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## Budget 1992-1993

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# FIU NORTH MIAMI UNIVERSITY CENTER REVISED BUDGET REQUEST Account # 624450050

#### Overview of Revised 1992-93 University Center Budget:

1992-93 A&S Fee Allocation		\$225,000
Budgetted Generated Revenue		\$ 27,500
Cash Balance Carried Forward	f	\$ 15,000

TOTAL 1992-93 UNIVERSITY CENTER BUDGET \$267,500

#### 1992-93 OPERATING BUDGET

BUDGET CATEGORY	PROJECTED 92-93 BUDGET
SALARIES - USPS USPS Overtime SUB-TOTAL USPS	\$ 56,500 \$ 3,000 \$ 59,500
OPS OPS Overtime CWS SUB-TOTAL OPS & CWS	\$ 83,977 \$ 3,000 \$ 3,523 \$ 90,500
TOTAL SALARIES	\$150,000
EXPENSE - Comm+ Transp Print + Repro. Repairs + Main Utilities Travel Supplies Construction Depreciation Other Trans. Aux Overhead* Prog/Promo	\$ 1,700 \$ 3,800 \$ 4,500 \$ 35,000 \$ 1,500 \$ 25,000 \$ 14,000 \$ 1,000 \$ 1,000
TOTAL EXPENSE	\$ 87,500
OPERATING CAPITAL OUTLAY	\$ 30,000
TOTAL OCO	\$ 30,000
TOTAL BUDGET	\$267,500

<sup>\*</sup> To be covered through SGA Overhead.

\$267,500

#### BUDGETTED REVENUE

GENERATED REVENUE:			
Rental Incomé	\$ 25,000		
Vending Serv.	\$ 200		4
Sales-Interdep.	\$ 1,500		
Games	0		
Other Revenue	\$ 800		
SUB-TOTAL GENERATED REVENUE		\$ 27,500	
SUB-TOTAL A&S FEE ALLOCATION		\$225,000	
TOTAL REVENUE	*		\$252,500
SUB-TOTAL CASH BALÄNCE		\$ 15,000	

## 1992-93 ITEMIZED BUDGET DESCRIPTION & PRIORITIES

#### SALARIES:

TOTAL BUDGET

USPS TOTAL

\$ 59,500

This figure reflects only the existing USPS lines that were on the 1991-92 University Center Budget, those being the custodial supervisor and two custodians, with benefits and a projected 3% salary increase.

This figure does not provide for the Fiscal Assistant position that was requested. The need for this position is still very real. It is expected that the Student Government Fiscal Assistant position will be upgraded to include the responsibility of handling the University Center accounts with OPS Student Assistant support. This upgrade and the OPS budget would be reflected in the SGA Salary account.

The Evening Coordinator position that was requested as a salary line has been added back into the OPS budget figure. This A&P level position must be allow to become a salary line with benefits by next year.

The requested overtime budget is necessary to provide for necessary late evening and weekend set-ups. Overtime hours have been greatly reduced during 1991-92, but are sometimes necessary because of multiple set-ups in the same room or complex set-ups requiring additional staff.

SALARIES - Continued:

OPS TOTAL

\$ 90,500

This figure represents the existing OPS positions from the 1991-92 budget, including 4 full-time custodians, the full-time Evening Coordinator, office assistants for the UC Director's Office, and some OPS assistants for the services in UC 110. For returning staff, a pay increase of up to 25 cents per hour is included. An additional part-time position has been added for the UC 110 office to accomodate the expanded services projected for 1992-93.

OPS overtime reflects the custodial worker overtime as described under USPS overtime.

CWS represents the College Work Study positions which are sought each year for UC 110 to reduce the cost of supervising those services.

#### **EXPENSES:**

COMM & TRANS

\$ 1,700

Telecommunication expenses, reflecting increased telephone lines from office renovations, plus vicinity travel.

PRINTING & REPROD

\$ 3,800

To include cost of reprinting revised room and table reservation forms (whether or not operations are computerized), as well as the printing of new promotional materials for the University Center.

REPAIRS & MAINT

\$ 4,500

On going charges for minor repairs and building maintenance done by Physical Plant (the UC staff has no maintenance personnel and major maintenance is covered by Physical Plant).

UTILITIES

\$ 35,000

TRAVEL

\$ 1,500

To attend National ACU-I Conference in Chicago.

EXPENSES - Continued:

SUPPLIES

\$ 25,000

Severely under-budgetted for 1991-92, includes all office and custodial supplies to operate the University Center, including equipment (AV, cleaning, hand radios, etc.) costing under \$500.

CONSTRUCTION

\$ -0-

The University Center budget, as presented here, does not reflect a construction budget of \$ 75,000 that has been approved for renovation projects in the University Center. This amount has been earmarked first for renovations to the UC 350, 355, and 361-365 complex. Unencumbered construction funds from this project are to be spent on other construction/renovation needs from the following:

UC 110 Student Resource Center \$ 10,000 (for ID's, computer/typing services, copy and FAX service, ticket & excursion service, & The Other Term program)

UC 100 Auditorium Improvements \$ 9,000 (for rewiring the Projection Booth, upgrading flooring & stage, & safety improvements)

UC 320 Painting (to coordinate w/ \$ 1,000 furniture & improve appearance)

NOTE: Several necessary upgrades for the UC Cafeteria will be addressed by the new food service contractor, but other short term improvements or expanded service options may need to be addressed.

DEPRECIATION

\$ 14,000

% transfer to replace equipment and furnishings as they break or wear out.

OTHER TRANSFERS

\$ 1,000

Charges from other departments for services.

**AUX OVERHEAD\*** 

· -0-

% transfer to handle accounts to be covered by SGA.

PROGRAMMING/PROMOTIONS

\$ 1,000

Promotional events to increase building usage, including TV special events, receptions, and openings (1 each for Fall & Spring semesters).

