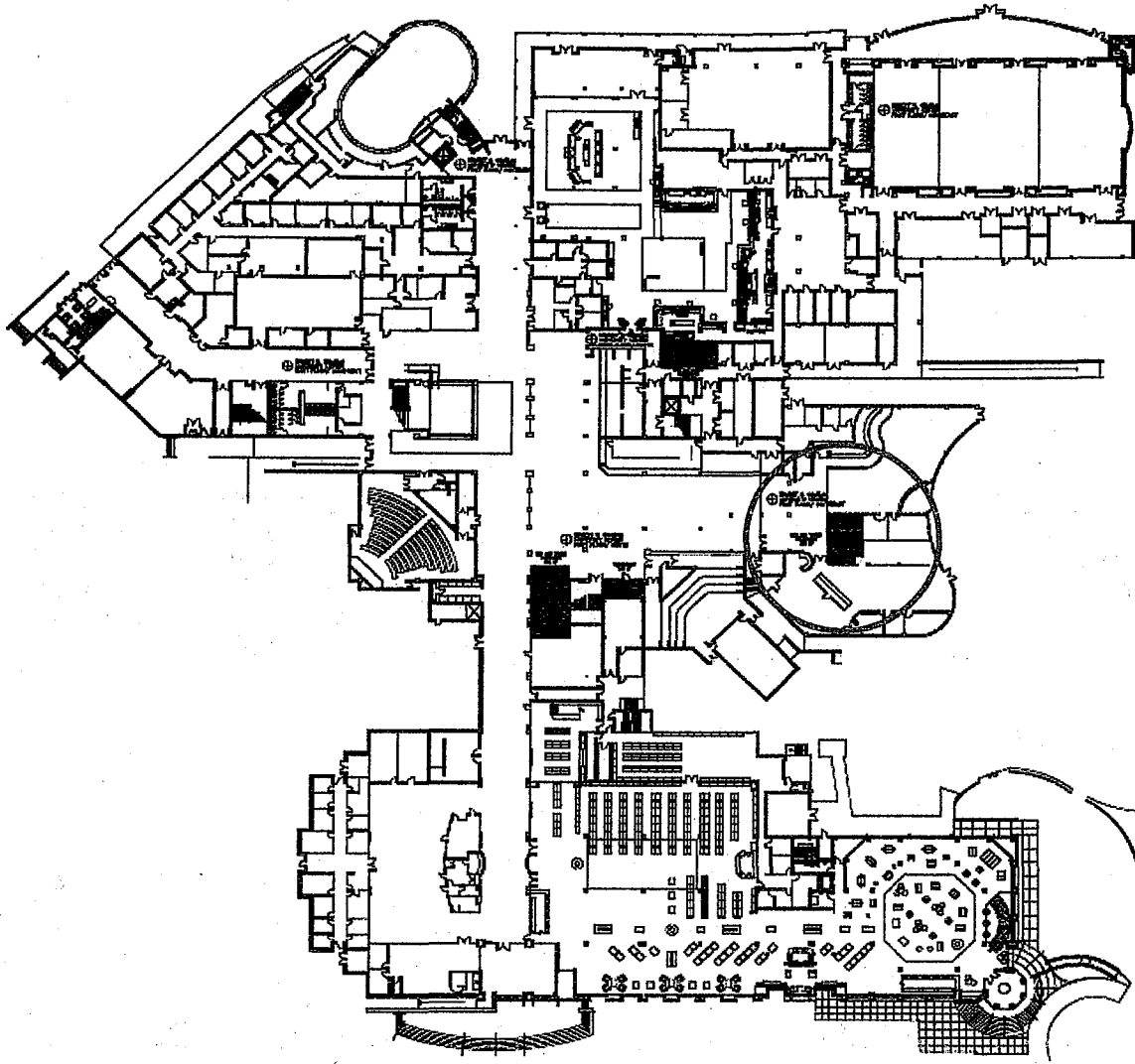
We have reviewed the scope of work associated with the Restroom Refurbishment in the Modesto A. Maidique Campus Graham Center (Ernest R. Graham University Center). The restroom located at east area on 1st floor serving the Chilli dining area. There are a total of about 12 plumbing fixtures involved, approximately 439 square feet,

The scope will be a complete refurbishment of the restroom. The selected renovations will be developed in accordance with current building and ADA code. This will require demolition and reconstruction of the Men and Women restrooms and Janitor areas that will be more severe in some and less in others. We would anticipate the replacement of all of the plumbing fixtures; toilet partitions; accessories and selected finishes. The scope would also include replacement of any plumbing sanitary riser and water line infrastructure. The scope does not include any improvements to the HVAC system, as none are anticipated. We have done a rough estimate of the probable construction cost and believe that an initial budget of \$130,000 would be appropriate. Our proposal is based on the assumption that this would be done as a single construction phase.

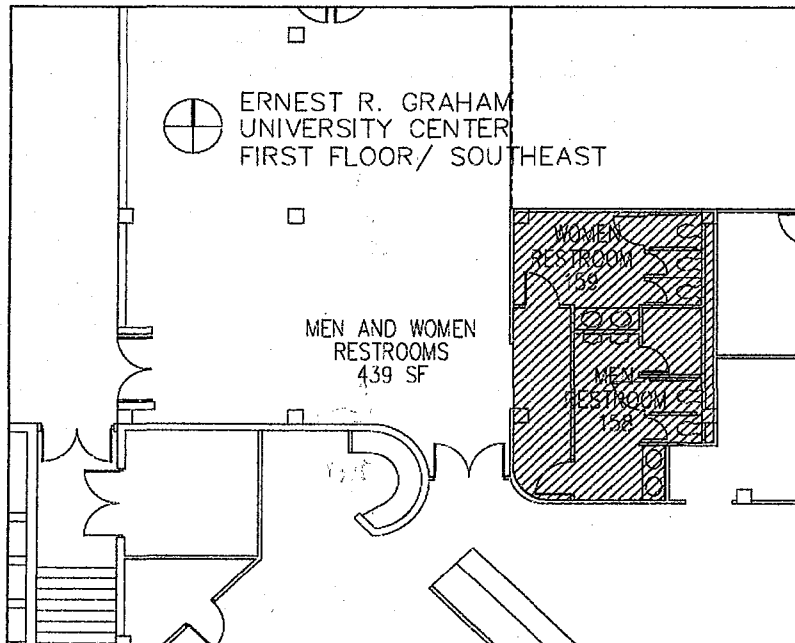
Below is our estimate of man-hours as the basis of our Lump Sum fee.

Approx. Time Frame (in weeks)		2	6	4	13
Task	Total hours & fee	Finalize Layout	Contract Documents	Bidding/ GMP	Construction Admin
Architectural	127 Hrs \$11,883 Fee	19 \$1,788	50 \$4,550	5 \$469	53 \$5,076
MEP	41 Hrs \$4,140 Fee	0 \$0	26 \$2,776	0 \$0	15 \$1,364
Sub-Total Hrs	168	13,576	76	5	68
Sub-Total Fee \$\$	\$ 16,023	\$ 1,788	\$ 7,325	\$ 469	\$ 6,441
Grand Total AE Fee					\$ 16,023

James W. Piersol, AIA



ERNEST R. GRAHAM
UNIVERSITY CENTER



ERNEST R. GRAHAM
UNIVERSITY CENTER
FIRST FLOOR/ SOUTHEAST

MEN AND WOMEN
RESTROOMS
439 SF

WOMEN
RESTROOM
159

MEN
RESTROOM
158

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Renovation of Employee/Main Loading Dock Restrooms, GC 133 and GC 134

Anticipated Completion Date:

Spring 2014

Purpose of Special Budget Request:

Replacement of deteriorated pipes, walls, floors and plumbing fixtures.

Request Amount:

\$

140,000.00

What is the benefits for FIU students:

Students will be able to enjoy completely revamped restrooms with updated fixtures, plumbing, floors and walls. Renovated facilities will be more sanitary and will better conserve water usage.

How many students are expected to benefit from this special request:

FIU student body, University personnel and guests

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

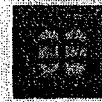
To replace old and rusty fixtures, plumbing, add lighting.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

January 16, 2013



MCHarry Associates, Inc.
 2780 SW Douglas Road
 Miami, Florida 33133
 305-445-3765

Carlos Aspillaga
 Florida International University
 Modesto A. Maidique Campus
 Miami, Florida

Re: FIU GC Building: 1st Floor Restrooms: #133, #134

Dear Carlos:

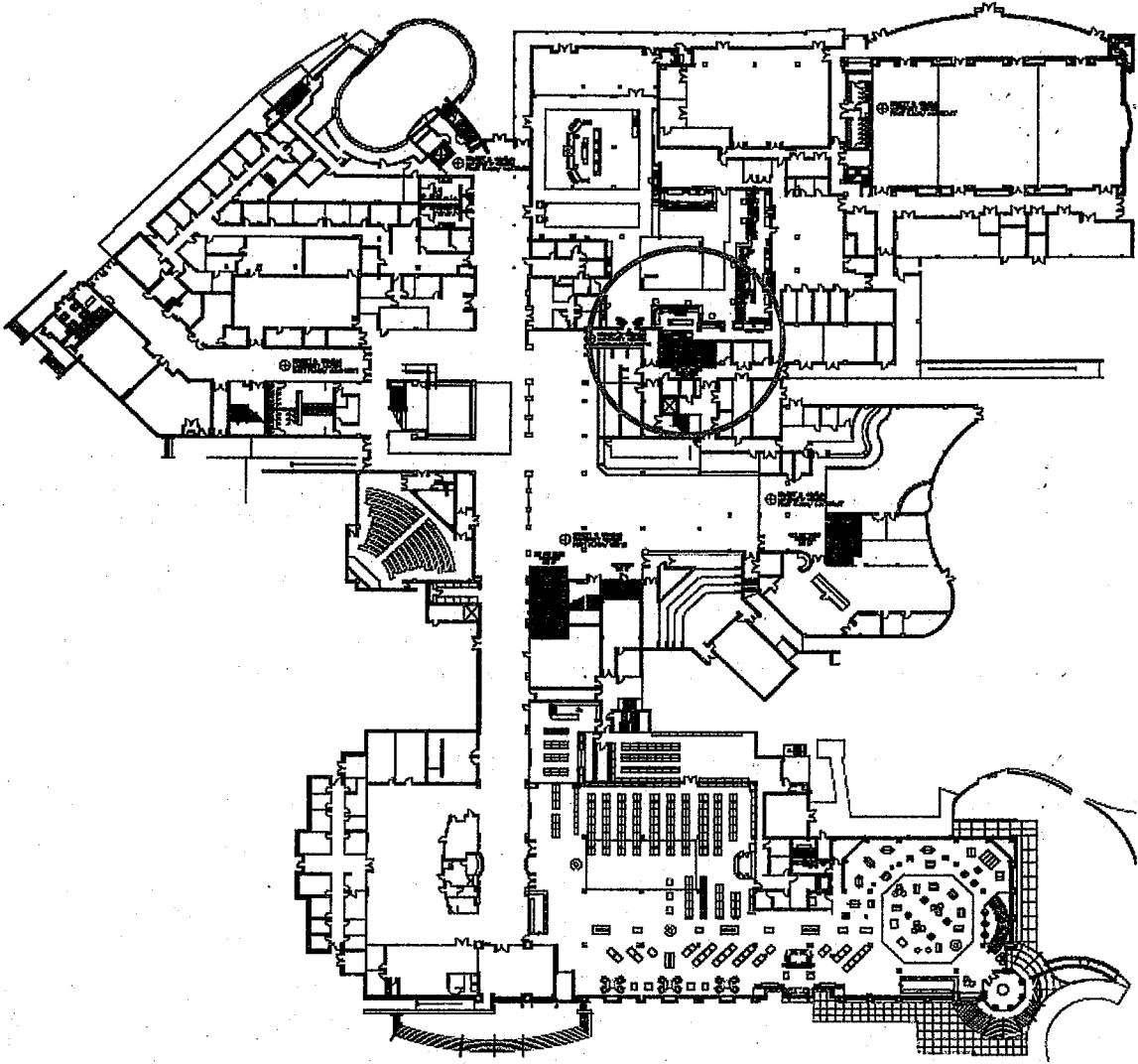
We have reviewed the scope of work associated with the Restroom Refurbishment in the Modesto A. Maidique Campus Graham Center (Ernest R. Graham University Center). The restroom located at north area on 1st floor serving staff/ employees. There are a total of about 13 plumbing fixtures involved, approximately 323 square feet,

The scope will be a complete refurbishment of the restroom. The selected renovations will be developed in accordance with current building and ADA code. This will require demolition and reconstruction of the Men and Women restrooms and Janitor areas that will be more severe in some and less in others, and relocate lockers to outside location. We would anticipate the replacement of all of the plumbing fixtures; toilet partitions; accessories and selected finishes. The scope would also include replacement of any plumbing sanitary riser and water line infrastructure. The scope does not include any improvements to the HVAC system, as none are anticipated. We have done a rough estimate of the probable construction cost and believe that an initial budget of \$140,000 would be appropriate. Our proposal is based on the assumption that this would be done as a single construction phase.

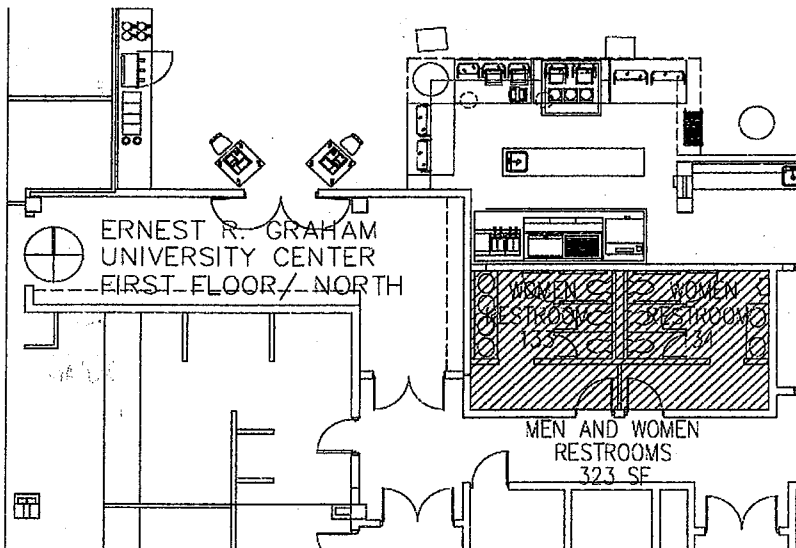
Below is our estimate of man-hours as the basis of our Lump Sum fee.

Approx. Time Frame (in weeks)			2	6	4	13
Task	Total hours & fee		Finalize Layout	Contract Documents	Bidding/ GMP	Construction Admin
Architectural	139 Hrs \$13,073 Fee		21 \$1,968	56 \$5,163	5 \$469	57 \$5,473
MEP	42 Hrs \$4,320 Fee		0 \$0	27 \$2,956	0 \$0	15 \$1,364
Sub-Total Hrs	182		13,576	83	5	73
Sub-Total Fee \$\$	\$ 17,393		\$ 1,968	\$ 8,118	\$ 469	\$ 6,837
Grand Total AE Fee						\$ 17,393

James W. Piersol, AIA



ERNEST R. GRAHAM
UNIVERSITY CENTER



ERNEST R. GRAHAM
UNIVERSITY CENTER
FIRST-FLOOR NORTH

MEN AND WOMEN
RESTROOMS
323 SE

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Event Name:

Automate all Graham Center restrooms

Anticipated Completion Date:

December 2013

Purpose of Special Budget Request:

Provide better sanitation and water conservation in GC restroom facilities.

Request Amount:

\$

50,000.00

What is the benefits for FIU students:

Installing automatic restroom fixtures (i.e., flush valves for urinals and toilets, and soap dispensers) will enhance sanitation, water conservation, and provide a more user-friendly experience, especially for the disabled.

How many students are expected to benefit from this special request:

Entire FIU student body, faculty, staff and guests

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

To install automatic urinal sensors, toilet sensors and soap dispensers in all GC restrooms facilities.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

Automation of Restroom Fixtures

Graham Center

Fixture	Quantity	Unit Price	Total
Urinals	25	\$311.75	\$7,793.75
Toilets	80	\$347.25	\$27,780.00
Soap Dispenser	105	\$68.90	\$7,234.50
Installation	1	\$7,191.75	\$7,191.75
		Total	\$50,000.00
Prepared:01/23/2013			

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Event Name:

Installation of handicap door operators

Anticipated Completion Date:

October 2013

Purpose of Special Budget Request:

To provide better and easier access to restroom facilities to students with disabilities.

Request Amount:

\$ 28,000.00

What is the benefits for FIU students:

Students with disabilities will be able to access and exit all GC restrooms, with ease and without depending on others for assistance.

How many students are expected to benefit from this special request:

All disabled students and their corresponding caregivers, visitors with baby strollers and rolling briefcases.

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

ADA door operators will be installed in restrooms behind the Pit (GC 101 and GC 103), Ballroom restrooms (GC 121 and GC 122), restrooms in the 1st floor North corridor (by the Atrium, GC 1300 and GC 1302) and restrooms by the 2nd floor Classroom Lounge (GC 262 and GC 264).

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

ADA Door Operators for Restrooms

Graham Center

Locations	Quantity	Unit Price	Total
GC 101 and GC 103	Pair	\$5,000.00	\$5,000.00
GC 121 and GC 122	Pair	\$5,000.00	\$5,000.00
GC 1300 and GC 1302	Pair	\$5,000.00	\$5,000.00
GC 262 and GC 264	Pair	\$5,000.00	\$5,000.00
Electrical Power Installation	8	\$1,000.00	\$8,000.00
		Total	\$28,000.00

Prepared:01/23/2013

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Refurbish of Study Lounge - 2nd Floor Classroom Wing

Anticipated Completion Date:

December 2013

Purpose of Special Budget Request:

To replace furniture, window treatments and enhance availability of electrical outlets.

Request Amount:

\$

40,000.00

What is the benefits for FIU students:

Students will enjoy comfortable furniture in an environment conducive to studying and group projects.

How many students are expected to benefit from this special request:

Entire student body.

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

To replace furniture, window treatments and enhance availability of electrical outlets.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Replacement of outdated and worn furniture

Anticipated Completion Date:

December 2013

Purpose of Special Budget Request:

To replace outdated and worn furniture throughout the 2nd floor classroom and meeting room corridors.

Request Amount:

\$

40,000.00

What is the benefits for FIU students:

To enhance seating availability and comfort for student interaction and studying between classes.

How many students are expected to benefit from this special request:

Entire student body.

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

To replace outdated and worn furniture throughout the 2nd floor classroom and meeting room corridors.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Replacement of 53 chairs for the Computer Lab

Anticipated Completion Date:

Fall 2013

Purpose of Special Budget Request:

To replace 53 chairs in the Computer Lab

Request Amount:

\$

25,094.00

What is the benefits for FIU students:

To replace worn chairs with new ergonomic support. To improve student educational experience.

How many students are expected to benefit from this special request:

Projected annual traffic of over 220,000 students

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

To replace worn chairs and to match the 30 chairs recently acquired.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

Pradere Mfg. Co.

Office Furniture
 7655 West 20 Avenue
 Hialeah, FL 33014
 Tel. (305) 823-0190
 Fax (305) 823-0192

Quotation

Quote Number:
 10548

Quote Date:
 Jan 31, 2013

QUOTED TO:

FLORIDA INTERNATIONAL UNIVERSITY
 11200 SW 8TH STREET
 CSC 310
 MIAMI, FL 33199

Page:
 1

305-348-1244
 305-348-6760

Customer ID	Ship Via	Payment Terms	Sales Rep
FIU		Net 30 Days	JenP

Quantity	Item	Description	Unit Price	Extension
53.00	CH	HIGHMARK INTOUCH 207.R1.A2 Mid Back, Thermoplastic Back, Height and Width adjustable Arms with Sliding and Pivot Pads GRADE B NAVY BLUE FABRIC	438.00	23,214.00
1.00	SEDELIVERY	DELIVERY & INSTALLATION	1,857.12	1,857.12
1.00	FUEL	FUEL SURCHARGE	23.21	23.21
			Subtotal	25,094.33
			Sales Tax	
			Freight	
			Total	25,094.33

Homecoming

- > Better Marketing on BBC Camps.
- > Knaves Cont LTV Large
- > Kickoff @ the Bay.
- ~ Request of Increase in Money for Advertising.
- ~ Ticket Viewing on MyTVO
- * Last year one King / Queens for both campuses.

Funded \$550,000

Same

**Florida International University
Student Government Association - FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Homecoming Council	E-mail:	
Representative:	Giselle Cancio	Advisor:	Robert Borgmann
Room:	GC 2214	Advisor Contact Information:	rborgman@fiu.edu
Telephone:	7 - 0197	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$550,000
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2013-2014 Total Requested Amount:	\$586,053
------------------------------------------	------------------

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. MMC Pre-Events		\$6,000
2. BBC Pre-Events		\$2,000
3. Court Affairs		\$3,000
4. Kick Off at the Bay		\$3,000
5. LXV Lounge		\$25,000
6. Marketing		\$35,000
7. Miscellaneous		\$10,327
8. Panther Prowl		\$70,000
9. Panthermonium Concert		\$260,000
10. Panthermonium Village		\$31,000
11. Panthers Got Talent		\$5,500
12. Parade		\$500
13. Personnel		\$3,000
14. Production for Arena Events		\$25,000
15. Public Safety / Andy Frain		\$30,000
16. Spirit Events		\$3,000
17. Stepshow		\$9,000
18.		\$0
19.		\$0
20. OVERHEAD		\$28,673
Total		\$550,000.00

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$6,000.00		\$0.00	
\$2,000.00		\$0.00	
\$3,000.00		\$0.00	
\$3,000.00		\$0.00	
\$30,000.00		\$5,000.00	Production and location costs were more than expected
\$40,000.00		\$5,000.00	Allows marketing both on campus and in community to align with Dr. Rosenberg's vision of FIU Homecoming
\$15,000.00		\$4,672.99	Includes expected additional costs, such as ticket distribution, busses between campuses for events, etc.)
\$70,000.00		\$0.00	
\$300,000.00		\$40,000.00	Covers cost of concert production, artist fees, football field covering, agent fees, village, novelty items, etc.
\$0.00		(\$31,000.00)	Village is being absorbed into the concert line
\$5,500.00		\$0.00	
\$1,000.00		\$500.00	To cover cost of grand marshall if need be
\$3,000.00		\$0.00	
\$30,000.00		\$5,000.00	Production costs typically vary. This will allow for better production or to cover unforeseen costs
\$35,000.00		\$5,000.00	Security costs are much higher than anticipated for events such as the concert where more security is necessary
\$3,000.00		\$0.00	
\$9,000.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$30,552.50			OVERHEAD
\$586,052.50			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Homecoming Council	E-mail:	
Representative:	Giselle Cancio	Advisor:	Robert Borgmann
Room:	GC 2214	Advisor Contact Information:	rborgman@fiu.edu
Telephone:	7 - 0197	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$550,000
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2013-2014 Total Requested Amount:	\$586,053
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
Event / Item	Number of Participants	Actual/Estimated Amount Spent	Justification
1. MMC Pre-Events		\$6,000	
2. BBC Pre-Events		\$2,000	
3. Court Affairs		\$3,000	
4. Kick Off at the Bay		\$3,000	
5. LXV Lounge	203 swipe	\$25,000	
6. Marketing		\$35,000	
7. Miscellaneous		\$10,327	
8. Panther Prowl	2483 swipe	\$70,000	
9. Panthermonium Concert	5520 swipe	\$260,000	
10. Panthermonium Village		\$31,000	
11. Panthers Got Talent	533 swipe	\$5,500	
12. Parade		\$500	
13. Personnel		\$3,000	
14. Production for Arena Events		\$25,000	
15. Public Safety / Andy Frain		\$30,000	
16. Spirit Events		\$3,000	
17. Stepshow	1471 swipe	\$9,000	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$521,327	

Student Government Association FY 2013-2014 Budget Request

update: /18/12

INFORMATION MUST BE TYPED

Organization Name:	Homecoming Council	E-mail:	
Representative:	Giselle Carcio	Advisor:	Robert Borgmann
Room:	GC 2214	Advisor Contact Information:	rborgman@fiu.edu
Telephone:	7 - 0197	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$550,000
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2013-2014 Total Requested Amount:	\$586,053
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

<u>Event / Item</u>	<u>Expected # of Participants</u>	<u>Amount</u>	<u>Recurring Yes/No</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Homecoming Council	
Representative:	Giselle Cancio	
Room:	GC 2214	
Telephone:	7 - 0197	
E-mail:		0
Advisor:	Robert Borgmann	
Advisor Contact Information:	rborgman@fiu.edu	

DETAIL JUSTIFICATION

LXV Lounge +\$5,000 (Total \$30,000)	The additional funds will help cover production costs, artist fees, cost of venue, police, transportation between campuses, etc. The price for 3 police officers equaled nearly \$800. The cost to reserve the Kovens Center was \$12,140. When including talent, DJs and production, \$25,000 will not cover the cost of such an event.
Marketing + \$5,000 (Total \$40,000)	<p>The vision of Dr. Rosenberg is to see FIU students and the community come together to make FIU's Homecoming the biggest thing to hit the city. In order to do that, we must be able to market outside to the community. One advertisement with the Miami New Times was \$4320. Radio ads with Y-100 and other local stations would also cost anywhere between \$1,000 - \$5,000, depending on the length of time each ad would play.</p> <p>Giveaways are also something that comes out of this line-item. T-shirts and other promotional materials are imperative to instilling a sense of pride amongst the university students. Shirts are also given to university staff members to assist in "Pantherizing" departments, offices, and bringing the university community together. Flyers for both campuses would come out of the Marketing budget. Each individual event would also require flyers to be promoted effectively. SPC and Campus Life have surveyed students about what the most effective marketing strategy is, and flyers has the overwhelming response, next to word of mouth and facebook.</p>
Miscellaneous + \$4,672.99 (Total \$15,000)	Homecoming 2012 saw many things come up that were unexpected. The cost of advertising to the community, public safety and security, increased production costs all account for the need to raise this category.
Panthermonium Concert + \$40,000 (Total 300,000)	To have a concert reach the level of success that Panthermonium 2012 attained, we must be willing to go bigger and set the bar higher. Artists prices are rising and we need to account for that. Big name artists like Kaskade, Neo, and Wiz Khalifa are in the \$100-\$150,000 range. These artists riders and production packages cost more than basic artists. This raise will help pay for big name artists to attract the campus and community to come to Panthermonium as well as pay for their additional costs.
Parade + \$500 (Total \$1,000)	The additional funds will go towards payment for a parade marshall as well as other logistics of the parade. Those other logistics include signs, tents, and grand stands.
Production for Arena Events + \$5,000 (Total \$30,000)	Production cost were higher than expected for the 2012 Homecoming Arena events. The raise will help pay for the rise in production costs as well as the rise in artists riders. We want to be able to provide the same quality if not more to the events in the arena. This raise will help accomplish that as well.
Public Safety / Andy Frain + \$5,000 (Total \$35,000)	Public Safety and Andy Frain were higher than expected for the 2012 Homecoming. The invoice for the concert and arena events from Andy Frain was \$32,000 and the FIU police quote was \$8,000.

Honors College

\$9,006 Funded

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Honors College	E-mail:	ralva033@fiu.edu
Representative:	Raul Alvarez	Advisor:	Daniel Anzueto
Room:	DM 233	Advisor Contact Information:	danzueto@fiu.edu
Telephone:	4100	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$8,999
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2013-2014 Total Requested Amount:	\$19,518
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2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. National Collegiate Honors Conference	6	\$4,350
2. National Conferences on Undergraduate Research	21	\$2,000
3. Honors Convocation	400	\$800
4. HC and City of Sweetwater	70	\$1,000
5. Advanced Research and Creativity in Honors (ARCH)	100	\$380
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.		\$0

Subtotal		\$8,530
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Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

<u>Justification</u>
6 Students presented at the NCHC conference held in Boston, MA 11/14/12-11/18/12
21 students were accepted this year to the conference that will take place in LaCrosse, Wisconsin 4/11-4/13, 2013
Next year the event will be scheduled according to students schedules for greater participation
The event will take place on April 4, 2013 in Sweetwater.
Conference will take place April 19-20, 2013.

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Student Government Association FY 2013-2014 Budget Request

update .2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Honors College	E-mail:	ralva033@fiu.edu
Representative:	Raul Alvarez	Advisor:	Daniel Anzueto
Room:	DM 233	Advisor Contact Information:	danzueto@fiu.edu
Telephone:	4100	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$8,999
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2013-2014 Total Requested Amount:	\$19,518
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	Detail Justification
1. Excellence Lectures at MMC and BBC	700	\$3,000	Yes	Students and FIU community have the opportunity to listen to reknown speakers.
2. Honors College Awards Ceremonies (Fall/Spring/Summer)	300	\$2,000	Yes	To purchase medallions, tassels, certificates for completion of Honros curriculum to promote strong alumni relation to FIU graduates.
3. Honors Housing Activities	150	\$500	Yes	Enrichment activities (academic, social and leadership events), guest lectures.
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$5,500**

5.5% Overhead **\$303**

Subtotal New Request FY 2013-2014 **\$5,803**

↳ LSSB ↲

- ↳ Not taken out of Student Affairs
- ↳ Placed into Academic Affairs.
- ↳ Issues on LSSB report. (Exit Event)

None

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	ISSS MMC	ISSS BBC	E-mail:	randallt@fiu.edu	hernandn@fiu.edu, ariortiz@fiu.edu
Representative:	Ted Randall	Nancy Hernandez	Advisor:		
Room:	GC 355		Advisor Contact Information:		
Telephone:		305-348-3508	Is this request MMC, BBC or University Wide?	Uwide	

2012-2013 Allocated Amount:	\$89,659
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2013-2014 Total Requested Amount:	\$164,462
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2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. Int'l Student Orientation- by sign in	603	\$6,705
2. Int'l Peer Mentor Program - by sign-in	410	\$4,150
3. Intercultural Welcome Dinners - by sign-in	507	\$5,479
4. Int'l Education Week	1300	\$9,700
5. Cultural Events	515	\$4,300
6. FL Int'l Leadership Conference	12	\$2,700
7. Tours of Miami/Wolfsonian	340	\$5,900
8. Int'l student lounge	400	\$700
9. Rueters int'l student tax resource	500	\$1,710
10. International Women's Day	150	\$2,005
11. Full-Time Receptionist	0	\$36,000
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.	2527	\$0
Subtotal		\$79,349

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

<u>Justification</u>
One time donation from Citibank covered expenses for Spring 2013 orientation summer pending
Several Programs are currently pending but full amount is expected to be spent
Several Programs are currently pending but full amount is expected to be spent
some costs shared by ISC
One time donation from Citibank covered expenses for one event - Thanksgiving dinner
Event is pending but full amount is expected to be spent
Change in ownership effected cost and contract
International Women's Day program is still pending but full amount is expected to be spent
This position to be reallocated - position cancelled and funds previously allocated to be applied toward funding BBC Director salary - See details.

Student Government Association FY 2013-2014 Budget Request

update 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	ISSS MMC	ISSS BBC	E-mail:	randallt@fiu.edu	hernandn@fiu.edu, ariortiz@fiu.edu
Representative:	Ted Randall	Nancy Hernandez	Advisor:		
Room:	GC 355		Advisor Contact Information:		
Telephone:		305-348-3508	Is this request MMC, BBC or University Wide?	Uwide	

2012-2013 Allocated Amount:	\$89,659
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2013-2014 Total Requested Amount:	\$164,462
------------------------------------------	------------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	Detail Justification
1. Orientation receptions - by sign in	250	\$2,600	Yes	This year the receptions were possible due to a one time contribution of \$3,000.00 from Citibank. This will not be offered for the next FY. 198 att'd these events See add'l notes
2. Football Tailgate	100	\$1,700	Yes	This event was offered in 2010 and 2011; 200 these events. Unsure about possible continued funding from athletics Div Std. Affairs assisted in the past See add'l notes
3. Int'l student photo contest	50	\$1,000	YES	Mostly SGA funded but ISSS wishes to make it an officially SGA funded event . See add'l notes
4. Venture Abroad Fair	200	\$2,000	yes	see detail
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$7,300**

5.5% Overhead **\$402**

Subtotal New Request FY 2013-2014 **\$7,702**

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	ISSS
Representative:	Ted Randall , Nancy Hernandez
Room:	GC 355
E-mail:	randallt@fiu.edu

DETAIL JUSTIFICATION

NEW EVENT Item 1. New Student Reception: This event followed a three hour orientation. It allows for peer mentors to meet a great new students	This event follows a three hour orientation. It allows for peer mentors to meet and greet new students, Peer mentors also present a Q/A session. ISSS staff are allowed to meet and welcome new students in a socially conducive manner. It introduces ISSS staff in an approachable context to new int'l students.
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NEW EVENT Item 2 FOOTBALL TAILGATE	This event was encouraged by the Presidents office and was a big hit in 2010, 2011. Marketed specifically toward int'l students as a cultural event and to instill the understanding of school spirit, and American football, college athletics.
-------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

NEW EVENT Item 3. INT'L PHOTO CONTEST	This event has been offered the last three years. It is held in the GC center gallery. Photos are intalled in frames and mounted in the gallery. this allows int'l students to highlight photos from either their home countries or from their int'l travels. The event is catered and is often part of int'l education week. The photos are viewed by a panel of judges. Winners are selected and awards presented.
----------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

1. NEW INTERNATIONAL STUDENT ORIENTATION	To advise students of the U.S. Citizenship & Immigration Service (USCIS) regulations and related federal law governing their non-immigrant status (F1/J1) while in the U.S.
-------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Adherence to these laws and regulations determines an international student's eligibility to remain in valid legal status.*

- b. To provide valuable information not included in the Panther Preview or University-wide Orientation, such as, maintaining their legal status, Cultural Adjustment, Medical Insurance requirements, applying for Social Security number and Tax Filing requirements.
- c. To introduce ISSS programs, services and role as a major resource area for international students and advise students of ISSS policies and related procedures.
- d. To extend a special welcome to FIU's new international students and offer an environment more conducive for them to open up and ask questions they may not have felt comfortable to ask in the University-wide orientations.
- e. To provide an opportunity to meet the International Students Club (ISC) officers and members. Introduce the International Peer Mentor Program (IPMs) who serve as mentors and are able to assist new students in getting around and getting accustomed to the University environment.

2. INTERNATIONAL PEER MENTOR PROGRAM (IPM)	The International Peer Mentor program's goal is to establish a "buddy system" and a support resource for international students from their own peers. The following are some of the responsibilities of an IPM:
---------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- a. To assist the ISSS office with welcoming students, assisting them with their paperwork, and helping them get acquainted with FIU.
- b. To assist in the New International Student Orientation.
- c. To assist in the designing and implementation of Orientation.
- d. To assist in identifying needs and concerns of international students.
- e. To assist the ISSS in conducting workshops/presentations that aims to address international student concerns and issues.
- f. To provide follow-up, events and assistance to new international students during their first semester.

3. INTERCULTURAL WELCOME DINNER	Each Fall & Spring semester, ISSS and the International Student Club (ISC) host a welcome dinner designed to help students make new friends and experience new cuisines and cultural entertainment. The objectives of the Intercultural Welcome Dinner are as follows:
----------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- a. To facilitate interaction and networking among new, current and graduating international students in a warm and welcoming atmosphere.
- b. To promote a better understanding of other cultures through a sharing of customs and/or values from students home countries.

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	ISSS
Representative:	Ted Randall , Nancy Hernandez
Room:	GC 355
E-mail:	randallt@fiu.edu

DETAIL JUSTIFICATION

- c. To promote appreciation of the rich cultural diversity at FIU through a sampling of various ethnic foods, musical renditions and traditional dance performances.
- d. To encourage greater interaction among University administrators, staff and students in a friendly, relaxed setting.
- d. To encourage greater interaction among University administrators, staff and students in a friendly, relaxed setting.

International Education Week	To celebrate International Education Week as proclaimed by the Department of State with various activities and promotional events. To include a signature event highlighting a particular country /culture
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4. CULTURAL PROGRAMS	To promote awareness of American culture as well as cultures around the world through various events. Eg. Thanksgiving Dinner, Movie nights, Chinese New year, Spring Celebration.
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5. FLORIDA INTERNATIONAL LEADERSHIP CONFERENCE:	The Florida International Leadership Conference (FILC) is an annual event hosted by the Florida Association of International Educators (FAIE) and is intended to give "international students a unique opportunity to learn from one another, to share educational experiences, and promote global education."
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6. TOUR OF MIAMI	ISSS intends to sponsor six international students and one ISSS staff member to attend the event each year. Students will be chosen through an application process.
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6. TOUR OF MIAMI	Offered in the fall and spring, the tour of Miami is designed to offer our international students a fun and exciting way to learn about the culture and take in the sights of greater Miami-Dade. Utilizing a local tour bus company, this event offers a guided tour of Miami visiting such places as Little Havana, Bayside, Coral Gables, Coconut Grove and South Beach.
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7. INTERNATIONAL PANTHER LOUNGE	The intent of the Int'l Panther Lounge is to provide international students with a safe, comfortable place to informally gather, hold meetings, relax and do various computer related activities such as filing or printing government forms or health insurance documents. Funds will be used to purchase a computer, printer paper and ink cartridges. Also for maintenance and upkeep of computers and printer.
----------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Foreign National Tax Resource	(FNTR) simplifies tax preparation for foreign national students, researchers, and employees that often have to contend with complicated 1040 NR forms. This Web based software will be offered to active F-1 students and J-1 scholars and researchers employed at FIU or in the community. F-1 students in paid positions on campus as temporary student assistants, TA's, Scholarships, stipends, CPT internships, or Pre- OPT employment and J-1 scholars and researchers must file a US tax return form 1040 NR. FNTR would provide these students with an invaluable service by assisting them with correctly filing complicated tax returns.
--------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Venture Abroad Fair New Event	The Venture Abroad Fair will allow students to learn about various ways to live, learn, teach and work abroad. Currently, as there is no Study Abroad Office at BBC, we have found many students unaware of their options for travel. This fair will be a welcome addition to the Spring calendar and get students engaged in the Worlds Ahead opportunities that FIU can offer them. Workshops on the benefits of studying abroad, how to afford it, and different program options will also be held during the fair. We have the support of the Study abroad Office, but no financial contributions are expected.
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**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	ISSS	
Representative:	Ted Randall , Nancy Hernandez	
Room:	GC 355	
Telephone:		0
E-mail:	randallt@fiu.edu	
Advisor:		0
Advisor Contact Information:		0

DETAIL JUSTIFICATION

New Event:

International Homecoming Brigade	<p>The International Student Homecoming Brigade will further FIU's World's Ahead initiative by increasing the involvement of International students in the Homecoming celebrations. At Homecoming 2012, 34 BBC International students participated in the Homecoming parade and we expect to increase that number in 2013. The funding requested will go towards the purchase of shirts, flags, tailgate tent and food for our International tailgate which will be held at the conclusion of the annual Homecoming float. The International Homecoming Brigade is a great representation of the strong International student presence in the FIU community.</p>
INTERNATIONAL WOMEN'S DAY	<p>International Women's Day is a global day celebrating the economic, political and social achievements of women past, present and future. As a WorldsAhead university, FIU needs to educate, promote, and expose students to this important day and the issues it presents. ISSS plans to use Panther Square to showcase famous international women, provide educational resources about women's status in the world and have international students share their experiences. This day will also be a good kick-off for the Women Who Lead Conference later on in the week. Our 2012 - 2013 budget would limit us in the entertainment, activities and food we can provide to accommodate the expected increase of attendees in 2014's International Women's Day celebration. The \$1,595.45 additional funding requested will go towards food, speaker and entertainment.</p>
BBC ISSS Director Salary	<p>\$36,000 previously allocated for receptionist position to be reallocated toward full funding of BBC Director position This is a lateral switch of funds Transfer is from health fee to activity and services because BBC Director no longer responsible for health insurance for F-1 students. Postion is 100% student services</p>

Marching Band

2 Athletic Program

2 Owe 2 million in salary not
being paid people being hired

Decrease by \$20,000



Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Marching Band	E-mail:	Barry.Bernhardt@fiu.edu
Representative:	Barry Bernhardt	Advisor:	
Room:	WPAC 155B	Advisor Contact Information:	
Telephone:	305-348-1561	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$40,000
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2013-2014 Total Requested Amount:	\$60,663
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2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)				
Event / Item	Number of Participants	Actual/Estimated Amount Spent	Justification	
1. Materials: Uniforms	120	\$2,000	Additional funds\$16,950.00 for uniforms provided by Athletics' contribution to MB.	
2. Miscellaneous, Orientation, Band Camp, Opertions	120	\$6,230	Band Camp from Sunday Aug 12-Friday Aug 15 8:00am to 10:00pm.	
3. Postage		\$0		
4. Telephone and Equipment	120	\$0		
5. Travel		\$12,697	Travel was less than expected due to FIU not having a bowi game.	
6. Band Development and Training		\$3,168		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
11.		\$0		
12.		\$0		
13.		\$0		
14.		\$0		
15.		\$0		
16.		\$0		
17.		\$0		
18.		\$0		
19.		\$0		
20.		\$0		
Subtotal		\$24,095		

Student Government Association FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Marching Band	E-mail:	Barry.Bernhardt@fiu.edu
Representative:	Barry Bernhardt	Advisor:	
Room:	WPAC 155B	Advisor Contact Information:	
Telephone:	305-348-1561	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$40,000
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2013-2014 Total Requested Amount:	\$60,663
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Marching Band	
Representative:	Barry Bernhardt	
Room:	WPAC 155B	
Telephone:	305-348-1561	
E-mail:	Barry.Bernhardt@fiu.edu	
Advisor:		0
Advisor Contact Information:		0

DETAIL JUSTIFICATION

Travel	<p>Travel money was spent on two away games with the Football team to UCF and to FAU. The Martin Luther King Parade and the Showcase of Champion Exhibition. Due to FIU not going to a Bowl game. We ask that the remaining amount of travel \$15905.00 be redistributed to allow for more Band development, training and recruitment to increase the number of members for 2013-2014 Academic Year.</p> <p>For the 2013-2014 year we are asking for an increase due to the expected continue grow of the Marching Band, the Band plays a major role in boosting the student body pride and loyalty to FIU and the Athletic Programs. In addition we will travel more with the Football Team and Basketball Teams helping to spread the FIU Pride and Spirit, and possibly a Bowl Game in the next academic year.</p>
Operating Expenses	<p>The Marching Band also receives a contribution from Athletics' for the support the band provides to the many athletics programs. This is the main allocation for the day to day expenses of the band.</p> <hr/>

Miss FIO

B Fully Funded

60805

**Florida International University
Student Government Association
FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Miss FIU Scholarship Pageant	E-mail:	campuzam@fiu.edu
Representative:	Mari Campuzano	Advisor:	Mari Campuzano
Room:	PC 249	Advisor Contact Information:	campuzam@fiu.edu
Telephone:	x74431	Is this request MMC, BBC or University Wide?	University-wide

2012-2013 Allocated Amount:	\$6,805
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2013-2014 Total Requested Amount:	\$6,805
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Stage Rental		\$2,800
2. Miss Florida Pageant		\$500
3. Miss Florida Franchise Fee		\$650
4. Promotions (BBC & MMC)		\$200
5. Miss FIU Program Books		\$600
6. Judges' Materials		\$100
7. Miss FIU Pageant Expenses		\$600
8. Miss Florida Orientation (May)		\$600
9. Miss FIU's uniform for Miss Florida (May)		\$400
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$355
Total		\$6,804.75

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
5.5% overhead charge is automatically calculated			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$2,800.00		\$0.00	
\$500.00		\$0.00	
\$650.00		\$0.00	
\$200.00		\$0.00	
\$600.00		\$0.00	
\$100.00		\$0.00	
\$600.00		\$0.00	
\$600.00		\$0.00	
\$400.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$354.75			OVERHEAD
\$6,804.75			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Miss FIU Scholarship Pageant	E-mail:	campuzam@fiu.edu
Representative:	Mari Campuzano	Advisor:	Mari Campuzano
Room:	PC 249	Advisor Contact Information:	campuzam@fiu.edu
Telephone:	x74431	Is this request MMC, BBC or University Wide?	University-wide.

