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FLORIDA INTERNATIONAL UNIVERSITY

INSTITUTE FOR WOMEN

Newsletter

Volume 1, Number 1

RESPECT WORKSHOPS ARE OFFERED BI-WEEKLY BY THE INSTITUTE FOR WOMEN

RESume Preparation and Effective Confidence Techniques are taught in the bi-weekly workshops sponsored by the INSSTITUTE FOR WOMEN. Dr. Charlotte Tatro, Director, and Barbara Rakow, Coordinator, lead the workshops. Participants are shown how to prepare effective, hard-selling resumes, and job search and interview techniques are demonstrated. Several success stories have been reported by women who attended the workshops. One young woman, a recent college graduate, was hired as a teacher although ostensibly no openings existed. Three principals called her in for interviews on the strength of her resume. Another woman was hired by a community agency although her previous "professional experience" had been primarily of a voluntary nature. Resume Workshops are held every other Friday on the Florida International University campus, 12:00 noon to 1:30 P.M. Fee is \$10.00. For groups of more than ten persons, workshops can be arranged in the community. For further information, call the INSTITUTE FOR WOMEN, (305) 552-2373, or write to the INSTITUTE FOR WOMEN, Florida International University, Tamiami Trail, Miami, Florida 33144.

FREE LEGAL SEMINAR PRESENTED ENTIRELY IN SPANISH

Florida International University's INSTITUTE FOR WOMEN, in cooperation with the Dade County Bar Association, presented a free workshop in December, 1974. 300 participants attended the seminar which featured eight attorneys and judges who discussed the impact of Florida's new divorce law on women and the family. Because the program was so well received, the INSTITUTE FOR WOMEN sponsored another legal seminar, entirely in Spanish, on March 10, 1975, at the Burdine's Auditorium, Westland Mall, Hialeah, Florida. The program, "El Impacto de la Nueva Ley de Divorcio de la Florida Sobre las Mujeres y la Familia," was presented entirely in Spanish. (52% of the population of Miami, Florida are Spanish-speaking). Co-sponsors of the program were the Dade County Bar Association and Burdines Stores.

PROGRAMS SUPPORTED IN PART BY TITLE I HEA
BARBARA TODD, STATE COORDINATOR

WOMEN'S OPPORTUNITIES WORKSHOPS (WOW) PROGRAM

The INSTITUTE FOR WOMEN has received funding from the Florida Board of Regents for a public service project -- the Women's Opportunities Workshops (WOW) Program. Workshops have been held in eleven low-income areas in South Florida in order to provide creative job search techniques for disadvantaged women. Participants have learned how to fill out applications, how to analyze their experience and ability, and have been shown alternative avenues to employment. There have been 196 participants to date, with seven more workshops scheduled for both black and Spanish-speaking communities.

HOW TO TAKE THE C.L.E.P. (COLLEGE LEVEL EXAMINATION PROGRAM)

On March 6, 1975, the INSTITUTE FOR WOMEN presented a C.L.E.P. Workshop at Florida International University. Participants were instructed how to prepare for the C.L.E.P. exams and given an overview of what to expect. The C.L.E.P. (College Level Examination Program) enables individuals to get college credit for their knowledge in five different areas: English, Math, Humanities, Social Sciences and Natural Sciences. For groups of more than ten persons, additional C.L.E.P. Workshops can be arranged. Call the INSTITUTE FOR WOMEN, (305) 552-2373.

SECOND ANNUAL WOMEN'S STUDIES WORKSHOP

"The Impact of Women's Studies on Television" will be the keynote address for the second annual Women's Studies Workshop co-sponsored by the INSTITUTE FOR WOMEN and Barry College. Panelists for the program are Suzanne Lasky, Channel 7, Molly Turner, Channel 10, and Judy Bloom, Channel 2. The workshop will be held at Barry College, 11300 N.E. 2nd. Avenue, Miami Shores, Florida, on Thursday, April 3, 1975, 12:00 noon to 2:00 p.m. Educators and others interested in women's studies are invited to attend. Registration and luncheon is \$5.00. For further information, call the INSTITUTE FOR WOMEN, (305) 552-2373.

WOMEN IN MANAGEMENT CONFERENCE

The Institute for Women is now planning a Management Conference for Women. Realistic workshops and pragmatic management techniques will be presented. If you would like to contribute input to the program, contact Dr. Charlotte Tatro, Director, or Barbara Rakow, Coordinator, INSTITUTE FOR WOMEN, (305) 552-2373.

INSTITUTE FOR WOMEN
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