#### OPERATING CAPITAL OUTLAY (OCO):

For new purchases of equipment and furnishings costing over \$500. The requested budget of \$30,000 would address many of the following needs:

- 1. Computerized Reservation System for the UC Director's Office with up to three computer stations and reservation software. Recommended system: CEO Software/ Scheduler Plus. Estimated cost = \$10,000 NOTE: Existing computers would be added to UC 110 or transfered to Student Activities & Organizations.
- 2. Installed sound and lighting system for UC 100 Auditorium capable of supporting panel presentations and small performance groups (wired through Projection Booth and on-stage controls see Construction budget).
  Estimated Cost with installation = \$3,000
  Estimated cost with installation = \$2,500
- 3. Auditorium curtain/drapery & valance for UC 100, capable of meeting fire codes, with installation. Estimated cost = \$7,500
- 4. Building signage designed to upgrade the visibility and appearance of building services and facilities, and incorporating the new University Center rooms and terraces naming plan.

  Estimated cost = \$ 5,000
- 5. Computer/Typing Stations for UC 110 Student Resource Center (8 - 10 stations). Estimated cost = \$ 3,000
- 6. New sound system for UC 1st Floor Square. Estimated cost with installation = \$500
- 7. Outdoor furniture for terraces and lawn areas, to be funded in part from depreciation.
  Estimated Cost: As funding allows.

#### OCO BUDGET - Continued:

8. Electric cart for UC Custodial Staff. Available through Escort Service.

NOTE: Some items listed as OCO may be funded through other sources such as the Depreciation budget. These items could include the new sound system for 1st Floor Square, computers for reservation system, and some outdoor funiture.

#### **MEMORANDUM**

TO: Ray Zoeller, North Campus SGA Comptroller

FROM: Greg Olson, Associate Dir. NORTH Campus Rec. Sports

SUBJECT: 1993/94 Budget

DATE: November 2, 1992

Attached is the North Campus 1993/94 Recreational Sports Budget which includes all programs, physical plant (Aquatic Center, Fitness Center, tennis courts) on the North Campus.

Please call me at 948-4571 should you have any questions/suggestions.

Thank you for your anticipated attention to this matter.

cc: John Bonnano
Helen Ellison
John Pedersen
Bill Growney
Robert Capuano

#### 1993/94 BUDGET REQUEST

#### NORTH CAMPUS RECREATIONAL SPORTS: 624950050

#### SALRIES w/fringe

ASSOCIATE DIRECTOR (Recreational Sports)	\$40,287
ASSOCIATE DIRECTOR (Student Activities)	41,509
COORDINATOR (Fitness Center/Strength Trn)	28,600
(Position description is attached)	•
	\$110,396

#### OPS

TOTAL

Attendants at Fitness Center, Tennis Pro Shop, Referees for Intramurals

5 attendants at \$5.25/hr x 10 hrs/wk x 48 weeks=	\$12,600
EXP	
ADVERTISING	1,700
ATHLETIC SUPPLIES	1,000
AWARDS	<u>750</u>
EQUIPMENT REPLACEMENT, REPAIR	3,000
OFFICE SUPPLIES	100
PRINTING	200
	\$ <u>6,750</u>
осо	
SOFTBALL BACKSTOP	\$3,000

## 1993/94 BUDGET REQUEST

NORTH CAMPUS AQUATIC CENTER: 624950150	
SALARIES w/fringe	
COORDINATOR (Aquatics)	\$30,553.00
OPS	
LIFE GUARDS	\$48,801.40
EXP	
POOL CHEMICAL CONTRACT	\$26,512.00
ELECTRICAL	17,716.00
WATER	9,727.99
LIQ. PETRE. GAS	6,283.00
MAINTENANCE & REPAIR	9,662.68
OFFICE SUPPORT	2,513.20
DEPRECIATION	3,774.95
DADE COUNTY POOL FEE	322.75
OTHER POOL SUPPLIES	9,069.63
TOTAL EXPENSE	\$85,582.40
осо	4,250.00

\$169,186.80

TOTAL BUDGET REQUEST



State of Plorida

Board of Regenta

State University System

A & P POSITION DESCRIPTION

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A & P FOSITION DESCRIPTION			
haded areas to be completed by University  Personnel Director	CO	j	8.a. Employee's Name T.B.A.
1. Department: State University System	Present	Nev	8.b. Social Security No.:
2. Division: Florida International Univ	Present	lieu	9. Transaction Code 10. Shift 11. Pay Plan 12. FE 13. Full FIE Rate
3. Bureau: Student Affairs	Present	Neu	14. Budget Entity 15. Fund Code 16. Budget Function
4. Section:   Recreational Sports	Present	New	17. Class Code Class Title R Student Affairs Coordinator
5. Subsection: North Miami Campus	Present	Neu	E CHERTICAL PROPERTY FOR THE ALCOHOLD COME OF A VANISH AND
6. County: CODE 7. City: N.Miami	1884 S. 187 S. 17 18 18 S. 25 18 28 28	CODE	R O P.

Attach Additional Sheets If Necessary To Properly Describe The Position

The Student Affairs Coordinator will be responsible for the coordination of fitness & strength training programs at the North Miami Campus under the supervision of the Associate Director of Student Affairs for recreational sports. This position initiates and executes fitness & Strength training at the North Miami Campus. The coordinator has management responsibilities for the operation of the fitness center at the North Miami Campus including staffing, purchasing, & budgeting. Workshops and seminars related to fitness, strength, and wellness will be offered.

Policy-Haking and/or Interpretation

The Student Affairs Coordinator will work with the Associate Director of Student Affairs for recreational sports to create or modify operational procedures regarding fitness, strength, and wellness; will suggest policy changes to the Associate Director of Student Affairs for recreational sports according to observed student needs and guidelines provided by university, state, and federal agencies.

#### C. Program Direction and Development

Responsible for coordinating and initiating development and direction of fitness activities & programs of a co-curricular nature. The coordinator will have responsibility for fitness programs which will include the following: Nautilus training, Free-weight training, Aerobics, Jazz Dance, Walking. Supervises OPS & CWS as needed.

SUS/PFR - 005/75

- D. Supervision Received (include title of supervisor, type of supervision and scope of supervision received)

  The Student Affairs Coordinator will work with the Associate Director of Student Affairs for Recreational Sports with guidance and supervison extended as needed. The Student Affairs Coordinator is expected to function with minimal direct supervison.
- E. Supervision Exercised (state organizational units under you direct supervision and titles and number of positions directly supervised)

The Coordinator will supervise a staff of OPS Assistants & College Work Study students.