2012-2013 Allocated Amount:	\$6,805
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2013-2014 Total Requested Amount:	\$6,805
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2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Stage Rental	226 card swipe	\$2,260	BBC Wolfe Theatre has a stage; backdrop without a stage is less costly
2. Miss Florida Pageant		\$0	Student committee members were unavailable to attend due to summer class schedule.
3. Miss Florida Franchise Fee		\$650	
4. Special events (BBC & MMC)	202 IDs	\$200	Additional costs associated with new campus tradition/fundraiser, "Mr. FIU" to include male students in the women's scholarship program/campus event
5. Miss FIU Program Books	275	\$616	Increase in cost of production
6. Judges' Materials		\$100	
7. Mis FIU Pageant Expenses		\$600	Additional costs associated with event preparation & setup are being supplemented with funding from other areas
8. Miss Florida Orientation (May)	2	\$600	Increase in cost of travel
9. Miss FIU's uniform for Miss Florida (May)		\$400	
10. Student Leader Planning Workshop	14	\$500	Training materials and catering to be supplemented by remaining funds from stage rental
11. Recruitment Materials		\$500	Official banner and recruitment posters; cost supplemented by remaining funds from Miss Florida Pageant
12. Overhead		\$355	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$6,781	

Student Government Association

FY 2013-2014 Budget Request

update

2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Miss FIU Scholarship Pageant	E-mail:	campuzam@fiu.edu
Representative:	Mari Campuzano	Advisor:	Mari Campuzano
Room:	PC 249	Advisor Contact Information:	campuzam@fiu.edu
Telephone:	x74431	Is this request MMC, BBC or University Wide?	University-wide

2012-2013 Allocated Amount:	\$6,805
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2013-2014 Total Requested Amount:	\$6,805
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	MPAS	E-mail:	sawyersd@fiu.edu
Representative:	Dorret Sawyers	Advisor:	
Room:	GC 216	Advisor Contact Information:	
Telephone:	305-348-2579	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$127,533
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2013-2014 Total Requested Amount:	\$141,716
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2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
Event / Item	Number of Participants	Actual/Estimated Amount Spent	Justification
1. AAA Tutorial -	150	\$0	This budget will be utilized in the 2013 Spring semester
2. MLK Parade- sign-in sheets at the various events	350	\$3,000	This expense covered the cost of food, registration and transportation to the Parade in Miami.
3. VEO/STARS Workshops - sign-in sheets at workshops	365	\$1,100	There are additional programs coming up in the Spring.
4. LGBT Programs - sign-in sheets	950	\$6,200	Additional programs will be held later in the Spring semester
5. MLK Celebration - payment made for the Speakers	1300	\$11,000	All funds have been utilized for the MLK Speakers
6. Associate Director/LGBT Initiatives		\$0	There will be salary savings in this account because the position was filled in November, 2012.
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$21,300	

Student Government Association FY 2013-2014 Budget Request

updated 1/18/12

INFORMATION MUST BE TYPED

Organization Name:	MPAS	E-mail:	sawyersd@fiu.edu
Representative:	Dorret Sawyers	Advisor:	
Room:	GC 216	Advisor Contact Information:	
Telephone:	305-348-2579	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$127,533
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2013-2014 Total Requested Amount:	\$141,716
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants***	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	MPAS	
Representative:	Dorret Sawyers	
Room:	GC 216	
Telephone:	305-348-2579	
E-mail:	sawyersd@fiu.edu	
Advisor:		0
Advisor Contact Information:		0

DETAIL JUSTIFICATION

MPAS Mission

The mission of the Office of Multicultural Programs and Services is to provide retention-centered services that will enrich the educational experiences of a diverse student body. This will be accomplished by creating a nurturing and supportive environment, promoting academic excellence, providing leadership development and supplemental instruction via tutoring and mentoring. The MPAS office is committed to encouraging cross-cultural understanding and enabling students and staff to meet the complex demands of the 21st century.

MPAS is requesting funds to provide the following programs:

MLK Celebration (MMC & BBC)

This past year MPAS in collaboration with various colleges and the Frost Museum planned a month-long celebration honoring the life and legacy of the Rev. Dr. Martin Luther King Jr. The 2013-2014 budget request of \$18,000 for the MLK Events will be used to assist with the various anticipated costs including: \$25,000 in speakers costs, \$9,000 in catering, \$4,000 in Advertising and Printing costs, and \$8,000 in scholarships. January 2013 saw the celebration of the 22nd anniversary of the MLK Jr. Commemorative Breakfast as well as the 13th anniversary of the MLK Youth Forum and Peace Walk. The much-anticipated 22nd anniversary Commemorative Breakfast had an attendance of over 550 people. The 13th annual Youth Forum attracted approximately 350 middle, high school and FIU students. Other events over the month-long celebration include MLK Speaker's Reception, the MLK Evening with the Engineers and MLK Dinner with over 200 students in attendance. In addition, the MLK Exhibit at the Frost Art Museum attracted over 500 student visitors.

MLK Parade

FIU also participates annually in Miami-Dade County's MLK Jr. Parade. A contingency of over 350 faculty, staff, administrators and students led by President Rosenberg participated on January 21, 2013. The parade symbolizes peace, dignity, freedom and brotherhood, all of which are virtues valued by FIU. In 2013, FIU Athletes, Marching Band, ROTC, Greek organizations, Pre-college programs, the Education Effect and Black Student Union (advised by MPAS) all participated in the parade.

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name: MPAS
Representative: Dorret Sawyers
Room: GC 216
Telephone: 305-348-2579
E-mail: sawyersd@fiu.edu

LGBT Programs

Currently, there are three staff members (an Associate Director who was hired last year, and two Graduate Assistants within MPAS to address LGBT initiatives, concerns and programming. The employment of the Associate Director has made a significant difference in the expansion of the programs and services provided by MPAS. Some of the programs offered include LGBT Welcome Receptions, Coming Out Day, Day of Silence, Lavender Graduation, LGBT socials, AIDS and HIV awareness and LGBT 101 presentations. The Associate Director is also serving as the Advisor for the upcoming Pride Conference that will be hosted by FIU in April. It is expected that the Conference will attract hundreds of students from the State of Florida. MPAS was also offered several trainings for Safe Zone program including one at the University of Miami for 2012-2013. We are requesting \$9550 for LGBT Programs & Initiatives (including costs associated with FIU's Safe Zone Training program) for the 2013-2014 fiscal year to accommodate the growing needs for LGBT programming at FIU across both campuses.

AAA Tutorial

Since 2007, the AAA Tutorial program has served over 22,000 FIU students. AAA tutorials offers tutoring in courses that traditionally are not offered at other centers at FIU. The AAA tutorial program utilizes competent FIU students to peer tutor other FIU students and assist them in improving their knowledge in various areas and well as assisting students in developing fundamental concepts and enhance their self confidence.

STARS/VEO Workshops

The vision of the STARS/VEO lecture and discussion series is to unite the student body at FIU. In 2012, the series attracted over 400 students between UP and BBC. We are anticipating approximately 500 students this year, due to our partnership with CSO. The series places an emphasis on different perspectives, backgrounds and opinions in hopes of conveying the message that everyone is to be valued. In keeping with FIU's Institutional Values Statement, the series will: provide a forum for students to freely express their thoughts; require students, faculty and staff to disseminate, generate and apply knowledge; emphasize respect for the dignity of the individual and groups; strive for honesty, integrity and truth; and promote diversity in all forms. We are asking that the SGA funding for this series in the amount of \$2500.00 for 2013-2014. Workshops are also provided in areas such as financial aid, study skills, discovering your strengths, and time management.

Org. Dyn.

A →

Fully funded

\$18,463

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	OrgSync	E-mail:	iwilson@fiu.edu
Representative:	Ayana Wilson, Patty Temino	Advisor:	Ayana Wilson
Room:	GC 2240	Advisor Contact Information:	
Telephone:	348-2138	Is this request MMC, BBC or University Wide?	Univeristy Wide

2012-2013 Allocated Amount:	\$18,463
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2013-2014 Total Requested Amount:	\$19,518
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Annual portal hosting which includes 500 organization portals	8000	\$18,500	renewal happens every March.
2. CSO registration of over 220 organizations		\$0	
3. SOC advertising and information sharing		\$0	
4. Information Sharing to FIU community about Council events and important		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$18,500	

Student Government Association FY 2013-2014 Budget Request

updated 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	OrgSync	E-mail:	iwilson@fiu.edu
Representative:	Ayana Wilson, Patty Temino	Advisor:	Ayana Wilson
Room:	GC 2240	Advisor Contact Information:	
Telephone:	348-2138	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount: \$18,463

2013-2014 Total Requested Amount: \$19,518

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants***	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

Orientation

- > If we decrease parking, will they increase entrance fee.
- > Stay the same or decrease.

Same

\$ 89 @ 75

Florida International University
Student Government Association **FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Orientation and Parent Programs	E-mail: awoltman@fiu.edu
Representative:	Amy Woltman	Advisor: Amy Woltman
Room:	GC 189	Advisor Contact Information: same as above
Telephone:	x4026	Is this request MMC, BBC or University Wide? University Wide

2012-2013 Allocated Amount: **\$89,675**

2013-2014 Total Requested Amount: **\$126,811**

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Peer Advisor Salaries (MMC and BBC)	40	\$60,000
2. SROW Conference Registration	45	\$5,000
3. SROW Travel Costs	45	\$7,000
4. SROW Lodging	45	\$4,500
5. NODA Intern (graduate student from another university)	2	\$8,500
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$4,675
Total		\$89,675.00

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$68,000.00	40	\$8,000.00	The Peer Advisors are required to travel between both campuses for orientation. An increase in their salary is necessary for them to be able to work/campus.
\$5,000.00	45	\$0.00	No increase or change
\$8,000.00	45	\$1,000.00	The Conference is in Memphis TN- the travel distance will be greater than 2012-2013. We have an additional day of travel to ensure arrival to the conference.
\$5,250.00	45	\$750.00	There is an increased cost in lodging
\$4,250.00	1	(\$4,250.00)	This is less because we will have one NODA Intern for Orientation this year.
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$4,977.50		OVERHEAD	
\$95,477.50			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Orientation and Parent Programs	E-mail:	awoltman@fiu.edu
Representative:	Amy Woltman	Advisor:	Amy Woltman
Room:	GC 189	Advisor Contact Information:	same as above
Telephone:	x4026	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$89,675
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2013-2014 Total Requested Amount:	\$126,811
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2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>				
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>	
1. Peer Advisor Salaries	40	\$60,000	There was no difference in our allocation and our actual expenditure	
2. SROW Conference Registration	45	\$0	There was no difference in our allocation and our actual expenditure	
3. SROW Travel Costs	45	\$0	There was no difference in our allocation and our actual expenditure	
4. SROW Lodging	45	\$0	There was no difference in our allocation and our actual expenditure	
5. NODA Intern (graduate student from another university)	1	\$0	We hired one NODA intern for orientation purposes only.	
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
11.		\$0		
12.		\$0		
13.		\$0		
14.		\$0		
15.		\$0		
16.		\$0		
17.		\$0		
18.		\$0		
19.		\$0		
20.		\$0		
Subtotal		\$60,000		

Student Government Associat' FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Orientation and Parent Programs	E-mail:	awoltman@fiu.edu
Representative:	Amy Woltman	Advisor:	Amy Woltman
Room:	GC 189	Advisor Contact Information:	same as above
Telephone:	x4026	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount: \$89,675

2013-2014 Total Requested Amount: \$126,811

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	
1. Parent and Family Day	300	\$23,500	Yes	An increased emphasis on Parent and Family Day is at the forefront from President Rosenberg. Our office name has changed to Orientation and Parent Programs to reflect the commitment to parent and family members to build affinity with FIU. This program serves both the student and parent/family members. Studies show that the more involved family members are with the university, the retention rates of students increase as well as the donations to the university. Active engagement with Parent and Family members is vital to the success of our students.
2. Parent and Family Leadership Council Meetings	30	\$1,000	Yes	We have established a leadership team of parent and family members to engage and participate in recruitment and planning of parent and family events outside of Homecoming. We will host 2 meetings annually. One of the council meetings will also incorporate an activity taking place on campus (ex. blue and gold game in spring) in which a general invitation will be sent to all parent and family members of current students.
3. Peer Advisor Uniforms	40	\$5,200	Yes	As the Peer Advisors, they are the first student contact many of our new students engage with. It is important that our student look professional and show their FIU spirit. The Peer Advisors are required to wear FIU uniforms for each orientation. In addition to this, the Peer Advisors have been called upon to give private tours to university VIPs, as well as top athletic recruits, distinguished guests from various universities across the Florida region, and special tours for our Colleges/Schools. Funding our uniforms, also helps spread the word about FIU. We wear these uniforms while attending our National Conference, SROW.
4.				
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal \$29,700

5.5% Overhead \$1,634

Subtotal New Request FY 2013-2014 \$31,334

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name: *Orientation* a Orientation and Parent Programs

Representative: *Amy Woltman* Amy Woltman

Room: *GC 189* GC 189

Telephone: *x4026* x4026

E-mail: *awoltman@fiu.edu* awoltman@fiu.edu

Advisor: Amy Woltman

Advisor Contact Information:

0

DETAIL JUSTIFICATION

Orientation

Orientation is a vital part of the university. Orientation is the first step the student takes in creating their University affinity. While we do charge for orientation, our orientation revenue covers the cost of running the orientation program as well as running the orientation office as a whole. All of the programs and services we provide are also subsidized by the orientation revenue. These programs involve Parent and Family Day, Parent Resources, also subsidizing some professional staff funding.

Peer Advisors

This team of leaders are the students who directly interact with all of new incoming students. During their training period of 5 months, they learn about FIU and the services/resources available to all students. This information is then shared with the incoming students. The Peer Advisors are the first contact our incoming students have at FIU. Their representation of The University is critical to the orientation program as well as making the new students and parent/family members feel at home/comfortable with their decision to attend FIU.

Panther Camp

- 2 Decrease - Admission Fee
- 7 Raise Admission Fee to accomodate expenses

Decrease



Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Panther Camp - Orientation and Parent Program	E-mail:	awoltman@fiu.edu
Representative:	Amy Woltman	Advisor:	Amy Woltman
Room:	GC 189	Advisor Contact Information:	same as above
Telephone:	x74026	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$95,582
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$179,614
------------------------------------------	------------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Panther Camp	763	\$93,166	Additional funds were paid out of the orientation reserve.
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$93,166	

Student Government Association FY 2013-2014 Budget Request

updated 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Panther Camp - Orientation and Parent Program	E-mail:	awoltman@fiu.edu
Representative:	Amy Woltman	Advisor:	Amy Woltman
Room:	GC 189	Advisor Contact Information:	same as above
Telephone:	x74026	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$95,582
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$179,614
------------------------------------------	------------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants ***	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Panther Camp - Orientation and Parent Programs
Representative:	Amy Woltman
Room:	GC 189
Telephone:	x74026
E-mail:	awoltman@fiu.edu
Advisor:	Amy Woltman
Advisor Contact Information:	

0

DETAIL JUSTIFICATION

Panther Camp

The President and Vice President for Advancement, and the Interim Vice President for Student Affairs agree that Panther Camp increases university affinity and directly affects retention. With that being said, the goal is to increase attendance at Panther Camp to 1000 students. Students have been charged a fee to attend camp, but that fee does not cover the cost to rent the facility for camp. The additional fees that we accrue are: transportation, materials needed to run the educational and teambuilding sessions, meals that are provided outside of camp etc.

Rec. Services / Panther Pool

> Special Requests

> Two Projects in Rec Center

① Upgrade to Air Conditioning (2nd)

② Replace carpet area in ~~club~~
fitness rooms.

> Another 2 years / replacement
of Carpet

fully fund 2 projects

\$ 76,000

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: Recreation Services MMC
Director: Rob Frye
Email/Phone: fryer@fiu.edu

Status of SGA Funding for FY 2012-2013				
Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
Operations (Rec. Center, Tennis Cts, Racq. Cts)	\$1,401,000	\$1,401,000	\$0	These funds were used for operations of the Rec Center, Tennis Center, and Racquetball Courts including OPS student employees, equipment & supplies, utilities and contracts, publicity, and salaries.
Intramurals	\$165,500	\$165,500	\$0	These funds were used for OPS student employees (referees), sports equipment, facility rental (Tamiami softball fields), Adventure Recreation trip deposits, and 1 salary.
MMC Aquatics	\$75,000	\$75,000	\$0	These funds were used for OPS student employees (lifeguards), chemicals & supplies, and equipment.
Sport Clubs	\$25,000	\$25,000	\$0	These funds were used for league/tournament registrations, team equipment, and publicity.
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Total Amount	\$1,666,500	\$1,666,500	\$0	

FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT

Department Name:
Director:
Email/Phone:

Recreation Services MMC
 Rob Frye
 fryer@fiu.edu

Notable Accomplishments due to SGA Funding

FY 2012-2013	
Ex: Highlights of accomplishments. DO not repeat prior page, but highlight outstanding accomplishments. (i.e. student learning, collaboration, student services, miscellaneous)	Please explain how it was achieved
October, November and December were record-setting months for Rec Center usage - highest since the building opened in 2005.	Accommodating increased enrollment & scheduling of more PantherFIT classes.
More IM participants and start of new Residence Hall leagues.	Better promotion, worked with Housing & Residential Life, use of social media.
Increased participation in FIU Lose It Weight Loss Program	Increased promotion, new assessment equipment for clients, and more personal trainers were hired to accommodate demand.
Rec Field Scoreboard project underway	Special \$43,000 allocation from SGA allowed us to begin the process to purchase and install 2 scoreboards at the Rec Field.
"Pantherization" of the Rec Center exterior and lobby	The Rec Center exterior was painted in school colors and a large Panther head decal applied to the wall in the lobby. In addition, the exterior was landscaped to make it more attractive and stand out.
The Bike Shop opened	SGA funding allowed the new Bike Shop to open at the beginning of Fall semester. Rec Services partnered with Parking & Transportation and the Office of Sustainability. Over 500 patrons already served.

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: Recreation Services MMC
Director: Rob Frye
Email/Phone: fryer@fiu.edu

Goals for FY 2013-2014

Plan for and promote the expansion of the Recreation Center. Work toward approval of CITF increase as a means of funding.
Increase the number of sports included in the new Residence Hall intramural league from 4 to 6
Reflect upcoming trends in new group fitness classes offered in the PantherFIT program
Increase the number of Adventure Recreation trips offered each semester from 3 to 5
Perform needed physical improvements in the Rec Center to enhance patron use, including but not limited to renovating the air conditioning system for the 2nd floor fitness rooms, and replacing the old 2nd floor carpet with Mondo rubber flooring (as in the other exercise areas).
Offering more services at the Bike Shop as well as adding more classes on bike maintenance
As the new Parkview Residence Hall opens and work begins on "Parkview II", prepare to purchase new outdoor fitness equipment to be installed around a new jogging/walking trail to surround the Nature Preserve
Prepare to accommodate the increased demand on the Rec Center from higher enrollment and the addition of students moving into Parkview

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Upgrade of A/C on Rec Center (2nd floor)

Anticipated Completion Date:

Fall, 2013

Purpose of Special Budget Request:

to assist in purchase of necessary equipment and installation

Request Amount:

\$

45,000.00

What is the benefits for FIU students:

When rooms are full of exercising participants, the air circulation is insufficient for comfort and safety. Upgrading A/C's that specifically address these rooms will improve the circulation.

How *many* students are expected to benefit from this special request:

PantherFIT class participants totaled over 40,000 in FY 2011-12, and are trending up this FY.

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

See attached quote from D.A.C. Air Conditioning

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

12440 SW 128th ST SUITE 6
 MIAMI, FLORIDA 33186
 Office: (786) 293-9009
 Fax: (786) 293-9010

D.A.C.
AIR CONDITIONING CORP.

BONDED LICENSED & INSURED
 CAC058606 CMC1249985

ROUGH PROPOSAL AND SALES AGREEMENT

PROPOSAL SUBMITTED TO: F.I.U.	PHONE: (305)348-4049	DATE: 09/22/11
ATT: Carlos G. Aspillaga	FAX:	NEW <input type="checkbox"/> EXISTING <input checked="" type="checkbox"/>
ADDRESS: 11555 SW 17 St	JOB NAME: FIU Recreational Center Rooms 224 & 225	
CITY: Miami STATE: FL ZIP: 33199	ADDRESS: FIU Modesto A. Maidique Campus	
	CITY: Miami	STATE: FL ZIP: 33199

EQUIPMENT SCHEDULE							
Quantity:	Brand	Unit Number	Condensing Unit Model	Air Handler Model	Voltage	Strip Heat Size	Tons
2	Lennox	AHU/CU - 1 & 2	TSA060H4-230	TAA072S4S-STD-230	208/3/60	10 kW	5.0 Tons (Each System)
Included: All labor and Material for the installation of two (2) new 5 Tons AC Split Systems, new ductwork and new air distribution devices. Refrigerant lines. Outside Air Intake. Two new thermostats. Roofing. High and low voltage wiring. Condensing Unit Stands. Core Drilling. Condensate Drain Lines. New disconnects for AHU and Condensing Units, Condensing Units Tie Down For Hurricane Season. Crane Fees. Start Up							
This is a Turn Key project.							

Note: Price below is based on equipment and devices standard lead time.

Title to the above merchandise remains with the vendor until paid for in full. In case of any default in any terms of this Order-Contract, the seller shall have the right to take immediate possession of said merchandise and the full amount of the purchase price then unpaid shall become immediately due and payable at the Seller's option without notice demand. All monies paid shall remain with the Vendor as liquidated damages. In the event of default under the terms of this Contract, requiring the services of an attorney to protect the interest of the seller, the purchaser agrees to pay reasonable attorney's fees together with interest thereon at the rate of 18% per annum, payable monthly, plus all cost incident thereto. The Seller shall not be liable for delays in delivery or installation resulting from strikes, embargoes, fires, floods, Acts of God, labor troubles or other causes beyond the control of the Seller.

This Proposal to the Purchaser is an offer, and is subject to acceptance by the Seller. If the work covered under this Contract is stop for six months or more, other than by us, the contract is subject to revision. That in the event the Purchaser repudiates this Contract after execution and refuses to allow Seller to commence work under contract provisions, then and in that event, the Purchaser shall pay to and be responsible to the Seller in the sum of 10% of the Contract prices and for liquidated and agreed damages and not as a penalty

Ductwork Notes: Galv. Snaplock, Flexible and Fiberglass Ductwork	Controls Notes: Two New Thermostats
-------------------------------------------------------------------------	--------------------------------------------

Service Warranty: Will be provided free by us for a period of one year from date of certificate of occupancy or start up date whatever happens first, providing is not more than six months from installation date, and during regular working days at regular working hours. Weekends, holidays and maintenance are excluded.

Warranty:	M Years on Compressor	M Years on Coils	M Years on other components
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M = Manufacturer

Responsibility:	DAC	Other	N/A	Responsibility:	DAC	Other	N/A
Delivery	X			Condensate Drain Piping	X		
Installation of new AC Systems	X			Air Handling Supports	X		
Refrigerant Piping	X			Pitch Pans / Roof work	X		
Ductwork	X			Cutting of holes for pipes, ducts, etc.	X		
Air distribution devices	X			Patching, painting and decorating			X
Crane	X			Exhaust Fans			X
Condenser Unit Tie Down	X			Low & High Voltage wiring of any kind	X		
Free Return		X		Fresh Air Intake	X		
Ducted Return	X			Demolition			X
Duct smoke detector Installation			X	Duct Smoke detector parts and accessories			X

Price based on plans as follows:

Plans	Engineer	Date	Revision

We hereby propose to furnish labor and materials in accordance with the above specifications for the sum of:	\$45,677.00
Forty Five Thousand Six Hundred Seventy Seven Dollars and No Cents	
With payment to be made as follows: Scheduled Monthly Payments.	

All material is guaranteed to be as specified. All work to be complete in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned D.A.C.

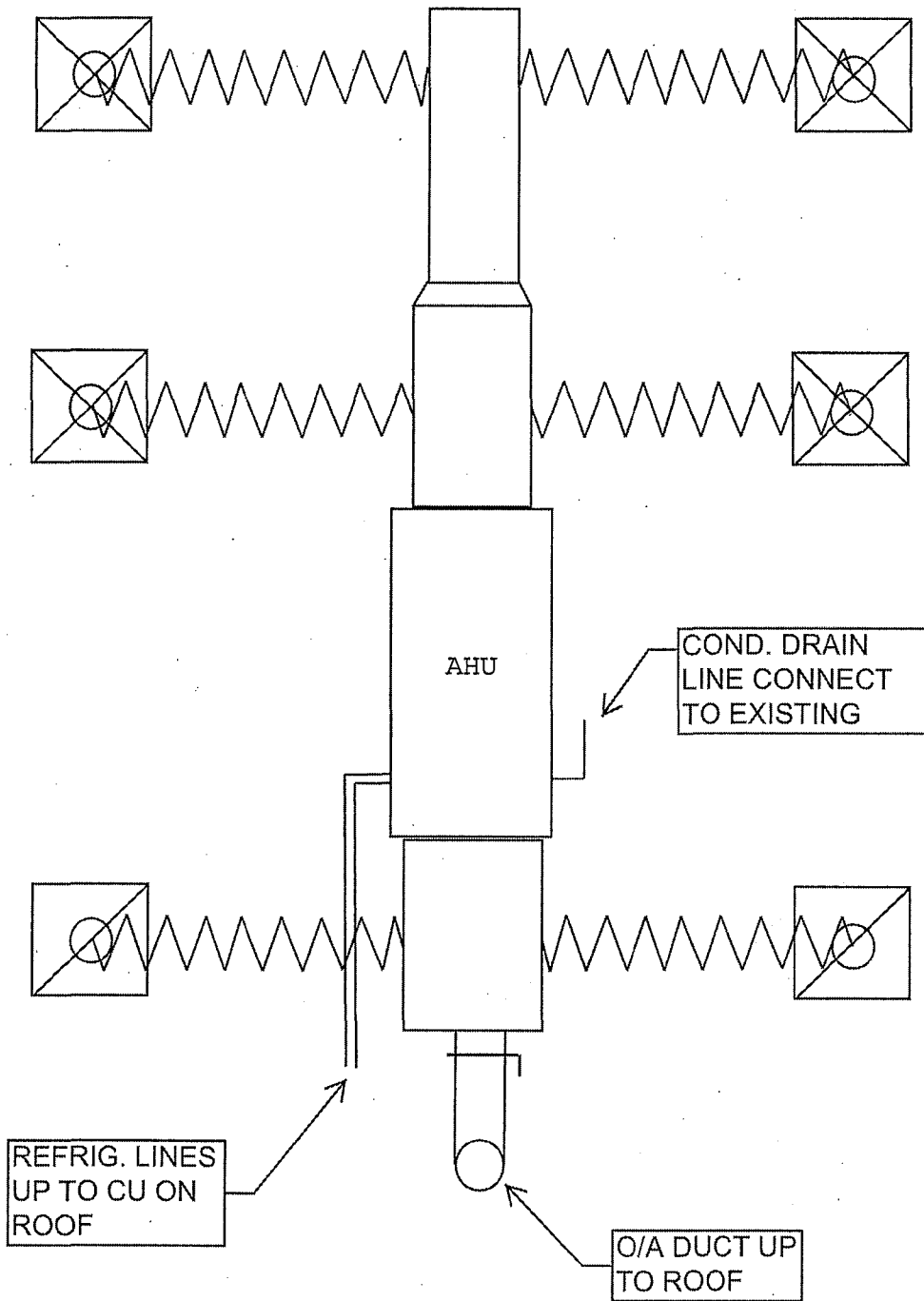
DAC AIR CONDITIONING CORP. Authorized Signature: _____

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are hereby accepted.

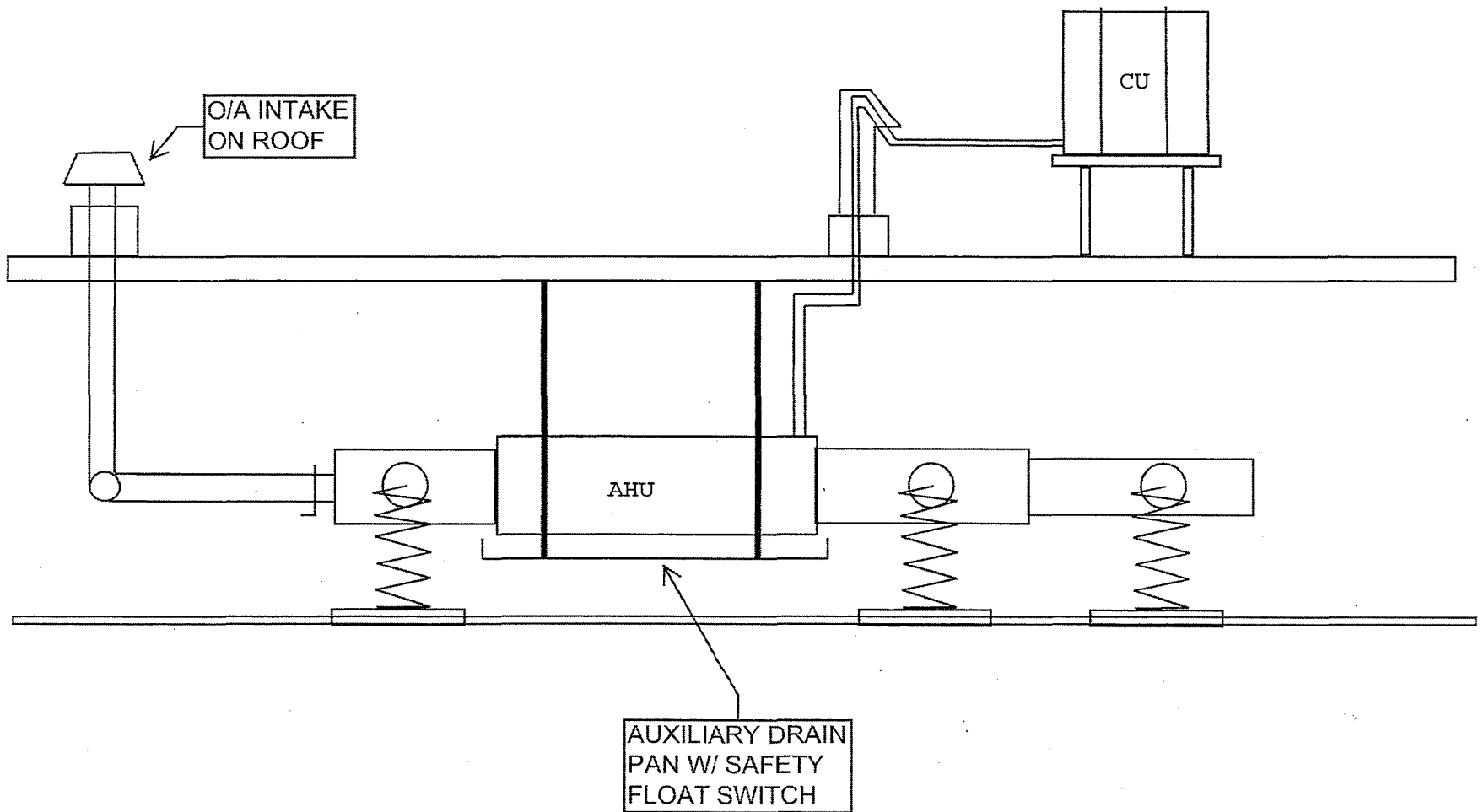
You are authorized to do the work as specified

Payment will be made as outlined above. Date: _____ Signature: _____

PROPOSED INSTALLATION FOR ROOM 224 & 225
(TYPICAL OF 2)



PROPOSED INSTALLATION FOR ROOM 224 & 225
(TYPICAL OF 2)



FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Replacement of Rec Center 2nd floor carpet with Mondo flooring

Anticipated Completion Date:

Fall 2013

Purpose of Special Budget Request:

to assist in purchase of necessary material and installation

Request Amount:

\$

30,000.00

What is the benefits for FIU students:

The 2nd floor carpeted area is were a lot of students stretch prior to exercise and the carpet is stained from sweat. It also is tearing at areas where patrons use exercise equipment and can create a tripping or slipping hazard.

How many students are expected to benefit from this special request:

Exact numbers are not tracked in this area as is serves as both a staging area for PantherFIT classes as well as being a workout area for students. The area to be redone also includes the hallway access from the elevator.

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

See attached quote from Southeastern Surfaces & Equipment - Option 2a

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:



Southeastern Surfaces & Equipment, Inc.

Florida State Certified M/WBE
Florida State Certified General Contractor – CGC 012423

Post Office Box 602 • New Smyrna Beach • Florida • Office (800) 644-8875 • Fax (386) 428-8767

QUOTATION

TO: FIU
Attn: ROBERT FRYE
From: Emmanuel Blanco
Email: eblanco@sseteam.com

DATE: 10/19/2011
PHONE: 305-348-2063
FAX:
QUOTE #: 101911-03

PROJECT: FITNESS CENTER FLOORING UPGRADE

We are pleased to quote you as follows:

ATHLETIC FLOORING SYSTEM

OPTION 1 – TEAR OUT AND REPLACE 1ST FLOOR FREE WEIGHT AREA FLOORING:

MONDO SPORT IMPACT 10MM

- Not to Exceed 600 Square Feet
- Tear out and disposal of existing flooring
- Prep concrete to receive new flooring
- 10mm thickness
- 6' ROLLS
- Solid Rubber Wear Layer
- Vulcanized Rubber Surface

TOTAL SUPPLIED AND INSTALLED.....\$10,590.00

OPTION 2a – TEAR OUT AND REPLACE 2nd FLOOR FITNESS AREA FLOORING:

MONDO SPORT IMPACT 10MM

- Not to Exceed 2275 Square Feet
- Tear out and disposal of existing flooring
- Prep concrete to receive new flooring
- 10mm thickness
- 6' ROLLS
- Solid Rubber Wear Layer
- Vulcanized Rubber Surface

TOTAL SUPPLIED AND INSTALLED.....\$33,485.00

OPTION 2b – TEAR OUT AND REPLACE 2nd FLOOR FITNESS AREA FLOORING EXCEPT HALLWAY CARPET EXTENSION:

MONDO SPORT IMPACT 10MM

- Not to Exceed 1950 Square Feet
- Tear out and disposal of existing flooring
- Prep concrete to receive new flooring
- 10mm thickness
- 6' ROLLS
- Solid Rubber Wear Layer
- Vulcanized Rubber Surface

TOTAL SUPPLIED AND INSTALLED.....\$28,675.00

569 Canal Street • New Smyrna Beach • Florida • 32168 • Voice (386) 428-8875 • Fax (386) 428-8767
717 N. Magnolia Ave. • Orlando • Florida • 32803 • Voice (407) 409-7042 • Fax (407) 264-8561
4630 N.E. 11TH Avenue • Fort Lauderdale • Florida • 33334 • Voice (954) 491-9696 • Fax (954) 491-9697
5485 Hedgewick Way • Cumming • Georgia • 30040 • Voice (770) 886-8686 • Fax (770) 886-3433



Southeastern Surfaces & Equipment, Inc.

Florida State Certified M/WBE
Florida State Certified General Contractor – CGC 012423

Post Office Box 602 • New Smyrna Beach • Florida • Office (800) 644-8875 • Fax (386) 428-8767

Notes:

- We accept Visa, Master Card and American Express. Payments made using an American Express card will require an additional fee of 2.5%.
- Sales/Use taxes are INCLUDED in above bid amount.
- 50% Deposit required at time of Order. Balance due on completion, with prior approved credit.
- Payment and Performance Bonds are NOT INCLUDED in the above price. Add 1% for our standard bond form. If alternate bond forms are required there may be an additional cost and the forms will be subject to approval by our bonding company.
- Removal and disposal of existing equipment or materials is NOT INCLUDED.
- Materials stored at owner or GC's request will incur storage fees and handling charges.
- All electrical service requirements, including conduit, wiring and/or final hook which may be required shall be provided by electrical subcontractor.
- Hoisting for non-ground floor access, unless specifically indicated above is not included.
- Permits, if required, are not included and shall be provided by others at others expense.
- **Athletic Equipment** – We exclude all overhead support beams. Cradles, other accessories (i.e. height adjusters, safe straps, etc.), shot clocks, or finish painting are not included unless specifically indicated above.
- **Audience Seating** – Aisle lights, "special/custom/designer" (other than standard) fabrics, flooring finishes, other accessories (i.e. Tablet arms, donor plates, etc.), loose seating (i.e. folding chairs), or finished caps for floor anchors are not included unless specifically indicated above.
- **Exterior Grandstands** – All site work including clearing, grading or leveling is excluded. Concrete slabs which may be required beneath the grandstands are not included.
- **Flooring** -- Concrete slab must be level to 1/8" in a 10' radius and dry to 4.5# per 1,000 Sq.Ft. as tested by Calcium Chloride dry crystal testing methods. All slab prep work, including leveling, and associated cost is by others. Moisture test results must be provided to SSE prior to scheduling of crew to jobsite by others and at others expense. Thresholds, reducers, base and removal/reinstallation of anything on the floor (i.e. bleachers or floor inserts) which may be required are excluded unless specifically included above.
 - **For Wood flooring contracts only:** GC shall provide subcontractor with electrical service for floor sanders – 208 v./3phase/100 amps.
 - **For Synthetic flooring contracts only:** No concrete sealers or curing compounds are to be applied or mixed with the subfloors.
- **Operable Partitions** – GC to provide pre-punched overhead support beams to support the operable partitions. Sway bracing, sound plenums, blocking at wall and jamb, lock cylinders, pass doors, pocket doors, other accessories (i.e. marker boards) , or caulking are not included unless specifically indicated above.
- **Telescopic Bleachers** – All electrical connections including manual disconnect shall be provided by electrical subcontractor.
- This quotation is good for 60 days and subject to delivery and installation in six months.

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5485 Hedgewick Way • Cumming • Georgia • 30040 • Voice (770) 886-8686 • Fax (770) 886-3433



Southeastern Surfaces & Equipment, Inc.

Florida State Certified M/WBE
Florida State Certified General Contractor – CGC 012423

Post Office Box 602 • New Smyrna Beach • Florida • Office (800) 644-8875 • Fax (386) 428-8767

TERMS AND CONDITIONS

- **FINANCE CHARGES** Purchaser will receive monthly statements; however, payment is due upon receipt of original invoice. If the balance shown on a monthly statement is not paid before the 30th day of the same month, interest will accrue on the unpaid amount at the highest rate allowable by Florida law.
- **PERSONAL JURISDICTION** Any judicial proceeding by the Purchaser against the Seller or the Seller against the Purchaser involving, directly or indirectly, any matter in any way arising out of related to, or connected with this agreement or any other credit document shall be brought in the courts of the State of Florida, County of Volusia, and the parties accept exclusive personal jurisdiction of these courts for the purpose of any suit, action or proceeding. In addition, the parties knowingly, intentionally, and irrevocably waive to the fullest extent permitted by law, any objection which they may now or later have to the laying of venue of any suit, action or proceeding arising out of relating to this agreement, or any judgment entered by any court brought in the State of Florida. Further, both parties intentionally and irrevocably waive any claim that any suit, action or proceeding brought in the State of Florida, County of Volusia, has been brought in an inconvenient forum.
- **ATTORNEY'S FEES** If Seller employs an attorney to enforce any provision of this Quotation or invoice, or to defend any action brought by Purchaser, its agents or employees against Seller, whether the action sounds in contract, in tort or otherwise, or to collect any payment due to Seller from Purchaser whether or not suit is instituted, Seller will be entitled to recover from Purchaser all costs and expenses incurred including a reasonable attorney's fee.
- **VENUE/JURY TRIAL/INTEREST** Purchaser will pay interest on all monies due to Seller at the highest lawful contract rate. Purchaser **WAIVES ANY RIGHT TO JURY TRIAL** in any action brought by or against Purchaser involving Seller regardless of whether the claim sounds in contract, in tort or otherwise, or is in any proceeding related, ancillary or supplementary to this Application. Purchaser waives any right of venue and agrees that any legal action or arbitration proceeding between Purchaser and Seller regardless of whether it sounds in contract, in tort or otherwise, will be brought in a state court of competent jurisdiction located in Volusia County, Florida.
- **PERSONAL GUARANTY** The person signing this Quotation on behalf of the Purchaser, personally and individually, guarantees the full and prompt performance of the Purchaser and the payment of all sums due to Seller. As used in this PO, The term "Purchaser" will also include the guarantor and any other party to this PO and all waivers are equally applicable to those persons.

I have read and agreed to the terms and conditions of this Quotation

SIGNATURE

TITLE

DATE

569 Canal Street • New Smyrna Beach • Florida • 32168 • Voice (386) 428-8875 • Fax (386) 428-8767
717 N. Magnolia Ave. • Orlando • Florida • 32803 • Voice (407) 409-7042 • Fax (407) 264-8561
4630 N.E. 11TH Avenue • Fort Lauderdale • Florida • 33334 • Voice (954) 491-9696 • Fax (954) 491-9697
5485 Hedgewick Way • Cumming • Georgia • 30040 • Voice (770) 886-8686 • Fax (770) 886-3433

BBC Recreational

Pool Deck & Life Guard Agreement
M:

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

BBC Recreational Sports

Director:

Elie Bardawil

Email/Phone:

bardawil@fiu.edu / 305-919-4571

Status of SGA Funding for FY 2012-2013				
Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
BBC Recreational Sports	\$465,000	\$226,727	\$238,274	In progress
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Total Amount	\$465,000	\$226,727	\$238,274	

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Director:

Email/Phone:

BBC Recreational Sports

Elie Bardawil

bardawil@fiu.edu / 305-919-4571

Notable Accomplishments due to SGA Funding

FY 2012-2013	
Ex: Highlights of accomplishments. DO not repeat prior page, but highlight outstanding accomplishments. (i.e. student learning, collaboration, student services, miscellaneous)	Please explain how it was achieved
BBC Recreation Expo	The BBC Recreation Expo is a showcase of various vendors within the health, sports, and fitness industry. Students interested in these fields are able to network with key individuals to better learn how to work towards a better health, get more physically fit, or inquire of employment opportunities. This year's keynote speaker was sports journalist Stephen A. Smith. He provided advice to students as to what to do while in college and how to stand out
BBC Recreation Breast Cancer Awareness Walk	Via a partnership with the American Cancer Society, BBC Recreation purchased t-shirts for our students, staff, and community members that were interested in making a donation to help fight the cure. We then gathered the group and walked at Tropical Park with hundreds of individuals from various groups.
Miami Heat Basketball Game	BBC Recreation provided tickets at a discount-rate to students for the Brooklyn Nets vs. Miami Heat basketball game.
Intramural Flag Football	In an effort to provide more intramural flag football games to our students, we created a weekly league during the fall that ran from October to the end of November. Every Saturday, we would host multiple games simultaneously that not only builds teamwork and camaraderie, but also promotes fitness and health.
Soccer Field Renovation	The Soccer Field is currently being renovated due to the numerous safety concerns that arose from normal wear and tear. Students will be able to play soccer on a more safe surface that should reduce injury and harm.
New Year, Get Fit Program	The New Year, Get Fit program is a team-building enterprise that focus on physical health, fitness, and mental strength. The program is structured so that the team that loses the most percentage of their total body weight wins. It is also a test of physical and mental endurance as this race to get fit and healthy will surely be a test of both variables.
Intramural Basketball	Similar to intramural flag football, the intramural basketball league will be held on a weekly basis to build fitness, health, and fun through teamwork.
Super Bowl Weekend with BBC Recreation	For Friday, Saturday, and Sunday during Super Bowl Week, BBC Recreation will hold a Madden NFL 13 video game tournament, Flag Football game, and watch party.
Spring Break with Recreation	For students that are on campus during Spring Break, we will provide Night Kayaking and an excursion to Universal Studios Florida.
Turkey Trot	Turkeys were given to students, staff, and FIU community members that ran or walked in the competition.