F. Level of Public Contact (statement of internal and external business contact - frequency and scope)

Constant contact with students, daily contact with faculty and administrators. Some contact with public and educational leaders from the community.

- G. Monetary Responsibility (statement of responsibility for funds amount and consequence of error)
  Coordinator is responsible for revenue and fee collection at the
  North Miami Campus Fitness Center. Submits periodic inventory
  reports.
- H. Statement of Responsibility for Confidential Data (the disclosure of which would be prejudicial to the successful operation of the SUS)

The coordinator will be aware of his responsibilities under federal, state, and University regulations regarding confidentiality of student information.

I. Other Characteristics of Position (statement of unique or other important characteristics of position)

A minimum of a Bachelor's degree is required. Experience in strength training is preferred. A knowledge of recreational sports programming is helpful. Should have an interest in wellness development.

-		
		The state of the s
19.	Signatures:	Incumbent
		Reviewing Officer
	Date	Director of Personnel

		•
university-wide expenses pg/2		
16. Public Safety (Escort Service)	\$ 75,000	60,00
17. Honors Council	\$ 9,459	1,000 + 5,000 gosom
18. Commencement	\$ 4,947	
19. Environmental Awareness	\$ 12,000	
20. Black Student Leadership	\$ 15,000	
21. LACC	\$	
22. FITS	\$	and an electrical and the second state of the
23. Lectures	\$ 92,000	100,100
24. FSA	\$	?
25. Student Ambassador	\$-15,500	and the state of t
26. Debate	\$ 19,400	
27. U.N.	\$ 5,000	-
28. Reserve	\$	TO SECOND TO SECOND THE SECOND TH
29. U.C. Operating Exp.	5	7,000

U. P. N.M.C.

#### FLORIDA INTERNATIONAL UNIVERSITY

## UNIVERSITY COUNCIL BUDGET INFORMATION

Scheduled SCH Revenue Estimated Cash Carried		\$ 3,036,119 474,489
		\$ 3,510,119
Salaries @ .23 * 4 Rec Sports @ .81 * 4	(suggested allocations) 93,678 = \$ 113,546 93,678 = \$ 399,879 93,678 = \$ 523,299	
EXPENSES, Main items 1. Salaries 2. Rec. Sports 3. Overhead 3. V. Course Corporates	\$ 354,766 388,900 55,000 7,000	<u>798,666</u> 2,711,453
4. I.D. Program 5. Radio 6. Beacon 7. Student Handbook 8. Orientation 56. FSA	160,000 -contingent 1 15,000 30,000 20,000 45,000 10,000 12,000	
9. Honor Council 10. Greek Council 11. Campus Ministry 12. Safety 13. Crime Watch (Special Projects)	1,000 +5000 +5000 7,000 5,500 search 5,000 55,000 1,000	1 215,452 5,000 - WASh 1,500 9,500
14. Cross Country Run	5,000	
15. Student Counseling 16. Career Planning 17. F.I.U. Debate	-1,900 (500 8,500 —	+400
		73,500 2,387,953
18. Graham Center 19. University Center	665,000 655 317 300,000	
		965,000 1,422,953 flok
20. Art Museum 21. Music Department 22. Theater 23. Photo	16,500 22,000 10,500 10,500 18,000 15,000	3500 13000 45,000
JAZZ on Priority Cist		1,377,953

## University Council Page 2.

Balance Carried Forward from Prev	ious Page 1,377,953
24. Outstanding Obligations	100,000 100,000 1,277,953
25. Lecture Committee	91,500 $\frac{72,500}{91,500}$ 1,186,453
26. Reserve	20,000 \$\frac{20,000}{1,166,453}
IF we split here: UP @ 72.09% * 1,166,45 N.M.C. @ 27.91% * 1,166,4 72.91	53 \$ 721,696 -
Previous Balance	1,166,453
27. Salaries ( 3 additional )	125,000 \$ 1,041,453 # \$\$(,453
THIS split equals:  UP @ 72.09% * 1,041,49  N.M.C. @ 27.91% * 1,041,49	
72.91	\$ 629,388 \$ 222,144

UP 703 924.56 NMC 272,528.03

## UNIVERSITY-WIDE EXPENSES

	Amount Requested	Recommended
1. Professional Salaries	\$479,766	
2. Overhead Pouble-Dip	\$ 55,000	
3. Student Union: A) Graham Center B) North Miami	\$775,317 \$341,153 244,200	660,000 300,000
4. Arts: A) Museum B) Theater and Dance C) Jazz D) Music E) Photo Gallery	\$ 30,490 (6,500 \$ 25,830 (9,000 \$ 9,027 ~0- \$ 44,000 10,500 \$ 6,000 ~0-	22.000 15.000 12.500 12.500
5. Recreational Sports and Pool	\$392,978	388,000 subject to itemization
6. Orientation	\$ 10,000	As is
7. Student Handbook	\$ 50,600	45.000
8. I.D. Program	\$160,000 TAGER	?
9. Media: A) The Beacon B) Radio	\$ 40,000 -TABIC \$238,000	- 20,000 -15,000 50,000
10. Campus Ministry	\$ 5,000	5,800
11. Greek Council	\$ 9,000	7,000 9000
12. Counseling	\$ 27,800 TAGG	throughout the state of the sta
13. Minority Student Services	\$ 19,000	3000 AND
14. Career Planning	\$ 17,635	
15. HIV Testing	\$ 31.640 ruble	



## Florida International University

#### MEMORANDUM

:OT

Marion Gerin, Controller

Elias Bardawil, President, SGA

FROM:

Kathryn Trionfo, Associate Director, Student Affairs

Richard Taylor, Wellness Coordinator

SUBJECT:

Funding for HIV+/AIDS

DATE:

October 8, 1992

We are writing to request additional funds to continue the HIV+/AIDS coordinator position on the North Miami campus. As you know, this program was originally funded by the Interim Governing Council in June of 1992. Since June 1992, numerous presentation and awareness programs have been planned and implemented. For your convenience I am enclosing a report of accomplishments which covers that time from June to September 1992. You will notice that most programs were developed in conjunction with either myself or Richard Taylor. The programs were planned and implemented as a team. As supervisor of this position I mandated that most programs involved joint efforts.

This program has greatly increased the number of HIV+/AIDS programming on the North Miami campus. Not only have the numbers of programs increased, but the number of students participating in the programs has been phenomenal. The total number of student participants for the 4 months has been 1,128.

Without this position and program dollars it would have been impossible to have increase HIV+/AIDS programming to that level. I also sincerely believe that the outstanding success of the programs were due to using student coordinators to plan and implement programs. I believe that the peer outreach was instrumental in the overwhelming positive interaction of the student body.

Although it is impossible to know how many students will practice safer sex, as a result of the program, it is clear that student awareness has increased. Even with the greater awareness and with

more students practicing safer sex, the need for continued education remains constant. It is necessary to reinforce the safer sex message. As well as the need to reinforce the safer sex message, the message needs to be repeated as new students enter the University.

The nature of the University is one in which the student body changes approximately every 16 weeks. With the frequent influx of new students, it is imperative to have continuing programs.

The HIV+/AIDS epidemic is increasing. The statistics worldwide go beyond being alarming. Statistically, the risk of contracting HIV infection is increasing dramatically. Unfortunately, the rate of increase in Dade County is significantly higher than the national rate. Everyone is at risk, no one is exempt. HIV+/AIDS is an equal opportunity disease. The best weapon against HIV+/AIDS is prevention and education.

Everyone agrees that education is the key to HIV+/AIDS. Now the major issue becomes funding. I can foresee that the major stumbling block will be why the University does not fund this. The honest answer is my department just does not receive a big enough budget.

We are requesting funds to cover Spring and Fall semester: one 20 hour per week graduate student at \$7.00 per hour and \$1,000.00 per semester in expense.

#### The breakdown is:

1 graduate student 32 weeks x 20 hrs/wk x \$7.00 an hour \$4,480.00

\$1,000.00 per semester x 2 semesters \$2,000.00

The total request is:

\$6,480.00

In recognition of fiscal difficulties of the SGA we are requesting 50% less in expenses. We sincerely hope this position and program will be refunded. It is not an exaggeration to say that it is a matter of life and death.

I thank you for your time. We urge you not to allow this request to become a casualty of the funding feuds.

cc:

Helen Ellison Alex Azan Vera Velez Bob Dollinger



AXS

October 21, 1992

V 400 Sept

CONTINUE COMMITTEE

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the specimes (replacing Charmaine DeFrancisco)

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Shock Finder, Chairperson Church

to the series decimates, 1992-93 (Correct) and 1993-94 (Projected)

covered by several serviced 1993-94 document which replaces the condidivided to the marking. The revenue dellars are the same on the two versions for the five the estimate of the revenue to be gained from a terror of the terror of the influence, simply because the feet even if it is recommended for the five this year's committee, won't take effect will be fall to be larger any increase in the fee recommended for the first prolation of the additional revenues on the Fell 1993 and spair, the

As you know, the sondente year customarily begins with the Fall vers. In the hypers and then Summer. The fiscal year, however, begins and then Summer. The fiscal year, however, begins at the first of the special year. The first companies of a summer term is to progress. For budget, fixed perpendicular the summer term is to progress. For budget, fixed perpendicular terms of a summer term followed by the fall and Special year, you need to look at summer of 1991, Fall of the continuous prior to summer terms that summer 1993 for a state of the summer of the summer 1993 for a state of the summer of the

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#### FLORIDA INTERNATIONAL UNIVERSITY ESTIMATE OF FEE REVENUES CURRENT YEAR, 1992-93

BASED ON

13,403 1992-93 ANNUAL FTE ESTIMATE:

1992-93 FEE LEVELS

A&S FEES

5011

FEE S AMOUNT

SUMMER

113,336 \$4.05 \$459,011 SUMMER FEE 1992 REMAINS UNCHANGED

FALL/SPRING 400,840

520,176

\$6.15 \$2,502,066 \$2,961,077

ATHLETICS FEES

SCH

FEE SAMOUNT

SUMMER FALL/SPRING

113 336 406,840

\$4,25 \$481.678 SUMMER FEE 1992 REMAINS UNCHANGED

\$4.50 \$1,830,780

520,176

\$2,312,458

HEADS

SUMMER

16,024

\$10.00

\$180,240 SUMMER FEE 1992 REMAINS UNCHANGED

FALLISPEING

44,751 62.775

\$10.00 \$447,510

\$627,750

\$2,940,208

HEALTH FEES

HEADS (EXCLUDING BROWARD)

SUMMER

16,967

\$27.00

\$458,109 SUMMER FEE 1992 REMAINS UNCHANGED

FALL/SPAING

42,824

\$27.00 \$1,156,248

59.791

\$1,614,357

#### FLORIDA INTERNATIONAL UNIVERSITY **ESTIMATE OF FEE REVENUES** PROJECTED YEAR, 1993-94

BASED ON

14,073 1993-94 ANNUAL FTE ESTIMATE:

1993-94 FEE LEVELS ASSUMING NO CHANGES

#### A&S FEES

	SCH	FEE \$ AMOUN	T
SUMMER	119,002	\$6.15 <b>\$731,86</b> 2	SUMMER FEE 1993 REMAINS UNCHANGED
FALL/SPRING	427,174	\$6.15 \$2,627,120	TEN CENTS ADDITIONAL = \$42,717
	546,176	\$3,358,982	

#### ATHLETICS FEES

SUMMER FALL/SPRING	SCH 119,002 <u>427,174</u> 546,176	\$4.50 \$4.50	\$535,509 \$535,509 \$1,922,283 \$2,457,792	SUMMER FEE 1993 REMAINS UNCHANGED TEN CENTS ADDITIONAL = \$42,717
SUMMER FALL/SPRING	HEADS 18,925 46,989 65,914	\$10.00 \$10.00	\$189,250 \$469,890 \$659,140	SUMMER FEE 1993 REMAINS UNCHANGED TEN CENTS ADDITIONAL = \$4,699