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: BBC Recreational Sports
Director: Elie Bardawil
Email/Phone: bardawil@fiu.edu / 305-919-4571

Goals for FY 2013-2014

1. Increased student education with the development of student interns (from the College of Education's – Health, Physical Education and Recreation Program). Campus Recreation will provide internships and mentoring for students to help with their retention, progression and graduation.
2. All student support staff is placed in a structured training program to help the CR Department maintain outstanding relations with users of the facility.
3. Increased participation of student involvement through Residential Life.
4. Coordinate Professional development trainings with the Office of Development & Learning and/or other University and/or community resources to work on an annual goal of 20 hours of professional development.
5. Increase revenue from budgeted amounts from 2013-2014 Fiscal Year, by 10%.
6
7

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Bicycles

Anticipated Completion Date:

2013-2014

Purpose of Special Budget Request:

Student bike rental program and equipment.

Request Amount:

\$

4,000.00

What is the benefits for FIU students:

Students will be able to rent bicycles from the BBC Recreation Center for student use.

How many students are expected to benefit from this special request:

All students using the Recreation Center will be able to rent bikes on through our campus outdoor x programs. Expected usage will be based on duration of use per day and availability.

REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.

--

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

Relay For Life

> Christian Rodriguez

> Budget Increase

Since 2004 → Raised Money

> Top Collegiate Relay

fund

Between \$3,500 - \$4,000

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Relay For Life of FIU	E-mail:	crodr069@fiu.edu
Representative:	Christian Rodriguez	Advisor:	Beverly Dalrymple
Room:	GC 2210	Advisor Contact Information:	Jul-95
Telephone:	Jul-49	Is this request MMC, BBC or University Wide?	University-wide

2012-2013 Allocated Amount:	\$4,620
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2013-2014 Total Requested Amount:	\$5,855
------------------------------------------	----------------

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. Committee training and development	30	\$450
2. Committee polos	30	\$744
3. University-wide Promotions, including print materials and 5 pre-events		\$535
4. Facilities Management		\$250
5. Wrap-up event and awards	200	\$400
6. Stage and sound for event		\$2,000
7. overhead		\$241
8. Relay For Life event		\$0
9.		
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.		\$0
Subtotal		\$4,620

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

Justification

On-campus retreat was held in August for the committee, including training materials and meals during the event.

each committee member received a polo to wear for promotional purposes throughout the year and at the Relay event to identify them as an event planner.

The committee planned and delivered 5 pre-events to raise awareness of Relay at both campuses. This is an estimated amount based on past years. The committee must pay for services provided from other departments, such as Facilities, Parking & Traffic, etc.

The committee plans a wrap-up event after Relay to recognize all the teams that participated and to give awards to the top teams in several categories.

This is the actual amount for the sound and stage rental. A vendor has already been confirmed.

The 2013 event will be March 1 & 2. The committee is planning for 80 teams and an estimated 4,000 people to visit the event throughout the night. Some event costs are estimated because the event has not taken place yet.

Student Government Association FY 2013-2014 Budget Request

update 1/18/12

INFORMATION MUST BE TYPED

Organization Name:	Relay For Life of FIU	E-mail:	crodr069@fiu.edu
Representative:	Christian Rodriguez	Advisor:	Beverly Dalrymple
Room:	GC 2210	Advisor Contact Information:	Jul-95
Telephone:	Jul-49	Is this request MMC, BBC or University Wide?	University-wide

2012-2013 Allocated Amount:	\$4,620
------------------------------------	----------------

2013-2014 Total Requested Amount:	\$5,855
------------------------------------------	----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Relay For Life of FIU	
Representative:	Christian Rodriguez	
Room:	GC 2210	
Telephone:		91129
E-mail:	crodr069@fiu.edu	
Advisor:	Beverly Dalrymple	
Advisor Contact Information:		0

DETAIL JUSTIFICATION

2014 will mark the 10th annual Relay For Life of FIU. This gives the event planners a special opportunity to enlarge the event by increasing publicity and inviting alumni to return to campus and join in Relay again. The requested increases in the budget will allow for an expansion of event promotions and account for slight increases in logistical costs due to the larger size.

GA Intern Retreat

Summer Retreat

- No Intern Retreat this year
- Low Retention Rate every year.
- Recommendation to Merge Leadership

Intern Retreat.

- Cost Cost to have 2 Day Program

Questions / Concerns

Kelly Find

**Florida International University
Student Government Association FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	SGA Intern Retreat	E-mail:
Representative:	Rafael Zapata & Michelle Castro	Advisor: Rafael Zapata & Michelle Castro
Room:		Advisor Contact Information:
Telephone:		Is this request MMC, BBC or University Wide? University Wide

2012-2013 Allocated Amount: \$5,539

2013-2014 Total Requested Amount: \$5,539

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Intern Retreat	50	\$5,250
2.		\$0
3.		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$289
Total		\$5,538.75

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$5,250.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$288.75		OVERHEAD	
\$5,538.75			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	SGA Intern Retreat	E-mail:
Representative:	Rafael Zapata & Michelle Castro	Advisor: Rafael Zapata & Michelle Castro
Room:		Advisor Contact Information:
Telephone:		Is this request MMC, BBC or University Wide? University Wide

2012-2013 Allocated Amount: \$5,539

2013-2014 Total Requested Amount: \$5,539

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
Event / Item	Number of Participants	Actual/Estimated Amount Spent	Justification
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Association FY 2013-2014 Budget Request

update 1/18/12

INFORMATION MUST BE TYPED

Organization Name:	SGA Intern Retreat	E-mail:
Representative:	Rafael Zapata & Michelle Castro	Advisor: Rafael Zapata & Michelle Castro
Room:		Advisor Contact Information:
Telephone:		Is this request MMC, BBC or University Wide? University Wide

2012-2013 Allocated Amount: \$5,539

2013-2014 Total Requested Amount: \$5,539

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # or Participants ***	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	SGA Intern Retreat	
Representative:	Rafael Zapata & Michelle Castro	
Room:		0
Telephone:		0
E-mail:		
Advisor:	Rafael Zapata & Michelle Castro	
Advisor Contact Information:		0

DETAIL JUSTIFICATION

This line serves as the Intern Retreat for both campuses. The amount covers food and materials for the day retreat. We host it at BBC for a central location and an opportunity for both intern groups to work together.

Student Affairs (SABA)

- > Are going to find all Graduate Ass.
- > College of Education should fund.



fully funded

\$4,042

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Affairs Graduate Association	E-mail:	afulks@fiu.edu/jguer104@fiu.edu
Representative:	Alexis Fulks & Jenny Guerra	Advisor:	Alexis Fulks
Room:	GC 219	Advisor Contact Information:	7-1120/afulks@fiu.edu
Telephone:	7-1120	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$0
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2013-2014 Total Requested Amount:	\$4,642
------------------------------------------	----------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Association FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Affairs Graduate Association	E-mail:	afulks@fiu.edu/jguer104@fiu.edu
Representative:	Alexis Fulks & Jenny Guerra	Advisor:	Alexis Fulks
Room:	GC 219	Advisor Contact Information:	7-1120/afulks@fiu.edu
Telephone:	7-1120	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount: \$0

2013-2014 Total Requested Amount: \$4,642

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants ***	Amount	Recurring Yes/No	Detail Justification
1. Student Affairs Graduate Association Interview Days (SAG)	100+	\$1,600	Yes	Yearly, SAGA host interview days where the graduate program in higher education administration is highlighted. This helps the program and association grow and flourish, providing the university with graduate students to help with program planning and logistics. Meals, materials, transportation are all included in the requested amount.
2. Practice Placement Exchange	100+	\$700	Yes	Yearly, SAGA hosts a practice interview day where students and faculty/staff members come together in a effort to help the members of SAGA prepare for their interviews, critique resumes, and network. A meal and materials for the day are included in the budget request for PPE
3. Graduate Symposium (Bi-Annually)	100+	\$1,200	Yes	Twice a year, SAGA pays tribute to those who are graduating by hosting a Graduate Symposium to highlight the accomplishment of the graduate students. Faculty and staff members, as well as fellow students from SAGA attend to review and commend the programming initiatives, as well as the research efforts of the graduate students of SAGA. Meal and programming material is included for this line item.
4. Bowling Green State University/FIU Exchange	50+	\$300	Yes	Yearly, students from SAGA participate in the BGSU Exchange where graduate students get to experience a different higher education setting. This practicum opportunity is utilized by the SAGA students to experience a small, private institution for a week of intensive instruction, program planning and development.
5. Marketing	100+	\$400	Yes	Yearly, students from SAGA market the program and graduate assistantship opportunity through signs, shirts, and printed material. Their hope is to generate applicants from within FIU and at individual conferences that they attend. The marketing material helps the Division of Student Affairs and the World's Ahead view of FIU.
6. Professional Development	100+	\$200	Yes	Professional Development is extraordinarily important to SAGA, as learning new approaches to student affairs keeps the association and the division fresh! Whether it is a guest speaker from career services or a member of the FIU community, SAGA is always looking for ways to enrich the lives of students in the program and beyond. Snacks and materials are included in the line item.
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal \$4,400

5.5% Overhead \$242

Subtotal New Request FY 2013-2014 \$4,642

1234

~~1234~~

Student Alumni Ass.

* Late to hearing.

> Budget Proposal

> Like to increase membership.

> Assisted w/ transportation of other people

> Panther Pajooza

Any Cut

Decrease

**Florida International University
Student Government Association - FY 2013-2014 Budget Request**

updated on 1/24/13

INFORMATION MUST BE TYPED

Organization Name:	Student Alumni Association	E-mail:	msierra@fiu.edu
Representative:		Advisor:	Marisol Sierra
Room:	MARC 510	Advisor Contact Information:	msierra@fiu.edu
Telephone:	305.348.6649	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$52,000
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$85,014
------------------------------------------	-----------------

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Trail of the Torch		\$10,000
3. Student Ambassadors Program		\$8,000
4. 12 Hour Prowl Event		\$0
5. Panther Camp		\$3,000
6. SAA Banquet (Awards, Event Set up)		\$3,800
8. ASAP Conference (State & District)		\$8,000
9. Mentor Program Brochures		\$500
10. Scholarship Program Brochures/Marketing		\$500
11. SAA Career Networking Workshops		\$700
12. Traditions (MMC, BBC, plus new ones)		\$5,000
13. Traditions Book		\$12,000
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$2,575
Total		\$54,075.00

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$15,000.00		\$5,000.00	Increasing SAA members, SA members, and activity in the BBC Campus
\$15,200.00		\$7,200.00	Increasing ambassadors from 55 to 75 members, increasing programming/activities/marketing to unify both campuses/hosting retreats and training that have not happened in last year, combining other expenses as well (lighting, generator, promo/advertising, photography, and increased security as we will need more)
\$0.00		\$0.00	not taking part in event this year
\$11,500.00		\$8,500.00	increase in student enrollement, transportation for panthercamp, panthercamp polos & tshirts
\$4,500.00		\$700.00	increase in student ambassador/saa eboard members, F/B, awards
\$12,475.00		\$4,475.00	increase in student members participating, travel, hotel accomodations, registration, membership renewal, uniforms
\$750.00		\$250.00	increase SAA members, SA members and activity in the BBC Campus
\$1,500.00		\$1,000.00	Increase in SAA and SA members, email initiative for awareness started in 2013
\$850.00		\$150.00	Increase in programming in both campuses
\$12,500.00		\$7,500.00	Increase in enrollment, memberships and new traditions and traditions book
\$0.00		(\$12,000.00)	Currently finalizing traditions book.
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$3,713.75			OVERHEAD
\$77,988.75			

Student Government Association - FY 2013-2014 Budget Request

updated on 1/24/13

INFORMATION MUST BE TYPED

Organization Name:	Student Alumni Association	E-mail:	<u>msierra@fiu.edu</u>
Representative:		Advisor:	Marisol Sierra
Room:	MARC 510	Advisor Contact Information:	<u>msierra@fiu.edu</u>
Telephone:	305.348.6649	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$52,000
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$85,014
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)				
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>	
1. Trail of the Torch	n/a	\$9,358	contract and services, Design, printing, giveaways, security, dj, lighting, t-shirts, f/b, decorations, A/V, based on documents found as some information is missing	
2. Trail of the Torch At BBC	n/a	\$500	Transportation to MMC	
3. Student Ambassador Program	55	\$7,997	started at 30 increased to 60, and back at 55; We are over due to increase in Student Ambassador Program Membership, brochures, marketing, advertising, embroidery fees, uniforms	
4. 12 Hour Prowl Event	n/a	n/a		
5. Panther Camp	n/a	\$10,182	Polo,shirts, plus transportation for panther camp	
6. SAA Banquet (Awards & New SA Name Badges)	n/a	n/a	Event has not be finalized.	
7. SAA Banquet (Food)	n/a	n/a	Event has not be finalized.	
8. ASAP Conference (State & District)	17	\$8,000	Additional funding was supplemented, as we could not cover all the costs, registration, hotel accomodations, conference activities, transportation, membership	
9. Mentor Program Brochures	n/a	n/a	programming was not completed due to no advisor	
10. Scholarship Program Brochures	n/a	\$500	we are overdue to increase branding and marketing	
11. SAA Career Networking Workshops	n/a	n/a	we are overdue to program workshops	
12. Traditions (beat shirts, tailgates, workshops)		\$3,293	as of 12/12, much programming did not take place due to no advisor on board	
13. Auxiliary Overhead		\$965	as of November 2012, 6% being charged to us by the university	
14.		\$0		
15.		\$0		
16.		\$0		
17.		\$0		
18.		\$0		
19.		\$0		
20.		\$0		
Subtotal		\$40,795		

Student Government Association FY 2013-2014 Budget Request

update /24/13

INFORMATION MUST BE TYPED

Organization Name:	Student Alumni Association	E-mail:	msierra@fiu.edu
Representative:		Advisor:	Marisol Sierra
Room:	MARC 510	Advisor Contact Information:	msierra@fiu.edu
Telephone:	305.348.6649	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$52,000
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$85,014
------------------------------------------	-----------------

2012-2013 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

<u>Event / Item</u>	<u>Expected # of Participants</u>	<u>Amount</u>	<u>Recurring Yes/No</u>	<u>Detail Justification</u>
1. Panther Patrol Shirts	100	\$500	yes	promote school spirit
2.				
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		

2012-2013 New Requests (never been funded) *OCO items ONLY (line 8 through 10)

Detail Justification

8. Torch Launch Event	50	\$1,500	yes	recruitment tool and professional development event to launch Torch Recipients by SAA
9. Panther Pawlooza BBC Tradition Events (scholarship event)	800	\$5,000	yes	traditions events
10. Traditions Books Commencement Ribbon	100		yes	traditions keepers can graduate with a specialized ribbon

Subtotal **\$7,000**

5% Overhead - Non OCO Items **\$25**

Subtotal New Request FY 2012-2013 **\$7,025.00**

* OCO = Other Capital Outlay - is the cost of equipment greater than \$1,000 and with a life expectancy of more than one year

**2012-2013 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Student Alumni Association
Representative:	Adrien Vanpoperinghe
Room:	MARC 510
Telephone:	305.348.6649
E-mail:	msierra@fiu.edu
Advisor:	Marisol Sierra
Advisor Contact Information:	msierra@fiu.edu

DETAIL JUSTIFICATION

\$12,475	Travel
\$5,000	covers a PORTION of the bus/airfare contingent on more economical route
\$4,500	ASAP Conference National registration only
\$175	CASE ASAP Membership Renewal
\$300	Portion of the scarves and ties for the CASE uniform
\$2,500	Hotel Reservations
\$11,500	SAA Panther Camp
\$8,500	Transportation for Panther Camp
\$3,000	Panther Camp Polos/shirts for students
\$15,000	Trail of the Torch
\$5,000	Entertainment w/ prize giveaway
\$1,000	Security Salary
\$3,000	ToT T-shirts
\$550	Flyers
\$500	Bus Transportation for BBC students
\$1,000	Banners
\$2,500	Food
\$500	Audio Visual
\$350	Performers
\$300	Design fees for shirts and giveaways
\$300	DJ
\$15,200	Student Ambassador Program
\$1,000	70 namebadges
\$3,000	Fall Retreat (lodging, F/B, event materials)
\$1,500	Spring Retreat (lodging, F/B, event materials)
\$2,500	70 Polos + Embroidery
\$600	Student Ambassador T-shirts
\$2,000	Student Ambassador Point system gift
\$300	Student Ambassador Pins
\$800	Etiquette
\$500	Fall Refresh Training
\$1,500	F/B for meetings/recruitment/video shoots/workshops
\$500	SA branded marketing collateral (folders, FIU info, training packet)
\$500	Panther Patrol (100 shirts)
\$500	recruitment
\$850	SAA Career Networking Workshops
\$4,500	SAA/Ambassadors Banquet
\$3,500	Food
1000	Awards
\$750	Mentor Program Borchures
\$500	brochures
\$250	Design Fee
\$1,500	Scholarship Program Borchures/Marketing
\$1,500	Marketing (brochures, flyers, awareness initiative)
\$12,500	Traditions-MMC/BBC
\$5,000	MMC: Kissing Bridge, Spin the Cube, Panther Statue, HHN Trip, Beat Shirts, Membership Appreciation 6/yr, Tailgating shirts/giveaways, Torch Launch Event Sweet hearts, panther statue, beat shirts, membership appreciate events 6x year,
\$6,000	Roarys bday, Panthercake Challenge, Panther Pawloozza BBC
\$1,500	Torch Launch Event: Room rental, F/B, Decorations, Printing, DJ Fee

Student Council & Conflict Resolution

△ Tyler * Civility Initiative Increase

1) Recruitment & Training ↑ Increase

2) Monthly Luncheons / 2 (teaching)

3) End of Year Luncheon per year }

4) Task Force Created

5) No More T-Shirts Left

Questions/Concerns

△

Demo or Cot



Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Conduct and Conflict Resoluiton	E-mail:	kkawczyn@fiu.edu
Representative:	Kristen A. Kawczynski, Ph.D.	Advisor:	
Room:	GC 311	Advisor Contact Information:	
Telephone:	305-348-3939	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$14,000
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$16,848
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>				
Event / Item	Number of Participants	Actual/Estimated Amount Spent	Justification	
1. Annual maintenance agreement for conduct database	1900	\$9,270		
2. Fees from UTS to support conduct databse		\$900	paid fall fees will be paying spring and summer	
3. Student Conduct Committee Recruitment and Training	20	\$253		
4. Student Conduct Committee Recognition	50	\$300	End of year luncheon planned	
5. Civility Initiative		\$1,200	annual events planned for spring at both MMC and BBC	
6. Educational Workshops/Code Awareness	5000	\$1,300	more money was spent on code awareness since there was a new code of conduct	
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
11.		\$0		
12.		\$0		
13.		\$0		
14.		\$0		
15.		\$0		
16.		\$0		
17.		\$0		
18.		\$0		
19.		\$0		
20.		\$0		
Subtotal		\$13,223		

Student Government Association **FY 2013-2014 Budget Request**

update: 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Conduct and Conflict Resoluion	E-mail:	kkawczyn@fiu.edu
Representative:	Kristen A. Kawczynski, Ph.D.	Advisor:	
Room:	GC 311	Advisor Contact Information:	
Telephone:	305-348-3939	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount: **\$14,000**

2013-2014 Total Requested Amount: **\$16,848**

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Student Conduct and Conflict Resolution	
Representative:	Kristen A. Kawczynski, Ph.D.	
Room:	GC 311	
Telephone:	305-348-3939	
E-mail:	kkawczyn@fiu.edu	
Advisor:		0
Advisor Contact Information:		0

DETAIL JUSTIFICATION

Civility Initiative	Student Conduct and Conflict Resolution is requesting an increase in the areas of the Civility Initiative. This past year we have seen an increase in the number of cases in which students are not respectful of each other. Therefore, we are looking to continue our efforts to promote the initiative. We have taken the first steps to widen our awareness by creating a civility task force. We are also looking to rebrand the initiative so that we can revitalize awareness of the program. In addition the popular "FIU is Integrity, Respect, and Community" t-shirts need to be reordered.
Educational Workshops/Code Awareness	This year due to the new Code of Student Conduct, we increased our marketing to make students aware of the code and the changes made. These efforts worked in having student become more aware, however, we used some money allotted for the Civility Initiative to cover the costs. Next year we would like to continue to promote the awareness of the University's expectation of student behaviors. In addition, we want to promote to the university community the resources available to address concerns regarding inappropriate student behavior.
Student Conduct Committee Recruitment and Training	We have made a commitment to increasing the number of students involved on our student conduct committee to provide more leadership opportunities for students and to help with being able to hear cases in a timely manor. In addition, we are increasing our training and in-service efforts so that our committee members are aware of not only University policy and procedures, but also current trends and best practices in the area of adjudication.

Student Handbook

~ Used to be \$70,000.

~ 1st Thursday in April (Spring)

~ Celebration of Success.

~ 30 People Awarded

~ Request for Fair Deliberations.

Fund

Florida International University
Student Government Association FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Handbook	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2137	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$42,200
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$48,530
------------------------------------------	-----------------

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Student Handbook	20000	\$40,000
2.		\$0
3.		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$2,200
Total		\$42,200.00

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$46,000.00		\$6,000.00	Increase in production costs
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$2,530.00			OVERHEAD
\$48,530.00			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Handbook	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2137	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$42,200
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$48,530
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Associat' FY 2013-2014 Budget Request

updat. 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Handbook	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2137	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$42,200
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$48,530
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants ***	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

Student Life Awards

21st Thursday in April (Spring)

- Celebration of success

- 30 people awarded

- Fair Re-liberations

Fully Fund

**Florida International University
Student Government Association
FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Life Awards	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2137	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$15,298
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$16,880
------------------------------------------	-----------------

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Student Life Awards	220	\$14,500
2.		\$0
3.		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$798
Total		\$15,297.50

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$16,000.00	220	\$1,500.00	Due to the increase in Aramark catering
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$880.00			OVERHEAD
\$16,880.00			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Life Awards	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2137	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$15,298
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$16,880
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)		
Event / Item	Number of Participants	Actual/Estimated Amount Spent
		Justification
1.		\$0
2.		\$0
3.		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.		\$0
Subtotal		\$0

Student Government Association FY 2013-2014 Budget Request

update .2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Life Awards	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2137	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$15,298
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$16,880
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	



Do we want to base budget
or not?

Treat as One Entity/over 4

How much do we base Budget?

Total of \$420,700

as a whole:

Special Project \$311,34

Last year \$301,014

Plus
per year
for 3 years

fully funded or
keep open.

(The Beacon)
FIUSM Com

- 2 The Beacon - Newspaper / Radio /
- 2 System hacked / Down for 2 months
- 2 Site back up / Rebuild completely
- 2 New Additions to Website
- 2 Orlando calls for lowest Bidding Painter.
- 2 Expenses. (Payroll 150 + 220)
- 2 Problem → Outgrown facility for Student Interns. (Need fulltime staff)
- 2 Larger Presence @ BBC.
- 2 One Entity Payroll / More Campuses Adverts
- 2 No Hard Data on
- 2 Finding \$103,711 for FIUSM

Student Government Association 2013-2014 Base Budget Request

update: 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media - Main Office	Room:	GC210
Director:	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:

2013-2014 Total Requested Amount: \$ 92,194.34

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Description	Amount	Recurring yes/no	
1. Salary	Salary \$ 41,000.00	Yes	Salary for a full-time office assistant to run the day-to-day business operations like payroll, budget entering and advertising for FIU Student Media (The Beacon, WRGP, FIUSM.com)
	OPS \$ -		
	Expense \$ -		
2. OPS/Student Media Payroll	Salary \$ -	Yes	Salary for the news, sports and recruitment directors and assistant directors for FIU Student Media and front desk personal.
	OPS \$ 46,388.00		
	Expense \$ -		
3.	Salary \$ -		
	OPS \$ -		
	Expense \$ -		
4.	Salary \$ -		
	OPS \$ -		
	Expense \$ -		
5.	Salary \$ -		
	OPS \$ -		
	Expense \$ -		
Subtotal	\$ 87,388.00		
5.5% Overhead - Non OCO Items	\$ 4,806.34		
Subtotal New Request FY 2012-2013	\$ 92,194.34		

Florida International University
Student Government Association - FY 2013-2014 Base Budget Request

updated on 1/2/2013

INFORMATION MUST BE TYPED

Department Name	0	Room:	GC210
Director	0	Phone:	305-348-6993

		Requested Annual Budget FY 13-14	Requested Annual Budget FY 14-15 *	Requested Annual Budget FY 15-16 *
REVENUES				
	Revenues	0	0	0
	TOTAL REVENUES	0	0	0
TRANSFERS IN				
657001	Transfers In - A&S Funding	92,194	93,300	95,000
R57000	Transfer In - Other	0	0	0
R57000	TOTAL TRANSFERS-IN	92,194	93,300	95,000
	TOTAL INFLOWS	92,194	93,300	95,000
OPERATING EXPENDITURES				
	TOTAL SALARIES AND BENEFITS	41,000	41,615	42,239
EXP715	TOTAL OTHER PERSONNEL SERVICES	46,388	47,000	48,200
	Other Operating Expenses			
E11901	Auxiliary Overhead @5.5%	4,806	4,873	4,974
	Expenditures		0	0
EXP110	TOTAL OTHER OPERATING EXPENSES	4,806	4,873	4,974
	Operating Capital Outlay			
E21000	Operating Capital Outlay	0	0	0
EXP210	TOTAL OPERATING CAPITAL OUTLAY	0	0	0
	DEFERRED MAINTENANCE	0	0	0
	TOTAL OPERATING EXP (outflows)	92,194	93,488	95,413
	ENDING FUND BALANCE	0	(188)	(413)

* Include 1.5% increase for salaries only (state mandated)

Florida International University
Student Government Association 2013-2014 Base Budget Request

updated on 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media - FIUSM.com	Room:	GC210
Director:	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$ 23,000.00
------------------------------------	--------------

2013-2014 Total Requested Amount:	\$ 31,122.50
------------------------------------------	--------------

Purpose for the 2012-2013 Allocation:

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items

Description	Allocated Amount		Amount
1. Content Hosting Service	\$ 2,800.00	Salary	
		OPS	
		Expense	\$ 3,600.00
		Sub Total	\$ 3,600.00
2. OPS	\$ 11,000.00	Salary	\$ -
		OPS	\$ 16,500.00
		Expense	\$ -
		Sub Total	\$ 16,500.00
3. Equipment	\$ 3,200.00	Salary	
		OPS	\$ -
		Expense	\$ 3,200.00
		Sub Total	\$ 3,200.00
4. Promotional Material	\$ 600.00	Salary	
		OPS	\$ -
		Expense	\$ 800.00
		Sub Total	\$ 800.00
5. AP Online Wire Service	\$ 5,400.00	Salary	\$ -
		OPS	\$ -
		Expense	\$ 5,400.00
		Sub Total	\$ 5,400.00
6.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
7.		Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
8.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -

Student Government Association - FY 2013-2014 Base Budget Request

updated on 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media - FIUSM.com	Room:	GC210
Director:	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$	23,000.00	2013-2014 Total Requested Amount:	\$	31,122.50
9.	\$	-	Salary	\$	-
			OPS	\$	-
			Expense	\$	-
			Sub Total	\$	-
10.	\$	-	Salary	\$	-
			OPS	\$	-
			Expense	\$	-
			Sub Total	\$	-
11.	\$	-	Salary	\$	-
			OPS	\$	-
			Expense	\$	-
			Sub Total	\$	-
12.	\$	-	Salary	\$	-
			OPS	\$	-
			Expense	\$	-
			Sub Total	\$	-
13.	\$	-	Salary	\$	-
			OPS	\$	-
			Expense	\$	-
			Sub Total	\$	-
14.	\$	-	Salary	\$	-
			OPS	\$	-
			Expense	\$	-
			Sub Total	\$	-
15.	\$	-	Salary	\$	-
			OPS	\$	-
			Expense	\$	-
			Sub Total	\$	-
OVERHEAD 5.5%	\$	1,265.00		\$	1,622.50
Total		\$24,265.00	Total	\$	31,122.50

Student Government Association 2013-2014 Base Budget Request

update 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media - FIUSM.com	Room:	GC210
Director:	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$ 23,000.00
------------------------------------	------------------------

2013-2014 Total Requested Amount:	\$ 31,122.50
------------------------------------------	------------------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)		
<u>Description</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
Total	\$0	

Student Government Association - FY 2013-2014 Base Budget Request

updated on 1/02/13

INFORMATION MUST BE TYPED

Department Name:	<i>Student Media - FIUSM.com</i>	Room:	GC210
Director:	<i>Robert Jaross</i>	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$ 23,000.00
------------------------------------	--------------

2013-2014 Total Requested Amount:	\$ 31,122.50
------------------------------------------	--------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Description	Amount	Recurring yes/no	
1. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		
2. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		
3. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		
4. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		
5. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		
Subtotal	\$ -		
5.5% Overhead - Non OCO Items	\$ -		
Subtotal New Request FY 2012-2013	\$ -		

Florida International University
Student Government Association - FY 2013-2014 Base Budget Request

updated on 1/2/2013

INFORMATION MUST BE TYPED

Department Name	Student Media - FIUSM.com	Room:	GC210
Director	Robert Jaross	Phone:	305-348-6993

		Requested Annual Budget FY 13-14	Requested Annual Budget FY 14-15 *	Requested Annual Budget FY 15-16 *
REVENUES				
Revenues				
TOTAL REVENUES		500	700	900
TRANSFERS IN				
657001	Transfers In - A&S Funding	30,595	32,595	34,595
R57000	Transfer In - Other	0	0	0
R57000	TOTAL TRANSFERS-IN	30,595	32,595	34,595
TOTAL INFLOWS		31,095	33,295	35,495
OPERATING EXPENDITURES				
TOTAL SALARIES AND BENEFITS		0	0	0
EXP715	TOTAL OTHER PERSONNEL SERVICES	16,500	18,600	20,500
Other Operating Expenses				
E11901	Auxiliary Overhead @5.5%	1,623	1,705	2,090
	Expenditures	13,000	13,000	13,000
EXP110	TOTAL OTHER OPERATING EXPENSES	14,623	14,705	15,090
Operating Capital Outlay				
E21000	Operating Capital Outlay	0	0	0
EXP210	TOTAL OPERATING CAPITAL OUTLAY	0	0	0
DEFERRED MAINTENANCE		0	0	0
TOTAL OPERATING EXP. (outflows)		31,123	33,305	35,590
ENDING FUND BALANCE		(28)	(10)	(95)

* Include 1.5% increase for salaries only (state mandated)

Florida International University
Student Government Association . 2013-2014 Base Budget Request

updated on 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media - The Beacon	Room:	GC210
Director:	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$138,545
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2013-2014 Total Requested Amount:	\$ 156,599.98
------------------------------------------	----------------------

Purpose for the 2012-2013 Allocation: [REDACTED] **Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items**

<u>Description</u>	<u>Allocated Amount</u>		<u>Amount</u>	
1. Computers	\$ 6,500.00			Salary
				OPS
			\$ 6,500.00	Expense
			\$ 6,500.00	Sub Total
2. Printing	\$ 108,400.00			Salary
			-	OPS
			\$ 66,000.00	Expense
			\$ 66,000.00	Sub Total
3. CMA/CP Convention	\$ 4,125.00			Salary
			-	OPS
			\$ 4,125.00	Expense
			\$ 4,125.00	Sub Total
4. Operations (copies, postage, etc.)	\$ 6,668.00			Salary
			-	OPS
			\$ 6,668.00	Expense
			\$ 6,668.00	Sub Total
5. Subscription (Associated Press, CMA, CPA)	\$ 5,143.00			Salary
			-	OPS
			\$ 5,143.00	Expense
			\$ 5,143.00	Sub Total
6.	\$ -			Salary
			-	OPS
			-	Expense
			-	Sub Total
7.	-			Salary
			-	OPS
			-	Expense
			-	Sub Total
8.	\$ -			Salary
			-	OPS
			-	Expense
			-	Sub Total

Student Government Association - FY 2013-2014 Base Budget Request

updated on 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media - The Beacon	Room:	GC210
Director:	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$138,545	2013-2014 Total Requested Amount:	\$ 156,599.98
9.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
10.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
11.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
12.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
13.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
14.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
15.	\$ -	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
OVERHEAD 5.5%	\$ 7,195.98		\$ 4,863.98
Total	\$138,031.98	Total	\$ 93,299.98

Student Government Association 2013-2014 Base Budget Request

updat. 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media - The Beacon	Room:	GC210
Director:	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$138,545
------------------------------------	------------------

2013-2014 Total Requested Amount:	\$ 156,599.98
------------------------------------------	----------------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>		
	<u>Actual/Estimated</u>	
<u>Description</u>	<u>Amount Spent</u>	<u>Justification</u>
1. Computer		Purchased three Mac minis, upgraded the memory computers and purchased latest version of Creative Suite to install on all computers in the office.
2. Printing	\$63,021	Printing of The Beacon newspapers
3. CMA/CP Convention	\$4,125	Make office copies, postage, office supplies
4. Operations (copies, postage, etc.)	\$450	
5. Subscription (Associated Press, College Media Adviser, College Publisher /	\$5,143	Subscriptions to AP, CMA and CPA
6.		
7.		
8.		
9.		
10.		
Total	\$72,739	

Florida International University
Student Government Association - FY 2013-2014 Base Budget Request

updated on 1/2/2013

INFORMATION MUST BE TYPED

Department Name	Student Media - The Beacon	Room:	GC210
Director	Robert Jaross	Phone:	305-348-6993

	Requested Annual Budget FY 13-14	Requested Annual Budget FY 14-15 *	Requested Annual Budget FY 15-16 *
<u>REVENUES</u>			
Revenues	48,000	49,500	53,000
TOTAL REVENUES	48,000	49,500	53,000
<u>TRANSFERS IN</u>			
657001 Transfers In - A&S Funding	156,599	157,000	159,000
R57000 Transfer In - Other	0	0	0
R57000 TOTAL TRANSFERS-IN	156,599	157,000	159,000
TOTAL INFLOWS	204,599	206,500	212,000
<u>OPERATING EXPENDITURES</u>			
TOTAL SALARIES AND BENEFITS	0	0	0
EXP715 TOTAL OTHER PERSONNEL SERVICES	108,000	110,000	113,000
Other Operating Expenses			
E11901 Auxiliary Overhead @5.5%	8,164	6,050	6,215
Expenditures	88,436	90,000	92,500
EXP110 TOTAL OTHER OPERATING EXPENSES	96,600	96,050	98,715
Operating Capital Outlay			
E21000 Operating Capital Outlay	0	0	0
EXP210 TOTAL OPERATING CAPITAL OUTLAY	0	0	0
DEFERRED MAINTENANCE	0	0	0
TOTAL OPERATING EXP. (outflows)	204,600	206,050	211,715
ENDING FUND BALANCE	(1)	450	285

* Include 1.5% increase for salaries only (state mandated)

Florida International University
Student Government Association 2013-2014 Base Budget Request

updated on 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media -WRGP	Room:	GC210
Director:	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$ 139,869.00
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2013-2014 Total Requested Amount:	\$ 140,826.68
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Purpose for the 2012-2013 Allocation:

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items

Description	Allocated Amount		Amount
1. Towers Transmitter Rental (fixed cost)	\$ 38,000.00	Salary	\$ -
		OPS	\$ -
		Expense	\$ 39,900.00
		Sub Total	\$ 39,900.00
2. FCC Consulting Engineer	\$ 27,000.00	Salary	\$ -
		OPS	\$ -
		Expense	\$ 27,500.00
		Sub Total	\$ 27,500.00
3. Remote Transmission Lines (fixed cost)	\$ 8,498.00	Salary	\$ -
		OPS	\$ -
		Expense	\$ 8,498.00
		Sub Total	\$ 8,498.00
4. OPS Student Payroll	\$ 39,000.00	Salary	\$ -
		OPS	\$ 39,000.00
		Expense	\$ -
		Sub Total	\$ 39,000.00
5. Office Lines and Long Distance (fixed cost)	\$ 1,493.00	Salary	\$ -
		OPS	\$ -
		Expense	\$ -
		Sub Total	\$ -
6. CMJ Subscription And Music Licence Fee (fixed cost)	\$ 1,363.00	Salary	\$ -
		OPS	\$ -
		Expense	\$ 1,363.00
		Sub Total	\$ 1,363.00
7. Equipment and Operation Cost	\$ 7,000.00	Salary	\$ -
		OPS	\$ -
		Expense	\$ 7,000.00
		Sub Total	\$ 7,000.00
8. CMJ Conference	\$ 4,500.00	Salary	\$ -
		OPS	\$ -
		Expense	\$ 4,500.00
		Sub Total	\$ 4,500.00

Student Government Association - FY 2013-2014 Base Budget Request

updated on 1/02/13

INFORMATION MUST BE TYPED

Department Name:	Student Media -WRGP	Room:	GC210
Director	Robert Jaross	Phone:	305-348-6993

2012-2013 Allocated Amount:	\$ 139,869.00
------------------------------------	----------------------

2013-2014 Total Requested Amount:	\$ 140,826.68
------------------------------------------	----------------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Description	Amount	Recurring yes/no	
1. Salary	\$ -		
OPS	\$ -		
Expense			
2. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		
3. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		
4. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		
5. Salary	\$ -		
OPS	\$ -		
Expense	\$ -		

Subtotal align="right">\$ -

5.5% Overhead - Non OCO Items align="right">\$ -

Subtotal New Request FY 2012-2013 align="right">\$ -

Florida International University
Student Government Association - FY 2013-2014 Base Budget Request

updated on 1/2/2013

INFORMATION MUST BE TYPED

Department Name	Student Media -WRGP	Room:	GC210
Director	Robert Jaross	Phone:	305-348-6993

		Requested Annual Budget FY 13-14	Requested Annual Budget FY 14-15 *	Requested Annual Budget FY 15-16 *
REVENUES				
	Revenues	500	600	700
	TOTAL REVENUES	500	600	700
TRANSFERS IN				
657001	Transfers In - A&S Funding	140,829	142,000	145,000
R57000	Transfer In - Other	0	0	0
R57000	TOTAL TRANSFERS-IN	140,829	142,000	145,000
	TOTAL INFLOWS	141,329	142,600	145,700
OPERATING EXPENDITURES				
	TOTAL SALARIES AND BENEFITS	0	0	0
EXP715	TOTAL OTHER PERSONNEL SERVICES	39,000	39,500	40,200
	Other Operating Expenses			
E11901	Auxiliary Overhead @5.5%	7,342	7,508	7,711
	Expenditures	95,848	97,000	100,000
EXP110	TOTAL OTHER OPERATING EXPENSES	103,190	104,508	107,711
	Operating Capital Outlay			
E21000	Operating Capital Outlay	0	0	0
EXP210	TOTAL OPERATING CAPITAL OUTLAY	0	0	0
	DEFERRED MAINTENANCE	0	0	0
	TOTAL OPERATING EXP. (outflows)	142,190	144,008	147,911
	ENDING FUND BALANCE	(861)	(1,408)	(2,211)

* Include 1.5% increase for salaries only (state mandated)

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

WRGP Equipment Upgrades

Anticipated Completion Date:

3-years plan

Purpose of Special Budget Request:

WRGP Equipment Upgrades

Request Amount:

\$311,134

What is the benefits for FIU students:

Much of the equipment at WRGP is over 20 years old and is in dire need of being upgraded. Some of this equipment must be upgraded immediately to adhere to FCC regulations. A Biscayne Bay Campus studio is included in this request. It would be developed in year two of our three year renovation plan. This would allow students put their classroom knowledge to practical use. It would allow SJMC students, along with others the opportunity to work from the BBC studio.

How many students are expected to benefit from this special request:

All students at the University can listen to WRGP on three FM stations and online at FIUSM.com. Students at the BBC campus, especially journalism and mass communication majors, can take advantage of the studio to further their media education.

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

See addendum for all quotes.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

FLORIDA INTERNATIONAL UNIVERSITY
Broadcast Center WRGP-FM
Preliminary Project Budgetary Figures

FIU SOUTH CAMPUS FACILITY	
EQUIPMENT	
Air Studio Equipment	17983
Production Studio Equipment	17898
Studio Arm Systems - for mics monitors and speakers	7808
Other Studio Equipment	1500
Techroom Equipment	14472
2 on-air/production Consoles w/ Audio Routing System w spares	89900
add power supplies and dual selectors	4570
Custom Studio Furniture - (Air and prod rooms)	41202
Studio Computers, hardware, software, professional sound cards	18994
Wire, multi-pair cabling, panduct, connectors, heat shrink, hardware	13507
Tools: Soldering, Punch block systems, labeling tools, RJ-45 items	5194
Studio -> techroom data cabling 48 runs cat5e w/ panels	4800
Central Gounding system	1500
UPS Systems	11000
	250328
ON-AIR PLAYBACK AND EDITING	
Wide Orbit - Digital Storage playback system (includes computers/hardware)	38000
PROJECT MANAGEMENT & INTEGRATION	
Planning and systems design	16200
Studio Integration and wiring	82800
Documentation	5000
	104000
PROJECT TOTAL	
	392327.90



Pressman Engineering & Technology, INC
8601 SW 102 Ave • Miami, FL 33173

Estimate

Phone # 305-215-0524 mail@pressman.net
Fax # 786-999-0709 www.pressman.net

Date	Estimate #
1/2/2013	2067

Ship To
FIU Radio Station WRGP University Park - UH 311 Miami, FL 33199

Name / Address
FIU Radio Station WRGP University Park - UH 311 Miami, FL 33199

P.O. No.

Description	Qty	Cost	Total
WRGP SOUTH CAMPUS			
Transmitter/Site Remote Control System			
ARC PLUS SLIMLINE	1	1,995.00	1,995.00
PLUS-X IIU INPUT UNIT	1	1,195.00	1,195.00
PLUS-X ICRU OUTPUT UNIT	1	995.00	995.00
BTU-4 BTU-4 UNITED STATES Includes BTO outdoor sensor (Fahrenheit) and 120V power adapter	1	319.00	319.00
			4,504.00
Remote Monitoring - Silence Sensor			
Audio Sentinel Silence Sensor	1	299.00	299.00
Rack Mount	1	59.00	59.00
Barix instreamer - (remote audio)	1	297.00	297.00
Dayton Commercial single Freq Monitoring receiver	1	550.00	550.00
			1,205.00
UPS SYSTEM			
Replace UPS System - Powerware PW9125-2000 with line cord and receptacles	1	1,812.50	1,812.50
UPS extended battery module (EBM)	1	750.00	750.00
			2,562.50
Netgear ProSafe® 24-port Gigabit Ethernet Switch 10/100/1000 Mbps	1	250.00	250.00
NEW AIR CONDITIONED ENCLOSURE - PRICE TO BE DETERMINED			
SHIPPING NOT INCLUDED IN THIS ESTIMATE			
WIRING - LABOR - INSTALLATION TO BE DETERMINED			
Sales Tax		7.00%	0.00
Total			\$8,521.50

**FIU NORTH CAMPUS WRGP
NEWS/PRODUCTION FACILITY - Preliminary Budget**

North Campus Broadcast Facility					Item Cost	Total Cost
	Quantity	Manufact	Model	Description		
EQUIPMENT						
news/prod	2	Neumann	BCM-104	Condensor Microphone w/shock mount	1300	2600
news/prod	2	Aphex	230	Mic processor	1100	2200
news/prod	2	Middle Atlantic	S1	Security Cover 1 sp. (1-3/4") regular perf. Pattern	50	100
news/prod	1	Tascam	CD-01U Pro	rack mount cd player	800	800
news/prod	2			Powered Speaker	350	700
news/prod	2	Omni mount		Speaker Bracket	50	100
news/prod	1	CBT Systems	ONAIR2	on air light (w opto relay)	500	500
news/prod	1	CBT Systems	ONAIR2	OPTO option	100	100
news/prod	2	Sony	MDR-7506	headphones	120	240
news/prod	1			Headphone dist system	500	500
news/prod	1	Henry	I/O panel	Bal unbal and digital i/o panel	575	575
news/prod	1			Furniture package	12000	12000
news/prod	1			Single Hybrid	950	950
news/prod	1			Compact broadcast mixing console	12500	12500
news/prod	1			adobe audition editing software	500	500
news/prod	1			Editing Computer	2500	2500
news/prod	2			distribution amplifier	700	1400
news/prod	2			Mic arm	250	500
news/prod	1			Wire and Connectors	2750	2750
news/prod	1			FM Tuner	550	550
news/prod	1			FM Antenna	150	150
						42215
INSTALLATION						
news/prod	1			Design and Installation		9200
					TOTAL	51415.00



Pressman Engineering & Technology, INC
8601 SW 102 Ave • Miami, FL 33173

Estimate

Date	Estimate #
1/2/2013	2066

Phone # 305-215-0524 mail@pressman.net
Fax # 786-999-0709 www.pressman.net

Ship To
FIU Radio Station WRGP University Park - UH 311 Miami, FL 33199

Name / Address
FIU Radio Station WRGP University Park - UH 311 Miami, FL 33199

P.O. No.

Description	Qty	Cost	Total
WRGP NORTH CAMPUS			
Transmitter/Site Remote Control System ARC PLUS V3 FIRMWARE	1	299.00	299.00
Remote Monitoring - Silence Sensor			
Audio Sentinel Silence Sensor	1	299.00	299.00
Rack Mount	1	59.00	59.00
Barix instreamer - (remote audio)	1	297.00	297.00
Dayton Commercial single Freq Monitoring receiver	1	550.00	550.00
			1,504.00
UPS SYSTEM			
Replace UPS System - Powerware PW9125-2000 (Or battery replacement)	1	1,812.50	1,812.50
UPS extended battery module (EBM) shipping to be determined and not included in this quote	1	750.00	750.00
			2,562.50
STUDIO TO TRANSMITTER LINK - FROM SOUTH TO NORTH CAMPUS			
Comrex Bric-link IP STL (To replace Barix consumer units/ link)	2	1,500.00	3,000.00
rack mounts for Bric link units	2	150.00	300.00
			3,300.00
Labor - Installation - Wiring- TO BE DETERMINED			
SHIPPING TO BE DETERMINED ON ITEMS IN THIS ESTIMATE			
Sales Tax		7.00%	0.00
		Total	\$7,366.50

O-Wide Leadership

- Cost / Transportation / Location
- Material Free-Don
- Good Cause

Questions / Concerns

Fund

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	University Wide Leadership	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2137	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$44,310
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$44,310
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Associat' FY 2013-2014 Budget Request

update. .2/18/12

INFORMATION MUST BE TYPED

Organization Name:	University Wide Leadership	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2137	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$44,310
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$44,310
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants ***	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

WU C

Fully Fund

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Wolfe University Center

Director:

Elias Bardawil

Email/Phone:

bardawil@fiu.edu 6-4571

Status of SGA Funding for FY 2012-2013				
Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
	\$0	\$0	\$0	Please explain how it was achieved, and if completed, or in progress
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
Total Amount	\$0	\$0	\$0	

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: WUC
Director: Elias Bardawil
Email/Phone: bardawil@fiu.edu 6-4571

Goals for FY 2013-2014

1	Go forward on buildout for WUC Building - Renovate Panther Square and Entrance to Building
2	Renovation for MAW Theatre - Make theatre smart classroom ready
3	Present Panther Square as a more student friendly, for students at BBC
4	
5	
6	
7	

FLORIDA INTERNATIONAL UNIVERSITY

STUDENT GOVERNMENT ASSOCIATION

2013-2014 Budget Request

ACTIVITY & SERVICE FUNDS



A & S Business Office
Modesto Maidique Campus • GC 2201
PH: 305.348.3077

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
SPECIAL BUDGET REQUEST FY 2013-2014**

Item/Event Name:
Anticipated Completion Date:

Salary Allocations
FY 2012-13

Purpose of Special Budget Request:

Additional allocation to retain employees through the OPS Audit.

Request Amount:

\$ **53,625.84**

What is the benefits for FIU students:

The personnel are needed to handle the workload to adequately perform the tasks of the Events held in the WUC through SGA, SPC, SOC and the University Departments. Personnel is currently employed at as full time OPS. The WUC is looking to convert these OPS positions to full time as part of HR's OPS Audit.

How many students are expected to benefit from this special request:

All students attending BBC Campus location taking advantage of Events and classes in the WUC.

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

<p>New Positions</p> <p>1) Three Fulltime Custodial Positions - \$22,439.19 Differential Salary + \$31,186.65 Benefits = \$53,625.84 Total (Budget cost is the difference in current salary + benefits - budget numbers submitted by Marcia Diggins)</p>

APPROVED BY:
ALLOCATED AMOUNT:
TO BE ALLOCATED BY:

**FLORIDA INTERNATIONAL UNIVERSITY
 Student Government Association
 SPECIAL BUDGET REQUEST FY 2013-2014**

Item/Event Name:

Machinery and Equipment for WUC Operations

Anticipated Completion Date:

Fall 2013

Purpose of Special Budget Request:

One Time Special Allocation

Request Amount:

\$

27,702.00

What is the benefits for FIU students:

To properly upkeep the Wolfe University Center to a standard that is reputable and acceptable for students and guests. Adequately maintaining the building ensures a safe and secure environment for all occupants.

How many students are expected to benefit from this special request:

FY 2012-13, over 1300 Events were held in WUC, equipment needed to properly maintain Student Union to appropriate standards.

**REQUIRED BELOW: Please provide a detail information
 You will need to also include copies of all quotes, agreements, etc.**

Machinery (1) Avenger floor scrubber [\$10384.00], 3) Carpet scrubber [\$5376.80], 4) Pressure Washing kit[\$9057.00], 5) Restroom and shower cleaner [\$2885.00], etc.) - The Wolfe University Center is in need of machinery to execute maintenance tasks such as cleaning and waxing floors, power washing exterior surfaces, etc. The equipment that represents the Wolfe University Center and Florida International University should reflect the institution in a positive and respectable manner. New equipment and furniture will aid the Wolfe University Center in providing a more reputable venue for both students and clients alike.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

SAME

**Florida International University
Student Government Association FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Women's Center	E-mail:	baresb@fiu.edu
Representative:	Bronwen Bares Pelaez	Advisor:	
Room:	GC 2200	Advisor Contact Information:	
Telephone:	7-1506	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$94,262
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2013-2014 Total Requested Amount:	\$104,812
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Women Who Lead	500 expected	\$8,000
2. Take Back the Night/SAAM	500 expected	\$2,500
3. Sisterhood Retreat	40	\$7,000
4. Mentoring Program	20	\$250
5. Wild Succulent Woman Housing Discussion	350	\$600

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$18,000.00		\$10,000.00	Students have consistently provided positive feedback on their learning experience with this event through the years. In 2012, 93% of conference participants reported that as a direct result of their conference attendance they had a better understanding of the various career options available to them within their degree or major, and 80% identified at least one unique characteristic they believe women bring to positions of leadership. These are just two examples of the ways in which this event currently exceeds the Worlds Ahead expectations of campus events and student learning. Please refer to the student testimony for a more detailed account of the impact of this event. In recent years we have experienced increased participation due to sponsorship of a keynote speaker at BBC and would like to do the same for our MMC conference in 2014. Therefore we are asking for an additional \$10,000 in order to be able to invite a national or international speaker to serve as the keynote. This would provide the event with additional diversity, notariety, and participation from our campus community.
\$2,500.00		\$0.00	These funds are sufficient for this program due to campus partnerships and sponsorships
\$7,000.00		\$0.00	These funds are currently sufficient for this event assuming no increases in travel or lodging for the retreat in 2013.
\$250.00		\$0.00	The cost of this program will remain the same in 13-14.
\$600.00		\$0.00	The cost of this program has remained constant for a number of years due to excellent collaborations and the creativity of the Women's Center staff.

Student Government Association FY 2013-2014 Budget Request

update: .2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Women's Center	E-mail:	baresb@fiu.edu
Representative:	Bronwen Bares Pelaez	Advisor:	
Room:	GC 2200	Advisor Contact Information:	
Telephone:	7-1506	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$94,262
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$104,812
------------------------------------------	------------------

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

Event / Item

**Number of
Participants**

**Actual/Estimated
Amount Spent**

1. Women Who Lead	400/card swipe	\$11,670
2. Take Back the Night/SAAM	500/attendance	\$2,610
3. Sisterhood Retreat	40/attendance	\$6,933
4. Mentoring Program	20/registration	\$250
5. Wild Succulent Woman Housing Discussion	350/attendance	\$600
6. Late Day Latte	100/attendance	\$142

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

Justification

Please refer to some of the exciting statistics on student experiences with this conference. Due to increases in cost for catering, materials and supplies, marketing, and publications, the overall cost of the conference has increased over the last two years. While we do actively seek sponsorships and collaborations to help support the cost of this event, regardless of these, our cost has nearly doubled over the last three years due to the increase in participation. This money comes from the various other programs whenever possible in order to make up the difference. Please see the detailed justification for price per student.

The cost for this program includes the space utilized, the materials used for the various awareness projects included (Clothesline Project, These Hands Don't Hurt, Walk in My Shoes, Walk in Her Shoes, 4th Flag Project, etc.), as well as participant t-shirts, promotional materials, and occasionally speakers. This year we hope to find a community member willing to speak for free at this event to alleviate the limited resources utilized for all other aspects of these events.

The cost for this program remained similar this year, and we currently do not foresee increases in lodging, catering, transportation, or materials and supplies for this event.

While the impact of this program is very beneficial for those who actively engage in the mentoring process, we have experienced a decline in active participation on the part of the students in recent years. Therefore, this year we have worked with a smaller group than in the past to experiment with some different formats, and research some new approaches to increase persistence through to the end of the program in the future. Therefore, we reduced the amount spent on the program this year while we learn how to re-create the program in an innovative way.

Wild Succulent Woman has continued to reach out to our campus community on each campus through discussions and activities in housing. We collaborate with multiple organizations in order to continue to bring a diverse and exciting array of topics for students to discuss and consider. Additionally, the student assistants in the Women's Center are trained to plan and facilitate these workshops which gives them invaluable event planning, research, and public speaking skills. The cost of this program includes program development and preparation, marketing, and often includes very light snacks for the participants.

While we have traditionally participated in this event by creating an interactive activity for students to engage in at the table, we believe that utilizing these activities for other tables would benefit our collaborative efforts overall, and we would like to therefore move toward a more general tabling and collaboration category of funding rather than funding for our participation in Late Day Latte, and a separate allocation for all other collaborations. Therefore, in our 13-14 request we have reallocated these funds.

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Women's Center	E-mail:	baresb@fiu.edu
Representative:	Bronwen Bares Pelaez	Advisor:	
Room:	GC 2200	Advisor Contact Information:	
Telephone:	7-1506	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$94,262
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$104,812
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7. IDEVAW BBC	110/Attendance	\$350
8. Collaborations	650/attendance	\$555
9. OPS Staff	6	\$21,150
10. Coordinator position - BBC	1	\$43,056
11. Office Supplies		\$1,707
12. Breast Cancer Awareness Month Events and Walk	250/attendance	\$80
13. Love Your Vagina Workshop	150/attendance	\$200

The third annual IDEVAW was another success at BBC. This is the Take Back the Night programming for the BBC, and is hosted as a part of the International Education Week sponsored by ISSS. This year's keynote speaker is an expert on sex trafficking in Florida and abroad. She was able to connect the major or career path of every student attending to the critical issue of human trafficking, allowing students to see how this issue is important for everyone to learn about. This collaboration has increased participation and interaction with this topic for BBC students by over 300% over the past 4 years. With the consistent success of this program through the years, we hope to expand these efforts to the MMC in the future if resources permit.

We collaborate with 60 campus and community organizations per year including student organizations, administrative and academic departments, and non-profit and other community organizations. Collaborations allow us to create relationships across South Florida, build coalitions and networks for our students to connect with while at the university and as alumni, and also provide us the opportunity to share a 'gendered perspective' on many important topics on campus. We consistently look to increase our collaborative efforts each year, and 13-14 will be no different.

The majority of staff in the Women's Center currently consist of 1 Graduate Assistant and 5 Federal Work Study positions for both campuses. In addition, there is 1 full time Associate Director housed at MMC, and 1 full time Coordinator housed at BBC. Therefore, in order to accomplish all of our programming and collaborative work throughout the year, our student staff take on considerable responsibility for our programs including planning, logistics, research, marketing, program facilitation and assessment. We could not accomplish everything we do without the wonderful women who currently hold these critical positions. In turn, these students graduate from their work experience with the Women's Center with concrete skills and abilities that they can showcase on their resumes, in their job interviews, throughout their graduate school applications, and transfer with them to their next job and beyond. We support and empower these staff members to develop their leadership skills, build self-esteem, and provide concrete experiences for them to utilize again and again in the future.

Due to the process of creating a brand new position from start to finish, we were able to identify and hire a qualified candidate to start on the BBC beginning 10/8/12. The savings was spent on new equipment for this position, and additional costs for programs such as Women Who Lead, Take Back the Night, the Mentoring Program, and other student staff positions. In 13-14 this allocation will solely be used for the Coordinator salary and benefits.

We were able to provide new supplies and equipment for the Coordinator at BBC, as well as for our programs throughout the year.

We were able to collaborate with some campus partners to continue this new BBC tradition in October 2012. Breast Cancer Awareness Month is an important time to raise awareness on this critical issue and the Women's Center contributes to these efforts on both campuses through events, fundraising, and community engagement.

This new collaboration between the Women's Center and Wellness Center, which also incorporated input and involvement from SGA, NOW, VOX, SHAPE, and WSSA was a new initiative that was extremely popular. Just over 150 students attended this interactive workshop to learn about various health issues, self-esteem building, and body image.

Student Government Association F.Y 2013-2014 Budget Request

updated 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Women's Center	E-mail:	baresb@fiu.edu
Representative:	Bronwen Bares Pelaez	Advisor:	
Room:	GC 2200	Advisor Contact Information:	
Telephone:	7-1506	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$94,262
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$104,812
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14. Love Your Body Day	150/giveaways	\$45
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.		\$0
Subtotal		\$89,348

Love Your Body Day is a national body image awareness program and celebration to raise awareness of how a healthy body image can support other aspects of health, wellness, confidence, and success. We enjoyed a day in the GC Pit with giveaways, music, and an interactive fundraiser some of you may remember - take a picture with the Vagina! All proceeds went to benefit the FIU WSSA production of the Vagina Monologues and their contributions to raise awareness on issues of inter-personal violence. Overall it was a fun day that involved various organizations.

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Women's Center	E-mail:	baresb@fiu.edu
Representative:	Bronwen Bares Pelaez	Advisor:	
Room:	GC 2200	Advisor Contact Information:	
Telephone:	7-1506	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$94,262
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$104,812
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants ***	Amount	Recurring Yes/No
1. N/A		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Women's Center	
Representative:	Bronwen Bares Pelaez	
Room:	GC 2200	
Telephone:	7-1506	
E-mail:	baresb@fiu.edu	
Advisor:		0
Advisor Contact Information:		0

DETAIL JUSTIFICATION

	Women's Center Primary Programs
	Mentoring Partnerships Program
Engages female students in supportive relationships with female faculty, staff and alumnae. Activities will help students make the most of their college experience, expand their network, and support them in their transition to a professional career. This year we have engaged 20 student mentees in this program. The program cost \$12.50 per student in 12-13.	
	Sisterhood Retreat
A weekend aimed towards the self-empowerment of women. A committee of past student participants create and facilitate all of the workshops hosted throughout the weekend which include discussions on body image, career and leadership development, health and wellness, networking, bonding, outdoor activities, and more. A total of 40 participants attend the retreat with a current cost of \$175 per participant.	
	Women Who Lead
A day-long conference designed to further enhance the leadership development of female students at FIU through networking, and hearing the leadership development paths, skills utilized, and advice of women at various points of their career from many different fields. Each year 400 participants engage in this conference experience hosted on each campus, and planned by a committee of representatives from all of the colleges across the university, and the departments within student affairs. This conference not only provides a high quality professional development experience for our students, but it also brings together the amazing women who make up the faculty and staff of FIU. This program currently costs \$29-\$30 per participant.	
	Sexual Assault Awareness Program
Provides awareness of sexual assault, prevention, and safety on our campus and in our community through activities such as Take Back the Night, and the International Day for the Elimination of Violence Against Women. These programs are planned by a collaborative planning committee including students and staff who are passionate about raising awareness on critical issues such as Intimate Partner Violence, Sexual Assault, and Human Trafficking. We engage over 750 students in these effort overall annually and currently spend approximately \$3-5 per student on these programs.	
	Wild Succulent Women
A late-night discussion about controversial issues such as Love vs. Infatuation, Positive Body Image, and Sexuality planned and facilitated by the Women's Center program assistants. Departments we have collaborated with to host these events have included Women's Studies, American Medical Women's Association, multiple Resident Assistants, VOX, multiple sororities and fraternities, BSU, and others. Held monthly in the Residence halls to connect specifically with our students living on campus. This program engages over 350 participants per year and costs \$1.85 per student.	
	Women's Center Collaborations and New Programs
	Breast Cancer Awareness Month and Walk
This program utilized tabling events and a Breast Cancer Walk Registration Kick-off event in order to educate men and women about the importance of breast screening and health. This event was planned in collaboration with the BBC Rec Center and the Wellness Center and engaged over 200 BBC students who worked together to raise nearly \$1,900 for the FIU team at the walk. This program cost the Women's Center \$0.32 per participant. We also hosted a film at MMC called Pink Ribbons, Inc. which was graciously sponsored by a community partner.	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Women's Center
Representative:	Bronwen Bares Pelaez
	Heart Health Awareness Month
This awareness program is designed after the national awareness project sponsored by the American Heart Association called, "Go Red for Women: Love Your Heart." We project that we will engage approximately 75 students in this awareness project and spend approximately \$0.25 per student on these efforts.	
	Sex Carnival
This fun and engaging awareness program is hosted by the Wellness Center and takes place on each campus. The Women's Center has engaged in this project on both campuses this year. We partner with many other departments and student organizations across the university to offer women and men information about women's health, healthy relationships, and safer sex practices, all while having fun! We spend approximately \$100 on this collaborative effort.	
	World AIDS Day
Each year on December 1st, the Women's Center collaborates with many other departments and student organizations across the university to remember those who have fallen ill or lost their lives to HIV and AIDS. We also provide information, resources, and awareness on this issue related specifically to women, and how women can strive to protect themselves and their families. We spend approximately \$100 on these efforts each year.	
	Love Your Vagina
Love Your Vagina was a new initiative by the Women's Center and the Wellness Center this year, and ended up also involving SGA, NOW, VOX, WSSA, and SHAPE. This event was part of a national awareness program called 'Love Your Body Day' which promotes healthy body image, self-esteem, confidence, and health awareness. We provided over 150 participants with an interactive event focused around knowledge of healthy vulva care, healthy views of sexuality, the female orgasm, and campus resources that provide additional information and support for women and men relating to these areas. Overall including our Love Your Body Day event, this awareness project cost \$1.25 per participant.	
	Strong Women Strong Girls
A national mentoring program model allowing college-aged women to make a difference in the lives of at-risk 9-12 year old girls with a curriculum of activities including strong women from history, health and wellness education, and community service projects. The Women's Center continues to actively support and advise this growing student organization. Thus far in 2012-2013 we have not supported the group financially but instead with extensive time and allowing them to use the Center to hold their supplies.	
	Late Day Latte
The Late Day Latte Program takes place at the BBC and is organized through Campus Life. The Women's Center has consistently hosted an information table at nearly every Late Day Latte event since its inception. We utilize this opportunity to raise awareness on campus and specifically with commuter students on our upcoming programs, as well as to cover topics that might not otherwise be covered in our other programs such as, wage equality, sexual harassment, arts and crafts as a stress outlet, sexual health, relationship violence, and more.	

MMC Campus Specific Budget Hearings
Wednesday, February 20, 2013-2014
GC 241A

Time	Department	Contact Person
9:00 AM	FSA	Jose Toscano
9:15 AM	GC Room Reservations	Jose Toscano
9:30 AM	Activity & Service Business Office	Silvana Rogelis
9:45AM	Student Bar Association	Alisha Mays
10:00 AM	Sorority & Fraternity Life	Ijnanya Wilson/Alexis Fulks
10:15 AM	Multifaith Council	Levi Friedman
10:30 AM	Model UN	John Stack
10:45 AM	SGC Main Office	Michelle Castro
11:00 AM	SGC Governing Council	Michelle Castro
11:15 AM	FIU Debate	Daniel Blaeuer
11:30 AM	Children's Creative Learning Center	Silvia Valdes
11:45 AM		
12:00 PM	Residence Hall Association	Joe Haeffel
12:15 PM		
12:30 PM		
1:00 -2:00 PM	LUNCH BREAK	
2:00 PM		
2:15 PM		
2:30PM		
2:45 PM		
3:00PM		
3:15PM		
3:30PM	Council for Student Organizations	Ijnanya Wilson
3:45PM		
4:00PM	Student Programming Council	Robert Borgmann
4:15PM		
4:30PM		
4:45PM		
5:00PM		
5:15PM		
5:30PM		

Florida International University
Student Government Association **FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Activity and Service Business Office	E-mail:	rogeliss@fiu.edu
Representative:	Silvana Rogelis	Advisor:	
Room:	GC 2201	Advisor Contact Information:	
Telephone:	305-348-3077	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount: \$62,683

2013-2014 Total Requested Amount: \$66,782

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. ASBO Database maintenance		\$3,200
2. Office Supplies		\$3,500
3. Supplies for workshops, training, meetings		\$3,500
4. OPS Staff/ GSPC OPS		\$40,000
5. Copies and other supplies and staff developmental travel		\$6,215
6. Phones		\$3,000
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$3,268
Total		\$62,682.83

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$4,000.00		\$800.00	
\$3,600.00		\$100.00	
\$4,500.00		\$1,000.00	
\$42,000.00		\$2,000.00	
\$5,000.00		(\$1,215.00)	
\$3,000.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$3,415.50			OVERHEAD
\$65,515.50			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Activity and Service Business Office	E-mail: rogeliss@fiu.edu
Representative:	Silvana Rogelis	Advisor:
Room:	GC 2201	Advisor Contact Information:
Telephone:	305-348-3077	Is this request MMC, BBC or University Wide? MMC

2012-2013 Allocated Amount:	\$62,683
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2013-2014 Total Requested Amount:	\$66,782
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):	Difference Between Allocation and Actual Expenditures	
<p>What was and/or will be accomplished with the use of these funds? * Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</p>	<p>If the cost was more - where did the funds come from for the event?</p>	
Event / Item	Actual/Estimated Amount Spent	Justification
Number of Participants		
1. ASBO Database maintenance	1500 \$3,200	
2. Office Supplies	\$2,000	Funds will be used for the rest of the year for office supplies
3. Supplies for workshops, training, meetings	\$2,000	Pending hearing/deliberations invoices in spring
4. OPS Staff/ GSPC OPS	\$15,500	Pending spring/summer OPS payroll
5. Copies and other supplies and staff developmental travel	\$3,500	will be doing benchmarking for other universities and best practice
6. Phones	\$1,500	
7.	\$0	
8.	\$0	
9.	\$0	
10.	\$0	
11.	\$0	
12.	\$0	
13.	\$0	
14.	\$0	
15.	\$0	
16.	\$0	
17.	\$0	
18.	\$0	
19.	\$0	
20.	\$0	
Subtotal	\$27,700	

Student Government Association FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Activity and Service Business Office	E-mail:	rogeliss@fiu.edu
Representative:	Silvana Rogellis	Advisor:	
Room:	GC 2201	Advisor Contact Information:	
Telephone:	305-348-3077	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$62,683
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2013-2014 Total Requested Amount:	\$66,782
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

Event / Item	Expected # of Participants ***	Amount	Recurring Yes/No	Detail Justification
1. Document scanners - imagenow		\$1,200	no	The new way of processing expense reports and credit cards through peoplesoft is requiring imaging of documents, this desktop scanners will allow the process to flow much faster for reimbursements, etc.
2.		\$0		
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
Subtotal		\$1,200		
5.5% Overhead		\$66		
Subtotal New Request FY 2013-2014		\$1,266		

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: Campus Life-MMC
Director: Jose Toscano
Email/Phone: toscanoj@fiu.edu/305-348-2137

Status of SGA Funding for FY 2012-2013				
Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
SummerFest and Summer Movie Series	\$100,000	\$52,000	\$48,000	Funds were used for entertainment acts, giveaways, food and production costs. See Accomplishments
Week of Welcome	\$15,000	\$13,700	\$1,300	
Student Involvement Newsletter-OPS in Publication	\$9,000	\$4,800	\$4,200	Hiring of part time publications designer. See accomplishments
Coordinator for Greek Life	\$46,000	\$0	\$46,000	
Student Leadership Development Series	\$15,000	\$4,230	\$10,770	Bringing in Fall Speaker- Rasheed Ali and LeaderShape attendance
Marketing	\$45,000	\$27,480	\$17,520	Giveaways and Flyers
	\$0	\$0	\$0	
Total Amount	\$230,000	\$102,210	\$127,790	

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Campus Life-MMC

Director:

Jose Toscano

Email/Phone:

toscanoj@fiu.edu/305-348-2137

Notable Accomplishments due to SGA Funding

FY 2012-2013	
Ex: Highlights of accomplishments. DO not repeat prior page, but highlight outstanding accomplishments. (i.e. student learning, collaboration, student services, miscellaneous)	Please explain how it was achieved
SummerFest	SummerFest Concert: July 17 in the GC Ballrooms, over 2500 in attendance. The 5 hour event concluded with a movie in the ballroom. There were 2 pool parties at Housng, 600 attended the first, 550 attended the second.
SummerFest Movie Series	The movies were done for 5 thursdays, all had attendance over 120 students.
Campus Bonanza Day(s)	Held once in each semester; had over 250 students participate in our activities.
Week of Welcome: Fall and Spring	Week long activites at the beginning of each semester, 12,000 student planners were given out over 4 days of activities, Comedy show had 300 in attendance, Dueling Pianos at 225 in attendance.
Student Leadership Series	Special Speaker: Rasheed Ali; spoke to groups about organizational management and leadership over 300 in attendance. In addition, Campus Life has held 4 workshops in the fall and will be conducting an additional 6 in the spring. Average attendance at the workshops 25.
New Part Time Publication Designer	With the new designer, the department has been able to increase production overall by 27%

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: Campus Life-MMC
Director: Jose Toscano
Email/Phone: toscanoj@fiu.edu/305-348-2137

Goals for FY 2013-2014

SummerFest: Increase attendance, identifying a new location for greater attendance and exposure.
Student Leadership Series: increase the attendance by 10% and collaborate with more academic units/units outside of Student Affairs.
Continue the production pace of the Publication office
4
5
6
7

FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT

Department Name: Career Services
Director: Ivette Duarte
Activity Number: 1521030001 (MMC)
Email/Phone: duartei@fiu.edu/7-4067

Status of SGA Funding for FY 2012-2013

Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
Graduate Assistants - (MMC & EC)	\$28,000	\$13,500	\$14,500	Funds were used to staff the Cyber Café at MMC and EC. During the Fall 2012 semester, 780 students were seen by our Graduate Assistants who assisted students with resume critiques and cover letters, among other duties. The difference in funds will be used to continue funding the Graduate Assistants' position through the summer semester.
Peer Career Coaches - (MMC & EC)	\$17,000	\$8,030	\$8,970	Funds were used to staff the Cyber Café at MMC and EC. During the Fall 2012 semester, 780 students were seen by our Graduate Assistants and Peer Career Coaches. The difference in funds will be used to continue funding the Peer Career Coaches for the remainder of the year.
Federal Government-Statewide Conference	\$6,000	\$0	\$6,000	This event will take place on June 28, 2013. Because of the additional funding from SGA, student registration is projected to increase by 100.
Employer Networking Reception	\$3,000	\$200	\$2,800	The first event took place in Fall 2012, and funds were used to provide food and refreshment for employers. The second event is scheduled to take place on February 13, 2013. The difference in funds will be used to purchase food and refreshment for the remainder of the year.
Executive Protégé Initiative	\$2,000	\$917	\$1,083	To date, approximately 127 students have enrolled in the first half of the EPI Program. Amount used was to purchase portfolio folders, advertising materials, and food and refreshment. The difference in funds will be used to fund the second half of the program, which is in process for the Spring 2013 semester.
Business Etiquette Lunch and Dinner	\$5,000	\$210	\$4,790	One event is pending additional charges, but the amount used so far was for rental of facilities to host the event. The other event will take place during the Spring 2013 Semester.
Career Boot Camp	\$1,500	\$419	\$1,081	Amount used was for purchase of food and refreshment during the Fall 2012 semester. Another event is scheduled for February 9, 2013. The difference will be used for the remainder of the year for same expenditures.
Bus to attend Statewide Job Fair May each year	\$1,600	\$0	\$1,600	This event will take place May 2013.
Careers in Student Affairs Day	\$2,000	\$796	\$1,204	Amount used was for purchase of food and refreshment for students attending the event during the Fall 2012 semester. The difference will be used in February 2013, in collaboration with SAGA Days, to host another event geared towards graduate students in Higher Education and Student Affairs in particular.
Business Etiquette Lunch for Delta Epsilon Iota	\$1,500	\$0	\$1,500	This event is scheduled to take place during the spring semester.
Computers	\$1,321	\$0	\$1,321	One laptop will be purchased for student work/presentations during the spring semester.
Auxiliary Overhead	\$4,824	\$1,647	\$3,177	This amount was allocated to take care of overhead expenses.
Total Amount	\$73,745	\$25,719	\$48,027	

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name: Career Services
Director: Ivette Duarte
Email/Phone: duartei@fiu.edu/7-4067

Goals for FY 2013-2014

1 Continue staffing the Cyber Café at both MMC & EC with Graduate Assistants and Peer Career Coaches to accommodate the continuous increase in number of students who utilize the programs and services offered by CSO. As can be seen from the Fall 2012 semester, 780 students walked in for either resume critiques, cover letter critiques, or some other professional development. Our goal is to continue that trend by staffing the Cyber Cafe with Graduate Assistants and Peer Career Coaches.

2 Our goal is to continue providing accommodations to more students who are interested in becoming active members of the Executive Protégé Initiative program. During Fall 2012, approximately 82 students registered for the program 45 are currently registered for Spring 2013. We would like to continue offering this program to our students because it gives them the opportunity to be "career-savvy" individuals.

3 In regards to the Career Boot Camp, we would like to serve at least 50 students, that's about 3-4 extra workshops because the program has become very popular, especially among engineering students.

4 Our goal for FY 2013-2014 is to have more federal representatives and students attend the Federal Government Conference by advertising early through any possible media outlet. In total, there were 48 federal representatives and 337 students registered for the event last FY, so our goal is to exceed those numbers.

5 The goal for this program is to transport more students to the Federal Statewide Job Fair. During the last FY, a total of 60 students were transported to the event to meet with Federal employers. This number will definitely be increased, so our goal is to continue transporting students to the event because it offers them a consistent way of getting to the event rather than depending on other discretionary funding.

6 Our goal for this program is to continue serving and educating undergraduate and graduate students regarding their careers and educational and professional development opportunities in Higher Education, and particular, in Student Affairs. In collaboration with various Student Affairs departments, one additional goal is to continue reaching out to other departments who share the mission of this program.

7 The Business Etiquette Lunch/Dinner continues to teach students the complexities of interviewing and networking while dining. During the last FY, over 80 students attended the event. Our goal is to continue the tradition with even more students because they do need to learn the art of dining, which can ultimately help them to acquire a competitive edge in the present job market.

8 The goal of purchasing a computer to capture student's survey data at various events, such as career fair, networking functions, business etiquette dinners, and other remote locations will be accomplished during the FY 2012-2013.

Florida International University
Student Government Association FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Children's Creative Learning Center	E-mail:	svaldes@fiu.edu
Representative:	Silvia Valdes	Advisor:	Nancy J. Ponn
Room:	CCLC	Advisor Contact Information:	305-348-2143 / ponnn@fiu.edu
Telephone:	305-348-2143	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount: \$61,169

2013-2014 Total Requested Amount: \$81,891

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Family Winter Festival - Snow	50	\$1,305
2. Family Winter Festival - Lunch	50	\$315
3. Student/Teacher Aide Positions	6	\$55,547
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$4,002
Total		\$61,168.69

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$2,105.00	55	\$800.00	Increase participation of families
\$315.00	55	\$0.00	
\$75,201.98	8	\$19,654.98	Need for classroom coverage - teacher/child ratio. SGA funded 6 students, need is for minimum of 8.
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
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\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$4,269.21			OVERHEAD
\$81,891.19			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Children's Creative Learning Center	E-mail:	svaldes@fiu.edu
Representative:	Silvia Valdes	Advisor:	Nancy J. Ponn
Room:	CCLC	Advisor Contact Information:	305-348-2143 / ponn@fiu.edu
Telephone:	305-348-2143	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$61,169
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$81,891
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Family Winter Festival - Snow	54	\$1,305	
2. Family Winter Festival - Lunch	54	\$315	
3. Student/Teacher Aide Positions	6	\$55,547	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20. Overhead		\$4,002	
Subtotal		\$61,169	

Student Government Association FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Children's Creative Learning Center	E-mail:	svaldes@fiu.edu
Representative:	Silvia Valdes	Advisor:	Nancy J. Ponn
Room:	CCLC	Advisor Contact Information:	305-348-2143 / ponnn@fiu.edu
Telephone:	305-348-2143	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$61,169
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2013-2014 Total Requested Amount:	\$81,891
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Children's Creative Learning Center
Representative:	Silvia Valdes
Room:	CCLC
Telephone:	305-348-2143
E-mail:	svaldes@fiu.edu
Advisor:	Nancy J. Ponn
Advisor Contact Information:	305-348-2143 / ponnn@fiu.edu

DETAIL JUSTIFICATION

1. Winter Festival

The Children's Creative Learning Center's (Children's Center) staff plans a fun filled 'Children's Winter Festival' each December. The children participate in an array of creative activities including games, art, storytelling, and a special snack. The highlight of the Festival and everyone's favorite is playing and sledding down the mountain of snow!

Over the last 20 years or so, SGA has generously funded the purchase of the focal point of the Children's Center Winter Festival; the mountain of snow. Given the fact that 50% of the children enrolled at the Children's Center are those of University students, SGA's financial support of this event has been instrumental in the continuation of this tradition. Without SGA's financial support, the highlight of the Winter Festival would cease to exist.

The Winter Festival was primarily focused on activities for the Center children. For the first time last year, the Center invited parents to join their child and participate. This changed the focus from child centered to a fun filled family centered activity. The student parents were thrilled to be able to spend the day with their child. In conjunction with the snow mountain there are other motor skill activities, story time cosponsored by our collaborative partners at the University Barnes and Noble, and live music for all from our music specialist.

To round out the Family Winter Festival event, the families as a whole finish the morning by joining together for a family picnic lunch. Many family members whom are students in the midst of exams and final projects surely appreciate if we were able to include pizza as part of the festivities.

Due to family participation in the Winter Festival, we are requesting funds to increase the amount of snow. The current snow area is small, limiting the number of children and parents that can participate at the same time. More snow is needed to provide an opportunity for the families as a whole to enjoy the Winter Wonderland.

Budget Request for the Winter Festival Breakdown:

Snow Cost: \$2,105.00

Lunch Cost: \$ 315.00

Total = \$2,420.00

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name: Children's Creative Learning Center
Representative: Silvia Valdes

2. Eight Student/Teacher Aide Positions for CCLC Program

•Benefits to Students While Employed in the Role of Student/Teacher Aide:

The Student/Teacher Aide program objectives are as follows:

- a. To provide on campus employment opportunities for students.
- b. To provide opportunities for students to obtain hands on experiences in the field of early education at a nationally accredited program.
- c. To provide resources that support the students studies by way of the Children's Center's Family & Staff Resource Library.
- d. To provide a nurturing, accepting, challenging, and supportive environment where the students can feel comfortable; a home away from home.
- e. To provide a safe setting where the students' personal growth can flourish.
- f. To provide a sense of community where respect for one another and friendships abound.
- g. To provide guidance to those struggling by providing resource and referral information when need be.

Teacher Aide Positions: 8
Hours per week: 20
Salary: \$9.00
Total OPS Salary Expense: \$74,880.00
Fringe Benefits: 0.43% = \$321.98

Total: \$75,201.98

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Council for Student Organizations	E-mail:	cso@fiu.edu
Representative:	Diana Chavez & Andrew Garcia	Advisor:	Ayana Wilson & Marissa Lucchesi
Room:	GC 2300	Advisor Contact Information:	iwilson@fiu.edu, malucche@fiu.edu
Telephone:	305-348-2285	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$416,725
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2013-2014 Total Requested Amount:	\$421,156
------------------------------------------	------------------

2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>				
Event / Item	Number of Participants	Actual/Estimated Amount Spent	Justification	
1. Executivite Board Orientation	500	\$6,000	Amount included in Executivite Board Allocation	
2. Club Fair	3000	\$15,000	Amount included in Executivite Board Allocation	
3. Student Organization Basic Funding	3000	\$250,000	Projected as Student Organizations have not spent all their funds for the Spring Semester	
4. Student Organization Special Allocation Funding	3000	\$85,000	Projected as Student Organizations have not spent all their funds for the Spring Semester	
5. CSO/SORC Office Supplies/Phone Equipment	3000	\$5,000	Amount included in Executivite Board Allocation	
6. CSO General Mtgs and Workshops	1500	\$5,000	Amount included in Executivite Board Allocation	
7. CSO Banquet	500	\$5,000	Amount included in Executivite Board Allocation	
8. CSO Giveaways	3000	\$5,000	Amount included in Executivite Board Allocation	
9. Leadership Conference	7	\$6,000	Amount included in Executivite Board Allocation	
10. CSO Marketing	3000	\$3,500	Amount included in Executivite Board Allocation	
11. OPS SORC Student Assistant	1000	\$9,371	Amount included in Executivite Board Allocation	
12.		\$0		
13.		\$0		
14.		\$0		
15.		\$0		
16.		\$0		
17.		\$0		
18.		\$0		
19.		\$0		
20.		\$0		
Subtotal		\$394,871		

Student Government Association FY 2013-2014 Budget Request

update .2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Council for Student Organizations	E-mail:	cs@fiu.edu
Representative:	Diana Chavez & Andrew Garcia	Advisor:	Ayana Wilson & Marissa Lucchesi
Room:	GC 2300	Advisor Contact Information:	iwilson@fiu.edu, malucche@fiu.edu
Telephone:	305-348-2285	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$416,725
------------------------------------	------------------

2013-2014 Total Requested Amount:	\$421,156
------------------------------------------	------------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	
1. Executive Board Stipend	6	\$4,200	yes	The CSO Executive Board has a minimum of 5 office hours a week, in addition to their weekly executive board meetings, general meetings, council events (club fair, orientation, organizations workshops, meet and greet), and the time spent responding to emails sent by the over 200 student organizations. CSO is requesting the stipend to acknowledge the hard work each of the executive board members put in each semester and to be in line with what is being done with other councils here at MMC and BBC. In order to attract the best student leaders CSO needs to be in a place to offer interested students the same benefits they would get from being involved with other councils at FIU.
2.		\$0		
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$4,200**

5.5% Overhead **\$231**

Subtotal New Request FY 2013-2014 **\$4,431**

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	FIU Debate Team	E-mail:	Dblaeuer@fiu.edu
Representative:	Daniel Blaeuer	Advisor:	
Room:	Vh 209	Advisor Contact Information:	
Telephone:	305.348.0067	Is this request MMC, BBC or University Wide?	

2012-2013 Allocated Amount:	\$36,514
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2013-2014 Total Requested Amount:	\$46,137
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2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
Event / Item	Number of Participants	Actual/Estimated Amount Spent	Justification
Public Debate forum (National Issues Forum)	50	200	These were public debate and deliberation forums. The event was successful and we were able to get the rooms cheaper than orginally budgeted.
1. Public Debate forum (National Issues Forum)	50	\$200	These were public debate and deliberation forums. The event was successful and we were able to get the rooms cheaper than orginally budgeted.
2. harvard Debate	7	\$2,983	
3. Yale Debate tournament	9	\$4,572	
4. The Kings College Debates	9	\$6,522	attending a different tournament in lew of George Washington
5. The adelphi Debates	9	\$6,522	attending a different tournament In lew of the University of Toronto's Hart House
6. the madison Cup	9	\$6,522	We were able to add an additional tournament because two of the trips were underbudget.
7. Boston University debate Tournament	9	\$6,522	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$33,843	

Student Government Associa' FY 2013-2014 Budget Request

upda. /18/12

..FORMATION MUST BE TYPED

Organization Name:	FIU Debate Team	E-mail:	Dblaeuer@fiu.edu
Representative:	Daniel Blaeuer	Advisor:	
Room:	Vh 209	Advisor Contact Information:	
Telephone:	305.348.0067	Is this request MMC, BBC or University Wide?	

2012-2013 Allocated Amount:	\$36,514	2013-2014 Total Requested Amount:	\$46,137
------------------------------------	-----------------	------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants***	Amount	Recurring Yes/No	Detail Justification
1. Global Debate	75	\$600	yes	Debate Teams from the United Kingdom, China, and Ireland often do tours of American Colleges and Universities. We would like the opportunity to begin hosting these schools at FIU in order to promote aa Global Awareness on Campus and an International perspective. The requested amount covers food for FIU students who attend the event and a small hosting fee for the global debate team to attend our campus.
2. University of Vermont Debate Intersivarsity	9	\$6,522	yes	FIU debate is increasing its competitive position in the Worlds and international debate circuit. One of the most important debates to add to our competitive season is the University of Vermont Debate tournament. It generally has teams from across the globe competing and it will give FIU a global presence.
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal align="right">**\$7,122**

5.5% Overhead align="right">**\$392**

Subtotal New Request FY 2013-2014 align="right">**\$7,514**

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	FIU Debate Team	
Representative:	Daniel Blaeuer	
Room:	vh 209	
Telephone:	305.348.0067	
E-mail:	dblaeuer@fiu.edu	
Advisor:		0
Advisor Contact Information:		0

DETAIL JUSTIFICATION

FIU's Debate Team competes in parliamentary debate on the "Worlds University Debate Chapiionship" debate circuit. The team regularly debates teams from accross the global and from some of the world's best insitutions including: Harvard University, Yale, George Washington University and NYU. The style of debate stresses extemporaneous speaking and the ability to generate arguments on a variety of topics.

Academic debate has a rich tradition of promoting public argument and public discussions at FIU and other universities. In addition to traveling and representing FIU at debate tournaments, FIU Debate team also hosts public issue forums on current events that foster well-rounded and knowledgeable students. Public issues forums contribute to the social and academic well-being of our students including his or her global awareness.

FIU's Debate Team is also a critical component in FIU's mission to teach and develop student leaders capable of global citizenship. FIU Debate teaches and refines advocacy skills in constructing arguments, developing ideas, and persuading audiences. It is exactly these skills that have resulted in many leaders attributing their success to training in academic debate.

FIU Debate plans on hosting four student run debates in the spring and fall semesters. FIU debate request funding to help cover the cost associated with room rental and providing light refreshments.