\$3,116,932

#### HEALTH FEES

A LETTER COS & TOTAL CONTR	CASTAIRMAN COAL	CANNERCIA
SUMMER	17,815	\$27.00

\$481,005 SUMMER FEE 1993 REMAINS UNCHANGED FALLISPAING

\$27.00 \$1,214,055 TEN CENTS ADDITIONAL = \$4,497 44,965 \$1,695,060 62,780

HEALTH FEE BUDGET

#### PROJECTED EXPENDITURES FOR 1993-94

UNIV. PARK:	OPS	EXP	oco 	SAL	TOTAL.
HEALTH SERVICES	\$81,424	\$211,430	\$10,000	\$493,559	\$796,413
COUNSELENG SERV.	\$46,922	\$30,000	\$0	\$268,951	\$345,873
DIS. STUD. SERV.	\$18,040	\$11,400	\$0	\$82,377	\$111,817
TOTAL	\$146,386	\$252,830	\$10,000	\$844,887	\$1,254,303
NORTH MIAMI			,		
HEALTH SERVICES	\$81,750	\$107,449	\$90,200	\$242,533	<b>\$</b> 521,932
COUNSELING SERV.	\$7,000	\$10,000	\$2,000	\$88,455	\$107,455
TOTAL.	\$88,750	\$117,449	\$92,200	\$330,988	\$629,387
GRAND TOTAL	\$235,136	\$370,279	\$102,200	\$1,175,875	\$1,883,490

## PROJECTED EXPENDITURES FOR 1992-93

UNIV. PARK:	OPS	EXP	OCO	SAL	TOTAL
HEALTH SERVICES	\$83,700	\$193,890	\$98,104	\$486,383	\$862,077
COUNSELING SERV.	\$35,000	\$30,000	\$0	\$264,644	\$329,644
DIS. STUD. SERV.	\$16,300	\$8,000	\$0	\$81,159	\$105,459
TOTAL	\$135,000	\$231,890	\$98,104	\$832,186	\$1,297,180
RORTH MIAMI					
EALTH SERVICES	\$31,000	\$52,000	\$100,000	\$203,807	\$386,807
COUNSELING SERV.	\$7,500	\$10,000	\$500	\$85,344	\$103,344
TOTAL	\$38,500	\$62,000	\$100,500	\$289,151	\$490,151

GRAND TOTAL

\$173,500 \$293,890 \$198,604 \$1,121,337 \$1,787,331

#### HEALTH FEE SALARIES

UNIV. PARK:	A&P	USPS	TOTAL
HEALTH SERVICES	\$100,776	\$392,783	\$493,559
COUNSELING SERVICES	\$243,904	\$25,047	\$258,951
DIS. STUDENT SERVICES	\$82,377	\$0	\$82,377
	\$427,057	\$417,830	\$844,827
NORTH MIAMI!			
HEALTH SERVICES	\$0	\$242,533	\$242,533
COUNSELING SERVICES	\$65,270	\$23,185	\$88,455
	\$65,270	\$265,718	\$330,988
GRAND TOTAL	\$492,327	\$683,548	\$1,175,875

NOTE: Salaries include fringe benefits amounts for A&P and USPS categories.

#### COUNSELING SERVICES - NM

ops:	Student clerical assistant College Work Study students	\$6,000 \$1,000 \$7,000
EXP:	General department operating expenses (duplicating, postage, supplies, phones, etc) Travel	\$7,500 <b>\$</b> 2,500
	4.1. & V G.1.	\$10,000
oco:	Biofeedfack equipment	\$2,000

#### HEALTH CENTER - NM

OPS:	Part-time Physician Health Educator (6 mos.) Student clerical assistants	\$52,000 \$12,000 \$17,750
		\$81,750
EXP:	Contracted custodial services Utility Costs Additional phones Biohazardous waste removal service Additional health promotional material Medical computer software programs Building maintenance Wellness Center operating expenses (Resource materials, videotapes, software, staffing, et General department operating expenses (duplicating, postage, office supplies, phones, etc Medical supplies Travel	\$24,140
oco;	Examination Rooms furniture & equipment (F&E) Consultation offices F&E Reception Area F&E Waiting Room F&E Secretary's Office F&E Medical Records Room Immunization Room F&E Pharmacy F&E Laboratory F&E Staff Lounge F&E Storage Room F&E Supply Room F&E Conference Room F&E Wallness Center F&E Stereo Sound System Art Work	\$15,272 \$6,800 \$3,752 \$6,370 \$6,370 \$4,927 \$6,500 \$2,500 \$1,500 \$1,500 \$1,000 \$1,000 \$3,000 \$90,200
		920,200

#### COUNSELING SERVICES - UP

OPS:	2 Malf-time Psychologists 2 Malf-time student office assistants College Work Study students	\$35,073 \$10,844 \$1,000
·		\$46,922
EXP:	General department operating expenses	<b>\$15,6</b> 00
	(duplicating, postage, supplies, phones, etc) Psychiatrist contract Travel	\$10,000 \$5,000
		\$30,000
	CTUDENT SERVICES - UP	
ops:	2 student clerical assistants 4 College Work Study students	\$13,000 \$5,040
		\$18,040
EXP:	General department operating expenses Travel	\$9,400 <b>\$2,00</b> 0
		\$11,400

## HEALTH FEE BUDGET ITEMIZATION 1993-94

#### HEALTH CENTER - UP

OPS:	Third year family practice residents Part-time Physicain Student clerical assistants College Work Study students Intern'l Student Office (Int'l Stud. Hlth. Insur.) Office of Asst. to V.P.	\$15,600 \$26,000 \$15,080 374% \$10,000 \$11,000
EXP:	Contracted custodial services Biohazardous waste removal service	\$12,000 \$1,500
	Health promotion resources and material Building maintenance	\$21,390 \$23,500
	Alcohol, Drug, AIDS Educational Center (Resource materials, programming, tutoring, etc.) General department operating expenses	\$15,500
	(duplicating, postage, office supplies, phones, etc.) Medical supplies	\$24,760
	Travel Office of Asst. to V.P.	\$10,000
,	Overhead	\$56,500
		\$211,430
oco:	Allergy testing and physical therapy equipment Computer	\$7,500 \$2,500
		\$10,000