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	FSA Intern	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 211	Advisor Contact Information:	
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$22,155
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2013-2014 Total Requested Amount:	\$26,375
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2012-2013 Accomplishment (Accountability):	Difference Between Allocation and Actual Expenditures																																																																																								
What was and/or will be accomplished with the use of these funds? * Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)	If the cost was more - where did the funds come from for the event?																																																																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"><u>Event / Item</u></th> <th style="width: 15%;"><u>Number of Participants</u></th> <th style="width: 15%;"><u>Actual/Estimated Amount Spent</u></th> <th style="width: 30%;"><u>Justification</u></th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>2.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>3.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>4.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>5.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>6.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>7.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>8.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>9.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>10.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>11.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>12.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>13.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>14.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>15.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>16.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>17.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>18.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>19.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr><td>20.</td><td></td><td style="text-align: right;">\$0</td><td></td></tr> <tr style="background-color: black; color: white;"> <td>Subtotal</td> <td></td> <td style="text-align: right;">\$0</td> <td></td> </tr> </tbody> </table>	<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>	1.		\$0		2.		\$0		3.		\$0		4.		\$0		5.		\$0		6.		\$0		7.		\$0		8.		\$0		9.		\$0		10.		\$0		11.		\$0		12.		\$0		13.		\$0		14.		\$0		15.		\$0		16.		\$0		17.		\$0		18.		\$0		19.		\$0		20.		\$0		Subtotal		\$0		
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19.		\$0																																																																																							
20.		\$0																																																																																							
Subtotal		\$0																																																																																							

Student Government Association FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	FSA Intern	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 211	Advisor Contact Information:	
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	University Wide

2012-2013 Allocated Amount:	\$22,155
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2013-2014 Total Requested Amount:	\$26,375
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

Florida International University
Student Government Association F.Y 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	GC Room Reservation	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$0
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2013-2014 Total Requested Amount:	\$158,250
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1.		\$0
2.		\$0
3.		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$0
Total		\$0.00

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$150,000.00		\$150,000.00	Please see Detail Justification
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$8,250.00			OVERHEAD
\$158,250.00			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	GC Room Reservation	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$0
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2013-2014 Total Requested Amount:	\$158,250
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Association FY 2013-2014 Budget Request

update /18/12

INFORMATION MUST BE TYPED

Organization Name:	GC Room Reservation	E-mail:	Toscanoj@fiu.edu
Representative:	Jose Toscano	Advisor:	Jose Toscano
Room:	GC 2240	Advisor Contact Information:	
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$0
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2013-2014 Total Requested Amount:	\$158,250
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	GC Room Reservation
Representative:	Jose Toscano
Room:	GC 2240
Telephone:	305-348-2121
E-mail:	Toscanoj@fiu.edu
Advisor:	Jose Toscano
Advisor Contact Information:	

0

DETAIL JUSTIFICATION

Over 3 years ago, SGA had an agreement with GC to pay for room reservations for student groups and Student Affairs departments. The agreement with the student groups is that all student groups receive 2 free reservation in the Fall and Spring. The agreement with the Student Affairs department are with; Womens Center, Career Services, Campus Life, MPAS, and Orientation for uses throughout the year. Department events are; Career Fair, MLK Breakfast, Government Career Fair, CSO Fair, Women Who Lead conference.

This budget proposal is to return to the agreement, but have it be managed by SGA in order to track room utilization and spending.

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Model United Nations	E-mail:	stackj@fiu.edu
Representative:	John F. Stack	Advisor:	John F. Stack
Room:	LC 220	Advisor Contact Information:	305.348.2977
Telephone:	2977	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$68,575
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2013-2014 Total Requested Amount:	\$123,456
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Columbia Model United Nations Conference	14	\$10,441	
2. Boston University Model United Nations Conference	14	\$7,485	
3. University of Pennsylvania Model United Nations Conference	16	\$9,990	
4. Harvard National Model United Nations Conference	20	\$20,000	
5. National Model United Nations Conference	14	\$14,000	
6. Florida International Model United Nations Conference	350	\$2,000	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$63,916	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	FIU Model United Nations
Representative:	Dr John Stack and Dr David Twigg
Room:	Labor Center Room 220
Telephone:	305-348-2977
E-mail:	stackj@fiu.edu ; modelun@fiu.edu
Advisor:	Aaron Heria and Ana Portal
Advisor Contact Information:	305-348-2977

DETAIL JUSTIFICATION

	<p>Students apply during Fall Semester for acceptance into Spring Semester and are competitively selected via a three stage interview process to enroll in INR 4926: Model United Nations in the Spring Semester. Throughout the semester, students study global issues, international affairs, in country specific issues and develop diplomacy skills to compete in national competitions. Students who have successfully completed the Spring Semester have the option to take the Fall Semester course, INR4931. The above mentioned three stage interview process still applies for new applications. Throughout the semester, students are required to participate in weekly simulations, weekly debate and speech workshops, and conduct local outreach with local high schools. Moreover, students work year round to host a High School Model UN at FIU.</p>
<p>Harvard National Model UN</p>	<p>Each year FIU Model UN competes at Harvard representing FIU. The allocated amount includes Airfare, Hotel, Registration Fees and Incidental Expenses. Throughout the last 5 years, FIU Model UN students have won 26 awards including a team award in 2008. It is the most heavily weighted conference on the competitive circuit.</p>
<p>Florida International Model United Nations Conference</p>	<p>A simulation with High School students takes place every year at FIU. This serves several important purposes. Local students from Miami-Dade and Broward County's are afforded an opportunity to participate in a Model UN Conference hosted by an international ranked, top 5 team. Students from as far as Colombia have inquired and a school from Maryland will attend FIMUN 2013. Coordination and outreach is conducted during the summer, fall, and spring semesters. FIMUN is also an invaluable training tool for FIU Model UN Students as it allows them to assume the role of mentor as well as competition judge. Moreover, it also serves as a way to recruit future FIU MUN members and FIU Students from the local community and world wide.</p>
<p>University of Pennsylvania Model United Nations Conference</p>	<p>The University of Pennsylvania Model United Nations Conference (UPMUNC) is held at the end of every fall semester. At UPMUNC 2012 the FIU team won Best Small Delegation for the first time ever, and ended the fall season with 3 Best Small Delegation Awards, one at every conference it attended. It is the most heavily weighted conference on the Fall competitive circuit.</p>

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	FIU Model United Nations
Representative:	Dr John Stack and Dr David Twigg
Boston University Model United Nations Conference	In Fall Semester 2012 the FIU team attended the Boston University Model United Nations Conference for the first time and won Best Small Delegation. Boston's committees make decisions that affect the other committees in the conference which provides a truly innovative and immersive experience.
Columbia University Model United Nations Conference	In Fall Semester 2012 the FIU team attended the Boston University Model United Nations Conference for the first time and won Best Small Delegation.
University of North Carolina Model United Nations Conference	This conference is of great strategic importance for the national rankings. FIU students paid out of pocket to attend UNCMUNC 2012 for the first time and won Best Small Delegation. UNMUNC 2013 will be partially covered by SIPA through a one time funding with the students paying out of pocket for the difference. Airfare is estimated at 250 per student. Lodging (4 students per room) is estimated at 200 for the 2 nights of the conference. Registration fees are 35 per student.
West Point Security Conference	WPSC is hosted by The US Military Academy at West Point and as such is one of the most strategically challenging crisis conferences. The FIU team attended WPSC in 2012 and won Best Delegation. The students beared the entire cost of this conference as they most likely will for WPSC 2013. Cost estimates: Airfare: 300 per student. Lodging: 555 per room for duration of conference. Registration: 80 per student.
Chicago Model United Nations Conference	CHOMUN is the most heavily weighted crisis conference in the Spring Semester and features the most challenging crisis committees on the competitive circuit. The students attended CHOMUN 2012 which was partially funded by SGA and plan to attend CHOMUN 2013 which will be completely out of pocket for the students attending. Cost estimates: airfare 320 per student. Lodging: 600 per room for duration of conference. Registration: 85 per student.
Florida Crisis Simulation (FLCS)	FLCS is hosted by University of Florida Students and promotes an interest and understanding in international relations through a non-traditional form of debate. Crisis simulations allow for greater interaction between delegates and staff, and provide greater insight into many real problems as well as past and future concerns. Estimated costs: Registration: 40 per student. Lodging: 200 per room for the duration of the conference. Travel: 150
National Collegiate Security Conference (NCSC)	Georgetown students host NCSC which has diplomacy simulations that are interactive, demanding, and educational. Located near the nation's capital, NCSC XLI will furthermore offer an unparalleled social experience through programming and networking opportunities. Cost estimates: airfare 320 per student. Lodging: 600 per room for duration of conference. Registration: 85 per student.

Florida International University
Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Multifaith Council	E-mail:	rabbi@chabadfiu.com
Representative:	Levi Friedman	Advisor:	N/A
Room:	GC 318	Advisor Contact Information:	N/A
Telephone:		Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$9,152
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2013-2014 Total Requested Amount:	\$20,023
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Office Expenses	All Members	\$675
2. Baptist Campus Ministry	100	\$1,000
3. ChabadFIU	60	\$1,000
4. CRU	110	\$1,000
5. Catholic Campus Ministry	150	\$1,000
6. Wesley	85	\$1,000
7. Intersarsity Undergraduate Ministry	40	\$1,000
8. Intersarsity Graduate and Faculty	50	\$1,000
9. Team Respect	65	\$1,000
10. JCLE		\$0
11. Hilel YAD		\$0
12. IMPACT		\$0
13. Every Nation		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$477
Total		\$9,152.13

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$1,000.00		\$325.00	
\$1,000.00		\$0.00	
\$1,000.00		\$0.00	
\$1,000.00		\$0.00	
\$1,000.00		\$0.00	
\$1,000.00		\$0.00	
\$1,000.00		\$0.00	
\$1,000.00		\$0.00	
\$1,000.00		\$0.00	
\$1,000.00		\$1,000.00	New Member Group
\$1,000.00		\$1,000.00	New Member Group
\$1,000.00		\$1,000.00	New Member Group
\$1,000.00		\$1,000.00	New Member Group
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$715.00			OVERHEAD
\$13,715.00			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Multifaith Council	E-mail:	rabbi@chabadfiu.com
Representative:	Levi Friedman	Advisor:	N/A
Room:	GC 318	Advisor Contact Information:	N/A
Telephone:		Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$9,152
------------------------------------	----------------

2013-2014 Total Requested Amount:	\$20,023
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Association FY 2013-2014 Budget Request

update: 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Multifaith Council	E-mail:	rabbi@chabadfiu.com
Representative:	Levi Friedman	Advisor:	N/A
Room:	GC 318	Advisor Contact Information:	N/A
Telephone:		Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$9,152
------------------------------------	----------------

2013-2014 Total Requested Amount:	\$20,023
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants***	Amount	Recurring Yes/No	Detail Justification
1. NY Leadership Retreat	15	\$2,500	yes	Subsidy to allow more students to participate in a leadership conference in NY with over 800 students from across the USA. Students return energized and highly motivated to be more active on campus.
2. Public Menorah		\$1,700		Giant Menorah spreads awareness of the holiday of Chanukah on campus. It receives great feedback from students staff and faculty. The old menorah needs to be replaced.
3. Chanukah Celebration	100	\$1,000		Public menorah lighting on campus. Funds will be used for entertainment, promotion and food.
4. Sukkah		\$779		Sukkah placed on campus to spread holiday awareness
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$5,979**

5.5% Overhead **\$329**

Subtotal New Request FY 2013-2014 **\$6,308**

Florida International University
Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Residence Hall Association	E-mail:	rgibs004@fiu.edu
Representative:	Renee Gibson	Advisor:	Joe Haefel
Room:	Lakeview North 130A	Advisor Contact	haefelj@fiu.edu, (305)348-1163
Telephone:	(561)370-8435	Is this request M, MMC	

2012-2013 Allocated Amount:	\$32,655
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2013-2014 Total Requested Amount:	\$62,931
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Council Budgets	3000	\$6,400
2. Week of Welcome	800	\$300
3. Fall Signature Events	1500	\$4,700
4. Fall Signature Events	1501	\$4,701
5. Athletics	200	\$200
6. Conferences	40	\$10,200
7. RHA Operating Expenses	3000	\$300
8. RHA Leadership Items	100	\$3,000
9. RHA Townhall Meetings	300	\$600
10. Sponsorship		\$2,300
11.		\$0
12.		\$0
20. OVERHEAD		\$1,799
Total		\$34,499.56

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$8,000.00	3,600	\$1,600.00	We have a new residence hall that will open in the Fall. We need to take in consideration of the new hall council because they will need their own budget for the community. The hall councils have improved participation from the year before.
\$3,250.00	500	\$2,950.00	We can bring more events to the incoming and returning students.
\$7,500.00	2000	\$2,800.00	With the increase, we want to add new signature events to our repoitore. Many students are attending the events and we are looking to increase opportunities for engagement.
\$7,501.00	2001	\$2,800.00	With the increase, we want to add new signature events to our repoitore. Many students are attending the events and we are looking to increase opportunities for engagement.
\$500.00	300	\$300.00	We want to increase the spirit and afinity amongst the FIU students.
\$19,000.00	40	\$8,800.00	We want to be able to take more students to conferences and improve the leadership in our organization.
\$4,100.00	3000	\$3,800.00	We need to buy new equipment.
\$6,000.00	75	\$3,000.00	By increasing the leadership budget, we can bring the hall council members off-campus for a true retreat the builds team cohesiveness and sets the tone for the year.
\$800.00	300	\$200.00	We want to encourage more FIU students to come out and give their opinion.
\$5,000.00	3000	\$2,700.00	We want to give more give-aways to the students and increase the branding and awareness of our organization.
\$0.00		\$0.00	
\$0.00		\$0.00	
\$3,390.81			OVERHEAD
\$65,041.81			

2012-2013 Accomplishment (Accountability):*What was and/or will be accomplished with the use of these funds?*

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. Council Budgets	1058	\$1,142
2. Week of Welcome	331	\$470
3. Fall Signature Events	595	\$4,121
4. Spring Signature Events (In-progress)		\$0
5. Athletics (In-progress)		\$0
6. Conferences (In-progress)	16	\$4,466
7. RHA Operating Expenses		\$207
8. RHA Leadership Items	34	\$455
9. RHA Townhall Meetings	126	\$278
10. Sponsorship		\$2,280
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.		\$0
Subtotal		\$13,419

Difference Between Allocation and Actual Expenditures*If the cost was more - where did the funds come from for the event?*Justification

After our Fall RHA retreat we had a substantial amount left and we decided that would cover the cost. We spent the money on the materials for the Ice Cream Techno event, in which we had a good turnout of students who came.

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1. Collaboration with SPC (screen)	250+	\$2,000	We plan to use attendance sheets
2. Olympics	300+	\$3,000	We plan to use attendance sheets
3. Equipment	3000+	\$2,000	We plan to use attendance sheets
4. Hip Hop Battle	250+	\$1,000	We plan to use attendance sheets
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	

Subtotal \$8,000

5.5% Overhead \$440

Subtotal New Request FY 2013-2014 \$8,440

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Residence Hall Association
Representative:	Renee Gibson
Room:	Lakeview North 130A
Telephone:	(561)370-8435
E-mail:	rgibs004@fiu.edu
Advisor:	Joe Haeffel
Advisor Contact Information:	haeffel@fiu.edu, (305)348-1163

DETAIL JUSTIFICATION

Column1	Column2
Council Budgets	We would like to increase the budget for each of the hall councils. All of the hall councils have been active throughout the Fall and Spring Semesters; catering to the housing, university and commuter student's desires. We are extremely excited, proud, and grateful of the new residence hall, Parkview, which is opening in Fall 2013. This hall requires a new hall council and will need its own budget. We want continue enagaging students and promoting the high quality of the Resident Hall Association.
Everglades Hall Council	\$1,000
National Residence Hall Honrary	\$1,000
Panther Hall Council	\$1,000
University Park Towers Council	\$1,000
University Apartments	\$1,000
Lakeview Village Council	\$1,000
Parkview Hall Council	\$1,000
Special Programming Account	\$1,000
Total:	\$8,000
Week of Welcome	The Week of Welcome is one of the most important weeks at FIU. W.O.W. is the first opportunity of the semester to connect the new students to the Resident Hall Association, as well as motivate and inspire returning students to have a greater involvement in RHA. This is also an important moment for RHA to make an excellent impression and set the standards for the rest of the year, in both Fall and Spring semesters.
Panther BBQ	\$500
Ice Cream Social	\$750
Dive-in-Movie	\$2,000
Total:	\$3,250
Fall Signature Events	
Latinos Unidos	This event promotes and celebrates the Hispanic culture. It is a great opportunity for individuals to partake in the culture and interact with the diversity of FIU's population. At this event, different cultural clubs on campus can participate and bring food to enhance the diversity; there is also Hispanic/Latino music being played to liven the mood and encourage dancing. We want to partner with more organizations to make this event bigger next year - including SPC, and the Office of Global Learning.
	\$3,000
Lakeview Carnival	This carnival, held in Lakeview Village, is collaboration between RHA and the Residence Life staff in both buildings. Held during Homecoming Week, this event is great for family, friends, residents, students, staff, and alumni to visit FIU MMC Campus and enjoy the food, games, give-aways, inflatables and booths set up. We want this event to be enjoyed by the entire university community and are looking to partner with any organization looking to get involved during homecoming weekend.
	\$1,500

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Residence Hall Association
Representative:	Renee Gibson
Room:	Lakeview North 130A
Telephone:	(561)370-8435
E-mail:	rgibs004@fiu.edu
Advisor:	Joe Haeffel
Advisor Contact Information:	haeffelj@fiu.edu, (305)348-1163

DETAIL JUSTIFICATION

Hip Hop Battle	The Hip Hop Battle is an event that brings many of FIU's talented students together. We showcase students who can rap, mode, and DJ (spinning discs). This event exposes students to different cultures and experiences that some may not normally experience at FIU.	\$1,000
Homecoming	We want to have students bring their spirit during Homecoming week as well the weekend. We participate in all the events and use the budget to allow students the opportunity to compete during the Homecoming competition.	\$500
Thanksgiving Dinner	For the Thanksgiving Dinner, we provide an experience for students who are outside the Miami area to unite and celebrate Thanksgiving. We want to establish a homely and comfortable community with the students that are still in Miami for Thanksgiving. International students are invited to experience an American tradition and we are looking to partner with other organizations to make this event bigger next year.	\$1,500
Total Fall Signature Events		\$7,500
Spring Signature Events		
BHIVE	This educational event informs all students about HIV, and HIV prevention. This event includes interactive games and questions to enlighten and entertain individuals about the various causes of HIV and numerous methods that support preventive care. We provide students with educational resources and giveaways.	\$500
Mr. and Mrs. Housing	After each individual Hall Council competition, the Mr. and Mrs. Of the Halls will compete in the overall housing segment and the winners will represent RHA. The male and female students selected will be seen as the model residents and will help host and promote future events.	\$1,000
Olympics (Spirit Week)	This event is for each of the hall councils to compete against each other in being spirited, and having hall pride. We are trying to promote school spirit and pride in the community students live in with games and competition.	\$3,000
End of the Year Banquet	During this banquet, RHA is taking the time to recognize all of the hall council members for all of their hard work in serving students. This is also the time when we will welcome and introduce the new elected officers.	\$1,000

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Residence Hall Association
Representative:	Renee Gibson
Room:	Lakeview North 130A
Telephone:	(561)370-8435
E-mail:	rgibs004@fiu.edu
Advisor:	Joe Haeffel
Advisor Contact Information:	haeffelj@fiu.edu, (305)348-1163

DETAIL JUSTIFICATION

Total Spring Signature Events		\$5,500
Athletic Events	This event is to hosted for students to scream, shout, and support the FIU Athletics.	
Panther Cheer Rally		\$200
Basketball Spirit Rally		\$300
Total:		\$500
Conferences		
SAARCURH	South Atlantic Affiliate US. Regional Conference	\$6,000
Mini-FARH	State Conference	\$2,000
SAARCURH NO-FRILLS	Business oriented Conference	\$2,000
FARH	Florida Association Residence Hall	\$2,000
NAACURH	National Association of College University Resident Hall Conference	\$7,000
Total		\$19,000
RHA Operating Expenses		
Affiliations		\$100
Total Supplies		\$2,000
Equipment		\$2,000
Total		\$4,100
RHA Leadership Items	This funding is use to help train the incoming hall council members to fill into their positions. These retreats are to provide leadership experiences and give them some responsibilities. The hall councils are given time to interact with their team and other hall councils.	
Fall Retreat		\$5,000
Spring Retreat		\$1,000
Total		\$6,000
RHA Townhall Meetings	For the Town Hall Meetings, we buy food and beverages to serve the students while we listen to student concerns and ideas. We also bring in special guests to talk to the students about issues they care about. In the past we have invited President Rosenberg, the SGA Cabinet, the Director of Parking and Traffic, and more.	
Total		\$800
Sponsorship	During our RHA Signature Events we are able to giveaway many items out and market our name to the general body of students.	
Shirts		\$3,000
Giveaways		\$1,500
RHA Elections		\$500
Total		\$5,000
Total		\$59,650

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Sorority & Fraternity Life	E-mail:	afulks@fiu.edu
Representative:	Alexis Fulks	Advisor:	Alexis Fulks
Room:	GC 2240	Advisor Contact Information:	afulks@fiu.edu
Telephone:	7-1120	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount: \$100,000

2013-2014 Total Requested Amount: \$137,678

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

** Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)*

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. S&F Life Welcome BBQ	3000+	\$8,000	ipad was used to garnish attendees with the help of the FIU policy department; police support was greater with an extra officer; purchased more food than years prior
2. Marketing/Assessment		\$5,000	Marketing items such as tee shirts, pole banners, orientation add, give-aways, etc
3. MGC Weeks	500	\$5,000	ipads and sign in sheets
4. NPHC Weeks	500	\$5,000	ipads and sign in sheets
5. IFC Recruitment Week/BBQ/Programming	1000+	\$5,000	Number of men in the community along with grade checks and bid cards
6. PC Weeks	1500	\$5,000	Number of women in the community along with those who registered; ipads
7. Regional/National Travel	45	\$20,000	FIU represented at national/regional level with opportunity to reflect and bring back programming/updates to FIU community.
8. Greek Photo	1500+	\$1,000	ipad will be used, has not happened yet (March 26th)
9. Greek Academy of Leaders	70	\$3,000	Continued partnership with Center for Leadership and Service; increased number of session; moved money from programming budget
10. Alcohol Awareness Week	1000+	\$7,000	ipads and sign in sheets
11. Hazing Prevention	1000+	\$4,300	ipads and sign in sheets
12. Speaker Series	2000+	\$5,000	ipads and sign in sheets
13. New Member Symposium	250	\$8,000	ipads and sign in sheets
14. Greek Leadership Retreat	150	\$6,000	ipads and sign in sheets
15. GOLD Standards Recognition	1500+	\$4,500	ipads and sign in sheets
16. UIFI Scholarships	10	\$3,000	
		\$0	
		\$0	
		\$0	
		\$0	
Subtotal		\$94,800	

Student Government Association FY 2013-2014 Budget Request

update: /18/12

INFORMATION MUST BE TYPED

Organization Name:	Sorority & Fraternity Life	E-mail:	afulks@fiu.edu
Representative:	Alexis Fulks	Advisor:	Alexis Fulks
Room:	GC 2240	Advisor Contact Information:	afulks@fiu.edu
Telephone:	7-1120	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$100,000
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2013-2014 Total Requested Amount:	\$137,678
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

<u>Event / Item</u>	<u>Expected # of Participants</u>	<u>Amount</u>	<u>Recurring Yes/No</u>	<u>Detail Justification</u>
1. Administrative Costs	3000	\$14,500	Yes	Administrative cost will help to cover the expense for some of the councils largest programming events: IFC Meet the Fraternities BBQ Tent (\$1500), MGC Stage for Yard Show (\$4000), NPHC Stage for Step Show (\$4000), PC rental of Frost Art Museum for recruitment (\$5000)
2. Speaker Series	4000	\$10,000	Yes	The Speaker Series for OSFL will be open to all student and touch on topics that affect all students at FIU and each of the councils. Each council will be allocated \$2500 towards a national speaker that will bring new and pertinent information to our FIU community. Some of the topics include sexual awareness, sexual assault, diversity awareness, risk reduction, cultural topics, ethnicity and race.
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
Subtotal		\$24,500		
5.5% Overhead		\$1,348		
Subtotal New Request FY 2013-2014		\$25,848		

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Sorority & Fraternity Life
Representative:	Alexis Fulks
Room:	GC 2240
Telephone:	7-1120
E-mail:	afulks@fiu.edu
Advisor:	Alexis Fulks
Advisor Contact Information:	

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DETAIL JUSTIFICATION

Sorority and Fraternity Life is a growing community here at FIU. Recently, President Rosenberg, as well as Vice President Larry Lunsford, have challenged us to grow the community and bring us to a different level. With that challenge comes the need for additional funding for heavy office and council based recruitment, including large and small scale events. Additionally, with the increase of the student population, there is an increase in the demand at key events like the Sorority & Fraternity Welcome BBQ and individual council "recruitment" weeks. With the additional funding, we are allowing our councils to provide intentional programming designed for non-greek students to either get more information/join or develop a respect for the community. By showcasing S&F Life through weeks like Hazing Prevention and Alcohol Awareness, we are educating the current members, as well as bringing in new ones by dispelling myths and stereotypes.

**Florida International University
Student Government Association - FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Bar Association	E-mail:	sbatreas@fiu.edu
Representative:	Alisha Mays - Treasurer	Advisor:	Michelle Mason - Associate Dean
Room:	RDB 1065	Advisor Contact Information:	305-348-2444
Telephone:	305-348-0348	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$44,733
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2013-2014 Total Requested Amount:	\$79,126
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Individual Student Organizations	Varies	\$25,000
2. Orientation	150	\$3,000
3. Food For Finals	600	\$5,000
4. Family Field Day	150	\$2,000
5. Guest Speakers	Varies	\$1,000
6. Law School and Undergraduate Events (Joint Events)	Varies	\$1,500

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$25,000.00	Varies	\$0.00	Note: The request is not different, but as per Silvana's instructions, the original line item of "Orientation and Food For Finals" was split into two line items that will be a repeated request.
\$3,000.00	150	\$0.00	Note: The request is not different, but as per Silvana's instructions, the original line item of "Orientation and Food For Finals" was split into two line items that will be a repeated request.
\$5,000.00	600	\$0.00	Note: The request is not different, but as per Silvana's instructions, the original line item of "Orientation and Food For Finals" was split into two line items that will be a repeated request.
\$2,000.00	150	\$0.00	
\$0.00	Varies	(\$1,000.00)	We would like to combine this line item with the Joint Events Line item below.
\$9,000.00	Varies	\$7,500.00	The SBA has been bringing in more and bigger name guest speakers to the College of Law, such as prominent national attorney, Roy Black, and various Federal and State Court Judges, along with reputable legal scholars throughout the country. We would like to continue that tradition and be able to host events that continue to bring prominent speakers and recognition to FIU with the additional money. These would be joint events which we would continue to invite the FIU Community as a whole to attend. Student Organizations have also made a much more concentrated effort that has led to many events with undergraduates from the Business School, Medical School, and Liberal Arts Programs. Additionally, the SBA founded a PAD chapter this semester to continue working hand in hand with FIU's Pre-Law Society.

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Bar Association	E-mail:	sbatreas@fiu.edu
Representative:	Alisha Mays - Treasurer	Advisor:	Michelle Mason - Associate Dean
Room:	RDB 1065	Advisor Contact Information:	305-348-2444
Telephone:	305-348-0348	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:		\$44,733
7. Law School and Undergraduate Events (Joint Events)	Varies	\$1,501
8. Law Week & Karaoke	up to 600	\$1,400
9. Dean's Cup	200	\$2,000
20. OVERHEAD		\$2,332
Total		\$44,733.06

2013-2014 Total Requested Amount:		\$79,126
\$9,001.00	Varies	\$7,500.00
\$2,000.00	up to 600	\$600.00
\$3,000.00	200	\$1,000.00
\$3,190.06		OVERHEAD
\$61,191.06		

The SBA has been bringing in more and bigger name guest speakers to the College of Law, such as prominent national attorney, Roy Black, and various Federal and State Court Judges, along with reputable legal scholars throughout the country. We would like to continue that tradition and be able to host events that continue to bring prominent speakers and recognition to FIU with the additional money. These would be joint events which we would continue to invite the FIU Community as a whole to attend. Student Organizations have also made a much more concentrated effort that has led to many events with undergraduates from the Business School, Medical School, and Liberal Arts Programs. Additionally, the SBA founded a PAD chapter this semester to continue working hand in hand with FIU's Pre-Law Society.

Law Week is a week of various events held at the law school geared towards community service and roundtables with professors about various projects they work on in their respective fields. With additional funds we will help cover the costs we can to help students take advantage of different Community Service opportunities such as Habitat For Humanity where the school organizes an entire house build to raise positive recognition for FIU and create team building for our students.

Dean's Cup has become an annual event between the law school and the FIU College of Medicine. We invite all students, faculty and staff to join us all for a day of friendly competition between the two schools. The funds help us provide adequate amounts of food and pay for the planned activities. With additional funds we can help the event grow so that more people can attend and participate.

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Bar Association	E-mail:	sbatreas@fiu.edu
Representative:	Alisha Mays - Treasurer	Advisor:	Michelle Mason - Associate Dean
Room:	RDB 1065	Advisor Contact Information:	305-348-2444
Telephone:	305-348-0348	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$44,733
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2013-2014 Total Requested Amount:	\$79,126
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Individual Student Organizations	Varies	\$11,700 In Progress	Account Balance = \$13,300. These funds allow students to attend conferences and competitions in different areas of the law, as well as host informative events with speakers geared towards the specific organization. We are approximately half way through our budget and the Spring semester is always full of more events as officer transitions in the student organizations during the Fall reduces the amount of events. The SBA started in Fall 2012 with 25 active organizations under its umbrella; we now monitor over 30 organizations, most of which do not have any source of funding. These student organizations allow students to get— many times— their first and perhaps their only chance to learn about different areas of law and find their passion. At the same time, the student organization events have led to students shadowing, interning, and eventually being hired over students from other local schools.
2. Orientation	150	\$1,000	This year we hosted an "Orientation" for student organizations. We were able to provide lunch and also copies of materials that they would need throughout the semester, such as event planning guides and funding request procedures. We also hosted a Student Organization Fair for the benefit of our new students, both day and evening, so that they could explore their interests. We provided lunch and dinner for these fairs.
3. Food For Finals	600	\$2,300 In Progress	600 approximate number of students. We expect to be able to find even less expensive options during Spring Finals so that we can stay under budget,
4. Family Field Day	150/0	\$0 In Progress	Family Field Day is in its planning stages with the Alumni. It is one of our only Alumni-Student Events and a tradition found throughout most law programs in the nation.
5. Guest Speakers	80-100	\$1,000 In Progress	Head count at events
6. Law School and Undergraduate Events (Joint Events)	Varies	\$5,000 In Progress	Head count at events
7. Barrister's Ball	350 (est.)	\$6,000 In Progress	Account Balance = approximately \$10,000. The SBA has paid for the initial deposit for the event and we are in the process of raising additional money through fundraising as well as sponsorships
8. Law Week & Karaoke	Pending	\$0 In Progress	Planning In Progress for Law Week and Karaoke
9. Dean's Cup	200	\$2,600	Estimated Head Count; we were able to obtain sponsors to cover some costs this past year
Subtotal		\$29,600	

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Bar Association	E-mail:	sbatreas@fiu.edu
Representative:	Alisha Mays - Treasurer	Advisor:	Michelle Mason - Associate Dean
Room:	RDB 1065	Advisor Contact Information:	305-348-2444
Telephone:	305-348-0348	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$44,733
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$79,126
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	Detail Justification
1. Law Review	50	\$3,000	Yes	Law Reviews are given a budget for them to promote their publications in academic spheres. Our Law Review would like to host a Symposium to bring in some of the authors of the comments that the Law Review edits and publishes. Our Law Review currently cannot do any of that because they have never been given a budget. Our law review is comprised of some of our brightest students and they should be able to host events that bring in great recognition to FIU.
2. Grad Bash	150	\$2,000	Yes	This event is the send-off for our 3Ls to leave them with a positive taste for FIU. We want to make our graduating students feel close to the school before they leave and this is a nice, medium-size event that will make that possible. FIU Law is a young law school, and this event will help rekindle relationships with our recent graduates and our soon-to-be graduates.
3. Student-Alumni Bridge	300	\$3,000	Yes	This program will serve to allow the law students to network amongst our alumni. We believe that our alumni are in the best position to help our current students and the stronger we make the bond between our students and our alumni, the more opportunities that will open for our students and the school.
4. Mock Networking Events	100-150	\$2,500	Yes	This event is extremely valuable to help students network. It allows us to bring in networking professionals that can best give our FIU students an edge over students from other schools. We will have a mock networking event where students interact with real attorneys volunteering to help the school with coaches tailoring the interactions to make them as successful as possible in the real-world.
5. Peer Mentoring Program	150-300	\$2,500	Yes	This program aims to retain as many students as possible at the law school, a factor important in the law school rankings. The program also allows 2Ls and 3Ls to mentor 1Ls with networking. The funds would allow for periodic mentoring events which brings in many students to attend and allows us to better organize the program and help promote comradere between the classes at the law school.
6. Staff Appreciation	50-100	\$1,500	Yes	We believe that the staff is the engine that helps propel the school forward. Many times they go unrecognized and we would like to take one day to provide lunch for them and a few small awards that can lift the morale and show the SBA's appreciation.

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Bar Association	E-mail:	sbatreas@fiu.edu
Representative:	Alisha Mays - Treasurer	Advisor:	Michelle Mason - Associate Dean
Room:	RDB 1065	Advisor Contact Information:	305-348-2444
Telephone:	305-348-0348	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$44,733	2013-2014 Total Requested Amount:	\$79,126
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7. Emergency Conference Funds	varies	\$2,500	Yes	The Graduate Funding Committee's 5 week notice deadline is difficult for law students to satisfy. Many times, students learn of conferences within the 5 weeks and are denied by the Graduate Committee. These funds would allow the students to reach out to the SBA and allow the SBA to allocate the money the students need in a quicker fashion.
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Subtotal **\$17,000**

5.5% Overhead **\$935**

Subtotal New Request FY 2013-2014 **\$17,935**

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Student Bar Association
Representative:	Alisha Mays - Treasurer
Room:	RDB 1065
Telephone:	305-348-0348
E-mail:	sbatreas@fiu.edu
Advisor:	Michelle Mason - Associate Dean
Advisor Contact Information:	305-348-2444

DETAIL JUSTIFICATION

Individual Student Organizations (Justification)	Account Balance = \$13,300. These funds allow students to attend conferences and competitions on different areas of the law, as well as host informative events with speakers geared towards the specific organization. We are approximately half way through our budget and the Spring semester is always full of more events as officer transitions in the student organizations during the Fall reduces the amount of events. The SBA started in Fall 2012 with 25 active organizations under its umbrella; we now monitor over 30 organizations, most of which do not have any source of funding. These student organizations allow students to get-- many times-- their first and perhaps their only chance to learn about different areas of law and find their passion. At the same time, the student organization events have led to students shadowing, interning, and eventually being hired over students from other local schools.
Orientation (Reason for Difference)	Note: The request is not different, but as per Silvana's instructions, the original line item of "Orientation and Food For Finals" was split into two line items that will be a repeated request.
Orientation (Justification)	This year we hosted an "Orientation" for student organizations. We were able to provide lunch and also copies of materials that they would need throughout the semester, such as event planning guides and funding request procedures. We also hosted a Student Organization Fair for the benefit of our new students, both day and evening, so that they could explore their interests. We provided lunch and dinner for these fairs.
Food For Finals (Reason for Difference)	Note: The request is not different, but as per Silvana's instructions, the original line item of "Orientation and Food For Finals" was split into two line items that will be a repeated request.
Food For Finals (Justification)	600 approximate number of students: We expect to be able to find even less expensive options during Spring Finals so that we can stay under budget,
Family Field Day (Justification)	Family Field Day is in its planning stages with the Alumni. It is one of our only Alumni-Student Events and a tradition found throughout most law programs in the nation.
Guest Speakers (Reason for Difference)	We would like to combine this line item with the Joint Events Line item below.
Law School and Undergraduate Events - Joint Events (Reason for Difference)	The SBA has been bringing in more and bigger name guest speakers to the College of Law, such as prominent national attorney, Roy Black, and various Federal and State Court Judges, along with reputable legal scholars throughout the country. We would like to continue that tradition and be able to host events that continue to bring prominent speakers and recognition to FIU with the additional money. These would be joint events which we would continue to invite the FIU Community as a whole to attend. Student Organizations have also made a much more concentrated effort that has led to many events with undergraduates from the Business School, Medical School, and Liberal Arts Programs. Additionally, the SBA founded a PAD chapter this semester to continue working hand in hand with FIU's Pre-Law Society.

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Student Bar Association
Representative:	Alisha Mays - Treasurer
Barrister's Ball (Reason for Difference)	Barrister's Ball is the pinical event of law schools across the country. This event allows us to expose our student body to the FIU community and celebrate the accomplishments of our entire student and faculty population. The additional money will allow us to sustain this law school tradition. We do reach out to our community to help fundraise additional funds for the event . Our fundraising efforts have to cover what the SGA allocation does not, including alcohol. Every year this event honors faculty, alumni, and students who have made a positive impact on the community. It is vital for the continuance of our school spirit. Members of the bar (lawyers and judges) are invited, and this helps raise the visability of FIU and FIU Law. We have found a correlation between the professionalism of the event, only made possible with proper funding, and the benefit to the law school, its students, and the institution as a whole.
Law Week & Karaoke (Reason for Difference)	Law Week is a week of various events held at the law school geared towards community service and roundtables with professors about various projects they work on in their respective fields. With additional funds we will help cover the costs we can to help students take advantage of different Community Service opportunities such as Habitat For Humanity where the school organizes an entire house build to raise positive recognition for FIU and create team building for our students.
Dean's Cup (Reason for Difference)	Dean's Cup has become an annual event between the law school and the FIU College of Medicine. We invite all students, faculty and staff to join us all for a day of friendly competition between the two schools. The funds help us provide adequate amounts of food and pay for the planned activities. With additional funds we can help the event grow so that more people can attend and participate.
Law Review (New Request)	Law Reviews are given a budget for them to promote their publications in academic spheres. Our Law Review would like to host a Symposium to bring in some of the authors of the comments that the Law Review edits and publishes. Our Law Review currently cannot do any of that because they have never been given a budget. Our law review is comprised of some of our brightest students and they should be able to host events that bring in great recognition to FIU.
Grad Bash	This event is the send-off for our 3Ls to leave them with a positive taste for FIU. We want to make our graduating students feel close to the school before they leave and this is a nice, medium-size event that will make that possible. FIU Law is a young law school, and this event will help rekindle relationships with our recent graduates and our soon-to-be graduates.
Student-Alumni Bridge	This program will serve to allow the law students to network amongst our alumni. We believe that our alumni are in the best position to help our current students and the stronger we make the bond between our students and our alumni, the more opportunities that will open for our students and the school.
Mock Networking Events	This event is extremely valuable to help students network. It allows us to bring in networking professionals that can best give our FIU students an edge over students from other schools. We will have a mock networking event where students interact with real attorneys volunteering to help the school with coaches tailoring the interactions to make them as successful as possible in the real-world.
Peer Mentoring Program	This program aims to retain as many students as possible at the law school, a factor important in the law school rankings. The program also allows 2Ls and 3Ls to mentor 1Ls with networking. The funds would allow for periodic mentoring events which brings in many students to attend and allows us to better organize the program and help promote comraderie between the classes at the law school.
Staff Appreciation	We believe that the staff is the engine that helps propel the school forward. Many times they go unrecognized and we would like to take one day to provide lunch for them and a few small awards that can lift the morale and show the SBA's appreciation.

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Student Bar Association
Representative:	Alisha Mays - Treasurer
Emergency Conference Funds	The Graduate Funding Committee's 5 week notice deadline is difficult for law students to satisfy. Many times, students learn of conferences within the 5 weeks and are denied by the Graduate Committee. These funds would allow the students to reach out to the SBA and allow the SBA to allocate the money the students need in a quicker fashion.

**Florida International University
Student Government Association FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Government Association	E-mail:	mimcast@fiu.edu
Representative:	Michelle Castro	Advisor:	Michelle Castro
Room:	GC 211	Advisor Contact Information:	305-348-2397
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$55,388
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2013-2014 Total Requested Amount:	\$111,460
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. SGA Main Office		\$52,500
2.		\$0
3.		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$2,888
Total		\$55,387.50

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
5.5% overhead charge is automatically calculated			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$57,000.00		\$4,500.00	Maintaining student part time position in the office as well as the increases in supply costs (paper, ink, toner, printing)
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$3,135.00			OVERHEAD
\$60,135.00			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Government Association	E-mail:	mimcast@fiu.edu
Representative:	Michelle Castro	Advisor:	Michelle Castro
Room:	GC 211	Advisor Contact Information:	305-348-2397
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$55,388
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2013-2014 Total Requested Amount:	\$111,460
------------------------------------------	------------------

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. SGA Meet and Greet	50	\$4,847	combination of meet and greet and banquet
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$4,847	

Student Government Association FY 2013-2014 Budget Request

update: 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Government Association	E-mail:	mimcast@fiu.edu
Representative:	Michelle Castro	Advisor:	Michelle Castro
Room:	GC 211	Advisor Contact Information:	305-348-2397
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$55,388
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$111,460
------------------------------------------	------------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	Detail Justification
1. SGA Coordinator		\$48,649	yes	see detail tab
2.		\$0		
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$48,649**

5.5% Overhead **\$2,676**

Subtotal New Request FY 2013-2014 **\$51,325**

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Student Government Association
Representative:	Michelle Castro
Room:	GC 211
Telephone:	305-348-2121
E-mail:	mimcast@fiu.edu
Advisor:	Michelle Castro
Advisor Contact Information:	

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DETAIL JUSTIFICATION

The office has two student workers who help manage the office with the office manager. These students help with travel, expense reports, and other matters that occur in the office. These individual help maintain that the office constantly has staff available to help students who may need assistance.

As more and more SGA students have been hosting meetings and are fulfilling their responsibilities in the office there is a need to restock office supplies such as paper, toner, ink, and other necessities for functions.

Student Government at MMC is the most complex of all organizations on campus. It has over 60 members all doing different projects, setting meetings with university officials, creating partnership on and off campus, lobbying in Tallahassee and Washington DC and overseeing a budget of over 15 million dollars. With such a robust organization, it needs a team just as big to manage and properly advise all those areas.

History: For the last 8 years only one person oversaw the advising of SGA with the occasional assistance from a graduate student or other Campus Life staff when needed cause of the event(s). In 2012, an Assistant Director and Graduate Student were added to the advising team of SGA and there has been notable improvement with communication and the advising of the student with programs and funding. However, with the recent promotion of the the Associate Director to Interim, there needs additional support for SGA, more importantly there needs to be a physical presence to the advising of SGA.

Proposal: in order to assist with the recent growth of SGA and its many projects and so that it is comparable to other SUSs in the state, a SGA Coordinator position is important for its success. This would be a full time professional who would assist the current Assistant Director in Advising SGA. They would be able to share in the responsibilities and redistributing programs and events that need advising. The key to the success of this coordinator is the fact he/she will be housed in the SGA office. This will allow SGA members easy access to an advisor for advise and signatures(file for funds)

Expected Date for Hire: May 1

**Florida International University
Student Government Association - FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Government Council MMC	E-mail:	mimcast@fiu.edu
Representative:	Michelle Castro	Advisor:	Michelle Castro
Room:	GC 211	Advisor Contact Information:	305-348-2397
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$600,295
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2013-2014 Total Requested Amount:	\$744,830
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Comptroller/President/Vice President Discretionary		\$10,000
2. Contingency		\$15,000
3. Cram Jam		\$45,000
4. Emoluments		\$95,000
5. Executive Branch		\$8,000
6. Finance Committee		\$25,000
7. International Student Committee		\$2,500
8. Interns		\$1,000
9. Convocation Shirts		\$6,500
10. Invitational University Events		\$1,000
11. Legislative Branch		\$12,000
12. Marketing (giveaways/PR)		\$15,000
13. Mid Year Retreat		\$1,000
14. SGA Banquet		\$6,000
15. Travel		\$20,000
16. University Bookstore Blanket		\$1,000
17. Veterans Affairs		\$2,500
18. Environmental Affairs		\$2,500
19. GSA Funding Board		\$195,000
20. Athletics Director - Panther Rage Committee		\$25,000
21. Lectures		\$26,000
22. Engineering Liaison		\$2,500
23. First Generation		\$9,000

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items				
<i>5.5% overhead charge is automatically calculated</i>				
Amount	Expected Number of Participants	Difference	Reason for Difference	
\$10,000.00		\$0.00		
\$15,000.00		\$0.00		
\$60,000.00		\$15,000.00	to be able to provide more meals to students, numbers have been increasing	
\$95,000.00		\$0.00		
\$8,000.00		\$0.00		
\$25,000.00		\$0.00		
\$2,500.00		\$0.00		
\$1,000.00		\$0.00		
\$6,500.00		\$0.00		
\$1,000.00		\$0.00		
\$12,000.00		\$0.00		
\$20,000.00		\$5,000.00	Increases in the forms of marketing being used	
\$1,000.00		\$0.00		
\$6,000.00		\$0.00		
\$25,000.00		\$5,000.00	increases in the prices of transportation/travel	
\$1,000.00		\$0.00		
\$2,500.00		\$0.00		
\$2,500.00		\$0.00		
\$250,000.00		\$55,000.00	increases in funding for graduates/professional students more students being funded to represent FIU, change in funding amounts of \$500,\$700, \$900	
\$25,000.00		\$0.00		
\$100,000.00		\$74,000.00	to bring a political speaker to campus	
\$2,500.00		\$0.00		
\$9,000.00		\$0.00		

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Government Council MMC	E-mail:	mimcast@fiu.edu
Representative:	Michelle Castro	Advisor:	Michelle Castro
Room:	GC 211	Advisor Contact Information:	305-348-2397
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:		\$600,295
24. Community involvement		\$5,000
25. Governmental Relations		\$10,000
26. Leadership Roundtables		\$2,500
27. SWAG		\$10,000
28. 5k Run		\$15,000
29.		
30.		\$0
31.		\$0
32.		\$0
33. OVERHEAD		\$31,295
Total		\$600,295.00

2013-2014 Total Requested Amount:		\$744,830
\$5,000.00		\$0.00
\$11,000.00		\$1,000.00 further the role of this position and educate students
\$2,500.00		\$0.00
\$0.00		(\$10,000.00) suggesting increase in marketing/PR
\$0.00		(\$15,000.00)
\$0.00		\$0.00
\$0.00		\$0.00
\$0.00		\$0.00
\$0.00		\$0.00
\$38,445.00		OVERHEAD
\$737,445.00		

Student Government Association FY 2013-2014 Budget Request

update 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Government Council MMC	E-mail:	mimcast@fiu.edu
Representative:	Michelle Castro	Advisor:	Michelle Castro
Room:	GC 211	Advisor Contact Information:	305-348-2397
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$600,295
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2013-2014 Total Requested Amount:	\$744,830
------------------------------------------	------------------

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. Cram Jam	2285	\$20,000
2. Graduate Students allocated their funding		\$119,000
3. Panther Statute Unveiling		\$0
4. Flu Shot	500	\$5,000
5. SGA Pit Event	200	\$200
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.		\$0
Subtotal		\$144,200

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

Justification

expenses for giveaways, blue books, 1085 fed at midnight breakfast plus 1200 in subway subs, and healthy snack bags provide to students.

Graduate students increased the number of grads funded in professional development, conferences and research as well as hosted several gradskellars and better marketing of the funding available.

purchase of the flu shots as well as healthy snacks to be provided to students, marketing of the opportunity provided pizzas, marketed SGA, handout giveaways

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Government Council MMC	E-mail:	mimcast@fiu.edu
Representative:	Michelle Castro	Advisor:	Michelle Castro
Room:	GC 211	Advisor Contact Information:	305-348-2397
Telephone:	305-348-2121	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$600,295
------------------------------------	------------------

2013-2014 Total Requested Amount:	\$744,830
------------------------------------------	------------------

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1. special project*		\$7,000	Cram Jam pilot of a tutoring program/Spring FLU Shot program
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$7,000	
5.5% Overhead		\$385	
Subtotal New Request FY 2013-2014		\$7,385	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Student Government Council MMC
Representative:	Michelle Castro
Room:	GC 211
Telephone:	305-348-2121
E-mail:	mimcast@fiu.edu
Advisor:	Michelle Castro
Advisor Contact Information:	

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DETAIL JUSTIFICATION

Cram Jam was a success we feed 1085 students on Monday December 3 at Fresh Foods, we handed out Subway Subs, donuts, coffee, healthy snacks to 1200 students on Tuesday, December 4. We also served 250 students at the Engineering Center We created floor stickers to advertise the event as well as use Social Media. We provided giveaways to students to enhance their studying with pens/highlighters, post it and tumblers.

Successful SGA Pit event during week of welcome that promoted the council and the cabinet over 200 students attended .

Panther Statue Unveling occurred during the week of welcome in the spring 2013 semester. We had over 200 individuals in attendance.

45 students attend Rally in Tally last April representing SGA and FIU in the state capitol.

500 Flu Shots were provided to students this year and 400 healthy snacks were provided to students

This year the graduate students allocated all of their funding increasing the number of students attending and representing FIU as well as increase the number of funding workshops hosted.

There was an increase in the funding provided at \$500,\$700, \$900 for professional development, conference presentations, and research.

Florida International University
Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Programming Council	E-mail:	
Representative:	Lakesha McDaris	Advisor:	Robert Borgmann
Room:	GC 2304	Advisor Contact Information:	rborgman@fiu.edu
Telephone:	305-348-3068	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$597,450
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2013-2014 Total Requested Amount:	\$613,351
------------------------------------------	------------------

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Banquets / Awards	60	\$2,500
2. Comedy	200-600	\$49,000
3. Co-Sponsorships	150-500	\$12,000
4. Lectures	700	\$100,000
5. Miscellaneous		\$1,528
6. Movies	200 per show	\$35,000
7. NACA	13	\$17,000
8. Office Supplies		\$2,000
9. Pit Events	250-600	\$30,000
10. PR/Marketing		\$16,000
11. President's Fund		\$1,500
12. Retreats	50	\$1,000
13. Special Events	200-500	\$48,775
14. UPROAR	7500 expected	\$250,000
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$31,147
Total		\$597,450.00

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
5.5% overhead charge is automatically calculated			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$2,500.00	75	\$0.00	
\$49,000.00	500 per show	\$0.00	
\$12,000.00	150-500	\$0.00	
\$100,000.00	1,000	\$0.00	
\$1,600.00		\$71.68	To assist with any repairs or circumstances that may arise
\$35,000.00	200 per show	\$0.00	
\$20,000.00	315	\$3,000.00	Airfare, participant registration, and hotel rates have all increased. This would allow for 1-2 more students to attend and gain educational/programming opportunities
\$2,000.00		\$0.00	
\$30,000.00	500 per event	\$0.00	
\$20,000.00		\$4,000.00	This will allow proper marketing for ALL events.
\$1,500.00		\$0.00	
\$1,000.00	75	\$0.00	
\$48,775.00	500 per event	\$0.00	
\$250,000.00	7500	\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$31,535.63			OVERHEAD
\$604,910.63			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Programming Council	E-mail:	
Representative:	Lakesha McDaris	Advisor:	Robert Borgmann
Room:	GC 2304	Advisor Contact Information:	rborgman@fiu.edu
Telephone:	305-348-3068	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$597,450
------------------------------------	------------------

2013-2014 Total Requested Amount:	\$613,351
------------------------------------------	------------------

2012-2013 Accomplishment (Accountability):	Difference Between Allocation and Actual Expenditures
---------------------------------------------------	--------------------------------------------------------------

What was and/or will be accomplished with the use of these funds?

If the cost was more - where did the funds come from for the event?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participant</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Banquets/Awards	60 - Att Sheet	\$0	End of the year banquet will be held in April 2013. Funds to be used by that date.
2. Comedy	300-600 Swipe	\$15,850	Remaining balance to be used on the UP Roar Comedy Show, held on April 2, 2013
3. Co-Sponsorships	Varies	\$3,476	Several co-sponsorships are still being processed and requests are still being made.
4. Lectures	700 tix/swipe	\$83,469	Most of remaining balance to be used for the spring lecture on February 26, 2013 featuring Spike Lee
5. Miscellaneous		\$44	Remaining funds to be reallocated to areas in need. UPROAR will require additional funding
6. Movies	200 Swipe	\$15,672	Spring movies have yet to be paid for. They are paid as each movie is shown. Amount reflects the funds currently allocated to cover each film, but does not reflect amounts for soda and popcorn
7. NACA	13	\$6,484	NACA National Conference is being held February 16-20, 2013. Remainder of allocated funds to be used by then
8. Office Supplies		\$1,110	Office supplies budget to be depleted by the end of the semester.
9. Pit Events	250-400 item c	\$14,311	Pit events are still scheduled for the spring. Dates include 1/22, 2/14, 3/6, 3/19, 3/26, 4/1, 4/9, 4/16/2013
10. PR/Marketing		\$11,065	Marketing for upcoming events has not been finalized. Will deplete account as semester closes
11. President's Fund		\$65	Remaining funds to be reallocated to areas in need, most particularly UP Roar
12. Retreats	50-60 att sheet	\$843	Remaining funds to be reallocated to areas in need, most particularly UP Roar
13. Special Events	~300 Swipe	\$30,656	Remaining budget will be depleted after spring special events (UPRoar events, Glow Jam, Coffee House)
14. UP Roar	5000+ tickets	\$0	UP Roar concert falls on April 5, 2013. All funds will be used by that date.
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$183,045	

Student Government Association FY 2013-2014 Budget Request

update: .2/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Programming Council	E-mail:	
Representative:	Lakesha McDaris	Advisor:	Robert Borgmann
Room:	GC 2304	Advisor Contact Information:	rborgman@fiu.edu
Telephone:	305-348-3068	Is this request MMC, BBC or University Wide?	MMC

2012-2013 Allocated Amount:	\$597,450
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2013-2014 Total Requested Amount:	\$613,351
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	Detail Justification
1. Personnel	13	\$8,000	Yes	Allow SPC officers to receive compensation for their hard work throughout the year. They program events each semester, sometimes having several events in one week. This would mirror what SGA does for their paid positions
2.		\$0		
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$8,000**

5.5% Overhead **\$440**

Subtotal New Request FY 2013-2014 **\$8,440**

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Student Programming Council	
Representative:	Lakesha McDaris	
Room:	GC 2304	
Telephone:	305-348-3068	
E-mail:		0
Advisor:		0
Advisor Contact Information:	rborgman@fiu.edu	

DETAIL JUSTIFICATION

Miscellaneous + \$71.68 (Total \$1,600)	This increase will allow SPC to cover some minor costs associated with potential issues that may arise throughout the year. Whether it be fixing the popcorn machine, covering costs of an event, etc. this will provide an extra small cushion for things to run smoothly for the next year.
NACA + \$3,000 (Total \$20,000)	Registration fees continue to increase. The registration fee for the 2012 National Convention was \$320 per person. For 2013, the fee is \$334 per person. Airfare also determines how many students are able to attend. With the conference changing locations each year, the trend has seen higher cost flights. Flights for the 2012 Conference to Charlotte, NC were \$280 per person. Flights for the 2013 regional conference were \$302.4 per person. Flights for the 2013 National Conference are looking to be upward of \$300 per person. The increase of \$3,000 would allow SPC to take an additional 2 students to the National Conference to gain information through the educational workshops and also participate in determining what talent to bring to the university.
PR/Marketing + \$4,000 (Total \$20,000)	In order to keep up with the demands of the increasing number of programs, we need to be able to market them all equally. Floor stickers are one of the best marketing tools we have, but it is also the most expensive (\$70 per floor sticker). This increase would allow SPC to order better giveaways to promote school spirit, flyers to notify students of what events are approaching, and allow SPC to continuously brand the over 70 events that are hosted throughout the year.
Personnel = \$8,000 (New Line Item)	SPC officers work year-round programming and marketing over 70 events. SPC Officers plan, market, and implement all events for the entire year including the summer events. Hours working on an event can range from 6 to 12 hours depending on the size and budget of the event. This would allow SPC to compensate its leaders \$300 at the end of the fall and spring semesters, respectively. It would mirror what SGA does for its senators. This would also allow for more accountability from the leaders in SPC.

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	AVP Student Affairs	E-mail:	earneson@fiu.edu
Representative:	Dr. Eric E. Arneson	Advisor:	
Room:	HL 317A	Advisor Contact Information:	
Telephone:	305-919-5943	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$0
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2013-2014 Total Requested Amount:	\$3,693
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Student Government Association FY 2013-2014 Budget Request

updated 2/18/12

INFORMATION MUST BE TYPED

Organization Name:	AVP Student Affairs	E-mail:	earneson@fiu.edu
Representative:	Dr. Eric E. Arneson	Advisor:	
Room:	HL 317A	Advisor Contact Information:	
Telephone:	305-919-5943	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$0
------------------------------------	------------

2013-2014 Total Requested Amount:	\$3,693
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2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	Detail Justification
1. Food for BBC monthly meetings and student forums	750 total	\$1,500	yes	It is important to have snacks at major meetings to create an atmosphere conducive to success
2. Student Support	500	\$1,000	yes	This funding would be to purchase meal tickets and other student rewards from AVP and also potential co-sponsorships with student programming
3. Miscellaneous 150	200	\$1,000	yes	This funding would be utilized as situations arose, that were not planned but needed support. For example, helping fund a memorial program in the event of a tragedy....
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
Subtotal		\$3,500		
5.5% Overhead		\$193		
Subtotal New Request FY 2013-2014		\$3,693		

Florida International University
Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Bay Vista Council	E-mail:	Imorant@fiu.edu
Representative:	Arthur Spence	Advisor:	Lavern Morant
Room:	357	Advisor Contact Information:	305-919-5583
Telephone:	9548042984	Is this request MMC, BBC or University Wide?	

2012-2013 Allocated Amount: \$10,212

2013-2014 Total Requested Amount: \$16,247

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Welcome Week Fall	200	\$350
2. Welcome Week Spring	200	\$1,550
3. International Dinner	250	\$2,000
4. Events Supplies		\$250
5. End of the Year Awards	100	\$300
6. Monster Mash/Game Night	250	\$1,000
7. Holiday Events	100	\$1,000
8. Mr. and Ms. Bay Vista	80	\$300
9. General Meetings	50	\$900
10. Give-a-ways	200	\$1,180
11. Equipment		\$850
12.		\$0
13.		\$0
14.		\$0
15.		\$0
20. OVERHEAD		\$532
Total		\$10,212.40

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$350.00	200	\$0.00	
\$500.00	200	(\$1,050.00)	We encouraged our residents to attend campus life activities and we only conduct events in the evening when campus life didn't have an event.
\$3,500.00	400	\$1,500.00	BVH residents suggested that we expand this program to include more international students because they add more vibrancy into to our community.
\$250.00		\$0.00	
\$550.00	200	\$250.00	We have two instead of one student accomplishment celebration at the end of semester (i.e., one in the Fall and one in the Spring)
\$1,000.00	250	\$0.00	
\$3,000.00	300	\$2,000.00	Based on residents' feedback, we plan to have at least six holiday events instead of two events proposed in the previous budget.
\$300.00	80	\$0.00	
\$500.00	100	(\$400.00)	We have two major general meetings (i.e., one in the Fall and one in the Spring), instead of one per month as outlined in previous year budget.
\$0.00		(\$1,180.00)	Based on residents' feedback, the give-a-ways is not a great way build a sense of community at BVH. The residents suggested having more engaging activities such as international dinner and holiday events.
\$850.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$594.00			OVERHEAD
\$11,394.00			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Bay Vista Council	E-mail:	Imorant@fiu.edu
Representative:	Arthur Spence	Advisor:	Lavern Morant
Room:	357	Advisor Contact Information:	305-919-5583
Telephone:	9548042984	Is this request MMC, BBC or University Wide?	

2012-2013 Allocated Amount:	\$10,212
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2013-2014 Total Requested Amount:	\$16,247
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
Event / Item	Number of Participants	Actual/Estimated Amount Spent	Justification
1. August Welcome BBQ/Food and Fun, Pajama Party (Fall)	113	\$219	Sign in Sheet
2. October General Meeting and Fondu Factory (Fall)	101	\$228	Sign in Sheet
3. Study Brunch and Sunday Breakfast (Fall)	40	\$183	Sign in Sheet
4. Pool Tournament and Panther Feud (Fall)	61	\$109	Sign in Sheet
5. Pumpkin Craving and Tricker Treat (Fall)	121	\$104	Sign in Sheet
6. International Party and International Dinner (Fall)	217	\$3,031	Sign in Sheet
7. Graduation Party (Fall)	35	\$178	Sign in Sheet
8. January General Meeting/Welcome Back Social (Spring)	49	\$127	Sign in Sheet
9. Bay Vista Club Fair (Spring)		\$200	Not Yet Occurred
10. Bay Vista Superbowl Party (Spring)		\$300	Not Yet Occurred
11. Valentines Day Game Show & Mr. and Ms. BVH (Spring)		\$300	Not Yet Occurred
12. Field Day - Bay Vista Olympics (Spring)		\$200	Not Yet Occurred
13. Bay Vista Hawaiian Island Party (Spring)		\$800	Not Yet Occurred
14. Easter Egg Hunter (Spring)		\$400	Not Yet Occurred
15. Bonanza Carnival (Spring)		\$700	Not Yet Occurred
16. Study Brunch and Sunday Breakfast (Spring)		\$421	Not Yet Occurred
17. Water Carnival (Spring)		\$2,000	Not Yet Occurred
18. Monthly Birthday Parties (Spring)		\$350	Not Yet Occurred
19. Bay Vista End of Year Award (Spring)		\$550	Not Yet Occurred
20. Cram Jam (Spring)		\$600	Not Yet Occurred
Subtotal		\$11,000	

Student Government Association FY 2013-2014 Budget Request

updated 11/18/12

INFORMATION MUST BE TYPED

Organization Name:	Bay Vista Council	E-mail:	lmorant@fiu.edu
Representative:	Arthur Spence	Advisor:	Lavern Morant
Room:	357	Advisor Contact Information:	305-919-5583
Telephone:	9548042984	Is this request MMC, BBC or University Wide?	

2012-2013 Allocated Amount:	\$10,212
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$16,247
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

<u>Event / Item</u>	<u>Expected # of Participants</u>	<u>Amount</u>	<u>Recurring Yes/No</u>	<u>Detail Justification</u>
1. Flu Shot	60	\$1,250	No	To protect BVH residents against the highly variable influenza virus.
2. Trip to the Miami Seaquarium	55	\$2,000	No	To engage BVH residents on issues related South Florida sea animal habitats and raise their awareness about sea pollutions.
3. Study Room White Board		\$500	No	To promote utilization of BVH study room and improve student retention rate.
4. Projector and Screen		\$850	No	To help BVH residents to relieve stress with game and movie nights.
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
Subtotal		\$4,600		
5.5% Overhead		\$253		
Subtotal New Request FY 2013-2014		\$4,853		

Florida International University
Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Broward SGA	E-mail:	darcenta@fiu.edu
Representative:	Diana Arcentales	Advisor:	Marisa Salazar
Room:	BPC, Room 101G	Advisor Contact Information:	msalazar@fiu.edu, 954-438-8615
Telephone:	954-438-8633	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$69,450
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2013-2014 Total Requested Amount:	\$56,232
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Signature Events	500	\$20,000
2. Week of Welcome (W.O.W.) Events	2500	\$6,950
3. Student & Social Events	9900	\$17,000
4. Materials and Supplies		\$1,850
5. Travel, Workshops and Seminars	50	\$1,500
6. Service Learning/Graduation Events	500	\$2,000
7. Stress Relief Events	2500	\$4,000
8. Coord., Student Life extra 10hrs/week + benefits		\$12,529
9. Professional Services/Advertising		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19. Note: Overhead FY12-13 calculated at 5.0% not 5.5%		\$0
20. OVERHEAD		\$3,621
Total		\$69,449.60

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$0.00		(\$20,000.00)	Now included in Student & Social Events total
\$0.00		(\$6,950.00)	Now included in Student & Social Events total
\$42,950.00	9900	\$25,950.00	i.e: Signature events, WOW, Stress Relief & Grad.
\$1,850.00		\$0.00	
\$1,500.00	50	\$0.00	
\$0.00		(\$2,000.00)	Now included in Student & Social Events total
\$0.00		(\$4,000.00)	Now included in Student & Social Events total
\$0.00		(\$12,529.00)	was FY12-13 new request and now off-the-top FY13-14
\$7,000.00		\$7,000.00	new category for acct. purposes for existing expenses
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$2,931.50			OVERHEAD
\$56,231.50			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Broward SGA	E-mail:	darcenta@fiu.edu
Representative:	Diana Arcentales	Advisor:	Marisa Salazar
Room:	BPC, Room 101G	Advisor Contact Information:	msalazar@fiu.edu, 954-438-8615
Telephone:	954-438-8633	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount: **\$69,450**

2013-2014 Total Requested Amount: **\$56,232**

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. Week of Welcome (W.O.W.) Event Fall 2012	748	\$2,050
2. Health & Wellness Week Fall 2012	663	\$1,708
3. Late Day Latte Fall 2012	151	\$221
4. Panther Pride Week Fall 2012	609	\$3,017
5. Improv Comedy Club & Dinner Fall Signature Event	96	\$3,798
6. Workshops and Seminars (Etiquette Lunch/Career Wkshp)	28	\$304
7. Stress Relief Week Fall 2012	438	\$1,876
8. Week of Welcome (W.O.W.) Spring 2013	707	\$4,160
9. *Late Day Latte - Valentine's Day Feb. 14th Spring 2013	150	\$1,000
10. *Panther Pride Week Spring 2013 (March 18-23)	600	\$12,600
11. *Diversity Week Spring 2013 (April 1 - 5)	325	\$5,000
12. *Miami Heat Night Signature Event Spring 2013 (April 6)	200	\$10,000
13. *Stress Relief Week Spring 2013 (April 15 - 20, 2013)	150	\$1,900
14. *Week of Welcome (W.O.W.) Summer A&C (May 6-9)	400	\$340
15. *Stress Relief Week Summer A & C (June 17-20)	400	\$400
16. Materials & Supplies		\$1,681
17. *SGA Week Spring 2013		\$300
18. Coord., Student Life extra 10hrs/week + benefits (new req)		\$12,529
19. Overhead (5.5%)		\$5,275
20.		
Subtotal		\$68,160

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

Justification

Total annual WOW events budget=\$6,950 - \$2,050 = \$4,900 remaining

Remaining \$4,900 WOW events budget - \$4,160 = \$740 for Summer W.O.W. events

Will purchase more helium tanks for upcoming events with remaining \$

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Broward SGA	E-mail:	darcenta@fiu.edu
Representative:	Diana Arcentales	Advisor:	Marisa Salazar
Room:	BPC, Room 101G	Advisor Contact Information:	msalazar@fiu.edu, 954-438-8615
Telephone:	954-438-8633	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$69,450
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2013-2014 Total Requested Amount:	\$56,232
------------------------------------------	-----------------

2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
 Student Government Association
 Detail Justification - continuation**

Organization Name:	Broward SGA
Representative:	Diana Arcentales
Room:	BPC, Room 101G
Telephone:	954-438-8633
E-mail:	darcenta@fiu.edu
Advisor:	Marisa Salazar
Advisor Contact Information:	msalazar@fiu.edu 954-438-8615

DETAIL JUSTIFICATION

Student & Social Events	Fall Signature Event for 250 participants (\$6,500)
	Spring Signature Event for 250 participants (\$6,500)
	Fall Week of Welcome Event (\$2,500)
	Spring Week of Welcome Event (\$2,500)
	Summer A & C Week of Welcome Event (\$1,200)
	Summer B (Week of Welcome Event (\$750)
	Late Day Latte Events (\$1,100)
	Panther Pride "Spirit" Week Events (\$10,000)
	Health & Wellness Week (\$2,050)
	Diversity Week (\$3,550)
	SGA Week (\$300)
	Fall Stress Relief Week (\$1,600)
	Spring Stress Relief Week (\$1,600)
	Summer Stress Relief Week (\$800)
	Service Learning/Graduation Events (\$2,000)
Materials and Supplies	Decorations, helium tanks, marketing, etc. (\$1,850)
Travel, Workshops & Seminars	Etiquette Lunch, Career Workshops, Vicinity Travel (\$1500)
Professional Services/Advertise	DJ services, massage services & photography (\$7,000)
Overhead 5.5%	Overhead (\$2,931.50)

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Campus Life BBC

Director:

Craig Cunningham

Email/Phone:

cunningc@fiu.edu/(305) 919-5950

Status of SGA Funding for FY 2012-2013				
Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
	\$0	\$0	\$0	Please explain how it was achieved, and if completed, or in progress
Hiring of Full-time Graphic Artist	\$30,000	\$6,500	\$23,500	
Hiring of SGA Graduate Assistant	\$15,000	\$7,830	\$7,170	
Telephone/Equipment/Materials/Supplies	\$60,000	\$34,320	\$25,680	
Professional Services	\$20,000	\$12,135	\$7,865	
Miscellaneous	\$47,763	\$31,800	\$15,963	
Overhead	\$27,737	\$12,668	\$15,069	
Total Amount	\$200,500	\$105,253	\$95,247	

Office of Campus Life
Biscayne Bay Campus
Accomplishments Based on Goals and Key Strategic Areas
2011-2012

Recruitment/Retention

- Actively promote student leadership positions through venues including orientation, SLS and other classes, resource fairs, social media, and the Campus Life website (*Accomplished; staff in Campus Life visited a number of SLS, SJMC, and Hospitality classes in Spring 2012, promoted through Facebook and CL website*)
- Design new promotional materials about the Office of Campus Life to be utilized at orientation and other programs (*Accomplished; a new brochure was developed and designed to be distributed during Summer 2012 along with recycled pens and wallets/key holders*)

Student Learning/Involvement

- Ensure that at least one program per semester supports global learning and fulfills the mission of FIU's Quality Enhancement Program (*Accomplished; SGA and Campus Life supported Tuesday Times Roundtable discussions and Global Learning Webinars; Campus Life sponsored Ethiopian Late Day Latte in March 2012 and Turkish Late Day Latte in May 2012*)
- Plan the third annual Florida Collegiate Programming Expo (*Accomplished; to be held on Thursday and Friday, June 14th & 15th, participation includes representatives from 25 campuses across Florida as well as 16 showcases and 35 novelty acts and exhibitors; created, developed, and implemented Florida Expo website*)
- Work with the Office of Campus Life at the Modesto Maidique Campus to plan FIU's fourth joint Student Leadership Retreat (*Accomplished; held June 1 – 3 at Florida Gulf Coast University in Ft. Myers, Florida.*)
- Support FIU's annual Student Leadership Summit (*Yselande Pierre served on the summit committee, Ivy Siegel and Rebekah James presented workshops during the summit*)
- Plan campus-wide programming to include Welcome Week, Involvement Week, Release Week, Midnight Breakfast, and Summer A & B Welcome events (*Accomplished; All stated programs were held and all had an increase in attendance from the year before, Release week was a university-wide effort and included increased programming at BBC*)
- Plan the annual university-wide Freshman Luau based to include an expected increase in attendance (*Accomplished; event was held on Thursday, August 25th, 2011 funded again from the University-Wide budget committee; event served 700 guests in 2011 compared to 600 guests in 2010; activities included food, DJ, Polynesian dance show, photo novelties, and crafts*)
- Assist and Support Panther Power in their efforts to increase BBC student participation in FIU athletic events (*Accomplished; in addition to football and swimming, Panther Power promoted basketball and volleyball games including arranging transportation to MMC*)
- Determine the feasibility of implementing a ticket buying program for off-campus entertainment events (*Currently in progress for possible implementation beginning fall semester 2012*)
- Develop a Campus Life Student Promotions Team (*Currently in progress for implementation beginning fall semester 2012*)

Staff Development

- Implement at least one staff development session per semester (*Accomplished; at least two sessions per semester were held along with biweekly meetings*)
- Support individual staff members in submitting proposals for presentations at professional conferences or through attending professional conferences (*Accomplished; Yselande Pierre submitted for APCA's Advisor's Conference for summer 2012; Ivy Siegel attended the National Association for Campus Activities southern region conference in October 2011; Craig Cunningham attended the Association for the Promotion of Campus Activities national conference in March 2012*)
- Provide staff representation on University Wide and Biscayne Bay Campus Committees (*Craig Cunningham served on Student Life Awards and Diversity Day Committees; Rafael Zapata served on Freshman Convocation and United Way Committees, Ivy Siegel served on Release Week, Diversity Day, and Triathlon Committees; Yselande Pierre served on Leadership Summit and Women Who Lead Committees; Sarah David-Williams served on Student Employee of the Year Committee and represented department regularly at HR Liaisons' meetings*)

Assessment/Evaluation

- Implement an evaluation process for organizational executive board members as well as advisors (*Not accomplished; to be done for 2012 – 2013*)
- Continue efforts to collect and review attendance and expense data for all events funded by A&S fees at the Biscayne Bay Campus (*Accomplished; event audit forms were collected and reviewed by SGA and expense data was broken down by accounting office*)
- Conduct program evaluations and satisfaction surveys for various departmental and student council events (*Not accomplished; will be renewed for 2012 – 2013*)

Collaboration with Academic Affairs

- Co-sponsor at least one event per semester with an academic department (*Accomplished; Vice-Provost's Office at BBC Co-Sponsored the Freshman Luau; Late Day Latte in February was held in ACI and marketed to SJMC students; Late Day Latte in March was held at the Chapman School of Hospitality and co-sponsored by Hospitality; SGA Lecture with Sam Sifton was co-sponsored with SJMC; Chaz Bono Lecture was co-sponsored by Vice Provost's Office at BBC, SJMC, and Honor's College*)

Services and Operations

- Hire Associate Director and Webmaster/IT Coordinator (*Partially Accomplished; Webmaster/IT Coordinator was hired in February 2012; plans to hire Associate Director during Summer Fall 2012*)
- Develop a job description for practicum opportunities with the Office of Campus Life for higher education graduate students (*in progress to be completed by June 30, 2012*)
- Develop written procedures for users of A&S fees to be distributed by accounting office (*On hold due to resignation of accountant in December 2012*)
- Implement an A&S Procedures Workshop to be offered on a regular basis (*On hold due to resignation of accountant in December 2012*)
- Continue to be environmentally conscious in planning departmental programs and performing office operations (*Accomplished; utilized recycled office supplies and giveaways; promoted green-friendly events*)
- Publish a BBC calendar of events for fall and spring semesters to include designation of Global Learning events (*Accomplished; published Fall 2011 semester calendar as well as monthly calendars during Spring 2012*)

Partnerships

- Partner with SGA to sponsor fourth annual SGA Alumni Reunion during Homecoming Week (*Accomplished; event was held on September 28, 2011 with a small increase in attendance from year before*)
- Continue efforts to increase internal co-sponsorships and external financial and in-kind donations (*Accomplished; the Miami Dade Foundation contributed \$5,000 for the Chaz Bono lecture; In-kind donations for the Florida Expo were received by Starbucks, Exquisite Catering, Holsen, Inc., Howie's Water Works, Inc., and Fast Signs; financial sponsorships from FIU departments for various events included the Wolfe University Center, BBC Vice Provost's Office, Counseling and Psychological Services, the Women's Center, Honor's College, Multicultural Programs and Services, SJMC, and School of Hospitality and Tourism Management*)
- Partner with local businesses to develop and produce a student savings guide (*Accomplished; The guide was published during August 2011*)

Office of Campus Life

Biscayne Bay Campus

Goals for 2012-2013

Student Learning and Retention

- Sponsor a minimum of four educational lectures during the academic year (two per semester) (completed by April 30, 2012)
- Support FIU's Global Learning Initiative through the planning of Late Day Latte programs based on a particular country or culture (at least three per semester to be completed by June 30th, 2012)
- Support the New York Times roundtables at BBC through SGA BBC's financial sponsorship of the daily newspaper programs as well as the marketing of the events (to be completed by April 30th, 2013)
- Provide leadership and representation in the planning of BBC's annual Diversity Day program which includes a presentation by the author of FIU's common reading book (by October 16th, 2012)

Affinity for FIU

- Support FIU's Homecoming Week in October 2012 by marketing all events to BBC students and participating in the Homecoming Parade (completed by October 13, 2012)
- Increase the number of currently registered organizations through SOC by 25% (by December 1st, 2012)
- Identify opportunities for increased marketing and presence of FIU fraternities and sororities at BBC (by June 30th, 2013)
- Plan and sponsor major programs including Freshman Luau, Week of Welcome, Involvement Week, Release Week, Midnight Breakfast, and the BBC Student Leadership Banquet (by June 30, 2013)
- Increase attendance at selected events sponsored by BBC's Student Programming Council by 10% (by June 30th, 2013)

Staff Development

- Identify opportunities for individual staff members to attend and/or present at local, statewide, and national conferences (by June 30th 2013)
- Identify opportunities for A&P staff to submit articles for publication (by June 30th, 2013)
- Provide departmental representation on the following university or campus wide committees: Freshman Convocation, United Way, International Education Weeks, Cram Jam, Diversity Day, Leadership Summit, Breast Cancer Awareness, All-Nighter for the Poor, and the Diversity Initiative Committee (by June 30th, 2013)

Infrastructure and Funding Sources

- Finalize a plan to fill current vacated positions (by October 31, 2012)
- Review and update all job descriptions within the departments (by November 15th, 2012)
- Perform a needs analysis for new positions within the department (by December 1st, 2012)
- Continue to seek programmatic and financial co-sponsorships with academic departments, student affairs departments, and outside sources (by June 30th, 2013)

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association
SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Full-time Fiscal Assistant Position

Anticipated Completion Date:

The goal would to recruit and hire in July/August 2013

Purpose of Special Budget Request:

Would replace two part-time OPS positions with one full-time USPS position

Request Amount:

\$37,910.70

What is the benefits for FIU students:

How *many* students are expected to benefit from this special request:

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

PLEASE SEE ATTACHMENT FOR COMPLETE JOB DESCRIPTION

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

PROPOSED FULL-TIME POSITION FOR BISCAYNE BAY CAMPUS

Fiscal Assistant (USPS/Staff) – Campus Life

Job Description:

The Fiscal Assistant will provide support with financial tasks required by the Office of Campus Life, BBC.

Prepares Professional Services Agreement Contracts as outlined in Expenditure Request Forms. Verifies with Director that contracts are correct and then mails prepared contracts. Forwards contracts to the Purchasing Dept. and Controller's Office for processing and release of check.

Prepares requisitions in Panthersoft for the release of POs and prepares receivings to ensure vendor payments.

Works with Accounts Payable and Accounts Receivable posting details of business transactions into ledgers.

Works with Accountant in reviewing fiscal documents for accuracy and preparing routine fiscal reports listing account balance and transactions.

Compiles fiscal data and processes ID transfers. Prepares and processes fiscal documents for review.

Reconciles Commodity cards in the absence of the Accountant.

Prepares and processes travel reimbursement vouchers and travel reports with all back-up documents and submit to the Controller's office for their review and approval via PantherSoft. Ensures compliance with University travel rules and state of Florida law. Requests and reconciles cash advance checks for per diem and travel-related expenses.

Abides by all travel-related University and State of Florida policies, procedures, and laws and apply them in daily practical situations. Reviews, understands, and abides by all department procedures.

Reconciles expense reports using PantherSoft queries.

Acts as liaison between vendors and the controller's department.

Assists the Student Government Association, Student Programming Council, Student Organization Council, and Panther Power with financial and budget issues.

Serves as back-up for front desk staffing. Answers the phones, researches and responds to student questions, and troubleshoots student issues as needed.

Performs other related duties as required or as directed. The omission of specific duties does not preclude the supervisor from assigning duties that are logically related to the position.

Reports to Accountant, Department of Campus Life, BBC.

Minimum Qualifications

High school diploma and two years of experience. Appropriate college coursework or vocational training may substitute and an equivalent rate for the required experience. Accounting or Finance Majors preferred. Previous accounting/finance experience preferred. He/she must be able to multitask effectively. Must be customer service oriented. Proficient knowledge in Excel.

Salary Range: \$23,120 - \$27,000 annually plus benefits.

FLORIDA INTERNATIONAL UNIVERSITY

Student Government Association

SPECIAL BUDGET REQUEST FY 2013-2014

Item/Event Name:

Technology/Equipment

Anticipated Completion Date:

Purpose of Special Budget Request:

To replace outdated computers; purchase two laptops; purchase a monitor for advertising purposes

Request Amount:

\$10,000

What is the benefits for FIU students:

Will assist BBC student leaders/councils in accomplishing their goals and daily tasks. Monitor will improve the marketing of Campus Life and BBC Student Council events.

How many students are expected to benefit from this special request:

**REQUIRED BELOW: Please provide a detail information
You will need to also include copies of all quotes, agreements, etc.**

Replacement of three computers for BBC Student Programming Council (2 PC's and 1 MAC) Replacement of two computers for BBC Student Programming Council (2 PC's and 1 MAC). Purchase of two laptop computers. Purchase of one large LCD Monitor for Advertising of events to be placed outside Campus Life Office.

APPROVED BY:

ALLOCATED AMOUNT:

TO BE ALLOCATED BY:

Florida International University
Student Government Association | **FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Campus Life BBC - Marketing	E-mail:	abermeo@fiu.edu
Representative:	Andres Bermeo	Advisor:	N/A
Room:	WUC 141	Advisor Contact Information:	N/A
Telephone:	(305)919-5212	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$36,000
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2013-2014 Total Requested Amount:	\$46,315
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Publications		\$15,000
2. Promotional Items		\$10,000
3. Paper and Ink		\$2,223
4. Regroup (On-campus text messaging system)		\$1,500
5. MSS Media (Bus shelters advertising)		\$5,400
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$1,877
Total		\$35,999.77

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$20,000		\$5,000.00	To advertise our programs more often through the Beacon and other media outlets such as local news papers
\$15,000		\$5,000.00	To be able to cover more students when giving out our giveaways since enrollment has increased
\$2,000		(\$223.00)	
\$1,500		\$0.00	
\$5,400		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$2,414.50			OVERHEAD
\$46,314.50			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Campus Life BBC - Marketing	E-mail:	abermeo@fiu.edu
Representative:	Andres Bermeo	Advisor:	N/A
Room:	WUC 141	Advisor Contact Information:	N/A
Telephone:	(305)919-5212	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$36,000
------------------------------------	-----------------

2013-2014 Total Requested Amount:	\$46,315
------------------------------------------	-----------------

2012-2013 Accomplishment (Accountability):

Difference Between Allocation and Actual Expenditures

What was and/or will be accomplished with the use of these funds?

If the cost was more - where did the funds come from for the event?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc) -

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. Publications		\$15,000
2. Promotional Items		\$10,000
3. Paper and Ink		\$2,000
4. Regroup (On-campus text messaging system)		\$1,500
5. MSS Media (Bus shelters advertising)		\$5,400
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20.		\$0
Subtotal		\$33,900

Justification

Monthly calendars, flyers, banners, Beacon ads, and parking signs were paramount for our well-attended events

Our branding and affinity-building efforts rely heavily on the promotional items we give to our students during our signature events such as Week of Welcome in which we gave out beach mats and backpacks.

We print posters not only for all of Campus Life events but also for BBC student clubs, councils, and organizations including SPC, SOC, Panther Power, and SGA.

We implemented an on-campus text messaging system targeted to students to increase awareness of BBC events.

In order to increase exposure of BBC events at the MMC Campus, we advertise our programs on FIU's bus shelters.

Student Government Association FY 2013-2014 Budget Request

update 4/18/12

INFORMATION MUST BE TYPED

Organization Name:	Campus Life BBC - Marketing	E-mail:	abermeo@fiu.edu
Representative:	Andres Bermeo	Advisor:	N/A
Room:	WUC 141	Advisor Contact Information:	N/A
Telephone:	(305)919-5212	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$36,000
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2013-2014 Total Requested Amount:	\$46,315
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.			
2.			
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	

Subtotal **\$0**

5.5% Overhead **\$0**

Subtotal New Request FY 2013-2014 **\$0**

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Campus Life-BBC Programming Budget	E-mail:	cunningc@fiu.edu/siegell@fiu.edu
Representative:	Craig Cunningham/Ivy Siegel Mack	Advisor:	
Room:	WCU 141	Advisor Contact Information:	
Telephone:	Jun-04	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$80,075
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2013-2014 Total Requested Amount:	\$128,183
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Welcome Week (Summer, Fall, & Spring)	2400	\$25,000	Spring Welcome week in the process of being added into accounting records.
2. Late Day Lattes	500	\$3,000	Spring Late Day Lattes are being planned for (2) in Feb and (1) in March. Balance will be used.
3. Midnight Breakfast (Fall and Spring)	130	\$5,000	Next event will take place in April.
4. Release Week (Fall and Spring)	810	\$11,000	Next event will take place in April.
5. Miscellaneous Event Sponsorships		\$2,335	Ongoing
6. Involvement Week Fall/Spring	417	\$3,200	Spring event is in the process of being updated.
7. Staff Development/Travel		\$6,405	Staff will travel to conference in March.
8. Co-sponsorships		(\$10,000)	Sponsored events from other Depts and councils.
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$45,939	

Student Government Associatic Y 2013-2014 Budget Request

updated 18/12

INFORMATION MUST BE TYPED

Organization Name:	Campus Life-BBC Programming Budget	E-mail:	cunninggc@fiu.edu/siegeli@fiu.edu
Representative:	Craig Cunningham/Ivy Siegel Mack	Advisor:	
Room:	WCU 141	Advisor Contact Information:	
Telephone:	Jun-04	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$80,075
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2013-2014 Total Requested Amount:	\$128,183
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2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

<u>Event / Item</u>	<u>Expected # of Participants</u>	<u>Amount</u>	<u>Recurring Yes/No</u>	<u>Detail Justification</u>
1. South Florida Collegiate Programming Expo	300	\$5,000	yes	To plan annual event bringing local performers/novelty acts to showcase to area college and universities.
2. Off-campus activities	500	\$5,000	yes	To plan and /or co-sponsor off-campus events to sporting event, Walt Disney, the Everglades, Museums, etc.
3. Homecoming Event	1,000	\$2,500	Yes	Rental of Homecoming float, giveaways and dancers to participate in the event.
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal align="right">**\$12,500**

5.5% Overhead align="right">**\$688**

Subtotal New Request FY 2013-2014 align="right">**\$13,188**

**FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT**

Department Name:

Career Services

Director:

Ivette Duarte

Activity Number

1521030002 (BBC)

Email/Phone:

duartei@fiu.edu/7-4067 & heclayto@fiu.edu/6-4298

Status of SGA Funding for FY 2012-2013

Funded Items	Amount Allocated	Amount Used	Difference	Description - How Funds were used
Graduate Assistant	\$11,000	\$7,200	\$3,800	Funds were used to staff the Cyber Café at BBC. During the Fall 2012 semester, 128 students were seen by our Graduate Assistant who assisted students with resume critiques, cover letters, among other duties. The difference in funds will be used to continue funding the Graduate Assistant position through the spring semester.
Student Peer Career Coach	\$5,688	\$0	\$5,688	The student peer career coach position was not filled on time as expected. Furthermore, the submitted payroll action form was misplaced by HR so the hiring process was further delayed until a new form was completed and submitted. The difference in funds will be used to continue funding the position through the remainder of the year because the form was recently received by HR.
Career Bash	\$3,007	\$1,288	\$1,719	Funds were used to cover the cost of advertising materials for the Fall 2012 semester where over 140 students attended the event. The spring event will be held on January 28, 2013, and 15 booths will be set up to provide information to students. The difference will be used to cover the cost of food and refreshment, as well as other advertising costs to host the event.
Business Etiquette Dinner	\$3,000	\$0	\$3,000	This event is scheduled to take place on March 7, 2013.
Auxiliary Overhead	\$1,589	\$515	\$1,074	This amount was allocated to take care of overhead expenses.
Total Amount	\$24,284	\$9,003	\$15,281	

FLORIDA INTERNATIONAL UNIVERSITY
Student Government Association
FY 12-13 ANNUAL REPORT

Department Name: Career Services
Director: Ivette Duarte
Email/Phone: duartei@fiu.edu/7-4067 & heclayto@fiu.edu/6-4298

Goals for FY 2013-2014

1 Our goal is to continue staffing the Cyber Café at BBC with a Graduate Assistant in order to accommodate the increase in number of students who utilize the programs and services offered by CSO. As can be seen from the Fall 2012 semester, 128 students walked in for either resume critiques, cover letter critiques, or some other professional development. Our goal at the Biscayne Bay Campus is to continue staffing the Cyber Cafe with a Graduate Assistant in order to meet the career-related needs of our students.

2 The Student Peer Career Coach provides a vital service to students because it allows them to assist with the career-planning needs of new students at the undergraduate level. Our goal is to continue providing services, such as interviewing, job and internship search, resume writing, and resume critiques to our students because our numbers have been steadily increasing.

3 This student engagement program, Career Bash, serves to enrich the knowledge of students regarding careers, career planning, and career opportunities. During Fall 2012, over 140 students participated in the event. Currently, the Spring 2013 event has attracted over 150 students, so we see that the numbers are increasing. Our goal, therefore, is to continue producing a high turnout of students to the event because it help students to become more aware in understanding their future career challenges and opportunities.