### *ELORIDA INTERNATIONAL UNIVERSITY* ANALYSIS OF SYSTEM-WIDE FEES LOCAL FEES ONLY

FALL, 1992	FALL, 1992: 15 CR HRS			
RESIDI	ENT, UNDER	IGRAD		
UNIV.	FEE AMT	% U. FEES		
USF	\$256.80	28.21%		
FAM	\$221.80	25.34%		
FSU	\$218.85	25.09%		
FAU	\$213.00	24.58%		
FIU	\$190.75	23.14%		
UCF	\$186.25	22.18%		
UWF	\$173.25	20.95%		
UNF	\$171.60	20.80%		
UF	\$171.00	20.74%		

\$171.00	20.74%
2 3 CA HAS	
ENT, UNDER	RGRAD
FEE AMT.	% U. FEES
\$76.36	36.88%
\$74.95	36.44%
\$ 60.05	34.53%
\$51.36	28.21%
\$43.77	25.09%
\$42.60	24.58%
\$34.65	20.95%
\$34.32	20.80%
\$34,20	20.74%
	2 3 CR HRS ENT, UNDER \$76.36 \$74.95 \$51.36 \$43.77 \$42.60 \$34.65 \$34.32

FALL, 1992 : 15 CR HRS ATHLETIC FEES ONLY				
	FEE AMY.			
FAM	\$85,50			
UWF	\$82.50			
ÜNF	\$80.25			
FiÚ	\$77.60			
FAU	\$75.00			
USF	\$74.40			
UCF	\$66.00			
FSU	\$50.25			
UF	\$18.00			

FALL, 1992	15 CA HAS
A&S FE	ES ONLY
UNIV.	FEE AMT.
USF	\$106.50
FSU	\$101.10
FAM	\$96.30
FIU	\$92.25
FAU	\$86.25
UF	\$84.75
UCF	\$77.25
UNF	\$67.05
UWF	\$66.00

FALL, 1992	2: 15 CR HAS
HEALTH	FEES ONLY
UNIV.	FEE AMT.
USF	\$75.90
UF	\$68.25
FSJ	\$67.50
FAU	\$51.75
UCF	\$43.00
FAM	\$40.00
FIU	\$27.00
UWF	\$24.75
UNF	\$24.30

#### NEW BUDGET ITEMS 1993-94

#### I. North Mismi

- 1. . 50 FTE Physician
- 2. 1.00 Health Educator
- 3. 1.00 FTE Clerk Receptionist
- 4. Additional OPS student assistants
- 5. Contracted custodial services
- 6. Utility costs for new building
- 7. Additional phones
- 8. Bichazardous waste removal service
- 9. Additional health brochures and pamphlets
- 10. New computer software for scheduling of appointments
- 11. Wellness Center educational resource material (reference material, videotapes, software packages, etc.)
- 12. Furniture and equipment for new building

#### II. University Park

- 1. Third year family practice residents
- 2. Increased hours (6 hr/wk.) for part-time primary care physician
- 3 Contracted custodial services
- 4. Biohazardous waste removal
- 5. Allergy testing and physical therapy equipment
- 6. Computer and software for exercise testing

#### FLORIDA INTERNATIONAL UNIVERSITY

#### MEMORANDUM

	Post-It" brand fax transmittal memo 7671   s of pages ?
	Post-It" brand fax transmittal memo 767 for page 166 for Co.
	Co.
UNIVERSITY FEE COMMITTEE	Dept. Phone #
Crack Tinder, Chair	Fax # 9 40 5721 Fax #
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ro:

J. C. Freyre
Marion Gervin
Ray Zoller
Lynda Raheem
Tom Syracuse
Dr. Bill Keppler

FROM:

John A. Bonanno

Asst. to V.P., Stydent Affairs

SUBJECT:

Addendum to Health Fee Budget Request

DATE:

November 4, 1992

In accordance with the request made at the last University Fee Committee meeting, attached is an addendum to the health fee budget proposal. As requested, I have prepared an itemized breakdown of projected health fee expenses coinciding with the proposed \$3.00 fee increase for 1993-94.

I hope this information is helpful.

#### HEADTH FEE REVENUE 1992-94

REVENUE - 1992/53:	NO. OF STUDENTS	\$27.00 FEE	
Bal. Fwd. (7/1/92)	ИА	\$13,917	
Smmer	16,967	\$458,309	
Fall	22,238	\$600,426	
spring	20,586	\$555,822	
Summer Rev. (partial)	5,891	\$159,057	
TOTAL	65,682	\$1,787,331	
REVENUE + 1893/94 :	NO. OF STUDENTS	\$27.00 FEE	\$35.00 333 770
Bal. Summer Rev. (\$27.00)	11,924	\$321,948	\$321,848
Fall	23,350	\$630,450	\$700,500
Spring	21,615	\$583,605	\$648,480
Summer Rev. (partial)	7,126	\$192,402	\$223,760
TOTAL	64,015	\$1,728,405	\$1,884,67%
	AMOUNT	DIFFERENCE REV/EXP \$27.00	OIFFERENCE REV'EXS \$10 Q0
PROJECTED EXPENDITURES-1993/94:	\$1,883,490	(\$155,585)	**************************************



# Florida international University The State University of Florida at Miami

#### FAR COVER SHEET

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Sellear SPPARE

Florida International University Student Government Association Activity and Service Fee Budget For Fiscal Year 1992-1993

#### PREFACE

Since this is the first budget involving fixed expenses which are to be split between campuses and councils, this document is intended to be a clarification of this new process. In order to furnish future councils with an understanding of the actions of this council, and to provide the basis for a continuity of purpose in future decisions, we believe that a historical perspective is vital.

The A & S fee increase proposed by the IGC in '91-92 and authorized by the Legislature to take effect in Fall Semester 1992, has been used to fund three (3) additional permanent salary positions during the 1992-93 fiscal year. Three (3) more salary positions which were requested have been deferred to '93-94. The increase was also used to fund the Recreational Sports program, which was transferred to the responsibility of the SGC as a condition of the A & S increase. Recreational Sports had, in the past, been funded from the student Health fee.