4 The Business Etiquette Dinner continues to teach students the complexities of interviewing and networking while dining. The event is scheduled for March 7, 2013, and our goal is to continue the tradition with students because many employers utilize the option of interviewing over a meal and students do need to learn the art and acquire a competitive edge in the present job market. With presentation by a professional speaker and three course meal for all students attending the event, another additional goal is to reach out to more departments in order to garner their collaboration so that they send more students to the event.

Florida International University
Student Government Association FISCAL YEAR 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Jose Marti Scholarship Breakfast Celebrat	E-mail:	exposito@fiu.edu
Representative:	Mayra Exposito	Advisor:	
Room:	AC-1 384A / AC-II 340	Advisor Contact Information:	
Telephone:	305-919-5549	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount: \$1,583

2013-2014 Total Requested Amount: \$1,583

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. JOSE MARTI SCHOLARSHIP BREAKFAST CELEBRATIO	200	\$1,500
2.		\$0
3.		\$0
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$83
Total		\$1,582.50

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$1,500.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$82.50			OVERHEAD
\$1,582.50			

Florida International University
Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Jose Marti Scholarship Breakfast Celebrat	E-mail:	exposito@fiu.edu
Representative:	Mayra Exposito	Advisor:	
Room:	AC-1 384A / AC-II 340	Advisor Contact Information:	
Telephone:	305-919-5549	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$1,583
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2013-2014 Total Requested Amount:	\$1,583
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$0	

Florida International University
Student Government Association FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Jose Martí Scholarship Breakfast Celebrat	E-mail:	exposito@fiu.edu
Representative:	Mayra Exposito	Advisor:	
Room:	AC-1 384A / AC-II 340	Advisor Contact Information:	
Telephone:	305-919-5549	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount: \$1,583

2013-2014 Total Requested Amount: \$1,583

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants	Amount	requiring Yes/N
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Jose Marti Scholarship Breakfast Celebration
Representative:	Mayra Exposito
Room:	AC-1 384A / AC-II 340
Telephone:	305-919-5549
E-mail:	exposito@fiu.edu
Advisor:	
Advisor Contact Information:	

0
0

DETAIL JUSTIFICATION

For the past thirteen years , on January 28th, FIU-Biscayne Bay Campus has hosted a breakfast celebrating the birthday of the great Cuban writer, poet, professor and patriot Jose Marti. He has also become a symbol of freedom, human rights, and justice not just for Cuban, but for people around the world who are fighting for liberty and political self-determination. His life and accomplishments should not be forgotten, but should be used as an opportunity to educate our students at Florida International University and the surrounding schools about the realities of political and societal oppression so close to our own borders and around the world. This event always serves as a call to appreciate and guard the precious freedom we possess as US citizens.

The proceeds of this breakfast have been-and will continue to be-used to fund student scholarships, to sponsor an endowed chair and for the naming of a building on the Biscayne Bay Campus. Another important purpose of this annual celebration is to rise the level of awareness within our university and our community about this very special and influential heroe.

We are looking to the Student Government for assistance and support in making this annual celebration an officially sanctioned, permanent component of its event calendar. In terms of financial support, all that we request from SGA is to be a co-sponsor of this event with a contribution of \$1,500.00. Those monies would be used in the following way:

1. \$1,000.00 for the breakfast food
2. \$200.00 for guess parking
3. \$300.00 for decorations, promotions, advertising, and appreciation awards

All FIU students are invited to attend the event, with special emphasis on BBC students. Jose Marti

Scholarships are awarded each year to BBC students. This year the scholars are:

Shantell Rolle - \$1000
Mary Ondari - \$1000
Steve Noel - \$240
Nathaly Ossa - \$240
Vinson Pressley - \$240
Kim Weisborn - \$240

The memory of the words and thoughts of Jose Marti deserve to be preserved by us

"One just principle from the depths of a cave is more powerful than an army." Jose Marti

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Leadership Banquet	E-mail:	siegel@fiu.edu
Representative:	Ivy Siegel Mack	Advisor:	
Room:	WUC 141	Advisor Contact Information:	
Telephone:	Jun-23	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$8,556
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2013-2014 Total Requested Amount:	\$12,133
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2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>				
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>	
1. Food	100	\$0	The event is scheduled to happen in April so we have not used the funding yet.	
2. Awards	100	\$0	The event is scheduled to happen in April so we have not used the funding yet.	
3. Decorations	100	\$0	The event is scheduled to happen in April so we have not used the funding yet.	
4. Other	100	\$0	The event is scheduled to happen in April so we have not used the funding yet.	
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
11.		\$0		
12.		\$0		
13.		\$0		
14.		\$0		
15.		\$0		
16.		\$0		
17.		\$0		
18.		\$0		
19.		\$0		
20.		\$0		
Subtotal		\$0		

Student Government Associati Y 2013-2014 Budget Request

updated 6/12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Leadership Banquet	E-mail:	siegeli@fiu.edu
Representative:	Ivy Siegel Mack	Advisor:	
Room:	WUC 141	Advisor Contact Information:	
Telephone:	Jun-23	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$8,556
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2013-2014 Total Requested Amount:	\$12,133
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2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested, Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

Florida International University
Student Government Association - 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Multicultural Programs and Services	E-mail:	mcnameej@fiu.edu
Representative:	Jeffrey McNamee	Advisor:	
Room:	WUC-253	Advisor Contact Information:	
Telephone:	(305) 919-5817	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$4,748
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2013-2014 Total Requested Amount:	\$5,803
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. STARS/VEO Workshops	In progress	\$1,000
2. Male Mentoring Initiative	In progress	2,000
3. Learning Café	In progress	\$1,500
4.		\$0
5.		\$0
6.		\$0
7.		\$0
8.		\$0
9.		\$0
10.		\$0
11.		\$0
12.		\$0
13.		\$0
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$248
Total		\$4,747.50

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
5.5% overhead charge is automatically calculated			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$1,500.00	\$300.00	\$500.00	We are expecting more students this year based on the strong attendance last to last year's events, therefore we would request a larger budget.
\$2,000.00	150	\$0.00	
\$2,000	450	\$500.00	The price of the printer toners have gone up and we are expecting more students.
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$302.50		OVERHEAD	
\$5,802.50			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Multicultural Programs and Services	E-mail:	mcnameej@fiu.edu
Representative:	Jeffrey McNamee	Advisor:	
Room:	WUC-253	Advisor Contact Information:	
Telephone:	(305) 919-5817	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$4,748
------------------------------------	----------------

2013-2014 Total Requested Amount:	\$5,803
------------------------------------------	----------------

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. We use sign in sheets to calculate student participation in tl so far	in progress(179 so far)	1000	
2. We use sign in sheets to calculate student participation in tl so far	in progress (103 so far)	\$2,000	
3. We use sign in sheets to calculate student participation in tl so far	in progress (376 so far)	\$1,500	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
11.		\$0	
12.		\$0	
13.		\$0	
14.		\$0	
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$4,500	

Student Government Association 2013-2014 Budget Request

updated 06/18/12

INFORMATION MUST BE TYPED

Organization Name:	Multicultural Programs and Services	E-mail:	mcnameej@fiu.edu
Representative:	Jeffrey McNamee	Advisor:	
Room:	WUC-253	Advisor Contact Information:	
Telephone:	(305) 919-5817	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$4,748
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2013-2014 Total Requested Amount:	\$5,803
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2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Event / Item	Expected # of Participants***	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Multicultural Programs and Services	
Representative:	Jeffrey McNamee	
Room:	WUC-253	
Telephone:	(305) 919-5817	
E-mail:	mcnameej@fiu.edu	
Advisor:		0
Advisor Contact Information:		0

DETAIL JUSTIFICATION

STARS/VEO (Valuing Each Other) Workshop Series

The vision of the STARS/VEO lecture and discussion series is to unite the student body at FIU. In 2012, the series attracted over 300 students at BBC. We are anticipating approximately 300 students this year, due to our partnership with CSO. The series places an emphasis on different perspectives, backgrounds and opinions in hopes of conveying the message that everyone is to be valued. Every opinion, every experience is valuable. In keeping with FIU's Institutional Values Statement, the series will: provide a forum for students to freely express their thoughts; require students, faculty and staff to disseminate, generate and apply knowledge; emphasize respect for the dignity of the individual and groups; strive for honesty, integrity and truth; and promote diversity in all forms. We are asking that the SGA funding for this series in the amount of \$1500.00 for 2013-2014.

Male Mentoring Initiative

This male mentoring initiative is a focused effort to get more minority male students involved, engaged and thriving at FIU. We currently have had over 100 male students attend our meetings and programs this year and we are on our way of meeting our goal of 150 male students in attendance. There are many discrepancies with the amount of minority males that enter college and actually graduate with a degree. This program seeks to engage minority males early in their college careers to mold them and to connect them with student and professional mentors that will not only make their college days easier but more fulfilling by helping them to identify goals they want to achieve while at FIU and helping them to formulate a plan for success. We are asking for \$2,000 to help with programming expenses, food and a small book stipend for some of our student mentors.

MPAS Learning Café

We offer free black and white and color laser printing to students and this money would cover toners that are needed. So far in the 2012-2013 academic year we have had over 375 students utilize our Learning Café and we are well on our way of exceeding our expected amount of 400 students. We are asking for an increase because of the increase in the cost of toners and the higher number of students we are expecting next year.

Florida International University
Student Government Association - 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Panther Power	E-mail:	sigell@fiu.edu
Representative:	Ivy Siegel/ Gary Santos Mendoza	Advisor:	Ivy Siegel
Room:	WUC 141	Advisor Contact Information:	305-919-5823
Telephone:	305-919-5823	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$14,955
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2013-2014 Total Requested Amount:	\$25,478
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
Event / Item	Number of Participants	Allocated Amount
1. Shuttle/Pool Party	590	\$700
2. Field Day		\$700
3. Giveaways	800	\$2,000
4. Swim Meets (Fall)	200	\$600
5. Misc.		\$450
6. Office Supplies		\$200
7. Spring Pep Rallies		\$2,000
8. Executive Board Shirts		\$500
9. Panther Wonderland- Signature Event		\$3,775
10. Opening Game Pep Rally Food (includes 4 Pep Rallies)	230	\$700
11. Opening Game Pep Rally Entertainment	230	\$1,500
12. Opening Game Pep Rally Decorations	230	\$250
13. Dance Team	300	\$800
14.		\$0
15.		\$0
16.		\$0
17.		\$0
18.		\$0
19.		\$0
20. OVERHEAD		\$780
Total		\$14,954.63

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
Amount	Expected Number of Participants	Difference	Reason for Difference
\$1,100.00	590	\$400.00	For increased costs of supplies (food,etc)
\$800.00		\$100.00	
\$3,000.00		\$1,000.00	More giveaways for pep rallies and FIU Spirit events
\$1,000.00		\$400.00	For increased costs of supplies (food,etc)
\$800.00		\$350.00	To offset pending costs for spring events
\$250.00		\$50.00	New Office
\$3,000.00		\$1,000.00	Combination of all pep rallies for Spring 2013
\$500.00		\$0.00	
\$4,000.00		\$225.00	
\$0.00		(\$700.00)	
\$0.00	800	(\$1,500.00)	
\$0.00		(\$250.00)	
\$0.00		(\$800.00)	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$794.75			OVERHEAD
\$15,244.75			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Panther Power	E-mail:	sigell@fiu.edu
Representative:	Ivy Siegel/ Gary Santos Mendoza	Advisor:	Ivy Siegel
Room:	WUC 141	Advisor Contact Information:	305-919-5823
Telephone:	305-919-5823	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$14,955	2013-2014 Total Requested Amount:	\$25,478
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2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>				
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>	
1. Opening Game Pep Rally Food (includes 4 Pep Rallies)	230	\$700	Combination of all fall pep rallies.	
2. Opening Game Pep Rally Entertainment	230	\$1,500	Combination of all fall pep rallies	
3. Opening Game Pep Rally Decorations	230	\$250	Combination of all fall pep rallies.	
4. Shuttle/Pool Party	200	\$700	Co Sponsorship I-Week for T-Shirts	
5. Dance Team	300	\$800	Money will be used for giveaways for basketball season.	
6. Field Day	300	\$700	Planned Colaboation event with SOC for the spring.	
7. Giveaways	800	\$2,000	Mugs/Scarfs/Basketball Shirts for Fall and Spring	
8. Swim Meets (inludes 2 meets)	180	\$600	Pizza was ordered for planned colaboation event with Rec Center and SOC	
9. Misc.		\$97	Add'l Pep Rally Supplies	
10. Office Supplies		\$200	Future spending for new binders, and organizers for e-board	
11. Spring Pep Rallies		\$2,000	Spring events that will be currently planned (spring splash, sweet tooth w/ SPC,Basketball pep rally)	
12. E- Board Shirts		\$500	Will be used for future e-board members	
13. Panther Wonderland	600	\$2,000	Money used for Color Run sponsorship with Rec Center and awards later in the spring	
14.				
15.				
16.				
17.		\$0		
18.		\$0		
19.		\$0		
20.		\$0		
Subtotal		\$12,047		

Student Government Association FY 2013-2014 Budget Request

updated 11/18/12

INFORMATION MUST BE TYPED

Organization Name:	Panther Power	E-mail:	sigeli@fiu.edu
Representative:	Ivy Siegel/ Gary Santos Mendoza	Advisor:	Ivy Siegel
Room:	WUC 141	Advisor Contact Information:	305-919-5823
Telephone:	305-919-5823	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount: **\$14,955**

2013-2014 Total Requested Amount: **\$25,478**

2013-2014 New Requests (never been funded) **

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

<u>Event / Item</u>	<u>Expected # of Participants</u>	<u>Amount</u>	<u>Recurring Yes/No</u>	<u>Detail Justification</u>
1. Panther Power Fall Pep Rallies	400	\$1,300	Yes	This will be a combination for line items 14,15, and 16. under 12'-13' Accountability with inclusion of two pep rallies
2. Color Run/After -Signature Event Co Sponsored w/ Rec 2/20	1,000	\$2,000	Yes	This event will replace Panther Wonderland
3. Professional Development AOL & ACPA Conference 2014	4 (E-Board)	\$3,100	Yes	Local and National Development for student leaders.
4. Homecoming 2013	800	\$2,500	Yes	Giveaways for students for October 2013
5. Spring Pep Rallies	400	\$800	Yes	This will replace Dance Team line and will be combined with line item 11 under 12'-13' Accountbtability
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$9,700**

5.5% Overhead **\$534**

Subtotal New Request FY 2013-2014 **\$10,234**

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Panther Power	
Representative:	Ivy Siegel/ Gary Santos Mendoza	
Room:	WUC 141	
Telephone:	305-919-5823	
E-mail:		0
Advisor:		0
Advisor Contact Information:		0

DETAIL JUSTIFICATION

Over the course of the 2012-2013 Academic Year, Panther Power Council has successfully return as a working student council for FIU. Over the past months The executive board has been established with a revampment of creating and executing events that go in line with the Panther Power mission statement. Fall semester consisted of providing affifinty with students and the organization in Pep Rallies, Shuttle trips to the FIU home games, promiting awareness of FIU athletics and noble causes like Breast Cancer. The spring smester bring collaborations with departments and student organizations to promote academic, athletics and FIU spirit within the FIU Community.

**Florida International University
Student Government Association - FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	SGA BBC	E-mail:	zapatar@fiu.edu
Representative:	Rafael Zapata	Advisor:	
Room:	WUC 301	Advisor Contact Information:	
Telephone:	305-919-5543	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$236,374
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2013-2014 Total Requested Amount:	\$260,548
------------------------------------------	------------------

Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Main office		\$23,100
2. SGC Front Desk		\$18,690
3. President's Discretionary		\$3,500
4. V.P. Discretionary		\$2,500
5. Cabinet/EOP Discretionary		\$5,000
6. Senate Discretionary		\$2,500
7. Finance Committee (General Fund)		\$17,444
8. Graduate Student Funding		\$12,500
9. SGC Lectures		\$80,000
10. SGC Travel		\$14,550
11. Vote Net Solutions		\$1,000
12. Public Relations		\$3,000
13. Signature Events		\$10,000
14. Intern Program		\$950
15. Convocation Shirts		\$3,500
16. Training and Workshops		\$2,500
17. ASGA Membership Dues		\$317
18. Panther Statue		\$20,000
19. Projector for Conference Room		\$3,000
20. OVERHEAD		\$12,323
Total		\$236,373.81

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$23,100.00		\$0.00	
\$18,690.00		\$0.00	
\$3,500.00		\$0.00	
\$2,500.00		\$0.00	
\$0.00		(\$5,000.00)	combined cabinet w/ signature events
\$2,500.00		\$0.00	
\$17,444.00		\$0.00	
\$12,500.00		\$0.00	
\$100,000.00		\$20,000.00	to include a speaker in the Fall semester
\$14,550.00		\$0.00	
\$1,000.00		\$0.00	
\$3,000.00		\$0.00	
\$10,000.00		\$0.00	
\$950.00		\$0.00	
\$3,500.00		\$0.00	
\$2,500.00		\$0.00	
\$317.00		\$0.00	
\$0.00		(\$20,000.00)	one time project
\$0.00		(\$3,000.00)	one time project
\$11,882.81			OVERHEAD
\$227,933.81			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	SGA BBC	E-mail:	zapatar@fiu.edu
Representative:	Rafael Zapata	Advisor:	
Room:	WUC 301	Advisor Contact Information:	
Telephone:	305-919-5543	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$236,374
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2013-2014 Total Requested Amount:	\$260,548
------------------------------------------	------------------

2012-2013 Accomplishment (Accountability):

What was and/or will be accomplished with the use of these funds?

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>
1. Main office		\$2,275
2. SGC Front Desk		\$6,099
3. President's Discretionary		\$1,400
4. V.P. Discretionary		\$1,150
5. Cabinet/EOP Discretionary		\$0
6. Senate Discretionary		\$605
7. Finance Committee (General Fund)		\$8,227
8. Graduate Student Funding		\$2,930
9. SGC Lectures		\$3,500
10. SGC Travel		\$12,579
11. Vote Net Solutions		\$0
12. Public Relations		\$1,872
13. Signature Events		\$7,419
14. Intern Program		\$0
15. Convocation Shirts		\$3,132
16. Training and Workshops		\$0
17. ASGA Membership Dues		\$0
18. Panther Statue		\$20,000
19. Projector for Conference Room		\$0
20.		\$0

Subtotal	\$71,187
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Difference Between Allocation and Actual Expenditures

If the cost was more - where did the funds come from for the event?

<u>Justification</u>
the rest will cover expense until the summer
the rest will cover ther front desk until the summer
used for spring events and elections
the rest will be use for spring semester
the deadline for request is April 1st.
the deadline for request is April 1st.
bulk of lectures are in the spring. Rest of the funds will be used then
rest of the funds will be used for lobbying travel
elections are in the spring. Will be used then
rest of funds will be used election, lecture, and townhall meeting promotion
will be used for the events in the spring semester
will be used for the elected council member for the end of the spring beginning of summer
paid at the end of the spring semester
researching the best option

--

Student Government Association FY 2013-2014 Budget Request

updated 11/18/12

INFORMATION MUST BE TYPED

Organization Name:	SGA BBC	E-mail:	zapatar@fiu.edu
Representative:	Rafael Zapata	Advisor:	
Room:	WUC 301	Advisor Contact Information:	
Telephone:	305-919-5543	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$236,374
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2013-2014 Total Requested Amount:	\$260,548
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2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

<u>Event / Item</u>	<u>Expected # of Participants</u>	<u>Amount</u>	<u>Recurring Yes/No</u>	<u>Detail Justification</u>
1. 3 computer		\$3,300	yes	to replace the older computers in the office
2. Elections		\$5,000	yes	to separate from the signature events line item
3. Ploycom System		\$12,000	no	to upgrade current polycom system
4. NY Times Readership Program		\$5,614	yes	to continue having the newspapers available to the BBBC students
5. Homecoming Float		\$5,000	yes	to participate in the Homecoming Festivites, including the floats, entertainment, giveaways
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$30,914**

5.5% Overhead **\$1,700**

Subtotal New Request FY 2013-2014 **\$32,614**

Florida International University
Student Government Association F.Y. 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	SGA BBC Emoluments	E-mail:	zapatar@fiu.edu
Representative:	Rafael Zapata	Advisor:	
Room:	WUC 301	Advisor Contact Information:	
Telephone:	305-919-5543	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$82,910
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2013-2014 Total Requested Amount:	\$82,910
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Emoluments		\$78,588
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20. OVERHEAD		\$4,322
Total		\$82,910.34

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
5.5% overhead charge is automatically calculated			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$78,588.00		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
\$0.00		\$0.00	one time project
		\$0.00	one time project
\$4,322.34			OVERHEAD
\$82,910.34			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/19/12

INFORMATION MUST BE TYPED

Organization Name:	SGA BBC Emoluments	E-mail:	zapatar@fiu.edu
Representative:	Rafael Zapata	Advisor:	
Room:	WUC 301	Advisor Contact Information:	
Telephone:	305-919-5543	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$82,910
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2013-2014 Total Requested Amount:	\$82,910
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2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.		\$0	
Subtotal		\$0	

Student Government Associati Y 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	SGA BBC Emoluments	E-mail:	zapatar@fiu.edu
Representative:	Rafael Zapata	Advisor:	
Room:	WUC 301	Advisor Contact Information:	
Telephone:	305-919-5543	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$82,910
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2013-2014 Total Requested Amount:	\$82,910
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2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.			
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	
Subtotal		\$0	
5.5% Overhead		\$0	
Subtotal New Request FY 2013-2014		\$0	

Student Government Association Y 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Student Organizations Council (SOC)	E-mail:	socbbc@fiu.edu
Representative:	Michael Aquino; Ivy Siegel	Advisor:	Ivy Siegel
Room:	WUC 141R	Advisor Contact Information:	305-919-5823
Telephone:	305-919-5804	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$46,072
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2013-2014 Total Requested Amount:	\$78,914
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2012-2013 Accomplishment (Accountability):	Difference Between Allocation and Actual Expenditures
<i>What was and/or will be accomplished with the use of these funds?</i>	<i>If the cost was more - where did the funds come from for the event?</i>
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)	
<u>Event / Item</u>	<u>Actual/Estimated Amount Spent</u>
<u>Event / Item</u>	<u>Justification</u>
1. Club Allocations & Additional Funding	Purchased giveaways (pens, bags, t-shirts) to promote club involvement and SOC visibility. This year we started branding our council with unique giveaways. We are known for our bags and this semester we were called by various individuals the organization with the best giveaways which we hope will spread what we as an organization hope of accomplishing. Further continuation of Orgsync program up and running to facilitate communication between SOC, our clubs, and their members. We will be tabling randomly through the spring semester to further brand our name and we usually have some kind of snack to attract attention. Clubs hosted well attended events for FIU community. Requested more money, Clubs earn their funding through our point system. Spring Intern Program has officially began in which we will be having interns to shadow and help the transition from the old to a new board for next year. Supplies for office work, boards for clubs. SOC has planned activities that will help different leadership styles to evolve more in depth in order to lead others effectively (ropes course, AOL etc.). Flyers and Brochures will be used to further advertise the clubs and to create more creation of clubs. Especially with the brochures that we have yearly. Co-sponsored CLS ENGAGE workshops, International Fair, Involvement Fairs & several CL Late Day Latte. Planning on collaborating with SAA, SPC, BSU & PP in Spring. SOC Mixer & Fall Feast were great successes which increased our visibility. We are planning on having end of the year wrap up in an event we called SOC Super Stars which will continue to be a tradition each year. It is to see the various achievements and what each club have accomplished through the semesters as well as how SOC grew.
2. SOC Club Fairs & General Meetings	SOC had great ideas & themes for each event held. Students are informed of rules and regulations, as well as upcoming events. Especially for starting clubs, it a great way to meet various members from other clubs. Club fairs have become a staple at BBC. With more students attending, novelties will be added in order to best showcase our clubs.
3. Council Awards	SOC will be awarding the clubs and individuals who demonstrate exceptional leadership demonstrations throughout the campus. The awards will be given to honored organizations, recognized individuals, and E-board.
4.	
5.	
6.	
Subtotal	\$46,072

Student Government Association FY 2013-2014 Budget Request

updated 1/8/12

INFORMATION MUST BE TYPED

Organization Name:	Student Organizations Council (SOC)	E-mail:	socbbc@fiu.edu
Representative:	Michael Aquino; Ivy Siegel	Advisor:	Ivy Siegel
Room:	WUC 141R	Advisor Contact Information:	305-919-5823
Telephone:	305-919-5804	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$46,072
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2013-2014 Total Requested Amount:	\$78,914
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2013-2014 New Requests (never been funded)**

Detail Justification

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

<u>Event / Item</u>	<u>Amount</u>	<u>Recurring</u> <u>Yes/No</u>	<u>Detail Justification</u>
1. SOC Special Events	\$4,000	Yes	SOC hosts special events throughout the year to improve communication with clubs, councils & departments. During the Fall semester we host our annual SOC Mixer & Fall Feast. As for the spring we host SOC Super Stars we came with the idea during the summer semester and we hope on keeping it a tradition each year. It is an event to thank the clubs and at the same time see what we as an organization accomplished and what are clubs have as well. It is a great way to introduce the new club e-boards since many have their elections before the semester ends as well as recruiting members for the following year and building interest between the clubs to collaborate etc. In addition, we will be adding a few more SOC Special events in order to promote involvement at the Biscayne Bay Campus through these huge events. The request for an increase/ provide funding for this item is because our events have had an increase in attendance and the décor/novelities to promote club life have increased as well in quality and quantity.
2. OrgSync Trainings	\$3,000	Yes	Further trainings are needed on OrgSync in order to make clubs, students, advisors, and university officials become more familiar with the program. This includes trainer from company and enhanced SOC OrgSync page as well as easy-access promotion material on how to become a part of OrgSync and meeting essentials.
3. SOC Internship Program	\$1,000	Yes	This program will teach FIU students the process, regulations, and spirit of involvement of SOC. This program is to further motivate students on the different ways of involvement and how to lead a student council under the wing of present SOC E-board members. Since its inception in Spring 2012 with only two interns, and now as of Spring 2013 we have 10 students who started in Fall 2012, it is important/crucial to provide funding for our amazing program and continue this movement.
4. SOC Leadership Training and Conferences/ Sponsorships	\$3,000	Yes	The training will bring prominent local leaders from diverse fields to teach and share with our clubs their experience, knowledge, and skills on being a leaders. This training will be recurring for both semesters. This includes trainer fees and audience food. SOC would like to sponsor club members to attend CLS retreats (5 Fall & Spring). Our clubs are able to use what they learn in these leadership retreats and apply them in their respective clubs. In addition, the SOC e-board have been contacted to attend state-wide conferences with similar councils in other universities but have not been able to financially go.
5. SOC Marketing Essentials	\$4,000	Yes	This request is essential in order for the SOC to improve it's visibility on campus and increase the number of student organizations on campus. This includes brochures, posters, giveaways etc. This in turn will foster involvement and student life on campus at BBC.

Subtotal	\$15,000
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5.5% Overhead	\$825
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Subtotal New Request FY 2013-2014	\$15,825
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**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization N. Student Organizations Council (SOC)
Representative Michael Aquino; Ivy Siegel
Room: WUC 141R
Telephone: 305-919-5804
E-mail: socbbc@fiu.edu
Advisor: Ivy Siegel
Advisor Contact: 305-919-5823

DETAIL JUSTIFICATION

<p align="center"><u>Overview</u></p>	<p>The 2012- 2013 school year was definitely a great year for SOC and it only gets better. SOC was able to grow its organizational family with the addition of new clubs and the retention of many of our active organizations from last year. SOC will definitely continue to add more. Each club hosts their own specific events where the FIU community is welcomed. In addition, SOC made the intern program official by having a record number of participants and foster lifelong relationships while learning the fundamentals of on how to run an organization. SOC has also been able to increase our visibility on both campuses by using strategic marketing strategies. One of our biggest accomplishments this year is continuing two of our signature events in the fall semester, the SOC Mixer & Fall Feast where many people benefitted from the social setting to network with other clubs, councils & departments. Our newest events include the diverse thematic SOC special events and our SOC Super Stars to be held in the Spring semester. We have also collaborated with other councils including SPC, BSU, Panther Power and departments like Campus Life and CLS and we only plan to continue this trend.</p>
<p align="center"><u>Communication</u></p>	<p>Also this year, we continued the introduction of Orgsync, our communications management process that helps us organize our club's paperwork and inform the clubs and FIU community. Orgsync has facilitated the way we communicate with our members and provided a better platform to market our events. However, since this technology is still new to many students we are constantly hosting workshops to teach the ins & outs of the program with the few fundings we have allocated to it. We also introduced our new initiative known as the SOC Liasion in which each SOC E-board member is assigned a number of specific clubs in order to facilitate communication efficiently.</p>

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization N. Student Organizations Council (SOC)

Representative Michael Aquino; Ivy Siegel

<u>Future</u>	<p>SOC has definitely had a great year in regards to great event turnouts, an increase in clubs, and involvement at FIU. With all the success we've encountered, it's made our event planning more difficult once we realize that our budget is quickly fading and every dollar suddenly matters. For the 2012-2013 school year, SOC was awarded just under \$46,072.11, which was a great improvement, but not enough to cover everything that the council and the clubs need. As we strive to increase school involvement, our costs increase and the quality of our events suffer when we don't have the funds. As we head into Spring Semester, SOC re-awards those clubs who have demonstrated commitment to our organization by a Point System we have in place. This process has shown to work because it then keeps the clubs content and eager to stay involved, but also adds more scrutiny for the council to "pinch our pennies" as we try to maintain a consistency in our own events. And not to mention those clubs who request more money and request that we help them put on a great event for the FIU community. With their request, SOC has to re-allocate funding from an already tight budget.</p>
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<u>Request</u>	<p>SOC is requesting \$78,914 for the 2013-2014 school year. This extra funding will not only help the clubs be more engaged on campus, but the FIU community will benefit from knowing that they too can get involved and feel satisfied in knowing their school is doing everything they can to make the college experience a lot more memorable. The clubs rely on our ability to provide them with the resources they need to thrive such as supplies, flyers, and anything and everything you may think of and it's our job to assist them in making their events as successful as they could be. Famous key note speakers will fulfill SOC mission of statement and bring leadership on campus. Club Fairs and General Meetings too, will have an extra special flair about them and school spirit will definitely increase with the FIU-inspired giveaways and gadgets that SOC will be able to provide on a much grander scale with the increase in funding. For the past two years SOC's budget has decreased. We hope this trend will stop this year as we predict that the quality of our clubs will suffer, thus making the students suffer as well. SOC hopes to count on SGA as our partner in wanting to make FIU a better place for us all.</p>
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**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization N Student Organizations Council (SOC)
Representative Michael Aquino; Ivy Siegel

Club Allocation 2012-2013 Accomplishment (Accountability): **Difference Between Allocation and Actual Ex**

What was and/or will be accomplished with the use of these funds?

If the cost was more - where did the funds come from for th

* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)

	<u>Event / Item</u>	<u>Actual/E estimated Amount Spent</u>	<u>Justification</u>
	Additional Funding	\$15,000	Clubs are able to request up to \$500 (to be Clubs earn this type of funding at the end of every semester in which they submit a form on OrgSync with all the activities done by the organization.
	SOC Points	\$5,200	SOC Mixer & Fall Banquet were great
	Special Events	\$2,000	Giveaways (pens, bags, t-shirts) to promote
	Marketing	\$3,000	Further continuation of program up and
	OrgSync	\$200	Co-sponsered SAA, CLS ENGAGE workshops,
	Collaborations	\$1,272	Club fairs have become a staple at BBC. With
	Club Fairs	\$16,000	SOC had great ideas & themes for each event
	General Meetings	\$1,600	SOC will be awarding the clubs and individuals
	Council Awards	\$1,800	



SPC

> Tashawn Williams

' Why no Black History Month events ?

1 Increase in student attendance.

2 Hood Presentations

2 Bigger Events.

2 Marketing Increase

2 FFU Live

2 Presentation Over Time

2 Black History Month event taken over by BSO.

**Florida International University
Student Government Association - FY 2013-2014 Budget Request**

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	SPC BBC	E-mail:	twill027@fiu.edu
Representative:	Tashaun Williams	Advisor:	Yselande Pierre
Room:	WUC 141	Advisor Contact Information:	ypierre@fiu.edu 305-919-4061
Telephone:	305-919-5280	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$210,000
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2013-2014 Total Requested Amount:	\$354,228
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Purpose for the 2012-2013 Allocation:		
<i>Highlight by major dollar amount and/or by importance of mission:</i>		
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Allocated Amount</u>
1. Affair of the Arts		\$10,000
2. Comedy		\$20,000
3. Dancing with the Wolfe		\$11,800
4. FallFest		\$12,400
5. FIU Live Week		\$48,000
6. Hispanic Heritage		\$22,375
7. Office		\$750
8. Marketing		\$8,500
9. Movies		\$17,888
10. Recruitment		\$1,003
11. Square Days		\$20,000
12. Summer Programming		\$8,000
13. Travel		\$15,000
14. Remainder of Additional Allocation		\$3,336
15.		
16.		
17.		
18.		
19.		
20. OVERHEAD		\$10,948
Total		\$210,000.00

Request for 2013-2014 (for repeated events/items from 2012-2013) - NON OCO Items			
<i>5.5% overhead charge is automatically calculated</i>			
<u>Amount</u>	<u>Expected Number of Participants</u>	<u>Difference</u>	<u>Reason for Difference</u>
\$12,500.00		\$2,500.00	To obtain quality artists and cover the cost of vendors and novelties for the week.
\$25,000.00		\$5,000.00	To obtain well-know comedians.
\$15,000.00		\$3,200.00	To add more dance styles or sections.
\$15,000.00		\$2,600.00	To have more entertainers & novelties during SPC Kickoff.
\$20,000.00		(\$28,000.00)	Moved some money to concert. \$20,000 will plan the remainder of the week.
\$22,375.20		\$0.20	
\$1,000.00		\$250.00	To cover office expenses.
\$15,000.00		\$6,500.00	To increase participation in all SPC events on the BBC campus.
\$17,886.00		(\$2.00)	
\$2,000.00		\$997.00	Help excute and improve recruitment or general members
\$20,000.00		\$0.00	
\$10,000.00		\$2,000.00	Forecast more student involvement with event during the summer.
\$15,000.00		\$0.00	
\$0.00		(\$3,336.13)	Part of the additional \$20,000 allocation from SGA
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$0.00		\$0.00	
\$10,491.87			OVERHEAD
\$201,253.07			

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	SPC BBC	E-mail:	twill027@fiu.edu
Representative:	Tashaun Williams	Advisor:	Yselande Pierre
Room:	WUC 141	Advisor Contact Information:	ypierr@fiu.edu 305-919-4061
Telephone:	305-919-5280	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount: \$210,000

2013-2014 Total Requested Amount: \$354,228

2012-2013 Accomplishment (Accountability):		Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>		<i>If the cost was more - where did the funds come from for the event?</i>	
* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)			
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>
1. Affair of the Arts	0		Spring Program
2. Comedy	200	\$18,332	One more comedian from the Spring Semester
3. Movie Series	227	\$9,875	
4. FIU Live Week	0		Spring Semester
5. SPC Square Days	766	\$13,654	
6. Fall Fest	600	\$12,400	
7. Summer Splash	250		
8. Hispanic Heritage	1000	\$22,254	
9. Dancing Wolfe	60	\$4,200	Based on Summer/Fall/ (Spring to date of 1/24/2013)
10.			
11.			
12.			
13.			
14.			
15.		\$0	
16.		\$0	
17.		\$0	
18.		\$0	
19.		\$0	
20.		\$0	
Subtotal		\$80,715	

Student Government Association / 2013-2014 Budget Request

updated on 1/18/12

INFORMATION MUST BE TYPED

Organization Name:	SPC BBC	E-mail:	twill027@fiu.edu
Representative:	Tashaun Williams	Advisor:	Yselande Pierre
Room:	WUC 141	Advisor Contact Information:	ypierr@fiu.edu 305-919-4061
Telephone:	305-919-5280	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$210,000
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2013-2014 Total Requested Amount:	\$354,228
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2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

Event / Item	Expected # of Participants	Amount	Recurring Yes/No	Detail Justification
1. Concert	1,000	\$145,000	Yes	Want to contract quality high caliber artist such as Sean Paul, Shaggy, Childish Cambino, Don Omar, Fabolous. We will have a concert for Pachanga by the Bay, and FIU Live Week. The cost includes price of artists, production (stage, lighting, misc.). We would like to create more life by offering one concert per semester at BBC.
2.		\$0		
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		

Subtotal **\$145,000**

5.5% Overhead **\$7,975**

Subtotal New Request FY 2013-2014 **\$152,975**

Student Government Association - FY 2013-2014 Budget Request

updated on 12/18/12

INFORMATION MUST BE TYPED

Organization Name:	Undergraduate Education	E-mail:	dhawans@fiu.edu
Representative:	Sanjay Dhawan	Advisor:	Sanjay Dhawan
Room:	AC1-180	Advisor Contact Information:	305-919-5757
Telephone:	305-919-5757	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount:	\$526
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2013-2014 Total Requested Amount:	\$632
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2012-2013 Accomplishment (Accountability):			Difference Between Allocation and Actual Expenditures	
<i>What was and/or will be accomplished with the use of these funds?</i>			<i>If the cost was more - where did the funds come from for the event?</i>	
<i>* Identify how the number of participants were counted. Ex: card swipe, attendance sheet, etc)</i>				
<u>Event / Item</u>	<u>Number of Participants</u>	<u>Actual/Estimated Amount Spent</u>	<u>Justification</u>	
1. BBC Majors Reception	44	\$420	Funds were used to provide food for Staff and Students present at event, Everyone in attendance was asked to write their name on a sign-in sheet provided and were asked to visit atleast two different stations.	
2. BBC Undergraduate Education Open House	50	\$150	Funds were used to provide food for Staff and Students present at event, Everyone in attendance was asked to write their name on a sign-in sheet provided. Additional funds were provided by Dr. Valerie Morgan.	
3.		\$0		
4.		\$0		
5.		\$0		
6.		\$0		
7.		\$0		
8.		\$0		
9.		\$0		
10.		\$0		
11.		\$0		
12.		\$0		
13.		\$0		
14.		\$0		
15.		\$0		
16.		\$0		
17.		\$0		
18.		\$0		
19.		\$0		
20.		\$0		
Subtotal		\$570		

Student Government Association Y 2013-2014 Budget Request

updated 01/18/12

INFORMATION MUST BE TYPED

Organization Name:	Undergraduate Education	E-mail:	dhawans@fiu.edu
Representative:	Sanjay Dhawan	Advisor:	Sanjay Dhawan
Room:	AC1-180	Advisor Contact Information:	305-919-5757
Telephone:	305-919-5757	Is this request MMC, BBC or University Wide?	BBC

2012-2013 Allocated Amount: \$526

2013-2014 Total Requested Amount: \$632

2013-2014 New Requests (never been funded) **

** Provide quotes supporting dollars being requested. Ex: bids, proposals, estimates

*** Identify anticipated attendance and what method will be used to count attendance.

Detail Justification

Event / Item	Expected # of Participants	Amount	Recurring Yes/No
1.		\$0	
2.		\$0	
3.		\$0	
4.		\$0	
5.		\$0	
6.		\$0	
7.		\$0	
8.		\$0	
9.		\$0	
10.		\$0	

Subtotal \$0

5.5% Overhead \$7,975

Subtotal New Request FY 2013-2014 \$0

**2013-2014 Budget Request Process
Student Government Association
Detail Justification - continuation**

Organization Name:	Undergraduate Education
Representative:	Sanjay Dhawan
Room:	AC1-180
Telephone:	305-919-5757
E-mail:	dhawans@fiu.edu
Advisor:	Sanjay Dhawan
Advisor Contact Information:	305-919-5757

DETAIL JUSTIFICATION

BBC Majors Reception	<p>This event is being planned with the hope of achieving two main objectives:</p> <p>The first being to allow undergraduate students who are undecided to meet and interact with individuals such as yourself. Hopefully this will get them thinking of different majors and could help them decide.</p> <p>The second group of students are students who do know what they want to major in. This event will allow them to meet someone within their major/department and answer any questions they may have about their program.</p>
BBC Undergraduate Education Open House	<p>This Event gave students and staff the opportunity to interact with Undergraduate Education Staff as well as learn more about the resources we provide. It is a chance for us to serve students better and provide them with all the knowledge they need to succeed here at FIU.</p>

Historical Data
Biscayne Bay Campus Budget Allocations
 FY 2011 through FY 2014

BBC REQUESTS	ACTUAL BUDGET 2010-2011	ACTUAL BUDGET 2011-2012	Allocated Budget 2012-2013	Budget Request 2013-2014	Amount Difference	%	Special Request 2013-2014
AVP Student Affairs	\$0	\$0	\$0	\$3,693	\$3,693	#DIV/0!	
Bay Vista Hall Council	\$8,610	\$8,610	\$11,765	\$16,247	\$4,482	38%	
Broward Campus - SGA	\$35,963	\$35,963	\$69,120	\$56,232	(\$12,888)	-19%	
Campus Life - Operations (BASE)	\$76,545	\$172,000	\$200,500	\$157,354	(\$43,146)	-22%	\$47,910
Campus Life - Marketing	\$11,193	\$11,000	\$36,000	\$46,315	\$10,315	29%	
Campus Life - Programming	\$72,975	\$70,975	\$80,000	\$128,183	\$48,183	60%	
Campus Life Total	\$160,713	\$253,975	\$316,500	\$331,852	\$15,352	5%	
Career Services (BASE)	\$13,125	\$11,000	\$24,284	\$24,284	\$0	0%	
ISSS BBC	\$12,619	\$13,500	\$64,857	\$0	(\$64,857)	-100%	
✓ Jose Marti Scholarship Breakfast Celebration				\$1,583	\$1,583	#DIV/0!	
✓ Leadership Awards Banquet	\$8,925	\$9,000	\$10,000	\$12,133	\$2,133	21%	
MPAS - STARS	\$1,050	\$1,551	\$4,725	\$5,803	\$1,078	23%	
Multifaith Council	\$2,515	\$0	\$0	\$0	\$0	#DIV/0!	
NY Times Readership Program	\$10,000	\$0	\$5,614	\$5,614	\$0	0%	
✓ Panther Power	\$15,405	\$17,011	\$15,000	\$25,478	\$10,478	70%	
SGC, Main Office, Lectures	\$194,168	\$191,985	\$235,104	\$254,934	\$19,830	8%	
SGC Emoluments	\$71,773	\$82,275	\$82,275	\$82,910	\$635	1%	
Student Organization Council	\$35,700	\$41,703	\$49,000	\$78,914	\$29,914	61%	
Student Program Council	\$145,600	\$124,000	\$210,000	\$354,228	\$144,228	69%	
✓ Undergraduate Studies	\$420	\$525	\$630	\$632	\$2	0%	
Vice Provost - Ask Me Tables	\$463	\$0	\$0	\$0	\$0	#DIV/0!	
Wolfe University Center	\$0	\$120,000	\$0	\$0	\$0	#DIV/0!	
TOTAL	\$717,049	\$911,098	\$1,098,874	\$1,264,667	\$165,793	15%	\$47,910