It is the intent of this council to fund on-campus media (the radio station and the Beacon) according to their needs. The \$.25 per credit hour increase in A & S fees which was approved October 30, 1990 provided funds not only for the radio and newspaper, but also for "other student media" which may "be added in the future". It is therefore the position of this council that we not commit, at this time, to allocate the entire amount (\$.25\*FTE's) to the currently existing media organizations. It is the opinion of this council that it is the best interests of all concerned that, again, the radio station and the student newspaper be funded according to its current needs. It is the understanding of this Council that all divisions of the A & S fees be taken as general guidelines of intent, rather than as specific rules to follow.

The overall philosophy of the allocation process in fiscal year 1992-93 was to hold funding to all groups and clubs to the level of the previous year. Although the increase in A & S fees provided more funds than in the previous year, there were, as mentioned, considerable increases in commitments attached. Rec Sports, additional salaries, and increased overhead, which resulted from the formation of the Councils on both campuses, as well as increased funding to the Graham Center and University Center, more than absorbed the aforementioned increase. Many worthwhile groups were denied funding, but a priority list was composed which was designed to direct any funds which may result from enrollment to these groups.

<sup>&</sup>lt;sup>1</sup> Memo from Rusty Belote r.e. Proposed Fee for Student Media, October 16, 1992.

It is a concern of this Council that the growth of the Graham Center and the Student Center, and the subsequent increase in funding requests from these areas, may overwhelm the SGC budget in the near future. Increases in funding to the Student Unions have resulted, to a large degree, in the inability of this Council, to fund the SOC and SPC on both campuses at levels equal to that of the previous year. As a result, worthwhile student programs have gone unfunded. It is strongly recommended that future councils prioritize programs to mandate revenue generation at the Student Centers to alleviate dependence on SGA funds.

#### Provisionary Language Fiscal Year 1992-1993

- 1. If an item is an University-wide fixed expense, any organization/committee receiving funds from SGA shall be responsible for bringing to the University Council a new itemized budget, after the initial request has been considered, and the actual allocation decided upon. In the case of the allocation being campus specific, then the organization/committee needs to bring the new itemized budget to the Finance Committee of the respective Campus Council.
- 2. No funds will be released to any organization/committee until this new Itemized budget has been submitted and approved by the appropriate committee. Any funds allocated and not used in that fiscal year shall return to the University-wide account for re-apportionment in the following year.
- 3. All organizations receiving funds shall submit to the SGC Finance Committee a monthly expenditure report, no later than the second week of the following month. This report should include the expenditures and an analysis for that month, an update of the total year's expenditures, and a summary of the financial conditions.
- 4. This budget is a line-item budget. Any transfers from one budget to another must be approved by the University Council or the Finance Committee of the appropriate campus.
- 5. All organizations receiving funds from SGC shall recognize the Student Governing Council by including on all promotional material the following statement, "Co-Sponsored by SGA" and/or include the SGA logo.
- 6. All committees receiving funding from SGA must have a student membership consisting of no less than 51% voting members.
- 7. Any funds originating from the SOC Club Account may not be used for travel, under any circumstances.
- 8. If for any reason, expected revenues are not met, all funds are subject to reallocation.

Budget Rider for the I.D. Program

A Reserve I.D. Program Account has been allocated \$150,000 to fund the Griffin I.D System. The release of these funds is contingent upon written documentation stating, with the exception of the interest generated by the Investment pool (which is required by state law), all revenue generated by the computerized I.D. system will be remitted to the SGA Special Revenue Account.

## Student Government Association Activity & Service Fees 1992-1993

REVENUE SOURCES		
Estimated Fees (Summer 4.05,	Fall/Spring 6.15)	\$2,809,613.00
Estimated Cash Carried Forwa	\$ 474,489.00	
Estimated Revenue (Excess Ca	ash Carried Forward)	\$ 100,000.00
Estimated Other Revenue (Over		\$ 100,000.00
Expected Revenue (U/Park Th		\$ 100,000.00
Expected Revenue (North Miar		\$ 85,000.00
		Milyer-new REC Homeson-Highlight and Highlight and Highlig
		\$3,669,102.00
USES OF REVENUE		
	Student Government Associa	tion
	University Wide	
Dougall	φ 04E 60	0.00
Payroll	\$ 315,60	
Operating Expenses	\$ 477,10	
Transfer Out	\$1,199,97	
Arts	\$ 47,500	
Special Revenue (2)	\$ 200,00	
Outstanding Obligations	\$ 100,00	
Reserve (3)	\$ 10,000	
Overhead	\$ 55,000	
SUB-TOTAL		\$2,405,186.00
•	Chiefant Carramanat Carra	<b>5</b> 9
	Student Government Council	<b>XII</b>
	University Park	
Payroll - OPS	\$ 49,175	s on
Operating Expenses	\$ 802,750	
SUB-TOTAL	\$ OOE, 100	\$ 851,925.00
30B-101AL	•	\$ 651,925.00
	Student Government Counc	sil
	North Miami & Market Market	The second
Payroll - OPS	\$ 2,000	.00
Operating Expenses	\$ 385,59	
SUB-TOTAL	¥ 334,44	\$ 387,591.00
		, , , , , , , , , , , , , , , , , , ,
	Student Government Counc	il
	Broward Campus	
Operating Expenses	\$ 24,400	.00
SUB-TOTAL		\$ 24,400.00
		**************************************
GRAND TOTAL		\$3,669,102.00
	•	•

## A UNIVERSITY WIDE

## Payroll

Salaries	•	University Park
Salaries	-	North Miami
Salaries	-	Reserve

263,235.35

45,519.22 6,854.00

SUB-TOTAL

SUB-TOTAL

\$ 315,609.00

## Operating Expenses

**Accounting Operations** 7,000.00 FSA Fee 12,000.00

#### Media & Services

Lecture Committee

Reserve-I.D. Program	\$150,000.00
Radio Station	\$ 30,000.00
Beacon	\$ 20,000.00
Student Handbook	\$ 45,000.00
Orientation	\$ 10,000.00
Minority Student Services	\$ 20,000.00

SUB-TOTAL	S .	275,000.00
Honors Council	\$	1,000.00
Reserve Individual Honors	\$	5,000.00
Greek Council	\$	7,000.00
Campus Ministry	\$	5,000.00
Campus Safety Program	\$	55,000.00
FIU Debate	\$	8,500.00
Career Planning	\$	1,500.00

\$ 477,100.00

100,100,00

A A	NS	FER	OL	IT

Graham Center Student Center U/P Recreational Sports N/M Recreational Sports N/M Pool	\$ 610,157.00 \$ 225,000.00 \$ 364,820.00 \$	
SUB-TOTAL	Chamber on the graph (Chabber of Chamber of Chabber of Chabbrer	\$1,199,977.00
ARTS		
Art Museum (8) Music Department Theater Department	\$ 22,000.00 \$ 10,500.00 \$ 15,000.00	
SUB-TOTAL	ASSESSMENT OF THE PROPERTY OF	\$ 47,500.00
SPECIAL REVENUE		
Excess Cash Carried Forward Over-Enrollment	\$ 100,000.00 \$ 100,000.00	
SUB-TOTAL		\$ 200,000.00
OUTSTANDING OBLIGATIONS		
	\$ 100,000.00	
SUB-TOTAL	Figure 10 to 10 th required \$100, many or many qualificative and these	\$ 100,000.00
RESERVE		
	\$ 10,000.00	
SUB-TOTAL	y yadanigasi kamani kamanigan yadan kamani	\$ 10,000.00
OVERHEAD		•
	\$ 55,000.00	
SUB-TOTAL	Security and the security of t	\$ 55,000.00
TOTAL - STUDENT GOVERNMENT UNIVERSITY	WIDE	\$2,405,186.00

TO JULIUS

#### JUDENT GOVERNMENT COUNCIL - UNIVERSITY PARK

## Payroll - OPS Personnel

SGA Main Office	\$ 15,000.00
SGA Graphics	\$ 4,500.00
SGA Accounting	\$ 1,000.00
SGA Activities	\$ 10,000.00
SGA Projectionist	\$ 4,500.00
SGA Teach Program	\$ 14,175.00

## SUB-TOTAL

\$ 49,175.00

## Operating Expenses

OFFICE ACCOUNTS	
SGA Main Office	\$ 7,560.00
SGA Graphics	\$ 11,000.00
SGA Accounting	\$ 6,000.00
SGA Activities	\$ 12,925.00
SGA Other Operations	\$ 2,000.00

39,485.00

## GOVERNING COUNCIL OPERATING ACCOUNT

Emoluments	\$	88,000.00
SGC Travel Disc.	\$	15,000.00
Public Relations	\$	24,000.00
Elections	· \$	3,500.00
Academic Affairs	\$	11,385.00
Special Projects	\$	37,626.00
Retreats	\$	10,000.00
Contingency	\$	20,604.00
Teach	\$	10,800.00
Inf. Resource Management	\$	12,100.00
Student Service	\$	15,000.00
Festivities	\$	5,000.00
Voting Drive	\$	10,000.00

\$ 263,015.00

J/P Programming Committee (S&C)

\$ 280,000.00

Special Projects - (Expected Revenue)

SUB-TOTAL

\$ 100,000.00

\$ 802,750.00

TOTAL STUDENT GOVERNMENT COUNCIL - UNIVERSITY PARK

\$ 851,925.00

#### TUDENT GOVERNMENT COUNCIL - NORTH MIAMI

Payroll - OPS Personnel SGA Main

\$ 2,000.00

SUB-TOTAL

2,000.00

## Operating Expenses

OFFICE ACCOUNTS SGC - Main.

SGC - Activities

SGC - Reserve

SGC - Contingency

SGC - Government Travel

SGC - Emoluments

9,000.00 "

2,000.00 /

4,000.00 \$ 22,941.00

1,000.00

\$ 75,000.00

\$ 113,941.00

Student Organization Committee

\*1/M Programming Committee (SCPC)

SGC Office Renovation Project

7130 6800

**Production Center** 

Bay Vista Hall Council

Student Services

Academic Affairs

Infoquest

\$ 18,500.00

\$ 71,500.00

**√\$** 75,000.00

14,000.00

3,000.00

2,000.00

1,450.00

1,200.00

\$ 85,000.00

Special Projects - (Expected Revenue)

SUB-TOTAL

385,591.00

TOTAL STUDENT GOVERNMENT COUNCIL - NORTH MIAMI

\$ 387,591.00

# STUDENT GOVERNMENT COUNCIL - BROWARD CAMPUS OPERATING EXPENSES \$ 24,400.00

\$ 24,400.00

GRAND TOTAL

\$3,669,102.00

# STUDENT GOVERMENT ASSOCIATION Salary Account

UNIVERSITY PAR			pro, gr.	er= . 1	
SGA MAIN OFFICE	Position :	Present Salary	Benefits	Total Salary	
Senior Secretary Secretary	#0472150 #0470520	\$ 16,672.42 \$ 15,436.58	\$ 5,835.35 \$ 5,402.80	· ·	
SGA GRAPHICS Pub. Prod. Spec II	#0470450	\$ 24,481.80	\$ 8,568.63	\$ 33,050.43	
SGA ACCOUNTING Senior Accountant Fiscal Assistant		\$ 25,444.63 \$ 15,435.81	\$ 8,905.62 \$ 5,402.53	•	
STUDENT ACTIVIT Director Coordinator Jenior Secretary Secretary	#0473930 #0473940	\$ 40,559.93 \$ 26,855.08 \$ 17,599.75 \$ 15,000.00	\$ 12,167.98 \$ 8,056.52 \$ 6,159.91 \$ 5,250.00	\$ 34,911.60 \$ 23,759.66	
\$UB-`	TOTAL UNIV	ERSITY PARK			\$263,235.35
NORTH MIAMI SGA MAIN OFFICE Secretary	#0472470	\$ 17,318.00	\$ 6,061.30	\$ 23,379.30	
STUDENT ACTIVITY Secretary	IES #0470080	\$ 16,399.94	\$ 5,739.98	\$ 22,139.92	
SUB-TOTAL NORTH MIAMI					\$ 45,519.22
RESERVE GRANTS (SALARY INCREASES)					\$ 6,854.00
TOTAL UNIVERSITY WIDE PAYROLL					\$315,609.00