Yes

Historical Data
University Wide Budget Allocations
FY 2010 through FY 2014

UNIVERSITY WIDE REQUESTS	ACTUAL BUDGET 2010-2011	ACTUAL BUDGET 2011-2012	ACTUAL BUDGET 2012-2013	Budget Request 2013-2014	Amount Difference	%	Special Request 2013-2014
✓ All-Nighter for the Poor	\$4,500	\$5,000	\$2,000	\$0	(\$2,000)	-100%	
✓ Alternative Breaks	\$38,390	\$38,300	\$74,130	\$80,460	\$6,330	9%	
✓ Black Student Union	\$55,000	\$60,000	\$85,000	\$105,576	\$20,576	24%	
✓ BMI License	\$22,000	\$25,200	\$29,400	\$32,705	\$3,305	11%	
✓ Center for Leadership & Service (BASE)	\$111,014	\$111,000	\$233,610	\$183,221	(\$50,389)	-22%	\$0
✓ Common Reading - Undergrad Ed.	\$0	\$0	\$0	\$11,215	\$11,215	#DIV/0!	
✓ Dance Marathon	\$6,825	\$6,825	\$6,500	\$6,922	\$422	6%	
✓ Diversity Day	\$7,665	\$7,665	\$8,000	\$13,715	\$5,715	71%	
✓ Freshman Luau	\$13,676	\$10,000	\$11,000	\$17,408	\$6,408	58%	
✓ Graham University Center (BASE)	\$2,153,000	\$2,000,000	\$2,278,235	\$2,259,609	(\$18,626)	-1%	\$1,413,094
✓ Homecoming	\$280,000	\$350,000	\$550,000	\$586,053	\$36,053	7%	
✓ Honors College	\$20,650	\$20,650	\$9,000	\$19,518	\$10,518	117%	
✓ ISSS	\$30,619	\$32,999	\$89,926	\$164,462	\$74,536	83%	
✓ Marching Band	\$130,000	\$75,000	\$40,000	\$60,663	\$20,663	52%	
✓ Miss FIU Scholarship Pageant	\$6,668	\$6,668	\$6,668	\$6,805	\$137	2%	
✓ Multicultural Programs & Services	\$50,000	\$50,000	\$127,534	\$76,705	(\$50,829)	-40%	
✓ NY Times Readership Program	\$11,625	\$14,000	\$0	\$0	\$0	#DIV/0!	
✓ Orgsync	\$13,650	\$13,650	\$18,374	\$19,518	\$1,144	6%	
✓ Orientation & Commuter Services	\$140,543	\$133,000	\$84,788	\$126,811	\$42,023	50%	
✓ Panther Camp (was w/ Orientation before)			\$95,000	\$179,614	\$84,614	89%	
✓ Recreation Services - MMC (BASE)	\$1,518,532	\$1,518,532	\$1,709,666	\$1,718,413	\$8,747	1%	\$75,000
✓ Recreational Aquatic Center (BASE)	\$450,000	\$440,000	\$465,000	\$469,000	\$4,000	1%	\$52,005
✓ Recreational Sports - BBC (BASE)	\$380,000	\$372,500	\$500,053	\$504,328	\$4,275	1%	\$4,000
Total of Rec/Aquatics BBC	\$830,000	\$812,500	\$965,053	\$973,328	\$8,275	1%	
✓ Relay for Life	\$4,620	\$4,620	\$4,620	\$5,855	\$1,235	27%	
✓ SAGA				\$4,642	\$4,642	#DIV/0!	
✓ SGA Intern Retreat	\$10,500	\$5,000	\$5,250	\$5,539	\$289	6%	
✓ Student Alumni Association	\$32,345	\$32,345	\$52,000	\$85,745	\$33,745	65%	
✓ Student Conduct & Conflict Resolution	\$15,000	\$12,000	\$14,000	\$16,848	\$2,848	20%	
✓ Student Handbook	\$40,000	\$40,000	\$40,000	\$48,530	\$8,530	21%	
✓ Student Life Awards	\$13,000	\$13,000	\$14,543	\$16,880	\$2,337	16%	
Student Media - Main Office				\$92,194	\$92,194	#DIV/0!	
Student Media - FIUSM.COM	\$49,407	\$10,000	\$23,000	\$31,122	\$8,122	35%	
Student Media - Radio Station	\$122,328	\$100,000	\$139,869	\$140,826	\$957	1%	
Student Media - The Beacon	\$120,000	\$125,000	\$138,545	\$156,600	\$18,055	13%	
Total Student Media	\$291,735	\$235,000	\$301,414	\$420,742	\$119,328		\$311,134
✓ University Wide Leadership	\$76,125	\$49,875	\$42,000	\$44,310	\$2,310	5%	
✓ Wolfe University Center (BASE)	\$1,236,095	\$1,528,846	\$1,711,554	\$1,733,687	\$22,133	1%	\$81,327
✓ Women's Center	\$35,544	\$35,544	\$94,262	\$48,522	(\$45,740)	-49%	
TOTALS	\$7,199,321	\$7,247,219	\$8,703,527	\$9,072,021			\$1,936,560

Total Request \$11,010,581

Historical Data
University Wide Budget Allocations
FY 2010 through FY 2014

UNIVERSITY WIDE REQUESTS	ACTUAL BUDGET 2010-2011	ACTUAL BUDGET 2011-2012	ACTUAL BUDGET 2012-2013	Budget Request 2013-2014	Amount Difference	%	Special Request 2013-2014	DRAFT ALLOCATION 2013-2014
All-Nighter for the Poor	\$4,500	\$5,000	\$2,000	\$0	(\$2,000)	-100%		\$0
Alternative Breaks	\$38,390	\$38,300	\$74,130	\$80,460	\$6,330	9%		\$74,130
Black Student Union	\$55,000	\$60,000	\$85,000	\$105,576	\$20,576	24%		\$80,000
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Center for Leadership & Service (BASE)	\$111,014	\$111,000	\$233,610	\$183,221	(\$50,389)	-22%	\$0	\$183,221
Common Reading - Undergrad Ed.	\$0	\$0	\$0	\$11,215	\$11,215	#DIV/0!		\$0
Dance Marathon	\$6,825	\$6,825	\$6,500	\$6,922	\$422	6%		\$6,100
Diversity Day	\$7,665	\$7,665	\$8,000	\$13,715	\$5,715	71%		\$8,000
Freshman Luau	\$13,676	\$10,000	\$11,000	\$17,408	\$6,408	58%		\$11,000
Graham University Center (BASE)	\$2,153,000	\$2,000,000	\$2,278,235	\$2,259,609	(\$18,626)	-1%	\$1,413,094	\$2,259,609
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Marching Band	\$130,000	\$75,000	\$40,000	\$60,663	\$20,663	52%		\$19,999.99
Miss FIU Scholarship Pageant	\$6,668	\$6,668	\$6,668	\$6,805	\$137	2%		\$6,805
Multicultural Programs & Services	\$50,000	\$50,000	\$127,534	\$76,705	(\$50,829)	-40%		\$65,782
NY Times Readership Program	\$11,625	\$14,000	\$0	\$0	\$0	#DIV/0!		\$0
Orgsync	\$13,650	\$13,650	\$18,374	\$19,518	\$1,144	6%		\$19,518
Orientation & Commuter Services	\$140,543	\$133,000	\$84,788	\$126,811	\$42,023	50%		\$84,788
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Total Student Media	\$291,735	\$235,000	\$301,414	\$420,742	\$119,328		\$311,134	\$301,000
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Women's Center	\$35,544	\$35,544	\$94,262	\$48,522	(\$45,740)	-49%		\$40,906
TOTALS	\$7,199,321	\$7,247,219	\$8,703,527	\$9,074,074	\$370,547		\$1,936,560	\$8,536,324

Total Request \$11,010,581 Total Request

U-Wide Realignments

- Feb 19, 2013

BBC
Tuesday

Campus Specific

Feb 20, 2013

Wednesday

Campus Specific

Feb 21, 2013

Thursday

ISSS/Band → Make motion

\$60 million - APSS for

\$2.8 million → Salaries

\$6.7 Base Budget

Adhoka about
ISSS
reject



FLORIDA INTERNATIONAL UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION

UNIVERSITY-WIDE STATUTES

Through the Authority of the SGA Constitution, the Student Government Association hereby establishes its statutory policies and procedures.

Revised April 22, 2011



STUDENT GOVERNMENT ASSOCIATION
UNIVERSITY-WIDE STATUTES

ARTICLE I. ORGANIZATION

Section 1.01 Jurisdiction

- (a) All students of Florida International University by virtue of their registration are under the jurisdiction of the Student Government Association and these University Wide Statutes.
- (b) The Student Government Council - Modesto A. Maidique Campus and the Student Government Council - Biscayne Bay Campus shall abide by these statutes equally.
- (c) The University Wide Statutes may only be superseded by the SGA Constitution.



ARTICLE II. GENERAL STATUTES

Section 2.01 Statutes Structure

- (a) All Student Body laws of permanent effect and general public interest, or of legal or historical significance, shall be compiled in a codification known as Student Government Association University Wide Statutes. Except in unusual circumstances, this codification shall exclude non-governmental organizational charters, authorizations, resolutions, proposed constitutional amendments, the Budget and amendments thereto, SGC campus specific statutes and contracts of limited duration.
- (b) The Statutes shall be arranged by subject matter in the following four (4) articles:
 - (i) Article I. Organization
 - (ii) Article II. General Statutes
 - (iii) Article III. Finance Code
 - (iv) Article IV. Amendments
- (c) Each article shall be divided in sections marked in a decimal place system, with section followed by the containing article's number, with each tenth decimal place specifying the section's number, as Section 1.01, is the first section within the first article.
 - (i) Each section shall be divided in subsections, organized with lowercase roman numerals.
 - (1) Each subsection shall be divided in sub-subsections, organized with Latin numerals.
 - a) Each sub-subsection shall be divided in paragraphs, marked in outline form with the alphabet.
 - i) Each paragraph shall be divided in sub-paragraphs, marked with lowercase roman numerals.
 - 1. Each sub-paragraph shall be divided in clauses, marked in outline form with Latin numerals.

Section 2.02 Student Government Congress

- (a) Purpose



STUDENT GOVERNMENT ASSOCIATION
UNIVERSITY-WIDE STATUTES

- (i) The purpose of the Student Government Congress (SC) shall be to serve as a forum to focus on university-wide issues.
- (b) Structure
 - (i) The Student Government Congress shall be composed of the SGC-MMC Senate and the SGC-BBC Senate assembled in a joint meeting.
 - (ii) Resolutions and bills shall be approved by the SC in a meeting where both Senates have quorum, and where the piece of legislation receives a majority vote from each Senate.
 - (iii) The Senate Speakers shall be responsible for making arrangements for sessions of the Student Government Congress.
 - (1) A session of the Student Government Congress may also be called by two thirds (2/3) of either Senate membership.

Section 2.03 University Wide Council

- (a) The University Wide Council shall be composed and operate as defined in the SGA Constitution.
- (b) The University Wide Council shall meet at least once a month, or whenever there is legislation on its docket, whichever happens first.

Section 2.04 Logo

- (a) The SGA Logo shall be kept by the University Wide Council.
 - (i) SGC-MMC and SGC-BBC shall both use the same SGA logo for branding purposes.
 - (ii) All changes to the logo must be approved by each SGC Senate and the University Wide Council.



ARTICLE III. FINANCE CODE

Section 3.01 General

- (a) The purpose of the SGA University Wide Finance Code is to provide clear, concise policies for each Student Government Council in financial management and budget planning. This code and other such guides set forth by the SGA shall be the foundation upon which monetary decisions are based in answering the needs of the Student Body.
- (b) The administration of this code shall be supervised by the University Wide Council in collaboration with each campus' SGC Senate Finance Committee on behalf of the Student Government Council - Biscayne Bay Campus and the Student Government Council - Modesto A. Maidique Campus and its membership. Duly constituted by the SGA Constitution and SGC Statutes, the Senates' Finance Committees shall provide for the enforcement of this policy through its in-depth consideration and supervision of the receipt and disbursement of Activity and Service Fee funds and the respective Senate Finance Committee Funds.

Section 3.02 Purpose, Authority and Leadership

- (a) The purpose of the Finance Code is to provide a procedure which:
 - (i) Assures full implementation of Florida Statutes governing the Activity and Service Fee 1009.24(10)(b).
 - (ii) Facilitates positive and effective interaction between the university administrators and the Student Government Association (SGA) in the allocation and expenditure of funds derived from Activity and Service (A&S) Fee funds periodically collected and deposited at Florida International University.
 - (iii) Defines and outlines the standards of financial accountability and fiscal management.
 - (iv) Is applicable to all A&S Fee funds recipients, Governing Councils, and registered student organizations which are affiliated with the Student Government Association. Funds that are not from the A&S Fee shall be exempt from the Finance Code.
- (b) Authority
 - (i) The allocation and expenditure of these funds shall be determined by the SGA through the University Wide Council and the individual Student Government



STUDENT GOVERNMENT ASSOCIATION
UNIVERSITY-WIDE STATUTES

Councils. The SGA University Wide Council is responsible for allocating for “University Wide” expenses, and the SGC-MMC and SGC-BBC respectively are responsible for the allocation and expenditure of A&S Fee funds for each corresponding campus.

(c) Leadership

(i) The following are the roles of the administrators that are involved in the budgeting process:

- (1) University President: Statutory authority is vested in the University President. The University President has delegated authority and accountability to the Vice President for Student Affairs as his/her representative in administration and management of the A&S Fee funds.
- (2) Vice President for Student Affairs (VPSA): It shall be the responsibility of the VPSA or his or her designee to evaluate the recommendations of allocations of A&S Fee funds, proposed changes in matters, which deserve the attention of the University President.
- (3) SGA Activity and Service Business Office: It shall be the responsibility of the SGA A&S Business Office (ASBO) Assistant Director to evaluate the recommendations of allocations of A&S Fee funds, proposed changes in matters, which deserve the attention of the VPSA. This official will be held responsible for the updating of ASBO on a weekly basis. In addition, this individual is responsible to serve as an ex-officio member of the Senate Finance Committee without voting power, which shall include the following responsibilities:
 - a) Monitor budget appropriations and expenditures.
 - b) Present a financial report of the previous semester to the SGC Finance Committee at or before the second regularly scheduled meeting of the next academic semester; this includes the Summer semester. All reports shall indicate the amount of income, of expenditure, and balance under each item budget by the Student Government Council.
 - c) Ensure that the Finance Code is enforced.



STUDENT GOVERNMENT ASSOCIATION
UNIVERSITY-WIDE STATUTES

- (a) Activity & Service (A&S) Fee
 - (i) The fee collected as a component of tuition which is to be expended for lawful purposes to benefit the Student Body in general. This shall include, but shall not be limited to, student publications and grants to duly recognized student organizations, the membership of which is open to all students at the university without regard to race, ethnicity, creed, sex, sexual orientation, gender identity and expression, national origin, age, religion, disability, or any other classification as provided by law. The fund may not benefit activities for which an admission fee is charged to students, except for Student Government Association sponsored concerts.
- (b) Budget
 - (i) Plan of financial operation embodying an estimate of proposed expenditures for a given period or purpose and the proposed means or sources for financing such.
- (c) Fiscal Year
 - (i) The fiscal year of the Student Government of Florida International University shall be from July 1 to June 30.
- (d) SGA Activity and Service Business Office (ASBO) – The office services the accounting, budget process, travel, and /or purchasing needs of A&S Fee funded organizations. The ASBO is part of the Division of Student Affairs of FIU.
 - (i) The ASBO will coordinate training regarding fiscal procedures for all student organizations and any A&S Fee funded entity.
 - (ii) The ASBO will be responsible for publishing a Policies & Procedures Financial Manual for A&S Fee budgeting and expenditures. This should be made available online through a link provided on the ASBO Web-Interface.
 - (iii) The ASBO will be responsible for creating and distributing the annual budget process timeline and sending all related correspondence to account managers of A&S Fee funds.
- (e) Student Organization
 - (i) Any organized student group registered with the Florida International University Division of Student Affairs.
- (f) Program



STUDENT GOVERNMENT ASSOCIATION
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- (i) Defined as an entity which receives its operating revenue directly from allocation within the A&S Fee Budget. A program shall provide direct service to the Student Body of Florida International University. Programs may include, but are not limited to, Homecoming, Panther Rage, Student Program Committee, Residence Hall Association, Council for Student Organizations, and other entities coordinated and overseen by Student Affairs but paid by A&S Fee funds.
- (g) A&S Fee Funded Departments
 - (i) A Student Affairs department that receives its operating revenue directly from allocation within the A&S Fee Budget and whose duties, compositions, and mission are outlined in statute.
- (h) Senate Finance Committee
 - (i) The Senate Finance Committee is the Committee composed of Senators at each SGC that shall be charged with the distribution of funds at their corresponding SGC.
- (i) Signatory Authorities
 - (i) Any university official who must sign off on any expense, including advisors.

Section 3.04 Florida Statutes

- (a) Florida Statutes - 1009.24 State University Student Fees
 - (i) Student fees shall be expended for lawful purposes in accordance with F.S 1009.24
- (b) The Activity & Service Fee
- (c) The Activity and Service Fee is established by the FIU Board of Trustees on the Modesto A. Maidique Campus and the Biscayne Bay Campus per Florida Statute 1009.24(10)(a).
- (d) Any increase in the Activity and Service Fee must be recommended by an Activity and Service Fee Committee, at least one-half of whom are students appointed by each SGC President. The remainder of the Committee shall be appointed by the University President.
 - (i) An increase in the Activity and Service Fee may occur only once each fiscal year and must be implemented beginning with the Fall term.



STUDENT GOVERNMENT ASSOCIATION
UNIVERSITY-WIDE STATUTES

- (ii) A chairperson, appointed jointly by the University President and the Student Body Presidents, shall vote only in the case of a tie.
 - (iii) The recommendations of the Committee shall take effect only after approval by the University President, after consultation with the SGC Presidents, with final approval by the FIU Board of Trustees.
- (e) The student Activity and Service fees shall be expended for lawful purposes to benefit the student body in general. This shall include, but shall not be limited to, student publications and grants to duly recognized student organizations, the membership of which is open to all students at the university without regard to race, sex, or religion. The fund may not benefit activities for which an admission fee is charged to students, except for student-government-association-sponsored concerts.
- (i) The allocation and expenditure of the fund shall be determined by the Student Government Association of the University, except that the President of the University may veto any line item or portion thereof within the budget when submitted by the Student Government Association legislative body.
 - (ii) The University President shall have fifteen (15) school days from the date of presentation of the budget to act on the allocation and expenditure recommendations, which shall be deemed approved if no action is taken within the fifteen (15) school days.
 - (1) If any line item or portion thereof within the budget is vetoed, the Student Government Association legislative body shall within fifteen (15) school days make new budget recommendations for expenditure of the vetoed portion of the fund. If the University President vetoes any line item or portion thereof within the new budget revisions, the University President may reallocate by line item that vetoed portion to bond obligations guaranteed by Activity and Service Fees. Unexpended funds and undisbursed funds remaining at the end of a fiscal year shall be carried over and utilized as stipulated in the Accumulated Cash Balance Policy (ACBP).

Section 3.05 Budget Process

- (a) Budget Approval Process Chronology
 - (i) The chronological process for preparing the annual SGA fiscal budget shall be as follows:



STUDENT GOVERNMENT ASSOCIATION
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- (1) The Office of Financial Planning and Strategic Development submits to the Student Government preliminary projected figures of enrollment as well as fee revenue for the next year. These figures are only projections.
- (2) The ASBO will make available budget request forms for any interested parties wishing to request funds of the A&S Fee fund. These forms, along with a deadline, will be advertised and also distributed to any existing funding entities, as well as any entity that had received funding within the past three (3) years.
- (3) The ASBO will schedule a Budget Hearing following the deadline for request forms. The purpose of this hearing is to give an opportunity for requesters to make presentations and to be able to respond to questions from representatives. This hearing will also be advertised and open to the public; groups making requests should be expected to attend.
- (4) The University-Wide Budget Committee will first prepare a budget draft to determine fixed expenses for University Wide expenses.
- (5) The University-Wide Budget Committee will then prepare a budget draft for MMC and BBC, once the University Wide figures have been decided and then remainder of these fees split by the University-Wide Budget Committee.
- (6) The Office of Financial Planning and Strategic Development will update budget projections as necessary during the course of the year. It is the responsibility of the University-Wide Budget Committee to make any necessary adjustments due to any discrepancy between budget figures and projections to ensure a balanced budget.
- (7) After the start of the Spring semester, the University-Wide Budget Committee will finalize its budget at one of its regularly scheduled meetings and then present the budget to the University-Wide Council. A rejected budget shall be returned to the University-Wide Budget Committee for revision.
- (8) The finalized budget will be submitted to the University President via the Vice President of Student Affairs for approval or it can be vetoed. If no action is taken within fifteen (15) days following presentation, the budget shall be deemed approved.



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- (ii) Once the budget has been finalized and the University President has signed it into effect, the newly elected SGC President and Comptroller will have the duty to authorize individual budgets. This should be done by July 1, whereas after that date no disbursements will be allowed if a budget has not been authorized.
 - (1) The designee from A&S Business Office and/or the Comptroller will inform all funded entities of approved allocations within ten (10) days of the budget being approved by the Vice President of Student Affairs, and thus request an itemized budget from each entity by a certain deadline to be established by the Comptroller and/or the President.
 - (2) The Campus Specific Budget Committees will then review individual budgets. The University Wide Council will grant ultimate approval of University Wide allocations.
 - (3) No disbursements will be allowed for any groups or entities that have not received proper authorization.

Section 3.06 Funding Procedures

- (a) All transactions will be facilitated, monitored, and reviewed by each SGC Senate Finance Committee, Comptroller, and the A&S Business Office.
- (b) Each SGC's Senate Finance Committee shall have a given amount to distribute to the Student Body per request. All Senate Finance Committee Appropriations must be approved by a majority vote of the the corresponding Senate.
 - (i) All Finance Committee Requests shall be processed requested by filing a Finance Committee Request Form. The Finance Committee Request Form for both campuses shall be the same document requiring the same basic information required by the Finance Code.
 - (1) The Finance Committee Request Form to be used University Wide by both SGC-MMC and SGC-BBC must be approved by the University Wide Council.
 - (2) Each request for funding submitted to either Finance Committee must be submitted at least one (1) month prior to the date the funds are needed.
 - (3) All Finance Committee requests may only be granted if they benefit more than one (1) student.



STUDENT GOVERNMENT ASSOCIATION
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- (4) No student or organization may request funds more than one time per semester and from only from one SGC Finance Committee.
 - (5) No student or organization may engage in double dipping of A&S Fee Funds from the Finance Committee and another A&S Fee funded organization.
- (ii) Each SGC's Senate Finance Committee must adhere to the following stipulations when appropriating funds:
- (1) All requesting entities must provide proof of outside fundraising or intent to fundraise.
 - (2) All disbursements shall have the approval by signature of the Comptroller and/or the SGC President, as well as the A&S Business Office designee of the Vice President of Student Affairs.
 - (3) For disbursements of \$3,000 or more, three (3) signatures are required: the Comptroller, the SGA President, and the SGA Advisor.
 - (4) Appropriations or transfers of any contingency shall be approved by the SGA President and the Comptroller, as well as the Vice President of Student Affairs or his/her designee.
 - (5) Monthly financial reports shall be made available to the SGC President, as well as the SGC, to review, detailing any disbursements and money transfers by the A&S Business Office.
 - a) This report is to be completed by the Comptroller of each SGC.
- (c) In order to receive funding, a student organization must be recognized for the fiscal year by their sponsoring Governing Council. No student organization shall be allowed to access any funds allocated to them without both the Organization's President and Organization's Treasurer attending a mandatory annual Financial Training Seminar hosted by the A&S Business Office and the SGA Comptroller. The training will adequately cover expenditure transactions, SGA Finance Code, good business policies and procedures. The workshop will be offered in each Fall and each Spring semester of each year announced by the SGC Comptroller's Office. No organization may use their funds without attending this program.
- (d) In order for a student organization to receive funds, the following guidelines must be adhered to:



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- (i) The organization must be officially registered with the Council for Student Organizations.
 - (ii) Organizations must re-register each Fall and each Spring semester to complete eligibility requirements.
 - (iii) The President and Treasurer of each student organization are required to sign the Statement of Understanding.
 - (iv) New organizations must be registered with the Council for Student Organizations before receiving funds.
 - (v) All signatory authorities receiving Student Government funds must complete the annual Financial Training Seminar. Violations of this rule will result in organizational funds being frozen until the organization is in compliance.
- (e) Upon the allocation of A&S Fee Funds, the President and the Treasurer of each entity shall be required to sign the Statement of Understanding and have a copy of the most recent SGA Finance Code on record at all times. Disregard of this requirement can be considered sufficient cause to freeze present funds and denial of further funding.
- (i) The Statement of Understanding shall contain the following statement:
 - (1) The undersigned herein designated as (Name of Organization) fully understands the Student Government Association Finance Code which applies to all funds allocated from the Student Government Budget. Furthermore, the undersigned will adhere to all applicable procedures for expending funds allocated from the Student Government Budget. Any clarification required in regards to the laws and procedures of these funds shall be requested from the respective SGC Comptroller. Finally, the undersigned understands that any violations of this Finance Code will be prosecuted to the full extent of the law.
- (f) All signatory authorities having approval of financial transactions must complete an annual Financial Training Seminar and SGA Online Financial Certification. Violation of this rule will result in penalties from SGA such as organizational funds being frozen into the organization comes into compliance.
- (g) All signatory authorities will be held responsible to the adherence of Florida statutes pertaining to A&S Fee funds, FIU Policies and Procedures and the SGA Finance Code. Violation of this rule may result in a review and due diligence process by the FIU administration.



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Section 3.07 Spending Regulations

- (a) All expenditures of A&S Fee funds shall be conducted through regulations, policies, and procedures of Florida International University and follow all applicable State of Florida guidelines.
- (b) The allocation and expenditure of student A&S Fee funds shall be determined by the SGA University-Wide Budget Committee and by the MMC and BBC Senate Finance Committees under the applicable provisions of the laws of the State of Florida, the rules of the Board of Regents (BOR), and the applicable provisions of this Finance Code.
- (c) A&S Fee funds may not benefit activities for which an admission fee is charged to students except for SGA sponsored concerts pursuant to Florida Statutes 1009.24(10)(b). A&S Fee funded events that generate revenue must return revenue funds to the A&S Fee account from which the event originally received funds from to offset the event costs. If ticket revenue is not used within the fiscal year it is generated, the money will revert to SGA Reserves as stipulated in the Accumulated Cash Balance Policy.
- (d) No A&S Fee monies may be deposited by any entity into an off-campus bank account.
- (e) The officers of any A&S Fee Funded organization must be elected according to their constitutions or statutes.
- (f) No A&S Fee account nor budget line item may go into deficit.
- (g) All meetings of A&S Fee funded organizations must be open to the public, in addition to being publicized in a timely manner, with a minimum of forty-eight (48) hours of public notice.
- (h) All A&S Fee funded organizations are required to be fiscally responsible as outlined in the SGA Finance Code.
- (i) The SGC governance shall allocate funds for student programs and activities that will benefit the student population. Those funds allocated to SGC services and programs shall be administered according to this policy and other such guides. The SGC Senate Finance Committee shall monitor these funds.
- (j) Seeking the optimum use of SGC funds, the following criteria shall be considered by the Finance Committee when determining the appropriateness and priority of allocations:
 - (i) Whether or not this is a type of organization or activity that can be supported by the SGC funds under current financial policies.



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- (ii) The number of students being served by the group's program.
- (iii) The general values and scope of services provided to the student population.
- (k) The Student Government Association Finance Code is governed by University and state regulations and directives. Student Activity Fees are public funds, which must be administered in a manner consistent with the educational purpose of Florida International University.
- (l) Each Senate Finance Committee and SGC Senate may place stipulations on the use of funds or recommend guidelines in the operations of a new SGC program or established organizations. All stipulations shall be binding.
- (m) Honorariums or stipends shall not be appropriated to resource people who are on the University payroll as staff or faculty.
- (n) All student organizations, standing councils, and Governing Councils receiving A&S Fee monies must sign a Statement Of Understanding to be prepared and administered by the SGC Comptroller before funds are released.
- (o) No A&S Fee funds allocated to any Student Government funded organizations are to be expended on any of the following:
 - (i) Any fund-raising entities, except for Student Government approved events, including but not limited to:
 - (1) Alternative Breaks
 - (2) Dance Marathon
 - (3) All Nighter for the Poor
 - (4) Relay for Life
 - (5) First Generation Scholarships
 - (6) Any other events or organizations must be approved by the University Wide Council.
 - (ii) Per Diem expenses for any club or organization.
 - (iii) Monetary prizes.
 - (1) Exceptions may be made on a case by case basis by the University Wide Council.



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- (iv) Support for or in behalf of any political campaign.
 - (1) Political campaigns shall be defined as any person or party running for any position in: Student Government elections or any campus election; local elections; state elections and / or national elections.
- (v) Alcoholic beverages or product with alcohol content and any related items or services such as bar tending, both on and off campus.
- (vi) Tobacco, firearms, and any form of illegal drugs or contraband.
- (vii) Subsidizing membership dues of any organization.
 - (1) FIU required memberships (i.e. the BMI License) and SGA required memberships (i.e. FSA, USSA) shall be exempt from this clause.
- (viii) Personal gifts and personal use items.
- (ix) Decorative items for offices.
- (x) Subsidizing in whole or in part of any private corporation.
- (xi) Tips and/or gratuities.
- (xii) Food may not be purchased for executive board meetings, or any meeting or event with an expected attendance of fewer than ten (10) students.
- (xiii) Items or services that go directly to community programs instead of the FIU community. This includes contributions and donations to community programs.
- (xiv) Gift cards, raffle tickets and material prizes.
- (xv) Rental of or expenditures towards functions hosted in private residences.
- (p) Any SGA funded entity may apply for the funding of publications. All publications must be stored in the University library or in the Department of Campus Life. Any exceptions must be approved by each SGC's Senate Finance Committee.
- (q) Any A&S Fee funded events that will be open to the community must give admission priority to the students of Florida International University.
- (r) The Council for Student Organizations (CSO) and Student Organizations Council (SOC) constitutions and point systems must be approved by their respective SGC Senates.



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- (s) Student organizations cannot charge membership fees unless national dues are charged (i.e. Honor Society).
- (t) Organizations receiving A&S Fee funds shall provide a monthly reconciliation report detailing the use of the monies allocated to them to be submitted to their respective SGC Comptroller within 2 weeks of the end of each month.

Section 3.08 Student Government Advertising

- (a) Printed or publicity materials shall include, but not be limited to, brochures, pamphlets, posters, advertisements, programs, handbills, stationery, and letters.
- (b) SGA shall be said to sponsor any organization or program to which SGA allocates funds and/or office space.
- (c) All events and projects funded partially or totally with SGA funds must use the word "SGA" in speaker introductions, must publicly acknowledge their connection with the Student Government Association, and must use the SGA logo in all printed advertising.
- (d) All organizations and programs which are sponsored by SGA and which advertise with fliers, posters, or other printed media, must include the SGA logotype (symbol) at the bottom of such advertising. The logotype shall read: "Paid for by the SGA" or "Sponsored by the SGA."
- (e) Each standing council or programs funded by the Student Government Association shall be held responsible for including the SGA logotype and logo in all of its advertising.
- (f) In the event that there is little or no room to include the logo on printed media (e.g., an advertisement smaller than one-eighths [1/8] of a page), the SGA logo may be omitted with the approval of the SGC President.
- (g) Publication of any and all printed or publicity materials bearing the SGA/Student Government Association logo do not necessarily reflect the views of Student Government or the Student Body.
- (h) Permission to invoke the endorsement of the Student Body by any group must have written authorization by the Student Body President.
- (i) Any organization not receiving funds from SGA that wishes to invoke the SGA logo, or a statement invoking the support or endorsement of Student Government, on any printed or publicity materials must have written authorization from the SGC President where the publicized event is being hosted.



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- (j) A copy of all printed materials bearing the SGA logo shall be submitted to the corresponding SGC in order to receive approval.
- (k) Upon the first violation of these prerequisites, the Student Government Office will notify the organization's President, faculty advisor, and the SGA Comptroller, the Senate Speaker and the Chief Justice of the corresponding SGC where the violation occurred. Upon the second violation in a fiscal year, the organization's funds may be frozen for thirty (30) days under the authority and action of the Comptroller. Upon the third violation in a fiscal year, funds may be frozen for seventy-five (75) days. Upon the fourth violation in a fiscal year, A & S funds may be closed to the organization for the remainder of the fiscal year. All notifications regarding violations and actions toward the organization's account must be made in writing and kept on file in the Comptroller's office.
- (l) Both SGC-MMC and SGC-BBC must use the same Student Government Association logo on all advertisements sponsored by either SGC.

Section 3.09 Fiscal Accountability

- (a) All entities receiving A&S Fee funding shall be subject to audit by the Student Government Association at any time.
- (b) The SGC Senates may request an audit by majority vote on any student organization or club receiving A & S Fee funds. Once requested, the Operational Review Committee shall be charged with performing the audit, and submitting a report by the deadline specified in the motion to audit made in the Senate floor.
- (c) During the period of April 1st through June 30th of each fiscal year, the Student Body President and the Comptroller together may exercise the powers of either freezing or reverting unused funds remaining in student organizational accounts, standing councils, and Governing Councils in order to prevent excessive expenditures by student organizations at the end of the fiscal year. If both the President and the Comptroller of the Student Body deem it appropriate, they may revert excess funds over the twenty-five (25%) percent limit immediately.
- (d) Misuse of Funds
 - (i) Types of Misuse
 - (1) Budget deficits



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- a) Budgets deficits shall be defined as when any entity funded by SGA has incurred in expenses that total an amount greater than the allocation made to that entity for that fiscal year.

(2) Overspending

- a) Overspending shall be defined as when any entity funded by SGA incurs in expenses for a particular event, project, or program that total an amount greater than what was stipulated in the budget allocated to that entity in its budget.
 - i) Overspending of line items is prohibited. Organizations which receive line item budgets or special requests are solely responsible for not overspending their line item amounts as allocated.
- b) The SGC is not obligated to fund any outstanding obligations of an organization that has overspent A&S Fee funds. The only permitted retroactive funding from Student Government is for outstanding obligations of an organization which overspent Student Government funds and that has an approved payment plan.
 - i) The payment plan must be approved by the respective SGC Senate before being put into effect.
- c) Future funding of any organization that has overspent SGA funds will be contingent on the performance of the conditions stated in the established payment plan. The SGC Senates shall be the exclusive judges of such performance.

(ii) Penalty measures

- (1) If an entity is found to be in violation of the Finance Code, the following actions may be taken as penalty measures by the Comptroller or President of the SGC:
 - a) On a first offense, an organization's funds will be frozen.
 - i) An account shall be frozen for a period not to exceed ten (10) school days. Two (2) school days prior to such freezing, the SGC President or the Comptroller must notify in writing to the Treasurer of the entity whose funds are



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being frozen and to the Senate, the reason of such action and the duration of the account freeze.

- ii) If the violation is due to overspending, the entity shall be responsible for reimbursing the Student Government Association that amount. The amount overspent shall be taken from the organization's:
 - 1. Outside revenue.
 - 2. Existing line items of its current fiscal year budget or special requests.
 - 3. If the organization is unable to meet the obligation from the funds described, the organization's President and Treasurer must meet with the Comptroller to draft a payment plan and a definite timetable.

- b) On a second offense, during the current fiscal year, impeachment and removal proceedings may be initiated by the Senate against the President and Treasurer of the organization. The organization shall also be placed on probation if the violation is a deficit for a period of sixteen (16) weeks or until the violation is corrected, whichever happens sooner.
 - i) During the probation period the organization shall:
 - 1. Be required to eliminate the deficit by self-generated funds, or transfer of funds as recommended by the Comptroller.
 - 2. Not be eligible to receive additional funding without a two-thirds (2/3) approval vote of the Senate.
 - 3. Notice of probation and removal from probation shall be given in writing by the Comptroller to SGA A&S Business Office, Senate, and the Student Body President.
 - 4. Failure of an organization that has overspent Student Government funds to draft a payment plan



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within three (3) weeks of the occurrence, excluding summers, will constitute an additional violation of the Finance Code.

- c) If the organization, while on probation, violated the Finance Code, the Senate may bring proceedings to restructure or disband the organization.
- d) Should a group violate any law within the statutes of the SGCs or Finance Code, the Comptroller has the discretion to ask for a written explanation of the circumstances.
- e) Should a group violate any law within the statutes of the Florida International University Student Government Councils or Finance Code twice within a fiscal year, the Comptroller will have the discretion to suspend privileges of the individual or organization making requests until the Student Government Finance Committee can meet to determine further course of action in the violation.
- f) No Activity and Service Fee money shall be appropriated for any organization that has been found responsible for misuse of Student Body funds twice within one (1) fiscal year, for a period of up to one (1) calendar year from the date of the violation.

Section 3.10 Senate Finance Committee

- (a) Purpose
 - (i) The Senate Finance Committee shall serve as the treasurer for each SGC's Finance Committee budget. There shall be one (1) Senate Finance Committee at SGC-MMC and one (1) at SGC-BBC.
 - (ii) The purpose of the SGC Senate Finance Committee is to assure that the funds of the SGA are properly handled for the benefit of all students.
 - (iii) All SGC appropriations must be referred to the Senate Finance Committee.
 - (1) Graduate funding requests shall be exempt from the approval of the entire Senate.
 - (2) Appropriations over four hundred dollars (\$400) require the approval of a simple majority of the SGC Senate.



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- (3) Appropriations under four hundred dollars (\$400) may be approved or denied by the SGC Senate Finance Committee.
 - a) The Senate Finance Committee Chair must report all appropriations to be approved under four hundred dollars (\$400) to the Senate during their report.
 - b) The Senate Finance Committee may bring requests under four hundred dollars (\$400) to the full Senate for consideration with a simple majority vote of the committee.
 - c) The Senate may request the Finance Committee to bring an appropriation under four hundred dollars (\$400) to the full Senate for a consideration with a simple majority vote of the Senate.
 - d) Each SGC Senate reserves the right to remove or alter funding requests from the Senate Finance Committee upon a two-thirds (2/3) vote by the Senate.
- (iv) Each SGC may create further procedural statutes for their respective Senate Finance Committee, but these may not supersede the University Wide Finance Code nor alter place more restrictions on the funding policies.
- (b) Composition
 - (i) Each SGC Finance Committee shall consist of six voting members plus the SGC Comptroller, who shall be a non voting *ex-officio* member. Each member shall have one (1) vote. The committee will consist of the following:
 - (1) One Graduate Student Senator
 - (2) One Lower Division Senator
 - (3) One At Large Senator
 - (4) Three Senators from the remaining members of the Senate
 - (ii) All members of the committee shall be elected via a nomination and approved by a simple majority of the Senate.
 - (iii) If a finance committee member has been removed, the Senate shall nominate a new member of the Senate to fill the vacancy.



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- (iv) The Finance Chairperson shall be elected by a simple majority voted of the Senate at a regular meeting of the new term prior to July 1.
 - (v) The Finance Chairperson shall preside over all Finance Committee meetings. The Finance Chairperson is responsible for receiving, preparing and distributing all materials required for the meetings, and for notifying the Senate and Finance Committee members of the time and location of the meetings.
 - (vi) The SGA Senior Accountant Manager, the VPSA and the SGC President shall serve in an advisory capacity to the Finance Committee.
- (c) Duties and Responsibilities
- (i) Duties
 - (1) The Senates' Finance Committees are responsible for handling all financial matters of the SGC Finance Committee Budget. This includes receiving, analyzing, and reviewing all budgets and financial requests dealing with SGC funds, examining requests from the SGC Finance Committee Budget, and ensuring that funds are spent appropriately in accordance with SGC and University Financial policies.
 - (2) The Senate Finance Committee shall receive all Finance Committee Request Forms and examine these requests for compliance with the Finance Code.
 - a) All requests that are in compliance with the Finance Code and are approved by the Committee shall be brought up to the SGC Senate where the request is taking place in the form of an Appropriation, and may be approved with a simple majority of the SGC Senate.
 - b) If after the approval of an appropriation by the Senate and the signature of the SGC President and/or Vice President of Student Affairs when applicable, the funds are not claimed within a period of one (1) month, and no notification is provided to SGA and the ASBO explaining why the funds haven't been claimed, then the appropriation shall be voided, and the funds shall be opened up for use in other appropriations.
 - (3) The Finance Committee shall hold weekly meetings, shall consider all financial matters promptly, and must take a vote on all financial matters presented in the meetings. Quorum must be met to vote on any proposals.



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- (4) During the course of the year, the Finance Committee shall make recommendations to the SGC Senates regarding new financial policies, or possible statute and guideline revisions.
- (ii) Responsibilities
 - (1) Each member of the Senate Finance Committee shall be responsible for attending all Finance Committee meetings and voting on all financial matters presented in the meetings by the Senate Finance Committee Chairperson. If absent two (2) or more times, the Senator will be removed from the Senate Finance Committee and an alternate shall be elected by the SGC Senate to replace the member.
 - (2) Each SGC Finance Committee Chair shall make all documentation relating to each committee request available to the public upon request. Personal information relating to those making said request shall not be provided.
 - (d) Committee leadership and procedures shall be defined in each SGC's statutes.
 - (e) Comptroller
 - (i) The Comptroller shall be in charge of carrying out the distribution of the budget and the auditing and advising of the SGC.
 - (ii) The Comptroller shall attend all Executive meetings at their corresponding SGC.
 - (iii) The Comptroller shall be an *ex-officio* member of the Finance Committee. As such, he/she shall serve an advisory role within the Committee, working to ensure compliance with all protocol and regulations of the University and SGC in allocating funds.
 - (iv) The Comptroller shall not chair the Finance Committee. He/she shall provide to the Committee detailed reports of budgetary requests. The Comptroller shall work with the Finance Committee Chairperson to adequately process budgetary requests in compliance with budgetary policy.
 - (v) The Comptroller shall attend the annual SGC Retreats to become familiar with SGC and its operations, and to receive instructions regarding the policies, financial goals and proviso language of the SGC budget allocated for the upcoming year.



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- (vi) The Comptroller shall help all SGA funded entities officers and Program Directors with any financial problems that might occur, and ensure that the financial policies and procedures facilitate and do not impede student programming.
 - (vii) The Comptroller is responsible with the SGA Senior Accountant and the A&S Business Office to sponsor a workshop in the Fall and Spring semesters for the sole purpose of familiarizing clubs and organizations with this Finance Code.
 - (viii) The SGC Comptroller is responsible for the approval/designation for the transfer and disbursement of funds held in all accounts. All release of funds, requests for disbursement, or transfer of SGA funds may not be completed without the signature of the Comptroller and a university designated signatory authority.
- (f) Conflict of Interest
- (i) At no time shall a Finance Committee member use her/his affiliation with the Senate Finance Committee in an effort to achieve personal benefits.
 - (ii) Subject to the due process provisions of the SGA Constitution, violation of this rule shall result in the immediate expulsion of said member from the Senate Finance Committee if the evidence is sufficient to warrant this action. Individuals violating this rule may, upon recommendation by the Senate Finance Committee, be referred for disciplinary action as specified in the Student Code of Conduct.
 - (iii) At no time shall the Comptroller hold any executive board position in a Governing Council or in a SGC Senate committee. This does not apply to holding an executive board position of a club or honor society.
 - (iii) No individual member of the Finance Committee shall vote on any matter in which the committee feels there is a conflict of interest with that individual. If a conflict of interest is established, then an alternate member will be appointed to vote on said issue.

Section 3.11 Accumulated Cash Balance Policy

- (a) All remaining A&S Fee funds at the end of year sweep must be allocated and utilized as stipulated in the Accumulated Cash Balance Policy (ACBP) document.



ARTICLE IV. AMENDMENTS AND ESTABLISHMENT

Section 4.01 Legislative Process

- (a) The University Wide Statutes may be amended by the following procedure:
- (i) The amendment must be filed in the SGC-MMC or SGC-BBC Senate, as a University Wide Council Bill.
 - (ii) The amendment requires a two-thirds (2/3) majority vote of the SGC Senate which submits the amendment for approval.
 - (iii) Upon approval by the SGC Senate submitting the amendment, the same University Wide Council Bill must be brought up in the other SGC Senate for a vote.
 - (1) Should the bill be amended by the SGC Senate receiving the amendment, then the bill shall be sent to the originating SGC Senate for its approval.
 - (2) Should the originating SGC Senate approve further amendments, then each Senate Speaker shall appoint three (3) Senators from each SGC Senate to form an ad hoc Conference Committee, whose sole purpose shall be to approve a final version of the bill to be presented to each SGC Senate for approval. This final version of the bill shall not be open to further amendments.
 - (iv) Alternatively, the Student Government Congress may convene and a University Wide Council Bill may be debated and voted upon by both SGC-MMC and SGC-BBC at the same meeting.
 - (v) Upon approval by both SGC-MMC Senate and SGC-BBC Senate, the amendment may then be considered by the University Wide Council and approved with a simple majority vote of the council.
 - (1) The University Wide Council may not amend these Council Bills.
 - (vi) Once approved by the University Wide Council, the bill shall become law, and shall require the signature of the Chair of the University Wide Council meeting in which the Council Bill is approved.